

**FINANCE COMMITTEE**  
**Minutes – January 15, 2015**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, January 15, 2015, in Conference Room N-1 Rock County Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver and Podzilni.

**Committee Members Excused:** Supervisor Fox.

**Staff Members Present.** Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Mickey Crittenden, Information Technology Director; Sara Mooren, Human Services - Administrative Services Division Manager; Michelle Schultz, Real Property Lister.

**Others Present:** None.

**Approval of Agenda.** Chair Mawhinney said there is a change 6.B. to add to the title of the resolution to read “Amending the 2015 Budget to Accept Juvenile Justice Alcohol and Other Drug Abuse Funding and Create Two .4 FTE Psychiatric Technicians”. Supervisor Podzilni moved approval of the agenda with this change, second by Supervisor Kraft. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Transfers and Appropriations.** None.

**Bills and Encumbrances - 2014**

Elections	\$ 680.85
County Treasurer	1,962.44
Register of Deeds	700.00

**Bills and Encumbrances - 2015**

ISF – Self Insurance	\$ 79,056.00
County Treasurer	406.56
Register of Deeds	3,137.76
*Land Records	9,500.00

Chair Mawhinney said there is an addition of a bill for Land Records. Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee with this addition, second by Supervisor Podzilni. ADOPTED.

**Bills Over \$10,000**

Tricor Inc.	\$ 79,056.00
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Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Encumbrances Over \$10,000.**

Willis of Wisconsin Inc.	\$ 40,500.00
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Willis Milwaukee	42,525.00
Compsych	45,000.00
Midland Health Testing Service	50,000.00

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Pre-Approved Encumbrance Amendments.**

**Human Services**

Exchange Family Resource Center	\$ 14,276.00
Exchange Family Resource Center	28,551.00
Exchange Family Resource Center	14,276.00

**Register of Deeds**

Mapping Solutions	\$ 200.00
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The above Pre-Approved Encumbrance Amendments were handed out. Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendment for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Approval of Bills for Other Departments.** None.

**Resolutions.**

**Reauthorization of Self-Insurance**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, that the County Board:

- (1) Provide for the continuation of a self-insured worker’s compensation program that is currently in effect.
- (2) Continue to stay in compliance with all requirements of Wisconsin Administrative Code DWD 80.60(3)
- (3) Authorize the County Clerk to forward certified copies of this resolution to the Worker’s Compensation Division, Wisconsin Department of Workforce Development.

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

**Resolution.**

**Authorizing Purchase of a Unitrends Disk-to-Disk Backup Expansion Unit**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015 that a

Purchase Order for a disk-to-disk backup system be issued to Contingency Planning Solutions, Inc. in the amount of \$77,873.25.

**BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

**Committee Approvals.**

**Amending the 2015 Budget to Accept FoodShare Employment and Training (FSET) Funding**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby authorize the acceptance of an additional \$29,447 for FSET program; and,

**BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2015 be amended as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

**Amending the 2015 Budget to Accept Juvenile Justice Alcohol and Other Drug Abuse Funding**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby approve the creation of two .4 FTE Psychiatric Technician positions and authorizes the Human Services Department to fill those positions.

**BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the acceptance of \$40,508 in Juvenile Justice Alcohol and Other Drug Abuse funding and the Human Services Department budget for 2015 be amended as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft.

Supervisor Podzilni moved to change the title to “Amending the 2015 Budget to Accept Juvenile Justice Alcohol and Other Drug Abuse Funding and Create Two .4 FTE Psychiatric Technician Positions”, second by Supervisor Kraft. ADOPTED.

ADOPTED.

**Report on Cash Balances and Investments.** Ms. Oja updated the Committee on cash balances and investments as of December 31, 2014.

Ms. Oja handed out copies of the County Sales Tax Receipts through December 2014.

**Adjournment.** Supervisor Beaver moved adjournment at 7:47 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**