

ROCK COUNTY, WISCONSIN

**NOTE: Time, Date
and Location**



**FINANCE COMMITTEE
THURSDAY – MARCH 8, 2018 - 5:45 P.M.
JURY DELIBERATION ROOM - FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – February 8, 2018 and February 15, 2018
5. Committee Review and Approval of Per Meeting Allowances
6. Transfers
 - A. Public Health
 - B. Sheriff's Office
7. Review of Payments
8. Review of Payments over \$10,000
9. Committee Endorsement
 - A. Amending 2018 Land Conservation Department Budget to Offset Additional State Aid
 - B. Amending the Sheriff's 2018 Budget to Use Equitably Shared Funds for Small Unmanned Aircraft System
10. Adjournment

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 2/26/2018 Transfer No. 17-227
 Requested By Public Health Department Marie-Noel Sandoval Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-30000000-61100 Description: Regular Wages Current Balance: 114,833.00	11,127.00	Account #: 31-30000000-65321 Description: Building/Office lease	11,127.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available due to salary savings from vacant positions.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

2017 Budget amount for Building/Office lease was incorrect.

FISCAL NOTE:

Sufficient funds are available for transfer. *2-27-18*

ADMINISTRATIVE NOTE:

OK [Signature] 2-27-18

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date February 7, 2018 Transfer No. 17-182
 Requested By Sheriff's Office Department Sheriff Spoden Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-67105 Description: Motor Vehicles - LES Current Balance: \$117,034	\$24,656.00	Account #: 21-2100-0000-46205 Description: Comp Loss Fixed Assets - LES	\$24,656.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Correct transfer 17-106
 Resolution #17-9A-337 authorized the replacement of Squad 59, which was damaged in an accident. Resolution 17-9A-337 and transfer 17-106 both increased the budgets for accounts 46205 and 67105.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Correct transfer 17-106
 Resolution #17-9A-337 authorized the replacement of Squad 59, which was damaged in an accident. Resolution 17-9A-337 and transfer 17-106 both increased the budgets for accounts 46205 and 67105.

FISCAL NOTE:

Sufficient funds to correct duplicate budget change.
S. Balog 2/7/18

ADMINISTRATIVE NOTE:

[Signature] 2/7/18

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1800036	02/15/2018	UNITED MAILING SERVICES INC	619.19
00-0000-0001-22158	SHORT TERM DISAB				
		P1800340	02/01/2018	NATIONAL INSURANCE SERVICES OF	15,061.79
00-0000-0001-22159	LONG TERM DIS				
		P1800340	02/01/2018	NATIONAL INSURANCE SERVICES OF	12,962.45
GENERAL FUND PROG TOTAL					28,643.43

I have reviewed the preceding payments in the total **\$28,643.43**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP				
		P1800038	02/08/2018	JP MORGAN CHASE BANK NA	270.71
05-1500-0000-63107	PUBL & LEGAL				
		P1800034	02/15/2018	BLISS COMMUNICATIONS INC	165.78
05-1500-0000-63200	PUBL/SUBCR/DUES				
		P1800038	02/08/2018	JP MORGAN CHASE BANK NA	25.00
05-1500-0000-64200	TRAINING EXP				
		P1800038	02/08/2018	JP MORGAN CHASE BANK NA	535.00
05-1500-0000-68010	EXP.ALLOCATIONS				
		P1800035	02/01/2018	FINANCE DEPARTMENT PURCHASING	17.41
		P1800038	02/08/2018	JP MORGAN CHASE BANK NA	9,239.35
		P1800334	02/08/2018	PACKAGE PRO EXPRESS DELIVERY I	3,528.63
FINANCIAL SERVICES PROG TOTAL					13,781.88
<hr/>					
05-1520-0000-62119	OTHER SERVICES				
			02/01/2018	EMPLOYEE BENEFITS CORPORATION	879.75
SECTION 125 FLEXIBLE SPENDING PROG TOTAL					879.75
<hr/>					
05-1560-0000-62400	R & M SERV				
		P1800165	02/22/2018	RHYME BUSINESS PRODUCTS	844.00
05-1560-0000-63104	PRNT & DUPLICATI				
		P1800038	02/08/2018	JP MORGAN CHASE BANK NA	651.90
CENTRAL SERVICES PROG TOTAL					1,495.90

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number Account Name PO# Check Date Vendor Name Inv/Enc Amt

I have reviewed the preceding payments in the total \$16,157.53

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1800373	02/22/2018	CHARTER COMMUNICATIONS	1,474.82
07-1430-0000-62400	R & M SERV				
		P1800374	02/08/2018	CINTAS FIRE PROTECTION	1,149.00
		P1800386	02/08/2018	PRINTER PARTS EXCHANGE LLC	115.00
		P1800636	02/22/2018	CDW GOVERNMENT INC	221.49
		P1800649	02/08/2018	AE BUSINESS SOLUTIONS	11,115.20
		P1800758	02/15/2018	CORE BTS INC	28,783.29
		P1800776	02/15/2018	QUALITY POWER SOLUTIONS LLC	3,820.00
		P1801021	02/15/2018	BOMGAR CORPORATION	431.56
		P1801022	02/15/2018	BOMGAR CORPORATION	570.96
07-1430-0000-62421	COMPUTER EQUIP				
		P1800386	02/15/2018	PRINTER PARTS EXCHANGE LLC	75.00
		P1800636	02/22/2018	CDW GOVERNMENT INC	1,054.30
		P1801056	02/22/2018	ENTRE COMPUTER SOLUTIONS INC	44.60
07-1430-0000-62491	SOFTWARE MAINT				
		P1800383	02/15/2018	JP MORGAN CHASE BANK NA	357.77
		P1800646	02/15/2018	ORACLE CORPORATION	1,833.93
		P1800956	02/08/2018	ARCHIVE SOCIAL INC	4,788.00
		P1801021	02/15/2018	BOMGAR CORPORATION	9,718.20
		P1801022	02/15/2018	BOMGAR CORPORATION	1,423.75
07-1430-0000-63100	OFC SUPP & EXP				
		P1800387	02/08/2018	STAPLES BUSINESS ADVANTAGE	259.98
		P1800859	02/01/2018	ENTERPRISE SYSTEMS GROUP	283.25
07-1430-0000-63101	POSTAGE				
		P1800383	02/15/2018	JP MORGAN CHASE BANK NA	72.97
07-1430-0000-63407	COMPUTER SUPPL				
		P1800636	02/22/2018	CDW GOVERNMENT INC	5,079.07
				INFORMATION TECHNOLOGY PROG TOTAL	72,672.04
07-1444-0000-67161	CA \$5,000/MORE				
		P1800978	02/15/2018	ENTERPRISE SYSTEMS GROUP	8,593.00
				IT CAPITAL PROJECTS PROG TOTAL	8,593.00
07-1450-0000-62400	R & M SERV				
		P1800774	02/15/2018	WATCHGUARD VIDEO	4,271.00
07-1450-0000-62491	SOFTWARE MAINT				
		P1800682	02/15/2018	ORACLE CORPORATION	570.43
		P1800768	02/01/2018	AERCOR WIRELESS INC	2,042.00
		P1800852	02/15/2018	AMERICAN DATA	740.00
		P1800866	02/01/2018	TRADS	1,483.33
		P1800886	02/01/2018	DATASPEC INC	1,396.00
		P1800887	02/01/2018	ROUTEMATCH SOFTWARE INC	4,147.07
		P1800931	02/08/2018	GOVERNMENTJOBS.COM INC	3,750.00
07-1450-0000-67130	TERMINALS/PC'S				
		P1800771	02/01/2018	PARAGON DEVELOPMENT SYSTEMS	531.50
		P1800773	02/01/2018	PARAGON DEVELOPMENT SYSTEMS	9,567.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1450-0000-67143	IT CROSS CHARGES	P1800860	02/15/2018	PARAGON DEVELOPMENT SYSTEMS	9,567.00
		P1800637	02/08/2018	CDW GOVERNMENT INC	53.49
		P1800638	02/08/2018	CDW GOVERNMENT INC	1,522.36
		P1800768	02/01/2018	AERCOR WIRELESS INC	9,108.00
		P1800851	02/01/2018	ENTERPRISE SYSTEMS GROUP	376.50
		P1800980	02/08/2018	ENTERPRISE SYSTEMS GROUP	432.00
IT-CROSS CHARGES PROG TOTAL					49,557.68

I have reviewed the preceding payments in the total \$130,822.72

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS				
		P1800047	02/15/2018	EQUAL RIGHTS DIVISION	75.00
14-1410-0000-63100	OFC SUPP & EXP				
		P1800045	02/01/2018	STAPLES BUSINESS ADVANTAGE	751.78
		P1800046	02/15/2018	ELECTION SYSTEMS AND SOFTWARE	499.63
		P1801025	02/22/2018	B AND H PHOTO VIDEO	389.98
COUNTY CLERK PROG TOTAL					<u>1,716.39</u>
14-1411-0000-63103	LEGAL FORMS				
		P1800042	02/15/2018	ILLINOIS OFFICE SUPPLY	7,804.52
ELECTIONS PROG TOTAL					<u>7,804.52</u>

I have reviewed the preceding payments in the total \$9,520.91

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP				
		P1800653	02/15/2018	MID CITY OFFICE PRODUCTS	249.00
15-1540-0000-64926	BANK SERV.CHGS.				
		P1800343	02/22/2018	BRINKS INC	499.05
COUNTY TREASURER PROG TOTAL					748.05

I have reviewed the preceding payments in the total \$748.05

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-62119	OTHER SERVICES				
		P1800326	02/15/2018	FIDLAR COMPANIES	702.50
17-1710-0000-63100	OFC SUPP & EXP				
		P1800329	02/15/2018	OFFICE PRO INC	318.90
		P1800330	02/08/2018	STAPLES BUSINESS ADVANTAGE	53.35
		P1801038	02/15/2018	LANGUAGE LINE SERVICES	8.73
17-1710-0000-63103	LEGAL FORMS				
		P1800325	02/08/2018	DEPARTMENT OF HEALTH SERVICES	1,560.00
REGISTER OF DEEDS PROG TOTAL					2,643.48

I have reviewed the preceding payments in the total **\$2,643.48**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP	P1800336	02/01/2018	WILLIS OF WISCONSIN INC	6,800.00
WORKER'S COMPENSATION PROG TOTAL					6,800.00
19-1915-0000-62119	OTHER SERVICES		02/01/2018	PBA INC	24,216.05
HEALTH INSURANCE PROG TOTAL					24,216.05
19-1933-0000-64904	SUNDRY EXPENSE	P1800740	02/15/2018	JP MORGAN CHASE BANK NA	70.00
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL					70.00

I have reviewed the preceding payments in the total **\$31,086.05**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-23080	DOG LICENSE FEES	P1703185	02/08/2018	DEPARTMENT OF ADMINISTRATION	1,602.23
00-0000-0001-23090	MARRIAGE LICENSE	P1703185	02/08/2018	DEPARTMENT OF ADMINISTRATION	23,200.00
00-0000-0001-23091	DOMESTIC PARTNER	P1703185	02/08/2018	DEPARTMENT OF ADMINISTRATION	25.00
GENERAL FUND PROG TOTAL					24,827.23

I have reviewed the preceding payments in the total **\$24,827.23**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-68010	EXP.ALLOCATIONS	P1700685	02/08/2018	JP MORGAN CHASE BANK NA	9,949.76
FINANCIAL SERVICES PROG TOTAL					9,949.76

I have reviewed the preceding payments in the total \$9,949.76

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1703197	02/08/2018	DWD	2,553.66
				INFORMATION TECHNOLOGY PROG TOTAL	2,553.66
07-1440-0000-64701	SOFTWARE PURCH	P1702101	02/01/2018	SUPERION LLC	9,801.75
				GENERAL LEDGER UPGRADE PROG TOTAL	9,801.75

I have reviewed the preceding payments in the total \$12,355.41

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1700706	02/01/2018	WISCONSIN DEPARTMENT OF ADMINI	12.48
REGISTER OF DEEDS PROG TOTAL					12.48

I have reviewed the preceding payments in the total \$12.48

Date: _____ Dept _____

Committee _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

02/26/2018

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ALL OTHER GEN	HEALTH INSURANCE	PBA INC	24,216.05
P1701336	FACILITIES	COURTHOUSE SECUR	GILBANK CONSTRUCTION INC	176,742.00
P1702525	FACILITIES	HCC COMPLEX	JD ENVIRONMENTAL LLC	20,720.00
P1800204	ROCK HAVEN	RH CONT SERV T18	GENESIS REHABILITATION SERVICE	38,146.56
P1800251	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1800317	FACILITIES	UW-ROCK COUNTY	JOHNSON CONTROLS INC	17,335.00
P1800340	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	28,024.24
P1800369	FACILITIES	FACILITIES	SIMPLEX GRINNELL LP	10,320.00
P1800538	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	74,118.22
P1800541	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	43,348.58
P1800547	SHERIFF	CORR.FACILITY	BI INC	15,733.42
P1800550	SHERIFF	CORR.FACILITY	BOB BARKER COMPANY INC	10,568.13
P1800616	SHERIFF	SHERIFF	KWIK TRIP EXTENDED NETWORK	18,436.27
P1800649	INFORMATION TECH	INFORMATION TECH	AE BUSINESS SOLUTIONS	11,115.20
P1800666	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	11,424.57
P1800667	FACILITIES	HWY BUILDINGS/GR	PETERSON CLEANING INC	19,118.73
P1800758	INFORMATION TECH	INFORMATION TECH	CORE BTS INC	28,783.29
P1800768	INFORMATION TECH	IT-CROSS CHARGES	AERCOR WIRELESS INC	11,150.00
P1800933	ROCK HAVEN	SUPP SERV MAINT	PROTECTION TECHNOLOGIES	10,675.00
P1801021	INFORMATION TECH	INFORMATION TECH	BOMGAR CORPORATION	10,149.76
P1801028	911 COMM.	911 OPERATIONS	WISCONSIN DEPARTMENT OF JUSTIC	12,912.00

Rock County

REPORT OF PAYMENTS OVER \$10,000

02/26/2018

CLAIMS IN THE AMOUNT \$614,797.02 HAVE BEEN PAID FOR THE MONTH OF FEBRUARY 2018 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

Rock County

REPORT OF PAYMENTS OVER \$10,000

02/27/2018

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
P1700243	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	17,397.79
P1700332	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	10,562.85
P1700583	CORONER/ME	MEDICAL EXAMINER	DANE COUNTY MEDICAL EXAMINERS	73,912.04
P1702525	FACILITIES	HCC COMPLEX	JD ENVIRONMENTAL LLC	31,080.00
P1702669	911 COMM.	911 OPERATIONS	GENERAL COMMUNICATIONS INC	192,219.98
P1703185	NOT APPLICABLE	GENERAL FUND	DEPARTMENT OF ADMINISTRATION	24,827.23

CLAIMS IN THE AMOUNT \$349,999.89 HAVE BEEN PAID FOR THE MONTH OF DECEMBER 2017 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

February 15, 2018
DATE DRAFTED

**AMENDING 2018 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET ADDITIONAL STATE AID**

- 1 **WHEREAS**, the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
2 annually provides funding to Land Conservation Departments (LCD) with a staff and support grant; and,
3
4 **WHEREAS**, during the time the County Budget was being developed, DATCP staff informed each
5 county to anticipate a reduced grant amount which is reflected in approved 2018 county budget; and,
6
7 **WHEREAS**, in late December of 2017, the LCD was informed by DATCP staff the funding for the staff
8 and support grant to the counties was restored and the final allocation plan would be forwarded in the near
9 future with the new grant values for each county; and,
10
11 **WHEREAS**, the final allocation plan was received in late 2017 and is \$14,717 higher than originally
12 budgeted; and,
13
14 **WHEREAS**, the LCC requests the 2018 LCD budget be amended to account for funds needed replace a
15 LCD staff office chair and additional equipment which will be offset by the increase in state aid; and,
16
17 **WHEREAS**, the LCD Staff has identified various needs that haven't been addressed in past due to
18 budgetary restraints. These requests will be offset by the increase in state aid; and,
19
20 **WHEREAS**, the remaining portion of the increase in revenue will be used to offset staffing costs by
21 reducing cost allocations in various accounts; and,
22
23 **WHEREAS**, the Land Conservation Committee (LCC) wishes to send two committee members to the
24 Wisconsin Land and Water Conservation Association (WLWCA) annual conference to be held March 14
25 through March 16, 2018 in Lake Geneva WI and various other WLWCA sponsored meetings throughout
26 2018; and,
27
28 **WHEREAS**, the LCC requests the 2018 LCD budget be amended to account for the increase in costs
29 associated with attendance at the WLWCA annual conference which will be offset by the increase in
30 state aid; and,
31

32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
33 this ____ day of _____, 2018, approves the increase in revenue, supported by the DATCP
34 annual grant for staff and support and the associated expenses as identified and hereby amends the Land
35 Conservation Department's budget as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u>	<u>INCREASE</u>	<u>AMENDED</u>
	<u>02/08/2018</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
<u>Land Conservation</u>			
<u>Source of Funds:</u>			
62-6200-0000-42200	\$148,630	\$14,717	\$163,347
State Aid			
<u>Use of Funds:</u>			
62-6200-0000-63100	1,200	1,000	2,200
Office Supplies & Expenses			
62-6200-0000-64200	1,650	350	2,000
Training			
62-6200-0000-64201	600	600	1,200
Conference Expense			
62-6200-0000-68000	(84,709)	12,767	(78,209)
Cost Allocations			

AMENDING 2018 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET
ADDITIONAL STATE AID

Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Wes Davis

Kara Hawes

Brenton Driscoll

James Quade, USDA-FSA Representative

Jeremy Zajac

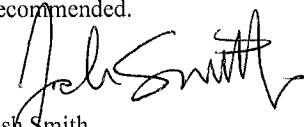
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair Date


ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

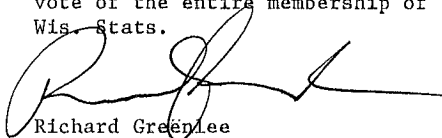
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$14,717 in State Aid for Land Conservation programs. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

The Land Conservation Department's (LCD) annually receives a grant from the Wisconsin Department of Agriculture Trade and Consumer Protection for staffing and support. During the development period for the 2018 County Budget, DATCP staff notified each county to expect a reduction in the annual staff and support grant amount. The 2018 approved budget reflects the reduction anticipated by DATCP staff. In late November DATCP notified the County that the funding level for the annual staff and support grants had been restored, and the annual allocation plan was soon to be approved by the state land and water conservation board. The new value for Rock County was increased by \$14,717. This resolution requests County Board approval to amend the Land Conservation Budget for the following actions: increasing the State Aid revenue by \$14,717 for a total of \$163,347.

Costs associated with a few needed items within the LCD, i.e. office chair, various field tools, and additional staff training are identified under office supplies and expenses and training budget lines. These requested amendments total \$1,350.

Also, increasing the Conference Expense line in the LCD budget by \$600 allowing for two LCC members to attend the WLWCA annual conference and the ability to attend various other WLWCA sanctioned meetings throughout 2018. This requested amendment is identified under the Conference Line.

The remaining \$12,716 will be used to reduce staff costs associated with various programs the LCD administers.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

February 26, 2018
DATE DRAFTED

**Amending the Sheriff's 2018 Budget to Use Equitably Shared Funds for
Small Unmanned Aircraft System**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
3 Program; and,
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
6 enforcement purposes only; and,
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
9 the recipient's appropriated operating budget; and,
10

11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
12 \$24,290; and,
13

14 **WHEREAS**, the Sheriff's Office plans to use the funds to purchase a small unmanned aircraft system.
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2018 that the 2018 budget be amended as follows:
18

<u>Account/Description</u>	<u>Budget</u> <u>01/03/18</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
Source of Funds			
21-2195-0000-46000 Contributions	\$20,000	\$24,290	\$44,290
Use of Funds			
21-2195-0000-67161 Capital Assets \$5,000/More	\$18,335	\$24,290	\$42,625

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Mary Beaver, Chair

Reviewed and approved on a vote of

Henry Brill, Vice Chair

Mary Mawhinney, Chair Date

Terry Fell

Brian Knudson

Phillip Owens

Amending the Sheriff's 2018 Budget to Use Equitably Shared Funds for Small Unmanned Aircraft System
Page 2

FISCAL NOTE:

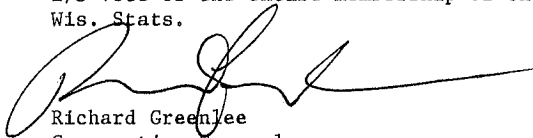
This resolution authorizes a transfer in from the Sheriff's FBI Forfeiture account, A/C 00-0000-0070-29637, which has a balance of \$177,099.



Sherry Oja
Finance Director

LEGAL NOTE:

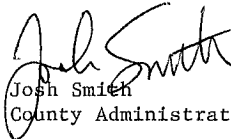
As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary
Amending the Sheriff's 2018 Budget to
Use Equitably Shared Funds for
Small Unmanned Aircraft System

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$24,290. The Sheriff's Office plans to use the funds to purchase a small unmanned aircraft system (UAS) to help fulfill their public safety mission.

The Rock County Sheriff's Office is responsible for 726 square miles. The area is largely rural/farm land with several bodies of water, the cities of Janesville and Beloit, and several smaller municipalities. The Sheriff's Office will use the unmanned aircraft system to search for missing persons, to get aerial views for water rescues, and to take aerial photographs of major accident scenes, outdoor crime scenes, and natural disaster areas. The unmanned aircraft system will give the Sheriff's Office an efficient and effective way to conduct open field searches for outdoor marijuana grows.

Several Deputies have already attended training on unmanned aircraft system programs. The Sheriff's Office has developed policies and procedures regarding the unmanned aircraft system program.

Per the Purchasing Ordinance, multiple quotations were solicited.