



**NOTE: Location,
Date & Time**

**FINANCE COMMITTEE
THURSDAY, JANUARY 23, 2014 - 5:30 P.M.
JURY DELIBERATION ROOM – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Tax System Update
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes –January 2, 2014 and January 9, 2014
5. Transfers and Appropriations
 - A. Sheriff's Office
 - B. Corporation Counsel
 - C. Human Resources
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
 - 1) General Services
7. Committee Endorsement
 - A. Authorizing Acceptance of 2014 Highway Safety Project Grant
8. Report on Cash Balances and Investments
9. Adjournment

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 12/09/13 Transfer No. 13-85
 Requested By Sheriff's Office Department Sheriff Robert Spoden Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|--|------------|---|------------|
| Account #: 21-2200-0000-64125 Description: Board of Prisoners - Cor. Fac. Current Balance: | \$6,386.00 | Account #: 21-2200-0000-67161 Description: Capital Assts 5000+ - Cor. Fac. Current Balance: | \$6,386.00 |
| Account #: Description: Current Balance: | | Account #: Description: Current Balance: | |
| Account #: Description: Current Balance: | | Account #: Description: Current Balance: | |
| Account #: Description: Current Balance: | | Account #: Description: Current Balance: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The 2013 Board of Prisoners Food budget included a 1.7% cost increase based on estimates made in June of 2012. The cost per meal in 2013 was less than the anticipated budgeted amount.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Per IT, the printer the Jail Clerk's office is beyond repair. The Jail Clerk's office is also routinely having problems with the fax and the copier. The Sheriff's Office plans on replacing the three stand alone units with a multi-function printer (MFP).

FISCAL NOTE:

Sufficient funds are available for transfer.

SC 12-10-13

ADMINISTRATIVE NOTE:

Recommended
[Signature]
12-10-13

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee 1-9-2014

[Signature]

Finance Committee _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date December 23, 2013 Transfer No. 13-87
 Requested By Corporation Counsel Department Jeffrey S. Kuglitsch Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|--|------------|---|------------|
| Account #: 06-1620-0000-62119 Description: Other Contracted Services Current Balance: \$11,505 | \$1,200.00 | Account #: 06-1620-0000-63202 Description: Law Books | \$1,200.00 |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Anticipated services to be paid through this account have not been necessary.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The account is currently over and an additional billing of \$944 has been received.

FISCAL NOTE:

Sufficient funds are available for transfer. *\$5 12-23-13*

ADMINISTRATIVE NOTE:

Recommended. *JK 12-27-13*

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

1/9/14

COMMITTEE CHAIR

Susan Balog

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 1/9/14
 Requested By Human Resources
Department

Transfer No. 13-89
David O'Connell
Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|--|---------|--|---------|
| Account #: 08-1420-0000-62108 Description: Labor Negotiations Current Balance: \$7,600 | \$4,600 | Account #: 08-1420-0000-61108 Description: Seasonal Wages | \$4,600 |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Labor negotiations expenses were lower than anticipated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Due to staff turnover, an intern was necessary.

FISCAL NOTE:

Sufficient funds are available for transfer. *10-1-9-14*

ADMINISTRATIVE NOTE:

Recommended. *BR 1-9-14*

REQUIRED APPROVAL

- Governing Committee
- Finance Committee

DATE
1/14/14

COMMITTEE CHAIR
Russ Soder

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|------------------------------------|-----------------|----------|------------|-----------------------------|-----------------|
| 05-1500-0000-68010 | EXP.ALLOCATIONS | P1301641 | 12/31/2013 | STATELINE COPY PRODUCTS INC | 58.68 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 0.00 | 0.00 | 16,287.60 | 58.68 | (16,346.28) |
| FINANCE DIRECTOR PROG TOTAL | | | | 58.68 | |

I have examined the preceding bills and encumbrances in the total amount of **\$58.68**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: JAN 16 2014

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|------------------|------------|------------|-----------------------------|-----------------|
| 07-1430-0000-62400 | R & M SERV | P1303860 | 12/13/2013 | LASER PRINTER SOLUTIONS LLC | 159.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 211,793.00 | 140,016.63 | 5,162.20 | 159.00 | 66,455.17 |
| 07-1430-0000-63407 | COMPUTER SUPPL | P1303655 | 11/21/2013 | CDW GOVERNMENT INC | 157.56 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 17,940.00 | 13,008.61 | 438.00 | 157.56 | 4,335.83 |
| 07-1430-0000-67130 | TERMINALS/PC'S | P1303716 | 11/27/2013 | CDW GOVERNMENT INC | 284.02 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 115,521.00 | 78,398.24 | 0.00 | 284.02 | 36,838.74 |
| 07-1430-0000-67131 | OTHER COMP HARDW | P1303715 | 12/09/2013 | CORE BTS INC | 907.78 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 109,579.00 | 80,941.49 | 0.00 | 907.78 | 27,729.73 |
| 07-1430-0000-67143 | IT CROSS CHARGES | P1303639 | 11/22/2013 | CDW GOVERNMENT INC | 56.14 |
| | | P1303689 | 11/27/2013 | CDW GOVERNMENT INC | 470.53 |
| | | P1303690 | 11/25/2013 | CDW GOVERNMENT INC | 585.58 |
| | | P1303691 | 11/25/2013 | CDW GOVERNMENT INC | 2,357.73 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 50,000.00 | 199,522.44 | 32,464.62 | 3,469.98 | (185,457.04) |
| INFORMATION TECHNOLOGY PROG TOTAL | | | | 4,978.34 | |

I have examined the preceding bills and encumbrances in the total amount of **\$4,978.34**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: JAN 16 2014 Dept Head _____
 Committee Chair _____

2013. . .

Rock County

COMMITTEE APPROVAL REPORT

01/08/2014

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--------------------------------|----------------|-----------|------------|----------------------|-----------------|
| 10-1721-0000-62119 | OTHER SERVICES | P1203402 | 12/31/2013 | HMS TECHNOLOGIES INC | 2,654.20 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 193,662.00 | 96,544.02 | 63,809.22 | 2,654.20 | 30,654.56 |
| LAND RECORDS PROG TOTAL | | | | 2,654.20 | |

I have examined the preceding bills and encumbrances in the total amount of **\$2,654.20**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: JAN 16 2014

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|-----------------------------|----------------|-----------|------------|-------------------------------|-----------------|
| 14-1411-0000-63100 | OFC SUPP & EXP | P1300733 | 12/03/2013 | PAPER RECOVERY SERVICE CORPOR | 7.75 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,500.00 | 2,362.66 | 0.00 | 7.75 | 129.59 |
| 14-1411-0000-63103 | LEGAL FORMS | P1300724 | 12/31/2013 | BEAR GRAPHICS INC | 793.37 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 17,500.00 | 17,325.61 | 0.00 | 793.37 | (618.98) |
| ELECTIONS PROG TOTAL | | | | 801.12 | |

I have examined the preceding bills and encumbrances in the total amount of **\$801.12**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 16 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|---|----------------|------------|------------|------------------|-----------------|
| 17-1715-0000-62119 | OTHER SERVICES | P1301196 | 11/30/2013 | FIDLAR COMPANIES | 570.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 473,721.00 | 229,775.64 | 99,566.86 | 570.00 | 143,808.50 |
| ROD REDACTION PROJECT PROG TOTAL | | | | 570.00 | |

I have examined the preceding bills and encumbrances in the total amount of **\$570.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 16 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|----------------|----------|------------|--------------|-----------------|
| 07-1430-0000-63407 ENC | COMPUTER SUPPL | R1400893 | 01/03/2014 | AMAZON.COM | 39.88 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 15,176.00 | 0.00 | 3,358.00 | 39.88 | 11,778.12 |
| INFORMATION TECHNOLOGY PROG TOTAL | | | | 39.88 | |

I have examined the preceding bills and encumbrances in the total amount of **\$39.88**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 16 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|------------------------------------|----------------|----------|------------|---------------------------|-----------------|
| 15-1540-0000-62119 | OTHER SERVICES | P1400681 | 01/01/2014 | PER MAR SECURITY SERVICES | 394.68 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 505.00 | 0.00 | 0.00 | 394.68 | 110.32 |
| COUNTY TREASURER PROG TOTAL | | | | 394.68 | |

I have examined the preceding bills and encumbrances in the total amount of **\$394.68**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 16 2014**

Dept Head _____

Committee Chair _____

2013...

Rock County

COMMITTEE APPROVAL REPORT

01/15/2014

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|---|------------------|---------------|------------|-------------------------------|-----------------|
| 18-1815-9200-62450 | GROUNDS IMPR R&M | | | | |
| | | P1300214 | 12/25/2013 | E AND S SNOWPLOWING | 1,418.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 10,500.00 | 12,705.04 | 1,418.00 | 1,418.00 | (5,041.04) |
| 18-1815-9200-62460 | BLDG SERV R&M | | | | |
| | | P1300228 | 12/31/2013 | NAPA AUTO PARTS | 18.96 |
| | | P1303915 | 12/20/2013 | ENVIRONMENTAL SYSTEMS INC | 1,274.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 36,500.00 | 28,504.92 | 1,064.00 | 1,292.96 | 5,638.12 |
| 18-1815-9200-62463 | FIRE ALARM | | | | |
| | | P1303384 | 12/31/2013 | TAS COMMUNICATIONS INC | 258.69 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 15,250.00 | 10,410.79 | 258.69 | 258.69 | 4,321.83 |
| 18-1815-9200-62470 | BLDG R & M | | | | |
| | | P1300213 | 12/24/2013 | DEGARMO PLUMBING INC | 4,081.44 |
| | | P1300222 | 12/27/2013 | HD SUPPLY | 699.60 |
| | | P1300238 | 12/24/2013 | WERNER ELECTRIC SUPPLY COMPAN | 74.88 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 29,800.00 | 15,718.14 | (7,671.36) | 4,855.92 | 16,897.30 |
| 18-1815-9200-63109 | OTHER SUPP/EXP | | | | |
| | | P1300204 | 12/31/2013 | AIRGAS NORTH CENTRAL | 116.58 |
| | | P1300216 | 12/31/2013 | FASTENAL COMPANY | 2.00 |
| | | P1300220 | 12/31/2013 | HARRIS ACE HARDWARE | 25.47 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 28,834.00 | 25,533.45 | 13,367.85 | 144.05 | (10,211.35) |
| 18-1815-9200-64200 | TRAINING EXP | | | | |
| | | P1302128 | 12/26/2013 | MULTISTACK LLC | 1,800.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 7,500.00 | 5,685.00 | 0.00 | 1,800.00 | 15.00 |
| HCC COMPLEX-MAINTENANCE PROG TOTAL | | | | 9,769.62 | |
| 18-1851-0000-67200 | CAPITAL IMPROV | | | | |
| | | P1303251 | 12/26/2013 | PIEPER ELECTRIC INC | 435.00 |
| | | P1303421 | 12/31/2013 | PIEPER ELECTRIC INC | 4,995.00 |
| | | P1303963 | 12/31/2013 | CERNER CORPORATION | 6,868.20 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 31,594,539.00 | 30,571,981.72 | 190,477.97 | 12,298.20 | 819,781.11 |
| ROCK HAVEN BUILDING PROJECT PROG TOTAL | | | | 12,298.20 | |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$22,067.82**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 21 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|--|--------------|------------|------------|--------------------------------|-----------------|---------|
| 18-1810-0000-62400 | R & M SERV | P1300640 | 12/24/2013 | ARAMARK UNIFORM SERVICES INC | 151.64 | |
| | | P1303682 | 12/20/2013 | SAFeway PEST CONTROL | 45.00 | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 119,800.00 | 98,975.15 | 2,490.27 | 196.64 | 18,137.94 | |
| 18-1810-0000-63500 | R&M SUPPLIES | P1300665 | 12/23/2013 | BELOIT FIRE PROTECTION COMPANY | 63.50 | |
| | | P1300666 | 12/27/2013 | BJ ELECTRIC SUPPLY INC | 1,771.43 | |
| | | P1300677 | 12/26/2013 | FIRST SUPPLY LLC | 744.50 | |
| | | P1300679 | 12/17/2013 | GRAINGER PARTS | 293.40 | |
| | | P1300680 | 12/03/2013 | HARRIS ACE HARDWARE | 305.25 | |
| | | P1300740 | 12/26/2013 | JACK AND DICKS FEED AND GARDEN | 252.35 | |
| | | P1300742 | 12/27/2013 | JOHNSON TRACTOR INC | 70.98 | |
| | | P1300748 | 12/31/2013 | SGTS INC | 1,978.43 | |
| | | P1300756 | 11/19/2013 | MC COTTER ENERGY SYSTEMS INC | 5,229.84 | |
| | | P1303142 | 12/06/2013 | SIMPLEX GRINNELL LP | 839.86 | |
| | | | Budget | YTD Exp | YTD Enc | Pending |
| | 210,000.00 | 296,450.72 | 28,846.21 | 11,549.54 | (126,846.47) | |
| GENERAL SERVICES PROG TOTAL | | | | 11,746.18 | | |
| 18-1811-0000-63500 | R&M SUPPLIES | P1300680 | 12/04/2013 | HARRIS ACE HARDWARE | 8.62 | |
| | | P1300749 | 12/17/2013 | SHERWIN WILLIAMS | 147.34 | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 20,000.00 | 16,038.87 | 1,875.52 | 155.96 | 1,929.65 | |
| GLEN OAKS FACILITY OPERATION PROG TOTAL | | | | 155.96 | | |
| 18-1812-0000-63500 | R&M SUPPLIES | P1300675 | 12/16/2013 | FASTENAL COMPANY | 43.76 | |
| | | | | | | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 24,000.00 | 15,614.47 | 2,761.24 | 43.76 | 5,590.53 | |
| YOUTH SERVICES CENTER PROG TOTAL | | | | 43.76 | | |
| 18-1816-0000-62400 | R & M SERV | P1300640 | 12/24/2013 | ARAMARK UNIFORM SERVICES INC | 14.36 | |
| | | | | | | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 25,000.00 | 22,731.99 | 0.00 | 14.36 | 2,253.65 | |
| 18-1816-0000-63500 | R&M SUPPLIES | P1300666 | 12/26/2013 | BJ ELECTRIC SUPPLY INC | 34.80 | |
| | | P1300675 | 12/17/2013 | FASTENAL COMPANY | 43.76 | |
| | | P1301895 | 12/18/2013 | ILLINGWORTH KILGUST MECHANICAL | 337.50 | |
| | | | | | | |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|--|--------------|----------|------------|------------------------------|---------------|-----------------|
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 21,000.00 | | 12,514.85 | 1,758.19 | 416.06 | 6,310.90 |
| COMMUNICATIONS CTR.OPERATION PROG TOTAL | | | | | 430.42 | |
| 18-1817-0000-62400 | R & M SERV | | | | | |
| | | P1300640 | 12/24/2013 | ARAMARK UNIFORM SERVICES INC | | 27.30 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 29,260.00 | | 36,912.95 | 0.00 | 27.30 | (7,680.25) |
| DIVERSION PROG/ASC PROG TOTAL | | | | | 27.30 | |
| 18-1837-0000-63500 | R&M SUPPLIES | | | | | |
| | | P1300666 | 12/19/2013 | BJ ELECTRIC SUPPLY INC | | 46.22 |
| | | P1300677 | 12/16/2013 | FIRST SUPPLY LLC | | 150.04 |
| | | P1300679 | 12/18/2013 | GRAINGER PARTS | | 102.62 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 100,000.00 | | 62,437.10 | 14,115.11 | 298.88 | 23,148.91 |
| JAIL CAPITAL IMPROVEMENTS PROG TOTAL | | | | | 298.88 | |

I have examined the preceding bills and encumbrances in the total amount of **\$12,702.50**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 21 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|--------------|-----------|------------|--------------------------|-----------------|
| 18-1815-0000-62400 | R & M SERV | P1400261 | 01/02/2014 | JOHNSON CONTROLS INC | 4,750.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 112,500.00 | 57,390.80 | 22,732.64 | 4,750.00 | 27,626.56 |
| 18-1815-0000-63500 | R&M SUPPLIES | P1400227 | 01/03/2013 | FIRST SUPPLY MADISON LLC | 332.84 |
| | | P1400718 | 01/01/2014 | WHEA II | 35.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 46,850.00 | 17.16 | 7,015.67 | 367.84 | 39,449.33 |
| HCC BUILDING COMPLEX PROG TOTAL | | | | 5,117.84 | |

I have examined the preceding bills and encumbrances in the total amount of **\$5,117.84**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 21 2014**

Dept Head _____

Committee Chair _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Sgt. Jay L. Wood
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

January 1, 2014
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF
2014 HIGHWAY SAFETY PROJECT GRANT**

1 WHEREAS, the Wisconsin Department of Transportation, Bureau of Transportation Safety, makes
2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety
3 programs; and,
4

5 WHEREAS, these funds are earmarked to allow law enforcement agencies to provide additional traffic
6 enforcement patrols directed at improving traffic safety by alcohol enforcement, thus reducing
7 hazardous motorist behavior on roadways with a high incidence of injury or fatal accidents; and,
8

9 WHEREAS, the Rock County Sheriff's Office is eligible to receive a grant of \$35,000 to participate in
10 these programs; and,
11

12 WHEREAS, grant funds in the amount of \$30,001 will be used for overtime wages and related benefits;
13 and,
14

15 WHEREAS, grant funds in the amount of \$4,999 will be used to purchase in-squad video cameras with
16 accessories; and,
17

18 WHEREAS, these grants require a local match of 25%; and,
19

20 WHEREAS, the match may be an in-kind match or a hard match.
21

22 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors duly assembled
23 this ____ day of _____ 2014, that the Rock County Sheriff is authorized to accept funds under
24 the Highway Safety Project Grants; and,
25

26 BE IT FURTHER RESOLVED, that the 2014 budget be amended as follows:
27

| <u>Account Description</u> | <u>Budget at</u> | <u>Amount</u> | <u>Amended</u> |
|------------------------------|------------------|--------------------|----------------|
| <u>Account Number</u> | <u>01/01/14</u> | <u>Incr (Decr)</u> | <u>Budget</u> |
| <u>Source of Funds</u> | | | |
| Federal Aid | | | |
| 21-2120-2014-42100 | \$0 | \$35,000 | \$35,000 |
| <u>Use of Funds</u> | | | |
| Overtime Wages | | | |
| 21-2120-2014-61210 | \$0 | \$30,001 | \$30,001 |
| Capital Assets \$500-\$4,999 | | | |
| 21-2120-2014-67160 | \$0 | \$4,999 | \$4,999 |

14-1B-494

AUTHORIZING ACCEPTANCE OF 2014 HIGHWAY SAFETY PROJECT GRANT

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Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement

Ivan Collins, Chair

Reviewed and approved on a vote
of _____

Mary Beaver

Mary Mawhinney, Chair

Henry Brill

Brian Knudson

Larry Wiedenfeld

FISCAL NOTE:

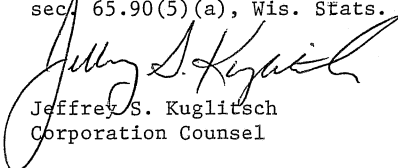
This resolution authorizes the acceptance and expenditure of \$35,000 in Federal Aid for the Sheriff's Highway Safety Program. Sufficient funding is included in the Sheriff's 2014 budget for the required 25% match.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**Executive Summary
Authorizing Acceptance of
2014 Highway Safety Project Grant**

Alcohol-impaired Driving: In Wisconsin during 2012 alcohol was listed as a contributing factor in 4.6% of all crashes. Thirty-seven point one percent of all vehicle crash fatalities in 2012 were alcohol-related, resulting in 221 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear safety belts.

Enforcement Area (Targeting): WisDOT analysis has identified roadway segments patrolled by this agency as 'at-risk'. All alcohol and speed-related crash data from the three previous years for every jurisdiction in Wisconsin were analyzed, including those involving property damage through all ranges of injuries to those that resulted in death. These data were scientifically weighted, following established statistical protocol. Using the weighted data, the Bureau identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed. After factoring in each identified, at-risk location's population density, a snapshot of the state's most likely places for similar crashes per capita was established. *Source: BOTS Analysis*

The 2014 Alcohol grant is for \$35,000. Grant funds in the amount of \$30,001 will be used for wages and related benefits. Grant funds in the amount of \$4,999 will be used to purchase in-squad video cameras with accessories.

A local match of 25% (\$8,750) is required. The match may be an in-kind (soft) match or a hard match.