

ROCK COUNTY, WISCONSIN



**FINANCE COMMITTEE
THURSDAY, MAY 17, 2018 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – April 26, 2018 and May 3, 2018
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments over \$10,000
8. Committee Endorsements
 - A. Amending the 2018 Veterans Services Budget
9. Updates
 - A. Discussion and Possible Action on Renewal of First National Bank and Trust Contract
10. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1800036	04/19/2018	UNITED MAILING SERVICES INC	491.35
00-0000-0001-22158	SHORT TERM DISAB				
		P1800340	04/05/2018	NATIONAL INSURANCE SERVICES OF	8,105.15
00-0000-0001-22159	LONG TERM DIS				
		P1800340	04/05/2018	NATIONAL INSURANCE SERVICES OF	6,721.24
				GENERAL FUND PROG TOTAL	15,317.74
<hr/>					
00-0000-0063-29663	W C TRUST				
			04/19/2018	ALLIANCE,THE	486.53
				ISF-SELF INS PROG TOTAL	486.53
<hr/>					
00-0000-0071-29264	DLF-SUPPLIES/EXP				
		P1800040	04/26/2018	BLISS COMMUNICATIONS INC	57.04
		P1801464	04/26/2018	HUMANE SOCIETY OF SOUTHERN WIS	1,014.00
				AGENCY FUNDS PROG TOTAL	1,071.04

I have reviewed the preceding payments in the total \$16,875.31

Date: _____ Dept _____

 Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1800038	04/12/2018	JP MORGAN CHASE BANK NA	42.28
		P1801348	04/06/2018	HENRICKSEN	377.65
05-1500-0000-63107	PUBL & LEGAL				
		P1800034	04/19/2018	BLISS COMMUNICATIONS INC	222.98
05-1500-0000-64200	TRAINING EXP	P1800038	04/12/2018	JP MORGAN CHASE BANK NA	6,055.96
		P1801457	04/19/2018	SUPERION LLC	80.00
05-1500-0000-68010	EXP.ALLOCATIONS	P1800035	04/05/2018	FINANCE DEPARTMENT PURCHASING	11.64
		P1800038	04/12/2018	JP MORGAN CHASE BANK NA	120.00
		P1800039	04/05/2018	COMMERCE BANK COMMERCIAL	183.63
		P1800334	04/12/2018	PACKAGE PRO EXPRESS DELIVERY I	3,488.90
FINANCIAL SERVICES PROG TOTAL					10,583.04
<hr/>					
06-1520-0000-62119	OTHER SERVICES		04/26/2018	EMPLOYEE BENEFITS CORPORATION	900.45
		SECTION 125 FLEXIBLE SPENDING PROG TOTAL			
<hr/>					
05-1560-0000-62400	R & M SERV	P1800038	04/12/2018	JP MORGAN CHASE BANK NA	37.90
		P1800165	04/19/2018	RHYME BUSINESS PRODUCTS	844.00
05-1560-0000-63104	PRNT & DUPLICATI				
		P1800038	04/12/2018	JP MORGAN CHASE BANK NA	2,183.39
06-1560-0000-65331	EQUIP LEASE				
		P1800038	04/12/2018	JP MORGAN CHASE BANK NA	2,087.16
CENTRAL SERVICES PROG TOTAL					5,152.45

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total \$16,635.94

Date: Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1800373	04/19/2018	CHARTER COMMUNICATIONS	1,494.82
		P1800383	04/12/2018	JP MORGAN CHASE BANK NA	27.50
07-1430-0000-62400	R & M SERV	P1801255	04/19/2018	TRANSCENDENT LLC	9,012.00
07-1430-0000-62421	COMPUTER EQUIP	P1800636	04/05/2018	CDW GOVERNMENT INC	141.04
07-1430-0000-62491	SOFTWARE MAINT	P1800383	04/12/2018	JP MORGAN CHASE BANK NA	31.64
07-1430-0000-63101	POSTAGE	P1800383	04/12/2018	JP MORGAN CHASE BANK NA	96.46
07-1430-0000-63407	COMPUTER SUPPL	P1800383	04/12/2018	JP MORGAN CHASE BANK NA	553.82
		P1800636	04/05/2018	CDW GOVERNMENT INC	172.46
		P1800383	04/12/2018	JP MORGAN CHASE BANK NA	1,720.00
07-1430-0000-64200	TRAINING EXP	P1801181	04/05/2018	CORE BTS INC	3,595.00
		P1800383	04/12/2018	JP MORGAN CHASE BANK NA	12.00
07-1430-0000-64701	SOFTWARE PURCH	P1800383	04/12/2018	JP MORGAN CHASE BANK NA	12.00
07-1430-0000-67131	OTHER COMP HARDW	P1800636	04/26/2018	CDW GOVERNMENT INC	92.29
		INFORMATION TECHNOLOGY PROG TOTAL			
07-1438-0000-62491	SOFTWARE MAINT	P1801394	04/19/2018	MOTOROLA SOLUTIONS INC	176,993.96
07-1438-0000-67130	TERMINALS/PC'S	P1800636	04/05/2018	CDW GOVERNMENT INC	1,621.32
		LAW RECORDS PROG TOTAL			
07-1440-0000-64701	SOFTWARE PURCH	P1702101	04/05/2018	SUPERION LLC	3,813.50
		GENERAL LEDGER UPGRADE PROG TOTAL			
07-1444-0000-64701	SOFTWARE PURCH	P1601559	04/19/2018	HIGHLINE CORPORATION	35,056.00
		IT CAPITAL PROJECTS PROG TOTAL			
07-1450-0000-62491	SOFTWARE MAINT	P1800375	04/19/2018	FIDLAR COMPANIES	11,272.50
		P1800852	04/19/2018	AMERICAN DATA	3,934.32
		P1801325	04/05/2018	BLUEBEAR LES	4,500.00
		P1801394	04/19/2018	MOTOROLA SOLUTIONS INC	29,401.00
		P1801447	04/26/2018	MAGNET FORENSICS USA INC	850.00
07-1450-0000-64701	SOFTWARE PURCH	P1801339	04/26/2018	NETSMART TECHNOLOGIES INC	38,148.40
		P1801408	04/19/2018	KATANA FORENSICS LLC	845.00
07-1450-0000-67130	TERMINALS/PC'S				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1800637	04/05/2018	CDW GOVERNMENT INC	494.82
		P1800638	04/05/2018	CDW GOVERNMENT INC	10,340.33
		P1801190	04/19/2018	PARAGON DEVELOPMENT SYSTEMS	9,678.60
07-1450-0000-67143	IT CROSS CHARGES				
		P1800637	04/05/2018	CDW GOVERNMENT INC	70.59
		P1800638	04/05/2018	CDW GOVERNMENT INC	1,072.44
		P1801179	04/19/2018	MDD DATACOM LLC	1,895.00
		P1801185	04/05/2018	BAYCOM INC	1,386.00
		P1801359	04/26/2018	BAYCOM INC	198.00
		P1801462	04/26/2018	ENTERPRISE SYSTEMS GROUP	362.00
IT-CROSS CHARGES PROG TOTAL					114,449.00

I have reviewed the preceding payments in the total \$348,882.81

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS				
		P1800047	04/12/2018	EQUAL RIGHTS DIVISION	142.50
14-1410-0000-63100	OFC SUPP & EXP				
		P1800043	04/26/2018	OFFICE PRO INC	64.10
		P1800045	04/05/2018	STAPLES BUSINESS ADVANTAGE	55.87
14-1410-0000-63200	PUBL/SUBCR/DUES				
		P1801430	04/19/2018	WISCONSIN MUNICIPAL CLERKS ASS	65.00
14-1410-0000-64200	TRAINING EXP				
		P1801335	04/05/2018	WISCONSIN COUNTY CLERKS ASSOCI	125.00
				COUNTY CLERK PROG TOTAL	452.47
14-1411-0000-62114	TAB/CANVASING				
		P1801402	04/19/2018	HOLTERMAN,LARRY	50.00
14-1411-0000-63103	LEGAL FORMS				
		P1800041	04/05/2018	BEAR GRAPHICS INC	255.55
		P1800042	04/05/2018	ILLINOIS OFFICE SUPPLY	16,261.44
		P1800045	04/19/2018	STAPLES BUSINESS ADVANTAGE	39.00
14-1411-0000-63107	PUBL & LEGAL				
		P1800040	04/26/2018	BLISS COMMUNICATIONS INC	61.05
				ELECTIONS PROG TOTAL	16,667.04

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total **\$17,119.51**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63107	PUBL & LEGAL	P1800344	04/12/2018	BLISS COMMUNICATIONS INC	414.10
15-1540-0000-63300	TRAVEL	P1800652	04/12/2018	JP MORGAN CHASE BANK NA	218.00
15-1540-0000-64901	TAX DEED EXP	P1800342	04/12/2018	BRABAZON TITLE CO INC	11,770.00
15-1540-0000-64926	BANK SERV.CHGS.	P1800343	04/19/2018	BRINKS INC	499.05
COUNTY TREASURER PROG TOTAL					12,901.15

I have reviewed the preceding payments in the total \$12,901.15

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1800327	04/05/2018	WISCONSIN DEPARTMENT OF ADMINI	24.96
		P1800330	04/12/2018	STAPLES BUSINESS ADVANTAGE	105.01
		P1801398	04/26/2018	J AND G OFFICE PRODUCTS	399.00
17-1710-0000-64200	TRAINING EXP	P1800331	04/19/2018	WISCONSIN REGISTER OF DEEDS AS	150.00
		P1800332	04/12/2018	JP MORGAN CHASE BANK NA	218.00
		REGISTER OF DEEDS PROG TOTAL			
17-1715-0000-62119	OTHER SERVICES	P1800326	04/05/2018	FIDLAR COMPANIES	4,010.00
		ROD REDACTION PROJECT PROG TOTAL			

I have reviewed the preceding payments in the total \$4,906.97

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF APRIL 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP	P1800336	04/19/2018	WILLIS OF WISCONSIN INC	3,400.00
				WORKER'S COMPENSATION PROG TOTAL	<u>3,400.00</u>
19-1915-0000-62104	CONSULTING SERV	P1800335	04/19/2018	ASSOCIATED BENEFITS AND RISK C	3,250.00
19-1915-0000-62119	OTHER SERVICES		04/19/2018	ALLIANCE,THE	1,679.30
			04/19/2018	PBA INC	22,324.05
				HEALTH INSURANCE PROG TOTAL	<u>27,253.35</u>

I have reviewed the preceding payments in the total \$30,653.35

Date: _____ Dept _____

Committee _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

04/30/2018

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ALL OTHER GEN	HEALTH INSURANCE	PBA INC	22,324.05
P1601559	INFORMATION TECH	IT CAPITAL PROJ	HIGHLINE CORPORATION	35,056.00
P1701336	FACILITIES	COURTHOUSE SECUR	GILBANK CONSTRUCTION INC	129,375.90
P1800019	SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	18,415.50
P1800021	SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	37,355.00
P1800022	SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	32,250.50
P1800042	COUNTY CLERK	ELECTIONS	ILLINOIS OFFICE SUPPLY	15,832.69
P1800204	ROCK HAVEN	RH CONT SERV T18	GENESIS REHABILITATION SERVICE	52,756.55
P1800248	ROCK HAVEN	RH CONT SERV T18	THRIFTY WHITE PHARMACY	11,850.63
P1800251	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1800340	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	14,826.39
P1800342	CO TREASURER	CO.TREASURER	BRABAZON TITLE CO INC	11,770.00
P1800375	INFORMATION TECH	IT-CROSS CHARGES	FIDLAR COMPANIES	11,272.50
P1800538	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	74,118.22
P1800541	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	55,561.15
P1800550	SHERIFF	CORR.FACILITY	BOB BARKER COMPANY INC	10,278.15
P1800552	SHERIFF	RECAP OPERATIONS	CESA 2	12,577.01
P1800616	SHERIFF	SHERIFF	KWIK TRIP EXTENDED NETWORK	18,263.54
P1800666	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	11,424.57
P1800667	FACILITIES	HWY BUILDINGS/GR	PETERSON CLEANING INC	20,819.52
P1800946	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	12,623.98
P1801231	FACILITIES	COURTHS FAC PROJ	HALVERSON CARPET CENTER LTD	14,650.00
P1801236	SHERIFF	EQUITABLY FUNDS	UNMANNED VEHICLE TECHNOLOGIES	24,785.23
P1801339	INFORMATION TECH	IT-CROSS CHARGES	NETSMART TECHNOLOGIES INC	38,148.40
P1801394	INFORMATION TECH	IT-CROSS CHARGES	MOTOROLA SOLUTIONS INC	206,394.96
P1801485	FACILITIES	UW-ROCK COUNTY	JOHNSON CONTROLS INC	35,260.55

Rock County

REPORT OF PAYMENTS OVER \$10,000

04/30/2018

CLAIMS IN THE AMOUNT \$949,750.99 HAVE BEEN PAID FOR THE MONTH OF APRIL 2018 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

EDUCATION, VETERANS
& AGING COMMITTEE
INITIATED BY



JOHN SOLIS, CVSO
DRAFTED BY

MAY 9, 2018
DATE DRAFTED

EDUCATION, VETERANS
& AGING COMMITTEE
SUBMITTED BY

AMENDING THE 2018 VETERANS SERVICES BUDGET

1 WHEREAS, the Rock County Veterans Services Veterans Donation Trust is funded solely by
2 donations from Rock County Citizens and Veterans Groups; and,

3
4 WHEREAS, the County Veterans Service Officer estimates the amount of donations that may be
5 received and expended annually for the Veterans Donation Trust; and,

6
7 WHEREAS, the Veterans Donation Trust has a current balance in excess of \$29,000; and

8
9 WHEREAS, approved emergency assistance requests have outpaced previous years and we have
10 already expended the Veterans Donation Trust amount budgeted for the year.

11
12 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
13 assembled this _____ day of _____, 2018 does hereby amend the Veterans Services 2018
14 budget as follows:

<u>Account/Description</u>	<u>Budget at 01/01/2018</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
38-3800-0000-46000			
Veterans Donation Trust	6,500	4,500	11,000
<u>Use of Funds</u>			
38-3800-0000-64904			
Sundry Expense	6,500	4,500	11,000

Respectfully submitted:

EDUCATION, VETERANS & AGING COMMITTEE

Rick Richard, Chair

Phillip Owens

Norvain A. Pleasant, Jr.

Craig Gramke

Tom Brien

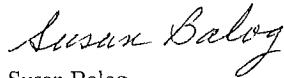
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of: _____

Mary Mawhinney, Chair

FISCAL NOTE:

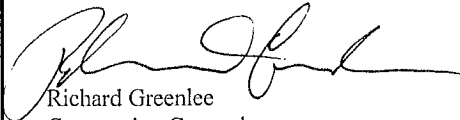
This resolution authorizes a transfer in from the Veteran's Donation Trust account, which has sufficient funds.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

March 1, 2018



**First National Bank
and Trust Company®**

First National Bank and Trust Company
345 East Grand Avenue
Beloit, WI 53511
Tel: 608.363.8000
Fax: 608.363.8174
www.bankatfirstnational.com

Michelle Roettger, County Treasurer
51 S. Main St.
Janesville, WI 53545-3951

Re: Banking Services – Contract Extension 2018

Dear Michelle:

Thank you for your continued business with First National Bank and Trust Company. We appreciate the opportunity to continue the Banking Services Agreement between the County of Rock and First National Bank and Trust Company for the second of three optional one year periods.

The current Banking Services Agreement signed in 2014, by First National Bank and Trust Company (The Bank) and the County of Rock (The County) will continue until July 1, 2019, with the following changes effective July 1, 2018:

- **The County will keep a maximum of \$6 Million in available balance in the Master Savings investment account. The \$6 million dollar balance will remain in the account for the extended contract term to qualify for the fixed rate. Any dollars withdrawn will be subject to a penalty of 120 days of interest on the amount withdrawn.**
- **The Bank will continue to pay a rate of 1.53% fixed for one year on the Master Savings account maximum of \$6 Million and on the Clerk of Court account of \$1 Million for a combined maximum of \$7 Million.**
- **The rate for all other County interest bearing accounts will continue to be the Daily Federal Funds minus .25%, with a current rate of .40%.**
- **The Bank will continue to collateralize the County's available balances above the FDIC and State of Wisconsin limits up to a maximum of \$12 Million for the accounts under the County tax identification number with a Federal Home Loan Bank Letter of Credit; and in addition, we will collateralize tax deposits up to a maximum of \$15,000,000.**
- **The Bank would like the opportunity to bid on all loan requests made by the County.**
- **All fees and other terms will remain the same as stated in the original contract in 2014.**

Thank you again for the opportunity to continue providing banking services to the County of Rock.

Sincerely,

A handwritten signature in cursive script that reads "Julie Miller".

Julie M. Miller
Assistant Vice President, Cash Management Officer



**First National Bank
and Trust Company®**

First National Bank and Trust Company
345 East Grand Avenue
Beloit, WI 53511
Tel: 608.363.8000
Fax: 608.363.8174
www.bankatfirstnational.com

Contract Extension

We agree to continue the Banking Services Agreement between the County of Rock and First National Bank and Trust Company for the second of three optional one year periods. The current Banking Services Agreement signed in 2014, by First National Bank and Trust Company and the County of Rock will continue until July 1, 2019.

In Witness Whereof, the parties hereto have set their hand.

County of Rock, State of Wisconsin

First National Bank and Trust Company

Signed by: _____
J. Russel Podzilni, Chair
Rock County Board of Supervisors
Chairman

Signed by: _____
Julie M. Miller
Assistant Vice President
Cash Management Officer

Date Signed: _____

Date Signed: _____

Signed by: _____
Lisa M. Tollefson
Rock County Clerk

Date Signed: _____

Signed by: _____
Michelle L. Roettger
Rock County Treasurer

Date Signed: _____