



**FINANCE COMMITTEE  
THURSDAY, MARCH 26, 2015 - 5:30 P.M.  
JURY DELIBERATION ROOM – FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – March 12, 2015
4. Transfers and Appropriations
  - A. Council on Aging
  - B. Human Services Department
5.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
6. Committee Approval
  - A. Authorization for Purchasing of Microsoft Surface Pro Tablets
  - B. Amending the Sheriff's Office FEMA Hazard Mitigation Planning Program Budget and Awarding the Mitigation Planning Contract
  - C. Authorizing Acceptance of JAG Crisis Intervention Team and Crisis Intervention Partners (CIT/CIP) Training (2011) Grant and Amending the 2015 Budget
  - D. Amending the 2015 Budget to Accept Wisconsin Trauma Project Funding
7. Report on Cash Balances and Investments
8. Discussion Regarding Recent Standard and Poor's Surveillance Rating
9. Adjournment

**NOTE: Location,  
Time & Date**

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 3/2/15      Transfer No. 15-07  
 Requested By Council on Aging      Department      Joyce Lubben      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 30-3905-0000-62210 Description: Telephone Current Balance: \$5,782	\$5,000	Account #: 30-3905-0000-62221 Description: Communications Charges	\$7,000
Account #: 30-3905-0000-64629 Description: Other Transportation Expense Current Balance: \$19,993	\$2,000	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Costs for the Verizon tables and for the two-way radio equipment were originally budgeted in "Telephone" and "Other Transportation Expense."

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Moving the costs for the Verizon tablets and for Bandt Communications to a separate account will help with tracking those expenses as they are reported as communication costs to the State Department of Transportation.

**FISCAL NOTE:**

Sufficient funds available for transfer. 85 3-2-15

**ADMINISTRATIVE NOTE:**

Recommended [Signature] 3-2-15

**REQUIRED APPROVAL**

Governing Committee      DATE 3-17-15

Finance Committee

[Signature]      COMMITTEE CHAIR

## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 3/6/15 (2014)  
 Requested By Human Services Department  
Department

Transfer No. 14-179  
Charmian Klyve  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3654-0000-64604 Description: JJS Sub Care Program Expens Current Balance: \$452,195	\$123,000	Account #: 36-3638-0000-64604 Description: CPS Sub Care Program Expens	\$123,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

JJS Substitute Care Program Expense - ongoing Juvenile Justice out of home care placements were under budget in 2014. This can vary significantly from year to year depending on the need for children to be placed outside of the home.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

CPS Substitute Care Program Expense - Child Protective Services out of home care placements were over budget in 2014. This can vary significantly from year to year depending on the need for children to be placed outside of the home. In 2014 Foster Home and Residential Care Center placements were higher than anticipated.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *5-3-15*

**ADMINISTRATIVE NOTE:**

Recommended *[Signature] 3-9-15*

**REQUIRED APPROVAL**

DATE

COMMITTEE CHAIR

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400	R & M SERV	P1500838	01/15/2015	QUALITY POWER SOLUTIONS LLC	3,750.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	149,639.00	58,448.08	10,420.55	3,750.00	77,020.37
07-1430-0000-62421	COMPUTER EQUIP				
ENC		R1501594	03/10/2015	AMAZON.COM	52.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	788.15	1,509.84	52.32	6,649.69
07-1430-0000-63407	COMPUTER SUPPL				
		P1501099	02/11/2015	CDW GOVERNMENT INC	38.05
		P1501100	02/11/2015	CDW GOVERNMENT INC	114.83
		P1501105	02/11/2015	CDW GOVERNMENT INC	22.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,379.00	212.27	1,084.89	175.13	24,906.71
07-1430-0000-64200	TRAINING EXP				
ENC		R1501583	03/10/2015	AMAZON.COM	55.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	44,200.00	3,199.15	27,141.65	55.22	13,803.98
<b>INFORMATION TECHNOLOGY PROG TOTAL</b>				<b>4,032.67</b>	
07-1450-0000-62491	SOFTWARE MAINT				
		P1501262	01/31/2015	NETSMART TECHNOLOGIES INC	5,241.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	384,140.00	163,560.52	86,470.53	5,241.60	128,867.35
07-1450-0000-67130	TERMINALS/PC'S				
ENC		R1501586	03/10/2015	AMAZON.COM	129.99
		P1500943	02/10/2015	HEWLETT PACKARD DIRECT CDWG	3,203.28
		P1500944	02/09/2015	HEWLETT PACKARD DIRECT CDWG	2,135.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,731.00	2,485.08	7,199.44	5,468.79	71,577.69
07-1450-0000-67143	IT CROSS CHARGES				
		P1501104	02/11/2015	CDW GOVERNMENT INC	112.59
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	13,565.02	33,666.47	112.59	152,655.92
<b>IT-CROSS CHARGES PROG TOTAL</b>				<b>10,822.98</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$14,855.65**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 19 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1933-0000-64904	SUNDRY EXPENSE	P1501055	02/20/2015	MMPR	486.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,680.00	0.00	0.00	486.60	9,193.40
<b>EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL</b>					<b>486.60</b>

I have examined the preceding bills and encumbrances in the total amount of **\$486.60**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 19 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-62119 ENC	OTHER SERVICES	R1501622	03/11/2015	SIDWELL CO,THE	57,920.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	206,042.00	593.98	0.00	57,920.00	147,528.02
<b>LAND RECORDS PROG TOTAL</b>				<b>57,920.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$57,920.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 26 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

APPROVAL OF BILLS OVER \$10,000.00

Rock County

03/18/2015

RESOLUTION NO. \_\_\_\_\_ AGENDA NO. \_\_\_\_\_

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAR 26 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
P1500118	DD BOARD	D.D.BOARD	OPPORTUNITIES INC	11,011.14
P1501418	HUMAN SERVICES	FOOD SHARE BONUS	O BRIEN AND ASSOCIATES INC	27,780.00

CLAIMS IN THE AMOUNT OF **\$38,791.14** HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

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**LEGAL NOTE:**

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

JEFFREY S. KUGLITSCH,  
CORPORATION COUNSEL

**FISCAL NOTE:**

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

**ADMINISTRATIVE NOTE:**

RECOMMENDED

SHERRY OJA,  
FINANCE DIRECTOR

JOSH SMITH,  
COUNTY ADMINISTRATOR



APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

03/18/2015

RESOLUTION NO. \_\_\_\_\_ AGENDA NO. \_\_\_\_\_

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAR 26 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1501291	HEALTH DEPT	HEALTH DEPARTMNT	SANOFI PASTEUR	38,437.25
R1501451	HUMAN SERVICES	IN-HOME SAFETY	ORION FAMILY SERVICES	217,433.00
R1501622	REAL PROPERTY	LAND RECORDS	SIDWELL CO,THE	57,920.00

CLAIMS IN THE AMOUNT OF **\$313,790.25** HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

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**LEGAL NOTE:**

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

JEFFREY S. KUGLITSCH,  
CORPORATION COUNSEL

**FISCAL NOTE:**

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

**ADMINISTRATIVE NOTE:**

RECOMMENDED

SHERRY OJA,  
FINANCE DIRECTOR

JOSH SMITH,  
COUNTY ADMINISTRATOR

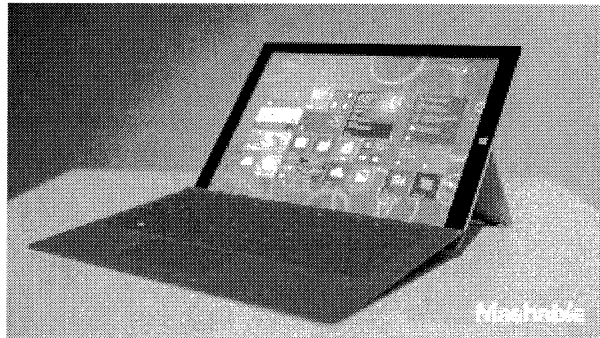
## Authorization for Purchasing of Microsoft Surface Pro Tablets

The County Information Technology Department is requesting authorization to purchase 6 Microsoft Surface Pro Tablets, as follows:

- 1 to be purchased instead of a budgeted and more expensive replacement laptop computer, to be used by programming staff for testing website updates, purchased Windows applications used by other departments, and Windows applications developed by the IT staff, and
- 5 to be purchased for use by the Public Safety IT staff for testing and supporting public safety applications used within the mobile data network environment by law enforcement, Fire, and EMS network users.

These 5 tablets will be funded by a transfer of available 2014 Public Safety Repair & Maintenance account funds to the Public Safety Terminal & PC account. A carryover of the transferred funds will enable this purchase in 2015.

The cost of these 6 Tablets and associated covers, keyboards, and docking stations will be \$7,938, and they will be purchased from CDW-G according to the pricing and terms of the WI State Contract #15-20400-905.



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden

INITIATED BY

Public Safety & Justice  
Committee

SUBMITTED BY



Sergeant Shena Kohler

DRAFTED BY

March 2, 2015

DATE DRAFTED

**AMENDING THE SHERIFF'S OFFICE FEMA HAZARD MITIGATION PLANNING PROGRAM  
BUDGET AND AWARING THE MITIGATION PLANNING CONTRACT**

1 **WHEREAS**, the County Hazard Mitigation Plan is a prerequisite for all FEMA mitigation grants  
2 including the Hazard Mitigation Grant Program (HMGP), which aids in implementation of long-term  
3 hazard mitigation measures after a major disaster declaration; and,  
4

5 **WHEREAS**, the Rock County Board authorized the previous update to the Hazard Mitigation Plan in  
6 2009 using the FEMA Pre-disaster Mitigation Grant under County Resolution No. 09-4B-255; and,  
7

8 **WHEREAS**, Rock County has been awarded \$24,953.35 through the FFY14 Pre-Disaster Mitigation  
9 Program for the purpose of updating its Hazard Mitigation Plan, of which \$6,238.35 is the local share.  
10

11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2015 does hereby accept the FEMA Pre-Disaster  
13 Mitigation Grant and amend the 2015 budget as follows:  
14

<u>Account/Description</u>	<u>Budget at 01/01/15</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b>Source of Funds</b>			
21-2550-2015-42100 Federal Aid	\$0	\$18,715	\$18,715
<b>Use of Funds</b>			
21-2550-2015-62119 Other Contracted Services	\$0	\$18,715	\$18,715

26 **BE IT FURTHER RESOLVED**, that the County Board Chair is authorized to enter into a professional  
27 services contract with EPTEC, INC not to exceed \$18,715 for the purpose of updating the Rock County  
28 Hazard Mitigation Plan.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

**FINANCE COMMITTEE  
ENDORSEMENT**

Absent  
Mary Beaver, Chair

Reviewed and approved on a vote of

Hank Brill  
Hank Brill

\_\_\_\_\_

Terry Fell  
Terry Fell

\_\_\_\_\_  
Mary Mawhinney, Chair

Brian Knudson  
Brian Knudson

Larry Wiedenfeld  
Larry Wiedenfeld

**AMENDING THE SHERIFF'S OFFICE FEMA HAZARD MITIGATION PLANNING PROGRAM  
BUDGET AND AWARDING THE MITIGATION PLANNING CONTRACT**

**FISCAL NOTE:**

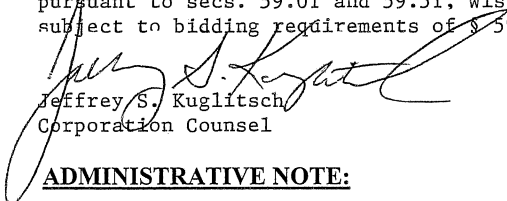
This resolution authorizes the acceptance and expenditure of \$18,715 in Federal Aid for Hazard Mitigation planning. The grant requires a match of \$6,238. Rock County's share of the match will be met through staff overtime and community participation.



Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.



Josh Smith  
County Administrator

**AMENDING THE SHERIFF'S OFFICE FEMA HAZARD MITIGATION PLANNING  
PROGRAM BUDGET AND AWARDING THE MITIGATION PLANNING CONTRACT**

**EXECUTIVE SUMMARY**

Rock County received a FEMA Pre-Disaster Mitigation Grant to pay for the cost of writing an All-Hazards Mitigation Plan that was approved by the State of Wisconsin and FEMA in 2005. The plan will expire on December 31, 2015. The plan covers all underlying jurisdictions in Rock County and is a prerequisite to receiving Hazard Mitigation Grant Program (HMGP) funds. Updating the current plan would help expedite access to federal funds should they be needed in the future. Based on past history with disasters in Rock County, updating the plan prior to its expiration would be very prudent.

FEMA has approved a planning grant for Rock County in the amount of \$24,953.35 through the FFY-14 Pre-Disaster Mitigation program. The planning grant will be used to pay for contracted professional services to assist in writing the updated plan.

The cost to update the Plan will not exceed \$24,953.35. The Pre-Disaster Mitigation Grant is funded at 75% by the Federal government and Rock County is responsible for a 25% local match. Thus, Rock County's share is \$6,238.35 which can be obtained through an in-kind match using staff overtime and community participation. The cost of the consultant's professional services to write the plan update is not to exceed \$18,715, including the cost of supplies and printing.

Approval of this resolution accepts the grant funds and creates the budgetary appropriation to pay for professional services. In addition, the resolution authorizes a professional services contract with EPTEC, Inc. to update the Rock County Hazard Mitigation Plan.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY

Public Safety & Justice Committee,  
Finance Committee  
SUBMITTED BY



Elizabeth Pohlman McQuillen  
DRAFTED BY

March 6, 2015  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF**  
**JAG CRISIS INTERVENTION TEAM AND CRISIS INTERVENTION PARTNERS (CIT/CIP)**  
**TRAINING (2011) GRANT AND AMENDING THE 2015 BUDGET**

1 **WHEREAS**, the Wisconsin Department of Justice, through funding by the Edward Byrne Memorial  
2 Justice Assistance Grant (JAG) Program, solicited applications from local law enforcement agencies,  
3 non-profit organizations on behalf of a county and technical colleges, to assist in training law  
4 enforcement personnel in CIT/CIP; and,  
5

6 **WHEREAS**, CIT is a 40-hour training program for law enforcement officers that includes basic  
7 information about mental illnesses and how to recognize them; information about the local mental  
8 health system and local laws; learning first hand from consumers and family members about their  
9 experiences; verbal de-escalation training, and role plays; and,  
10

11 **WHEREAS**, in November 2014, Rock County, in collaboration with the Janesville Police Department,  
12 Beloit Police Department, Town of Beloit Police Department, Milton Police Department, Evansville  
13 Police Department, and Clinton Police Department submitted an application for a grant to provide CIT  
14 training to officers from the aforementioned law enforcement agencies, with Edgerton Police  
15 Department committing to the training after the application was submitted; and,  
16

17 **WHEREAS**, Rock County's application was approved in the amount of \$42,940, with no match  
18 requirement; and,  
19

20 **WHEREAS**, this grant, must be used by June 30, 2015; and,  
21

22 **WHEREAS**, Rock County will work with the National Alliance on Mental Illness (NAMI) Waukesha  
23 to provide the CIT training for the eight Rock County law enforcement jurisdictions committed to this  
24 CIT training; and,  
25

26 **WHEREAS**, this grant will be managed fiscally by the Rock County Sheriff's Office and  
27 programmatically by the Rock County Administrator's Office; and,  
28

29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
30 this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby accept the JAG Crisis Intervention Team and Crisis  
31 Intervention Partners (CIT/CIP) Training (2011) Grant in the amount of \$42,940 from the Wisconsin  
32 Department of Justice.  
33

34 **BE IT FURTHER RESOLVED**, that the 2015 Rock County Sheriff's Office budget be amended as  
35 follows:

AUTHORIZING ACCEPTANCE OF JAG CRISIS INTERVENTION TEAM AND CRISIS INTERVENTION PARTNERS (CIT/CIP) TRAINING (2011) GRANT AND AMENDING THE 2015 BUDGET

Page 2

<u>Account/Description</u>	<u>Budget at 3/6/15</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Sheriff's Office</u></b>			
<b><u>Source of Funds</u></b>			
21-2165-2015-42000			
State Aid	0	\$42,940	\$42,940
<b><u>Use of Funds</u></b>			
21-2165-2015-63110			
Administration Expense	0	\$42,940	\$42,940

**BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized to sign contracts/MOUs with local law enforcement agencies/jurisdictions for the payment of overtime or backfill for officers to attend CIT training in an amount not to exceed the grant award minus the cost of providing the training.

**BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized to sign contracts/MOUs for providing CIT training with NAMI Waukesha in an amount not to exceed \$15,000

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

Absent

Mary Beaver, Chair

Henry Brill

Henry Brill, Vice Chair

Terry Fell

Terry Fell

Brian Knudson

Brian Knudson

Larry Wiedenfeld

Larry Wiedenfeld

**FINANCE COMMITTEE ENDORSEMENT**

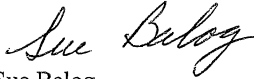
Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

AUTHORIZING ACCEPTANCE OF JAG CRISIS INTERVENTION TEAM AND CRISIS  
INTERVENTION PARTNERS (CIT/CIP) TRAINING (2011) GRANT AND AMENDING THE 2015  
BUDGET  
Page 3

FISCAL NOTE:

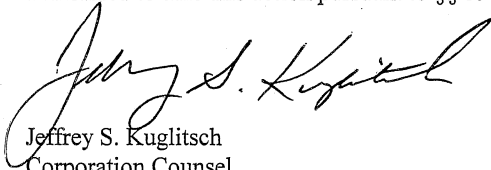
This resolution authorizes the acceptance and expenditure of \$42,940 in funding from the Justice Assistance Grant Program, for Law Enforcement Training. No County matching funds are required.



Sue Balog  
Sr. Accountant/ Assistant to Finance Director

LEGAL NOTE:

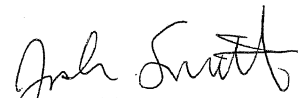
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator



## Executive Summary

### **AUTHORIZING ACCEPTANCE OF JAG CRISIS INTERVENTION TEAM AND CRISIS INTERVENTION PARTNERS (CIT/CIP) TRAINING (2011) GRANT AND AMENDING THE 2015 BUDGET**

The Wisconsin Department of Justice (DOJ), using funding through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, solicited applications from local law enforcement agencies, non-profit organizations on behalf of a county and technical colleges, to assist in training law enforcement personnel in CIT/CIP. CIT is a 40-hour training program for law enforcement officers that includes basic information about mental illnesses and how to recognize them; information about the local mental health system and local laws; learning first hand from consumers and family members about their experiences; verbal de-escalation training, and role plays. The benefits of CIT training include:

- Reduced injuries to public, consumers, and officers
- Reduction in repeat contacts with the mental health consumers
- Reduction of criminalization of those persons with mental illness that come in contact with the criminal justice system
- Enhanced working relationships with the mental health care providers in the community
- Increased involvement of the families and friends of the mental health consumers
- Reduction in civil commitments through diversion to safe and less restrictive settings
- Reduction in the costs of overall services through better utilization of said services and diversion to less costly services

After inviting all law enforcement agencies in the County to participate in CIT training, seven agencies decided to pursue a CIT grant in 2014/2015. The Rock County Sheriff's Office, Janesville Police Department, Beloit Police Department, Town of Beloit Police Department, Milton Police Department, Clinton Police Department, and Evansville Police Department, applied for and received DOJ grant funding in 2015 for CIT training. After the grant was submitted, Edgerton Police Department also decided to engage in CIT and will participate in the training.

On February 20, 2015, Rock County was notified that its grant application to provide CIT training was successful in the amount of \$42,940. In order to provide the training, Rock County will contract with the National Alliance on Mental Illness (NAMI) Waukesha. NAMI Waukesha has the experience and capacity to provide this training to Rock County law enforcement officers.

There is no match requirement for the grant and the funds must be used by June 30, 2015.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

March 12, 2015  
DATE DRAFTED

**Amending the 2015 Budget to Accept Wisconsin Trauma Project Funding**

1 **WHEREAS**, the Wisconsin Department of Children and Families has awarded the Human Services  
2 Department \$35,000 in Wisconsin Trauma Project funding; and,  
3  
4 **WHEREAS**, the goals of the Wisconsin Trauma Project are to create a trauma-informed and responsive  
5 child welfare system by identifying the needs of children and families through screening and assessment,  
6 restoring well-being, stability and permanency through effective intervention, and sustaining efforts  
7 through community involvement; and,  
8  
9 **WHEREAS**, the project takes twelve months to complete and is composed of three tiers that include  
10 Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) training for mental health clinicians from the  
11 Department and the community (Tier 1), trauma-informed parent training (Tier 2), and system wide  
12 training, consultation and technical support (Tier 3); and,  
13  
14 **WHEREAS**, funds will cover the cost of the trainers, training costs including venue and food for  
15 participants, training materials, and ongoing consultation; and,  
16  
17 **WHEREAS**, there is a \$10,000 match requirement for this funding that has already been included in the  
18 Department's 2015 Budget.  
19  
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
21 this \_\_\_\_\_ day of \_\_\_\_\_, 2015, does hereby authorize the acceptance of \$35,000 for the  
22 Wisconsin Trauma Project; and,  
23  
24 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2015 be amended  
25 as follows:

Account/Description	<u>Budget</u> 3/10/15	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3690-0000-42100 MH/AODA Federal Aid	0	35,000	35,000
<u>Use of Funds</u>			
36-3690-0000-64200 MH/AODA Training	13,170	35,000	48,170

Amending the 2015 Budget to Accept Wisconsin Trauma Project Funding

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Respectfully submitted,

Human Services Board

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Billy Bob Grahn

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Shirley Williams

Finance Committee Endorsement

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

FISCAL NOTE:

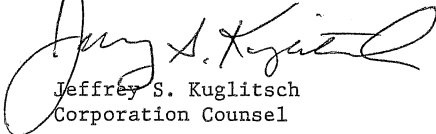
This resolution authorizes the acceptance and expenditure of \$35,000 in Federal Aid for the Wisconsin Trauma Project. The grant requires a match of \$10,000, which is already included in the Human Services Department budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

## Amending the 2015 Budget to Accept Wisconsin Trauma Project Funding

### **Executive Summary**

The Wisconsin Department of Children and Families has awarded the Human Services Department \$35,000 in Wisconsin Trauma Project funding. The goals of the Wisconsin Trauma project are to create a trauma-informed and responsive child welfare system by identifying the needs of children and families through screening and assessment; restoring well-being, stability and permanency through effective intervention; and sustaining efforts through community involvement. The intensive training program for both the mental health clinicians and care providers is based on national training curriculum with proven outcomes. The project takes 12 months to complete and is comprised of three tiers.

#### Tier 1: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) Learning

Collaborative: Tier 1 is designed for mental health clinicians. Over the course of 12 months, clinicians first learn how to administer, score and interpret a trauma screening and assessment instrument, and then learn how to use Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) to treat children who have been exposed to and impacted by trauma. This is accomplished through participation in a 12-month Learning Collaborative led by a national TF-CBT trainer.

Tier 2: Parent Workshop: The second tier of the WI Trauma Project involves trauma-informed parenting training using the NCTSN's curriculum *Caring for Children Who have Experienced Trauma: A Workshop for Resource Parents*. The workshop provides parents with the knowledge and skills needed to effectively care for children who have experienced trauma. The training takes approximately 16 hours to complete and is comprised of 8 modules. Three 16-hour training workshops are completed during the course of a project year and monthly consultation calls are provided to county staff and training participants to support adoption and sustainability of new skills.

Tier 3: Trauma Informed Care for the Community: The third tier involves ongoing efforts—system-wide training, consultation, technical support and coordination—to create a trauma-informed system of care. Community-wide trauma trainings and agency-specific activities will be determined based on the agency's needs and interests.

Funds will cover the cost of the trainers, training costs (including venue and food for participants), training materials, and ongoing consultation. There is a \$10,000 match requirement for this funding that has already been included in the Department's 2015 Budget.