



FINANCE COMMITTEE
Minutes – September 20, 2018

Call to Order. Vice Chair Beaver called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 20, 2018, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Beaver, Fox, Podzilni and Yeomans.

Committee Members Excused: Supervisor Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Richard Greenlee, Corporation Counsel; Dara Mosley, Interim IT Director; Annette Mikula, Human Resources Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – September 6, 2018. Supervisor Yeomans moved approval of the minutes of September 6, 2018 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

| <u>Finance</u> | | | |
|-------------------------|----------------------|-----------------------------|----------------------|
| <u>FROM</u> | | <u>TO</u> | |
| <u>Account #</u> | <u>Amount</u> | <u>Account #</u> | <u>Amount</u> |
| 05-1500-0000-64200 | \$5,011 | 05-1500-0000-67171 | \$5,011 |
| Training Expense | | Capital Assets \$5,000/More | |

Supervisor Podzilni moved approval of the above Transfers for the Finance Office, second by Supervisor Fox. ADOPTED.

Review of Payments. The Committee accepted the reports.

Review of Payments over \$10,000. The Committee accepted the report.

Resolutions and Committee Approvals.

Amending the 2018 Council on Aging Budget to Adjust Title III, NSIP and Elderly & Handicapped Transportation Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby amend the Adopted 2018 Rock County Council on Aging budget as follows:

...”

Supervisor Yeomans moved Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Authorization to Purchase Additional WatchGuard Digital In-Car Video Cameras

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 authorize a Purchase Order be issued to WatchGuard Video of Allen, TX in an amount not to exceed \$25,975.00 for purchase of five (5) Digital In-Car Video Recording Cameras.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni.

Supervisor Yeomans asked about the use of the High Intensity Drug Trafficking Area (HIDTA) funds and if they would be able to be used for these types of purchases.

PASSED on the following vote: YES: Supervisors Beaver, Fox and Podzilni; NO: Supervisor Yeomans; ABSENT: Supervisor Mawhinney.

Authorizing Purchase of New Desk Phones

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 authorizes a Purchase Order be issued to Enterprise Service Group in an amount not to exceed \$73,813.75 for the purchase of new phones and licenses.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Creating a 0.4 FTE Payroll Specialist in Financial Services

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby create a 0.4 FTE Payroll Specialist position in Financial Services.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Fox.

Ms. Oja said this is a good time to consolidate these duties as the person doing payroll at Rock Haven is retiring.

ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 7:43 A.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.