

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE THURSDAY – SEPTEMBER 19, 2019 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – September 5, 2019
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments Over \$10,000
8. Resolutions and Committee Endorsement
 - A. To Designate a Qualified Newspaper for All Rock County Legal Publications for 2020
 - B. Accepting the USDA-NRCS Staffing Grant and Amending the 2019 Land Conservation Department Budget to Add a New 1.0 FTE Senior Conservation Specialist Position
 - C. Request to Authorize Purchase of Remote Desktop Licenses
9. Updates, Discussion and Possible Action
 - A. Discussion and Possible Action on Property Assessed Clean Energy (PACE) Program
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



FINANCE COMMITTEE
Minutes – September 5, 2019

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 5, 2019 in Conference Room N-1, Fifth Floor, Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Yeomans, Fox and Podzilni at 7:52 A.M.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Lisa Tollefson, County Clerk; Bridget Laurent, Deputy Corporation Counsel; Rich Greenlee, Corporation Counsel; Terri Carlson, Risk Manager; Michelle Roettger, County Treasurer; Annette Mikula, Human Resources Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Kathleen Holford, Computer Network Engineer.

Others Present: Andrea Jansen, Baker Tilly Virchow Krause, LLP.

Approval of Agenda. Chair Mawhinney said that items 7, 8 and 10.H. will be removed and added to the September 19th agenda. Supervisor Fox moved approval of the amended agenda, second by Supervisor Yeomans. ADOPTED.

Review and Comments on the 2018 Certified Audit – Baker Tilly Virchow Krause, LLP. Ms. Jansen reviewed the reports titled “Financial Statements” and “Communication to Those Charged with Governance and Management” with the committee.

Supervisor Podzilni arrived at 7:52 A.M., during the audit presentation.

Approval of Minutes – August 15, 2019 and August 27, 2019. Supervisor Yeomans moved approval of the minutes of August 15, 2019 and August 27, 2019 as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Committee Review and Approval of Per Meeting Allowances. Supervisor Yeomans moved approval of per meeting allowances in the amount of \$12,585.28, second by Supervisor Podzilni. ADOPTED.

Resolutions and Committee Endorsement.

Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$3,455,000.

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,455,000 for highway construction and improvement projects.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Beaver.
ADOPTED.

Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$3,000,000.

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,000,000 for highway construction and improvement projects.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Yeomans.
ADOPTED.

Authorizing Overlap of Payroll Manager Position and Amending the 2019 Financial Services Budget.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby authorize temporarily overlapping the Payroll Manager position, not to exceed two months, and amends the Financial Services budget as follows:

.....”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Authorizing Purchase of Replacement Motor Pool Vehicle and Amending the 2019 Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this ____ day of _____, 2019 that a Purchase Order be issued to Ewald Automotive Group of Hartford, Wisconsin for \$29,741.00 for the purchase of one (1) 2020 Ford F-250 Super Duty truck: and, that a Purchase Order be issued

Monroe Truck Equipment of Monroe, Wisconsin for \$9,378.00 for the purchase of one (1) Boss 8'2" plow, Luverne running boards and safety rack.

BE IT FURTHER RESOLVED that the Motor Pool 2019 budget be amended to authorize funds for the purchase as follows:

.....”

Supervisor Fox moved Committee Endorsement of the above resolution, second by Supervisor Yeomans. ADOPTED.

Contracting for Public Works Welding Shop Ventilation Upgrade and Amending 2019 Facilities Management Capital Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, authorizes contracting with Tri-Cor Mechanical a division of Total Mechanical of Janesville WI in the amount of \$44,500.

BE IT FURTHER RESOLVED, that a contingency in the amount of \$4,500 also be approved to cover any unforeseen items.

BE IT FURTHER RESOLVED, that the Facilities Management 2019 budget be amended as follows:

.....”

Supervisor Fox moved Committee Endorsement of the above resolution, second by Supervisor Yeomans. ADOPTED.

Increasing Contingency Funds for Rock County Courthouse Phase 2 & 3 Security Upgrades, Parking Ramp & Renovations and Amend 2019 Facilities Management Capital Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, authorizes increasing the contingency from \$519,547 to \$687,521 and amend the Facilities Management 2019 budget as follows:

.....”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Podzilni.

Mr. Sutherland explained the reason for the increase. Supervisor Yeomans was concerned about emergency vehicles being able to access the parking structure because of weight

restrictions. Mr. Sutherland said he spoke with the Janesville Fire Department and they have a 'collapse zone' protocol. The parking structure is in that collapse zone so they would not use the parking structure in an emergency. Mr. Sutherland said while the west parking structure is being repaired they are also going to make some adjustments to the planters by the front door and the loading dock.

ADOPTED.

Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2019 Budget.

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, does approve and authorize the acceptance of the Edward Byrne Memorial Justice Assistance Grant; and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office budget for 2019 be amended as follows:

.....”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Additional Funds for Purchase, Removing Ground Lease and Amending 2019 Facilities Management Capital Budget for a New Public Works Garage in Town of Turtle.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, to authorize an additional \$25,000 in the acquisition of the 3.98 acres of property at 3503 E. Shopiere Lane (Parcel #6-19-97A) in the Town of Turtle be approved which will bring the total amount of the property purchase at \$275,000.

BE IT FURTHER RESOLVED that a Ground Lease, that was also included in the prior resolution, be rescinded and removed.

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk be authorized to execute required property acquisition documents.

BE IT FURTHER RESOLVED, the Facilities Management 2019 capital budget be amended as follows:

.....”

Supervisor Fox moved Committee Endorsement of the above resolution, second by Supervisor Beaver.

Mr. Smith reviewed the resolution with the committee. Mr. Sutherland explained the time that has been invested in this location and the timing of getting a new garage up by the time the interstate is complete. There would be an impact on the County if the shed is not completed in time. Mr. Greenlee explained the opportunity cost and cost of possible litigation.

Supervisor Podzilni moved to amend the resolution with the following changes, second by Supervisor Beaver:

Change title to read: **Not Authorizing Additional Funds for Purchase, Removing Ground Lease for a New Public Works Garage in Town of Turtle.**

Line 17: strike ‘an additional’

Line 18: strike ‘\$25,000’

Line 20: change ‘\$275,000’ to ‘\$250,000’

Line 23: at the end of the sentence add wording ‘at the County’s expense.’

Strike Lines 28 through 39

Recommended for approval as amended. ADOPTED.

Updates, Discussion and Possible Action.

Discussion and Possible Action on Opening Bid Prices of the Foreclosed Tax Lien Properties and Auction Date/Time. A handout was provided of the properties and recommended prices. The committee reviewed the handout. Supervisor Mawhinney felt the property on Waite Rd. in Bradford was priced too high. Ms. Roettger said the Town of Bradford is interested in buying this property.

Supervisor Podzilni moved to change the bid price on 9919 E Waite Rd (across St.) to \$5,000, second by Supervisor Mawhinney. ADOPTED.

Supervisor Fox moved to adopt the opening bid prices as amended, second by Supervisor Podzilni. ADOPTED.

Discussion and Possible Action on Contracting for Workers Compensation Third Party Administrative (TPA) Services. Ms. Carlson provided a handout of a Worker’s Compensation TPA Comparison with explanation. Ms. Carlson reviewed the handout with the committee. Mr. Greenlee said that we are an equity member with WMMIC. WMMIC also has a nice reporting dashboard. Ms. Carlson said she has reviewed our worker’s compensation claims

and we have been trending down over the last five years. Our current litigation cases would be able to be turned over to WMMIC as well.

Supervisor Fox moved to approve the recommendation of moving primary TPA services and enter into a multiple year contract with WMMIC beginning January 1, 2020 and move claim history data to the WMMIC platform in the fourth quarter of 2019, second by Supervisor Yeomans. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 9:21 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Tracey VanZandt
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019**

09/03/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH					
		P1900002	08/15/2019	UNITED MAILING SERVICES INC	JULY MAILING SERVICE	724.35
		P1900004	08/22/2019	UNITED STATES POSTAL SERVICE	REPLENISH FUNDS FOR POSTAGE	20,000.00
GENERAL FUND PROG TOTAL						20,724.35
00-0000-0063-29663	W C TRUST					
		P1901848	08/15/2019	ALLIANCE,THE	ALLIANCE JULY WC	166.08
ISF-SELF INS PROG TOTAL						166.08

I have reviewed the preceding payments in the total amount of **\$20,890.43**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63100	Office&Misc Exp	P1900006	08/15/2019	US BANK	SUPPLIES FOR ACCOUNTING	149.58
05-1500-0000-68010	Expense Alloc	P1900005	08/08/2019	COMMERCE BANK COMMERCIAL ACCOU	ENTERPRISE CAR RENTAL	187.73
		P1900006	08/15/2019	US BANK	2ND QUARTER COPIER CHARGES	12,013.55
		P1900007	08/08/2019	PACKAGE PRO EXPRESS DELIVERY I	JULY COURIER SERVICES	3,675.33
Financial Services PROG TOTAL						16,026.19
05-1520-0000-62119	Other Services	P1901798	08/29/2019	EMPLOYEE BENEFITS CORPORATION	EBC ADMIN FEES	1,045.35
Flex Spending (Section 125) PROG TOTAL						1,045.35
05-1560-0000-62400	R & M Services	P1900678	08/15/2019	RHYME BUSINESS PRODUCTS	JULY COPIER LEASE	844.00
05-1560-0000-63104	Print/Duplicate	P1900006	08/15/2019	US BANK	SUPPLIES FOR DUPLICATION	1,363.59
Central Services PROG TOTAL						2,207.59

I have reviewed the preceding payments in the total amount of **\$19,279.13**

Date: _____ Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services					
		P1900540	08/01/2019	DIGGERS HOTLINE INC	MARCH-JUNE EMAIL FEES	10.44
		P1900606	08/15/2019	US BANK	ARIN & DOTGOV REGISTRATIONS	550.00
		P1901011	08/01/2019	DEPARTMENT OF ADMINISTRATION	BADGERNET/MANAGED LAN	315.45
		P1901120	08/08/2019	CHARTER COMMUNICATIONS	AUGUST CHARGES	274.97
		P1902021	08/29/2019	MMPR POWERED BY HALO	ROCK IT SHIRT ORDER AS LISTED	1,969.80
		P1902034	08/08/2019	WISNET	NETWORK ACCESS QUARTERLY	10,500.00
07-1430-0000-62421	Computer R&M					
		P1900606	08/15/2019	US BANK	IT SUPPLIES	253.44
		P1900784	08/15/2019	US BANK	IT-MEMORY, LAPTOPS, KEYBOARD	4,820.02
07-1430-0000-62491	Software Maint					
		P1801812	08/15/2019	SMARSH INC	MOBILE GUARD - US CELLULAR CLO	9,295.18
		P1802568	08/29/2019	ORACLE CORPORATION	ORACLE DATABASE STANDARD	1,079.68
		P1900784	08/15/2019	US BANK	IT-SYMANTEC, VMWARE	18,765.98
07-1430-0000-63100	Office&Misc Exp					
		P1900606	08/15/2019	US BANK	IT (119.97-31.98-29.50-51.40)	232.85
07-1430-0000-63407	Computer Supply					
		P1900784	08/15/2019	US BANK	IT-DRIVES	6,781.58
		P1902043	08/29/2019	MOTOROLA SOLUTIONS INC	35 PASSKEY DEVICES	1,070.00
07-1430-0000-64200	Training					
		P1900606	08/15/2019	US BANK	CREDIT FOR TM HOTEL RESERVE	(100.91)
		P1901523	08/08/2019	PASSIONIT GROUP INC	ITIL4 FOUNDATION TRAINING	7,494.00
07-1430-0000-67130	Terminals/PCs					
		P1900784	08/15/2019	US BANK	IT-LAPTOPS NEW HIRES	2,252.04
		P1901924	08/01/2019	CORE BTS INC	GLC-SX-MMD 1000BASE3-SX SFP	2,360.00
Information Technology PROG TOTAL						67,924.52
07-1435-0000-62400	R & M Services					
		P1902041	08/08/2019	MARCO TECHNOLOGIES LLC	2019 SEMI-ANNUAL MAINTENANCE	39,077.00
07-1435-0000-62491	Software Maint					
		P1902012	08/08/2019	STUFF SOFTWARE INC	C.O. FINDER! - MONTHLY UPDATES	995.00
Telephone Operations PROG TOTAL						40,072.00

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1440-0000-64701	Software Purch					
		P1702101	08/22/2019	SUPERION LLC	OS-FEC-IF ONESOLUTION FINANCIA	8,000.00
					General Ledger Upgrade PROG TOTAL	8,000.00
07-1444-0000-67135	Software>\$25,000					
		P1901764	08/15/2019	EDCI	CITRIX UPGRADE 6.5 TO 7.15 LTS	55.00
					IT Capital Projects PROG TOTAL	55.00
07-1446-0000-67131	Other Comp Hard					
		P1901950	08/01/2019	MARCO TECHNOLOGIES LLC	VIDEO CONFERENCING UPGRADE	211,988.32
					Video Conferencing Upgrade PROG TOTAL	211,988.32
07-1450-0000-62400	R & M Services					
		P1902041	08/08/2019	MARCO TECHNOLOGIES LLC	SEMI-ANNUAL MAINTENANCE	2,245.50
07-1450-0000-62491	Software Maint					
		P1900606	08/15/2019	US BANK	TABLEAU SOFTWARE HLTH	840.00
		P1900679	08/22/2019	AMERICAN DATA	SOFTWARE TRAINING UPDATES	3,355.47
		P1900784	08/01/2019	US BANK	ADOBE RENEWALS HLTH/COA	2,119.40
		P1901915	08/01/2019	ICS SOFTWARE LTD	MEDXPRESS ANNUAL MAINTENANCE F	360.00
		P1901916	08/01/2019	CARLSON SOFTWARE INC	CARLSON 2019 MAINTENANCE RENEW	370.00
		P1902060	08/15/2019	POWERDMS INC	POWERDMS0001 SDMS-AS	1,909.50
		P1902105	08/22/2019	FASTER ASSET SOLUTIONS INC	ANNUAL UPGRADES & SUPPORT	9,225.25
		P1902133	08/29/2019	CALLYO 2009 CORP	CALLYO PRO UPGRADE	2,640.00
07-1450-0000-67130	Terminals/PCs					
		P1900784	08/15/2019	US BANK	911. CORP CON	10,802.75
07-1450-0000-67143	IT Cross-Charges					
		P1900606	08/15/2019	US BANK	LASERJET PRINTER RCSSO	1,199.63
		P1900784	08/15/2019	US BANK	CC, HSD, HR, COA, ROD, ROD, EMT	12,052.63
		P1901882	08/08/2019	PARAGON DEVELOPMENT SYSTEMS IN	HP PRODESK 600 G4 PC	1,169.40
		P1901905	08/22/2019	WATCHGUARD VIDEO	SHIPPING AND HANDLING	5,510.00
		P1902006	08/22/2019	NETSMART TECHNOLOGIES INC	SHIPPING AND HANDLING	995.00
					IT Charges to Departments PROG TOTAL	54,794.53

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019

09/03/2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$382,834.37**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF AUGUST 2019

09/03/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-44155	Work Permits					
		P1900011	08/08/2019	EQUAL RIGHTS DIVISION	JULY 2019 WORK PERMITS	195.00
14-1410-0000-63100	Office&Misc Exp					
		P1900012	08/15/2019	US BANK	GEN OFC SUPPLY-STAPLES&OFF PRO	216.21
		P1902080	08/15/2019	WISCONSIN DEPARTMENT OF FINANC	4 YR NOTARY RENEWAL	20.00
County Clerk PROG TOTAL						431.21

I have reviewed the preceding payments in the total amount of **\$431.21**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019

09/03/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
15-1540-0000-64926	Bank Charges	P1900162	08/22/2019	BRINKS INC	MONTHLY CHARGE DAILY PICKUP	538.97
County Treasurer PROG TOTAL						538.97

I have reviewed the preceding payments in the total amount of **\$538.97**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp	P1900303	08/29/2019	WISCONSIN DEPARTMENT OF ADMINI	MICROFILM STORAGE JUL2019	24.96
		P1900306	08/22/2019	US BANK	OFFICE SUPPLY STAPLES JUL2019	177.66
		P1900307	08/08/2019	OFFICE PRO INC	COPY PAPER 11X17 JUL2019	8.69
17-1710-0000-63106	Plat Books	P1900305	08/29/2019	MAPPING SOLUTIONS	PLAT BOOK SALES JUL2019	162.50
17-1710-0000-64200	Training	P1902157	08/29/2019	WISCONSIN REGISTER OF DEEDS AS	REGISTRATION WRDA FALL CONF.	100.00
Register of Deeds PROG TOTAL						473.81
17-1715-0000-62119	Other Services	P1900304	08/22/2019	FIDLAR COMPANIES	REDACTION PROJECT JUL2019	1,521.00
ROD Redaction Project PROG TOTAL						1,521.00

I have reviewed the preceding payments in the total amount of **\$1,994.81**

Date: _____ Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1910-0063-65103	Public Liability	P1902054	08/08/2019	CHUBB	BOILER INSURANCE/MACHINERY	7,744.00
					Property & Liability Insurance PROG TOTAL	7,744.00
19-1912-0063-61710	Workers Comp	P1902033	08/08/2019	TK GROUP INC	AUDIOMETRIC IN HOUSE PROCESSIN	175.50
					Worker's Compensation PROG TOTAL	175.50
19-1915-0000-62104	Consult Services	P1900411	08/22/2019	ASSOCIATED BENEFITS AND RISK C	SEPTEMBER CONSULTING FEES AFG	6,500.00
19-1915-0000-62119	Other Services		08/01/2019	PROFESSIONAL BENEFIT ADMINISTR	PBA JULY INSURANCE PREMIUMS	22,484.00
		P1901846	08/08/2019	PBA INC	PBA AUGUST PREMIUMS	22,926.75
		P1901848	08/15/2019	ALLIANCE,THE	ALLIANCE JULY ACCESS/RETAINAGE	33,884.97
19-1915-0000-62199	Prof Services	P1901796	08/29/2019	HEALTH CARE STRATEGIES INC	PEPM UTILIZATION MGNT HCS	16,164.25
					Health Insurance PROG TOTAL	101,959.97
19-1933-0000-64904	Sundry Expense	P1900516	08/22/2019	US BANK	ROCK N WELLNESS CONFERENCE HE	300.64
					Employee Wellness Activities PROG TOTAL	300.64

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2019**

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$110,180.11**

Date:

Dept Head _____

Committee Chair _____

Rock County
REPORT OF PAYMENTS OVER \$10,000

09/03/2019

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
	Airport	Airport Maint	CITY OF JANESVILLE	JUL 2019 FIRE	20,583.10
	Airport	Health Ins	PROFESSIONAL BENEFIT ADMINISTR	PBA JULY INSURANCE PREMIUMS	22,484.00
P1802595	FACILITIES	CH Security	JP CULLEN AND SONS INC	CH SECURITY PHASE 2 & 3	638,604.90
P1900004	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	REPLENISH FUNDS FOR POSTAGE	20,000.00
P1900006	FINANCE	Finance	US BANK	2ND QUARTER COPIER CHARGES	12,013.55
P1900068	FACILITIES	Eclipse Center	HENDRICKS COMMERCIAL PROPÉRTIE	MONTHLY RENT FOR ECLIPSE CENTE	11,709.44
P1900076	FACILITIES	HWY Bldg/Grounds	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW LOCATIONS	23,342.23
P1900099	SR CIT PROG	E&H Transport	BUDGET TRUCK AND AUTO BODY INC	23-REPAIRS FOR ACCIDENT	30,742.84
P1900175	ROCK HAVEN	Contract Service	THRIFTY WHITE PHARMACY	PHARMACY	20,175.33
P1900296	ROCK HAVEN	Administration	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
P1900330	CORONER/ME	Medical Examiner	DANE COUNTY MEDICAL EXAMINERS	FORENSIC REVIEW	155,050.37
P1900334	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	SEPT MENTAL HEALTH SERVICES	76,326.94
P1900339	SHERIFF	Corrections	ARAMARK CORRECTIONAL SERVICES	JULY INMATE MEALS	43,754.98
P1900346	SHERIFF	Corrections	BI INC	JULY MONITORING SERVICES	15,875.37
P1900355	SHERIFF	RECAP Operations	CESA 2	JUNE TREATMENT COUNSELOR	15,548.55
P1900371	SHERIFF	Sheriff LES	KWIK TRIP EXTENDED NETWORK	CAR WASH	20,611.67
P1900784	INFORMATION TECH	IT Cross Charges	US BANK	CC, HSD, HR, COA,ROD, ROD, EMT	57,594.40
P1900879	SR CIT PROG	Nutrition Prog	MANPOWER GROUP US INC	SITE MANAGER W/E 08-11	10,228.14
P1901010	911 COMM.	Comm Center	AT AND T	IP FLEX SOLUTION 2019	14,341.48

Rock County
REPORT OF PAYMENTS OVER \$10,000

09/03/2019

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P1901547	FACILITIES	ASC Building	ILLINGWORTH KILGUST MECHANICAL	INSTALLATION OF COUNTY SUPPLIE	26,000.00
P1901642	FACILITIES	HSD Builiding	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	32,000.00
P1901796	ALL OTHER GEN	Health Ins	HEALTH CARE STRATEGIES INC	PEPM UTILIZATION MGNT HCS	15,737.25
P1901846	ALL OTHER GEN	Health Ins	PBA INC	PBA AUGUST PREMIUMS	22,926.75
P1901848	ALL OTHER GEN	Health Ins	ALLIANCE,THE	ALLIANCE JULY ACCESS/RETAINAGE	33,884.97
P1901928	SHERIFF	Hazmat Team	CITY OF JANESVILLE	HAZMATE RESPONSE TEAM QTR1	10,989.27
P1901950	INFORMATION TECH	Video Conference	MARCO TECHNOLOGIES LLC	VIDEO CONFERENCING UPGRADE	211,988.32
P1901959	SHERIFF	SW WI Hazmat	CITY OF JANESVILLE	2019 TRAILER	10,475.14
P1902034	INFORMATION TECH	Information Tech	WISNET	NETWORK ACCESS QUARTERLY	10,500.00
P1902041	INFORMATION TECH	IT Cross Charges	MARCO TECHNOLOGIES LLC	SEMI-ANNUAL MAINTENANCE	41,322.50
P1902057	UW EXTENSION	UW-Ext Educ	ACTION FOR HEALTHY KIDS	GAME ON GRANTS ADMINISTRATION	35,000.00
P1902089	SHERIFF	2018 JAG Grant	JANESVILLE POLICE DEPARTMENT	2018 JAG AWARD	25,600.00
P1902093	SHERIFF	2018 JAG Grant	BELOIT POLICE DEPARTMENT	2018 JAG AWARD	26,400.00
P1902125	LAND CONSERV.	Yahara WINS	YOUNG RECOABLE TRUST,THOMAS C	YAHARA RIVER WATERSHED ADAPTIV	13,320.00

Rock County
REPORT OF PAYMENTS OVER \$10,000

09/03/2019

CLAIMS IN THE AMOUNT OF \$1,746,891.49 HAVE BEEN PAID FOR THE MONTH OF AUGUST 2019

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Lisa Tollefson
INITIATED BY



Lisa Tollefson
DRAFTED BY

Finance Committee
SUBMITTED BY

September 4, 2019
DATE DRAFTED

**TO DESIGNATE A QUALIFIED NEWSPAPER FOR ALL ROCK COUNTY LEGAL
PUBLICATIONS FOR 2020**

- 1 **WHEREAS**, per Wisconsin Statute sec. 985.03(1)(a), the Rock County Board may designate a qualified
- 2 newspaper as certified by the Department of Administration having a general circulation in the county as
- 3 its official newspaper; and,
- 4
- 5 **WHEREAS**, the Rock County Board of Supervisors designated one official newspaper for all legal
- 6 publications beginning in 2003 in accordance with County policy stating that legal publications are to
- 7 be published in the *Beloit Daily News* in odd years and *Janesville Gazette* in even years, alternating
- 8 publishing years between the two newspapers; and,
- 9
- 10 **WHEREAS**, Rock County's budgeted expense for legal notices is reduced with the designation of an
- 11 official county newspaper.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this _____ day of _____, 2019, does hereby designate the *Janesville Gazette* as the official
- 15 county newspaper for all county legal publications for 2020.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

FISCAL NOTE:

This resolution designates the *Janesville Gazette* as the County's official newspaper for 2020. Designating one newspaper results in publication cost savings.

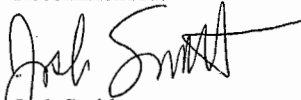

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 985.05(1), Wis. Stat.

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Richard Greenlee
Corporation Counsel

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

August 19, 2019
DATE DRAFTED

**ACCEPTING THE USDA-NRCS STAFFING GRANT AND
AMENDING THE 2019 LAND CONSERVATION DEPARTMENT BUDGET
TO ADD A NEW 1.0 FTE SENIOR CONSERVATION SPECIALIST POSITION**

- 1 **WHEREAS**, the Land Conservation Department (LCD) made an staffing grant application to the USDA-
- 2 Natural Resource Conservation Service (NRCS) in early 2019; and,
- 3
- 4 **WHEREAS**, the grant application identified three priorities that are currently out of reach with the
- 5 current LCD staff and associated workload, those being: Improve surface and groundwater quality in
- 6 targeted watersheds through the development of Nine Key Element (9KE) Plans, implement BMP's in
- 7 select watershed to reduce runoff/infiltration impacts to surface and groundwater resources, provide
- 8 assistance to UWEX for the formation and fostering of Producer-Led Watershed Groups, and provide
- 9 technical assistance to NRCS to reduce the current backlog in the Environmental Quality Incentive
- 10 Program (EQIP); and,
- 11
- 12 **WHEREAS**, the NRCS has confirmed that the LCD has been awarded the staffing grant in the sum of
- 13 \$380,000 over a span of four years, with a fifth year funding option, to commence on September 30, 2019
- 14 and with a completion date of September, 30 2024; and,
- 15
- 16 **WHEREAS**, the LCD will commence with the development of 9KE Plans, for selected hydrologic unit
- 17 code (HUC10) watersheds in Rock County. The plans require comprehensive land use inventories,
- 18 running complex hydrologic models, identifying specific water quality areas needing treatment, the
- 19 development of a schedule of technical and financial needs, and establishment of a monitoring component
- 20 for the watershed being studied; and,
- 21
- 22 **WHEREAS**, the LCD shall complete the 9KE plans in a timely manner. The completed/approved plans
- 23 are a requirement for water quality program implementation grant from the WDNR and NRCS, which the
- 24 LCD intends to make application for in the future; and,
- 25
- 26 **WHEREAS**, the LCD will provide assistance to UWEX for the development of Producer-Led
- 27 Watershed Groups in selected watersheds. The groups are part of the solution to improve soil and water
- 28 resource quality by encouraging conservation decision making and developing solutions at the users'
- 29 level. This activity leads to additional funding opportunities for the implementation of BMPs in select
- 30 watersheds; and,
- 31
- 32 **WHEREAS**, the NRCS is experiencing a large workload backlog (70) in the following three programs:
- 33 CRP, CSP, and EQIP and as part of the grant LCD will provide technical assistance to the NRCS to
- 34 reduce the aforesaid backlog.
- 35
- 36 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 37 this ____ day of _____, 2019, accepts the USDA-NRCS staffing grant, creates a new 1.0
- 38 FTE Senior Conservation Specialist position in the Land Conservation Department and amends the Land
- 39 Conservation Department's budget as follows:

ACCEPTING THE USDA-NRCS STAFFING GRANT AND AMENDING THE 2019 LAND
 CONSERVATION DEPARTMENT BUDGET TO ADD A NEW 1.0 FTE SENIOR CONSERVATION
 SPECIALIST POSITION

Page 2

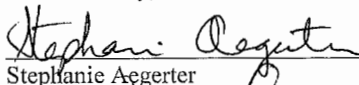
<u>A/C DESCRIPTION</u>	<u>BUDGET AT 08/01/2019</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
Source of Funds:			
62-6200-0000-42100 Federal Aid	\$0	\$ 7,213	\$ 7,213
Use of Funds:			
62-6200-0000-61100 Regular Wages	\$350,429	\$ 5,014	\$355,443
62-6200-0000-61400 FICA	\$ 26,856	\$ 383	\$ 27,239
62-6200-0000-61610 Health Insurance	\$ 85,541	\$ 1,417	\$ 86,928
62-6200-0000-61510 Retirement-Employers	\$ 23,155	\$ 338	\$ 23,493
62-6200-0000-6120 Dental Insurance	\$ 866	\$ 54	\$ 920
62-6200-0000-61630 Life Insurance	\$ 196	\$ 7	\$ 203

Respectfully submitted,

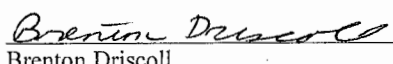
LAND CONSERVATION COMMITTEE

 Richard Bostwick, Chair

- Absent -

Alan Sweeney, Vice Chair

 Stephanie Aegerter

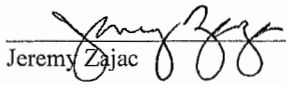

 Wes Davis


 Brenton Driscoll

- Absent -

Robert Potter

 James Quade, USDA-FSA


 Jeremy Zajac

COUNTY BOARD STAFF COMMITTEE

 J. Russell Podzilni, Chair

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

 Mary Mawhinney, Chair Date

ACCEPTING THE USDA-NRCS STAFFING GRANT AND AMENDING THE 2019 LAND
CONSERVATION DEPARTMENT BUDGET TO ADD A NEW 1.0 FTE SENIOR
CONSERVATION SPECIALIST POSITION

Page 3

FISCAL NOTE:

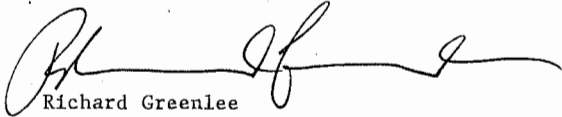
This resolution authorizes acceptance of a 4 year USDA-NRCS staffing grant, creates 1.0 FTE Senior Conservationist Specialist position to be funded by the grant and amends the Land Conservation Department's budget for the FY 2019 portion of the grant. A 40% match is required. The match requirement will be met using office space, staff support, phone, etc.



Sherry Oja
Finance Director

LEGAL NOTE:

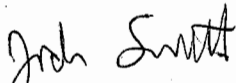
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Land Conservation Department made a staffing grant application to the USDA-Natural Resource Conservation Service (NRCS) in the spring of 2019 to begin efforts that address the high nitrates being found in the County's groundwater and develop a more concentrated effort that addresses the surface water quality issues. The NRCS notified the LCD in late June 2019 that Rock County's application will receive the grant. NRCS staff stated that four years of funding is currently available and an option to fund the fifth year is included in the grant. If funding is made available in the future, the LCD and NRCS will amend the award to include the fifth year option.

As part of the grant application, the LCD identified three priorities: Improve surface and groundwater quality in targeted watersheds through the development of Nine Key Element (9KE) Plans, implement Best Management Practices (BMP) in targeted watersheds to reduce runoff/nitrate infiltration impacts to surface and groundwater resources, provide assistance to UWEX for the formation and fostering of Producer-Led Watershed Groups, and provide technical assistance to NRCS to reduce the current backlog (70) of best management practices in the Conservation Reserve Program (CRP), the Conservation Stewardship Program (CSP) and the Environmental Quality Incentive Program (EQIP).

The LCD highlighted the need to develop and gain WDNR approval for 9KE Plans for targeted watersheds, as identified by the Groundwater Nitrate Workgroup. The current workload in the LCD prohibits the development of these plans. If approved, the new staff member's primary responsibility will be the development of the aforesaid plans and seek WDNR's approval. Once the plans are approved by the DNR, they will become an integral part of water quality management implementation grant applications, which in turn leads to funding for BMP implementation. Currently, water quality management granting agencies (WDNR and NRCS) require 9KE plans to be considered for implementation funding.

The 9KE plans include comprehensive land use/farming practice inventories, results from running hydrologic models that identify specific water quality areas needing additional treatment for the water resource under consideration, the development of a schedule of technical and financial needs, and establishment of a monitoring component for the targeted watersheds.

The LCD will also assist UWEX with the development of Producer-Led Watershed Groups in the selected/targeted watersheds. These groups are now considered an integral part of the solution to improve soil and water resource quality by encouraging conservation decision making and developing solutions at the users' level. This activity leads to additional funding opportunities for the implementation of BMPs in selected watersheds.

And finally the last priority addresses the current backlog in the NRCS funded aforesaid programs. These programs provide producers incentives (cost sharing) to implement and maintain BMPs that reduce or eliminate impacts to water quality. Currently the NRCS has a back log of 70 specific funded BMPs.

2019 Request to Authorize Purchase of Remote Desktop Licenses

The demand for remote access services to the Rock County computer network continues to expand as the County's mobile workforce increases. In order for users to obtain secure access to the network, Rock County utilizes Citrix desktop virtualization software on Microsoft Windows servers. One of the requirements for connecting to the network via a Citrix license is there must be a one to one relationship between the number of Citrix licenses and the number of Microsoft Server Remote Desktop Services Client Access Licenses (CALs). To meet this requirement, Rock County needs to purchase an additional 278 Remote Desktop CALs.

This request authorizes the County to issue a Purchase Order to CDW-G in Vernon Hills, IL in the amount of \$22,290.04. The 2019 Information Technology budget includes funds for this purchase.

QUOTE CONFIRMATION



DEAR TIM CONWAY,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Thanks.

ACCOUNT MANAGER NOTES: Adam Flynn
 Executive Account Manager
 866-723-3621
 adamfly@cdwg.com

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KVRH164	8/26/2019	MS EA REM DT CAL DEVICE	4119697	\$22,290.04

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MS EA WIN REM DT SVC DCAL LIC/SA Mfg. Part#: 6VC-01251-1-SLG Electronic distribution - NO MEDIA Contract: MARKET	278	2725241	\$80.18	\$22,290.04

PURCHASER BILLING INFO	SUBTOTAL	\$22,290.04
Billing Address: TJ JOHNSON ROCK COUNTY INFORMATION TECHNOLOGY 3530 N COUNTY HWY F JANESVILLE, WI 53545-0766 Phone: (608) 757-5035 Payment Terms: Master Card	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$22,290.04
	DELIVER TO	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515
Shipping Address: ROCK COUNTY INFORMATION TECHNOLOGY TIM CONWAY 3530 N COUNTY HWY F JANESVILLE, WI 53545 Shipping Method: ELECTRONIC DISTRIBUTION		

Need Assistance? CDW•G SALES CONTRACT INFORMATION

	Adam Flynn		(866) 723-3621		adamfly@cdwg.com
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This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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