



**FINANCE COMMITTEE
THURSDAY, JANUARY 7, 2016 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – December 10, 2015
4. Committee Review and Approval of Per Meeting Allowances
5. Transfers and Appropriations
 - A. Land Conservation
 - B. Sheriff's Office (2)
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Human Services
 - 2) Medical Examiner
 - E. Approval of Bills for Other Departments
 - 1) County Board Staff
7. Wisconsin Rental Weatherization Program – Register of Deeds
8. Resolution
 - A. Authorizing Purchase and Installation of Spillman Data Replication Tool and Amending the 2016 Budget
9. Committee Approval
 - A. Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget
10. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 12/16/2015 Transfer No. 15-123
 Requested By Land Conservation Department Thomas Sweeney Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 19-1922-0000-64904 Description: Contingency Account Current Balance: \$91,693	\$2,000.00	Account #: 62-6351-0000-64900 Description: Other Supplies and Expenses	\$2,000.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Unused balance in contingency fund.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

This request is a result of a farm field that was being reactivated for agriculture. During the reactivation process, it was discovered that this field was used for the farm buildings demolition disposal site, making the reactivation of the field near impossible. During the same time, the tree lines along the community garden area were removed due to safety issues, which decreased the habitat for pollinators necessary for the pollination of crops and the community garden area. A dense prairie mix was seeded in the now abandoned agricultural field, which in the end will enhance the pollinator habitat and provide a permanent cover for the area.

FISCAL NOTE:

Sufficient funds are available for transfer. *TS 12-16-15*

ADMINISTRATIVE NOTE:

Recommended *TS 12-16-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 12/15/15 Transfer No. 15-122
 Requested By Diane Michaelis, Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2119-2015-69501 Description: Aid to Localities - OWI Task Current Balance: \$16,095	\$10,353	Account #: 21-2119-2015-61210 Description: Overtime Wages - OWI Task	\$10,353
Account #: 21-2140-2015-67161 Description: Cap Assets \$5,000 More HIDTA Current Balance: \$14,950	\$2,778	Account #: 21-2140-2015-67160 Description: Cap Assets \$500-\$4999 HIDTA	\$2,778
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

1. \$10,353 This is a joint Highway grant with other Rock County law agencies. The other agencies worked less overtime than budgeted.
2. \$2,778 The original budget was 67161, Over \$5,000. The modem and GPS trackers were booked to 67160, Assets \$500-\$4,999.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

1. \$10,353 Rock County worked more overtime on the grant than the other agencies.
2. \$2,778 One modem and two GPS tracking devices were purchased. They were under \$5,000. The budget line was 67161, Over \$5,000.

FISCAL NOTE:

Sufficient funds are available for transfer. *CS 12-16-15*

ADMINISTRATIVE NOTE:

Recommended *JMS 12-16-15*

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

12/21/15

COMMITTEE CHAIR

ManBear

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 12/09/15 Transfer No. 15-118
 Requested By Diane Michaelis, Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2015-61210 Description: Overtime Wages - HIDTA15 Current Balance: \$10,338	\$4,800.00	Account #: 21-2140-2015-63908 Description: Investigative Exp. - HIDTA15	\$4,800.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Special Investigations Unit did not work as much overtime on HIDTA related cases as was originally anticipated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Additional purchases of evidence and information are anticipated.

FISCAL NOTE:

Sufficient funds are available for transfer. *65 12-15-15*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *12-16-15*

REQUIRED APPROVAL

DATE

Governing Committee

12/21/15

COMMITTEE CHAIR

Finance Committee

Man Beane

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1438-0000-62491	SOFTWARE MAINT				
ENC		R1600616	01/01/2016	MOTOROLA	141,240.00
ENC		R1600779	01/01/2016	SPILLMAN TECHNOLOGIES INC	90,664.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	278,310.00	0.00	0.00	231,904.00	46,406.00
LAW RECORDS PROG TOTAL				231,904.00	
07-1450-0000-62491	SOFTWARE MAINT				
ENC		R1600616	01/01/2016	MOTOROLA	27,921.00
ENC		R1600720	01/01/2016	LEXIPOL LLC	10,593.00
ENC		R1600757	01/01/2016	GOVERNMENTJOBS.COM INC	8,700.00
ENC		R1600779	01/01/2016	SPILLMAN TECHNOLOGIES INC	3,394.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	365,828.00	0.00	138,376.18	50,608.00	176,843.82
07-1450-0000-67143	IT CROSS CHARGES				
ENC		R1600616	01/01/2016	MOTOROLA	18,522.00
ENC		R1600779	01/01/2016	SPILLMAN TECHNOLOGIES INC	1,697.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	0.00	10,882.98	20,219.00	168,898.02
IT-CROSS CHARGES PROG TOTAL				70,827.00	

I have examined the preceding bills and encumbrances in the total amount of **\$302,731.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016...

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-63200 ENC	PUBL/SUBCR/DUES	R1600776	01/01/2016	JP MORGAN CHASE BANK NA	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150.00	0.00	0.00	150.00	0.00
10-1721-0000-63407 ENC	COMPUTER SUPPL	R1600776	01/01/2016	JP MORGAN CHASE BANK NA	1,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,260.00	0.00	0.00	1,800.00	2,460.00
10-1721-0000-64200 ENC	TRAINING EXP	R1600776	01/01/2016	JP MORGAN CHASE BANK NA	7,600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,500.00	0.00	0.00	7,600.00	1,900.00
LAND RECORDS PROG TOTAL				9,550.00	

I have examined the preceding bills and encumbrances in the total amount of **\$9,550.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0063-29663	W C TRUST	P1600072	01/01/2016	TRICOR INC	76,910.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	(153,820.00)	36,000.00	76,910.00	40,910.00
				ISF-SELF INS PROG TOTAL	76,910.00

I have examined the preceding bills and encumbrances in the total amount of **\$76,910.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-62119	OTHER SERVICES	P1600071	01/01/2016	PER MAR SECURITY SERVICES	418.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	550.00	0.00	0.00	418.80	131.20
COUNTY TREASURER PROG TOTAL				418.80	

I have examined the preceding bills and encumbrances in the total amount of **\$418.80**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1450-0000-67143 ENC	IT CROSS CHARGES	R1504246	12/16/2015	AMAZON.COM	28.05
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	272,807.34	16,348.65	28.05	(89,184.04)
IT-CROSS CHARGES PROG TOTAL				28.05	

I have examined the preceding bills and encumbrances in the total amount of **\$28.05**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1503609	12/11/2015	HENRICKSEN	409.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,900.00	3,502.81	413.09	409.50	574.60
FINANCE DIRECTOR PROG TOTAL					409.50

I have examined the preceding bills and encumbrances in the total amount of **\$409.50**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1501890	11/30/2015	HIGHLINE CORPORATION	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	64,375.00	26,131.77	13,227.48	1,200.00	23,815.75
07-1430-0000-62400	R & M SERV	P1500484	12/02/2015	LASER PRINTER SOLUTIONS LLC	299.00
		P1503820	01/01/2015	DELL	181.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	148,139.00	116,596.41	1,155.40	480.99	29,906.20
07-1430-0000-63407	COMPUTER SUPPL	P1503416	12/07/2015	AVI SYSTEMS INC	179.00
		P1503732	12/01/2015	CDW GOVERNMENT INC	21.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,379.00	10,892.96	5,066.00	200.70	10,219.34
07-1430-0000-64701	SOFTWARE PURCH	P1503643	11/30/2015	CORE BTS INC	1,724.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	67,035.00	7,261.94	1,702.10	1,724.77	56,346.19
07-1430-0000-67160	CA \$500-\$4,999	P1503463	12/04/2015	HENRICKSEN	387.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,510.00	6,796.85	0.00	387.20	3,325.95
				INFORMATION TECHNOLOGY PROG TOTAL	3,993.66
07-1438-0000-67130	TERMINALS/PC'S	P1503616	12/08/2015	SPILLMAN TECHNOLOGIES INC	2,780.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,410.00	12,399.47	0.00	2,780.00	230.53
				LAW RECORDS PROG TOTAL	2,780.00
07-1450-0000-64701	SOFTWARE PURCH	P1503128	12/01/2015	AMERICAN DATA	8,888.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	441,268.00	280,043.01	131,893.77	8,888.23	20,442.99
07-1450-0000-67143	IT CROSS CHARGES		12/04/2015	CDW GOVERNMENT INC	(311.52)
		P1503416	12/07/2015	AVI SYSTEMS INC	369.00
		P1503482	11/04/2015	CDW GOVERNMENT INC	199.37
		P1503542	11/30/2015	CORE BTS INC	156.78

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
		P1503616	12/08/2015	SPILLMAN TECHNOLOGIES INC	2,040.00	
		P1503633	11/20/2015	CORE BTS INC	1,943.39	
		P1503635	12/17/2015	TEAMINTEL	14,950.00	
		P1503673	11/24/2015	CDW GOVERNMENT INC	145.32	
		P1503734	12/17/2015	GOVERNMENTJOBS.COM INC	3,750.00	
		P1503738	12/10/2015	ENTERPRISE SYSTEMS GROUP	647.45	
		P1503762	12/04/2015	WATCHGUARD VIDEO	5,200.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00		243,717.55	16,376.70	29,089.79	(89,184.04)
IT-CROSS CHARGES PROG TOTAL					37,978.02	

I have examined the preceding bills and encumbrances in the total amount of **\$44,751.68**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-63100	OFC SUPP & EXP	P1500405	11/30/2015	BEAR GRAPHICS INC	1,691.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	1,810.62	0.00	1,691.22	2,498.16
14-1411-0000-63107	PUBL & LEGAL	P1500403	11/30/2015	BELOIT DAILY NEWS	84.83
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,800.00	1,141.04	0.00	84.83	1,574.13
ELECTIONS PROG TOTAL				1,776.05	

I have examined the preceding bills and encumbrances in the total amount of **\$1,776.05**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1933-0000-64904	SUNDRY EXPENSE	P1503578	12/09/2015	MMPR	238.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,680.00	6,074.25	525.39	238.00	2,842.36
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL					238.00

I have examined the preceding bills and encumbrances in the total amount of **\$238.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1501587 PEID 040172

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 12/11/2015

DEPARTMENT HUMAN SERVICES

COMMITTEE HUMAN SERVICES

VENDOR NAME ORION FAMILY SERVICES

ACCOUNT NUMBER 36-3639-0000-62119

FUNDS DESCRIPTION IN-HOME SAFETY - OTHER SERVICES

AMOUNT OF INCREASE \$ 13,026.63

INCREASE FROM \$ 217,433.00 TO \$ 230,459.63

ACCOUNT BALANCE AVAILABLE \$ 24,595.00 SB 12/11/15

REASON FOR AMENDMENT Additional funding needed for In-home safety services.

APPROVALS

GOVERNING COMMITTEE *Brian Knudson* *12-21-15*
Chair Date

FINANCE COMMITTEE _____
Chair Date
(If over \$10,000)

COUNTY BOARD _____
Resolution # Adoption Date
(If over \$10,000)

PURCHASE ORDER NUMBER P1500774 PEID 053721

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 12/21/15

DEPARTMENT Medical Examiner

COMMITTEE Public Safety and Justice

VENDOR NAME Dane County

ACCOUNT NUMBER 28-2650-0000-62199

FUNDS DESCRIPTION Other Professional Services

AMOUNT OF INCREASE \$ 38,300

INCREASE FROM \$ 175,000 TO \$ 213,300

ACCOUNT BALANCE AVAILABLE \$ 38,300 pending transfer SO 12/21/15

REASON FOR AMENDMENT Additional amount needed to cover the final 2015 contract payment. Contract payments as well as beginning of 2015 shift coverages have been paid from this PO.

APPROVALS

GOVERNING COMMITTEE *Mary Bauer* 12/21/15
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1500403	11/30/2015	BELOIT DAILY NEWS	1,394.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	7,510.63	0.00	1,394.64	6,094.73
COUNTY BOARD PROG TOTAL					1,394.64

I have examined the preceding bills and encumbrances in the total amount of **\$1,394.64**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: ~~DEC 22 2015~~
Jan 7, 2016

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-61920	PHYSICALS	P1500055	12/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	57.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	7,442.00	0.00	57.00	(1,499.00)
08-1420-0000-63100	OFC SUPP & EXP				
ENC		R1504228	12/15/2015	AMAZON.COM	28.95
		P1500057	12/01/2015	OFFICE PRO INC	31.06
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,500.00	5,460.53	44.11	60.01	(64.65)
08-1420-0000-63107	PUBL & LEGAL				
		P1500052	11/30/2015	BELOIT DAILY NEWS	310.65
		P1500053	11/30/2015	JANESVILLE GAZETTE INC	134.06
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	14,825.29	350.00	444.71	9,380.00
08-1420-0000-63200	PUBL/SUBCR/DUES				
		P1503752	12/04/2015	VOLUNTARY ACTION CENTER	85.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,080.00	846.00	0.00	85.00	149.00
08-1420-0000-64200	TRAINING EXP				
		P1503672	11/24/2015	YWCA	5,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	13,672.15	170.95	5,000.00	6,156.90
08-1420-0000-64417	RH EXPENSES				
		P1500053	11/30/2015	JANESVILLE GAZETTE INC	230.36
		P1500055	12/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	100.00
		P1500058	11/24/2015	CHRONICLE,THE	105.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	6,265.98	0.00	435.36	1,798.66
HUMAN RESOURCES PROG TOTAL				6,082.08	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of \$6,082.08

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: ~~DEC 22 2015~~
Jan 7, 2016

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016...

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-64200 ENC	TRAINING EXP	R1600680	01/01/2016	JP MORGAN CHASE BANK NA	185.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,136.00	0.00	0.00	185.00	4,951.00
COUNTY ADMINISTRATOR PROG TOTAL					185.00

I have examined the preceding bills and encumbrances in the total amount of **\$185.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**
to FE

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-64201 ENC	CONVENTION EXP	R1600680	01/01/2016	JP MORGAN CHASE BANK NA	2,220.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,820.00	0.00	0.00	2,220.00	3,600.00
03-1110-0000-64904 ENC	SUNDRY EXPENSE	R1600680	01/01/2016	JP MORGAN CHASE BANK NA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,400.00	0.00	0.00	500.00	900.00
COUNTY BOARD PROG TOTAL				2,720.00	

I have examined the preceding bills and encumbrances in the total amount of **\$2,720.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 07 2016**
to FE

Dept Head _____

Committee Chair _____

Starting January 1, 1985, most residential rental properties in Wisconsin have had to meet minimum energy conservation standards at the time of ownership transfer. Private state-certified inspectors are hired by owners to check properties for compliance with the standards. These weatherization compliances include insulation standards, energy efficient heating / water heaters, windows, caulking, etc.

A validated stipulation or waiver enables the prompt transfer and recordation of the transfer documents for residential rental unit properties. Unless a property transfer is shown to be excluded from the Code on the Wisconsin Real Estate Transfer Return, a DSPTS Transfer Authorization must accompany the documents of transfer for rental property when presented to the Register of Deeds for recording.

Effective February 1, 2016 the Rock County Register of Deeds Office becomes an agent and will be authorized to validate Stipulation and Waiver Agreements for the Wisconsin Rental Weatherization Program. The county will receive \$30 for each agreement that is validated by us.

Randal Leyes
Rock County Register of Deeds
51 S. Main St.
Janesville, WI 53545
Phone: (608) 757-5641
Fax: (608) 757-5563
E-mail leyes@co.rock.wi.us

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

December 16, 2015
DATE DRAFTED

**AUTHORIZING PURCHASE AND INSTALLATION OF SPILLMAN
DATA REPLICATION TOOL AND AMENDING THE 2016 BUDGET**

1 **WHEREAS**, Rock County has recently migrated to the Spillman Jail Module for recording jail inmate
2 data; and,
3
4 **WHEREAS**, Spillman has developed a product to migrate their data to Microsoft SQL Server, an
5 industry standard database allowing for easier interfacing and reporting; and,
6
7 **WHEREAS**, many Rock County departments and Rock County Law Enforcement agencies utilize
8 information from the jail management system for both operational and analytical purposes; and,
9
10 **WHEREAS**, funding is available through a Communication Center project fund.
11
12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this ____ day of _____, 2016 that a Purchase Order be issued to Spillman Technologies in an
14 amount not to exceed a total of \$23,567 for the purchase and installation of the data replication tool.
15
16 **BE IT FURTHER RESOLVED** to allow for payment to the vendor upon approval of the Director of
17 Information Technology.
18
19 **BE IT FURTHER RESOLVED** that the 2016 budget be amended as follows:
20
21 Budget Increase Amended
22 Account/Description 1/1/16 (Decrease) Budget
23 Source of Funds
24 23-2415-0000-67161 \$1,468,500 (\$23,567) \$1,444,933
25 911 Capital Projects
26
27 Use of Funds
28 07-1445-0000-67161 - 0 - 23,567 23,567
29 Law Records Management System

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE

Mary Beaver, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Mary Beaver

Brian Knudson

Brent Fox

Larry Wiedenfeld

J. Russell Podzilni

AUTHORIZING PURCHASE AND INSTALLATION OF SPILLMAN DATA
REPLICATION TOOL AND AMENDING THE 2016 BUDGET

Page 2

FISCAL NOTE

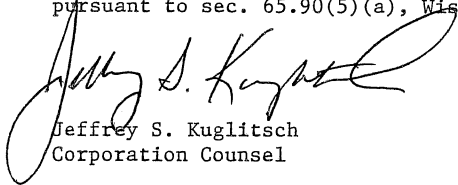
Funds remaining from the 911 CAD project will be transferred from the capital project fund and used for this purchase.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

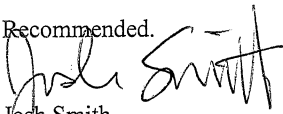
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Rock County Sheriff's Office began using the Spillman records management system to store its jail inmate data on December 14, 2015.

Since the purchase of the Spillman jail module, Spillman Technologies has introduced a new module that continuously extracts the data from their system into a Microsoft SQL Server database. By having the data in the SQL Server database, reports can be run that won't cause performance degradation to the system used by the jail and county law enforcement agencies. Additionally, SQL Server allows greater report writing capabilities along with more common tools for data-driven analysis and for building interfaces to other systems.

The software can be installed on a network server already owned by Rock County.

This resolution authorizes the County to issue a Purchase Order to Spillman Technologies for a total not to exceed \$23,567 for the purchase and installation of Spillman's Data Replication tool.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Timothy Banwell
DRAFTED BY

Board of Health
SUBMITTED BY

January 6, 2016
DATE DRAFTED

Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget

1 **WHEREAS**, there are an estimated 13,000 private wells in Rock County and all our citizens and
 2 visitors depend on our community's ground water for drinking water; and
 3
 4 **WHEREAS**, Rock County Health Department applied for and was awarded a grant from the
 5 Wisconsin Department of Health Services for Establishing a Foundation for an Educational Online
 6 Drinking Water Nitrate Risk Tracking Tool; and
 7
 8 **WHEREAS**, this is a nine month grant at \$10,500, beginning November 2, 2015 and ending July 31,
 9 2016; and
 10
 11 **WHEREAS**, this grant will plan and assist in developing a tool for understanding sources of
 12 groundwater contamination and educating citizens on protecting their drinking water supply.
 13
 14 **NOW, THEREFORE BE IT RESOLVED** that the Rock County Board of Supervisors duly
 15 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
 16 County Health Department to accept this Establishing a Foundation for an Educational Online
 17 Drinking Water Nitrate Risk Tracking Tool Grant in the amount of \$10,500, and amend the 2016 Rock
 18 County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3028-0000-42100			
Federal Aid	-0-	\$10,500	\$10,500
<u>Use of Funds</u>			
31-3028-0000-63110			
Administrative Expense	-0-	\$10,500	\$10,500

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Gregg Addie

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

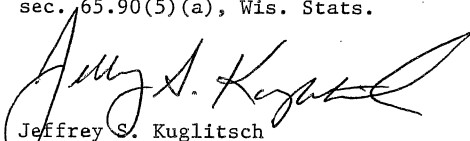
This resolution authorizes the acceptance and expenditure of a \$10,500 in Federal Aid for Nitrate risk tracking. No County matching funds are required.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

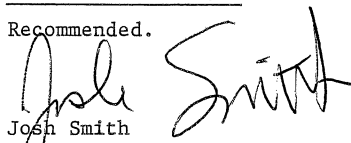
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Rock County has a known problem with nitrates in groundwater as identified by the Wisconsin Environmental Public Health Tracking Program and data collected by the Rock County Health Department Water Testing Laboratory. The Rock County Health Department has established a strong groundwater testing program and continues to strongly promote private well testing. Educational information is provided to citizens on nitrate health risks and options to reduce their risk based on their nitrate test results. This project is looking to go beyond typical scope of just identifying the problem and relaying the health risks. This project is looking to spatially identify major sources of nitrates contributing to the health risk, land-use activities that may be increasing the nitrate risk, and geologic conditions that significantly contribute to elevated nitrates in the groundwater of Rock County. This project will provide for a better understanding of the nitrogen balance in the groundwater of Rock County. Ultimately, it is hoped that this project will provide the foundation for establishing an online Nitrate Risk Tracking Tool that would greatly assist in educating well users, nitrogen source contributors, well professionals, and policy makers to the cause and effect relationship of the well water nitrate issue in Rock County.

This 'Nitrate Risk Model' approach has been initiated in other parts of the country (State of Washington) but has not been utilized in Wisconsin to promote a better understanding of the cause and effect relationship of the nitrate groundwater issue. With this grant, the Rock County Health Department will lay the foundation for development of an online Nitrate Risk Tracking Tool that will assist the community in determining where nitrate risks exist in the county and potential factors as to why the risks are high in certain geographic regions. Decisions on determining future private well locations and well depths would be assisted by information provided by this tool. Practical applications can also be applied to local land use and public well planning.