



Rock County, Wisconsin
Board of Supervisors
51 South Main Street
Janesville, Wisconsin 53545
Phone: 608/757-5510
FAX: 608/757-5511

**NOTE: Day,
Time & Location**

FINANCE COMMITTEE

**THURSDAY, NOVEMBER 14, 2019 – 5:50 P.M.
JURY DELIBERATION ROOM – COURTROOM H
FOURTH FLOOR - ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Citizen Participation
4. Resolution
 - A. Authorizing Purchase of NeoGov Payroll and Human Resources Information System
5. Communications, Announcements and Information
6. Adjourn

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

October 26, 2019
DATE DRAFTED

**AUTHORIZING PURCHASE OF NEOGOV PAYROLL AND HUMAN
RESOURCES INFORMATION SYSTEM**

- 1 **WHEREAS**, the existing payroll system is nearing end-of-life, and has been purchased by NeoGov; and,
- 2
- 3 **WHEREAS**, NeoGov offers a upgrade to system based on our existing software, along with additional
- 4 Human Resources modules; and,
- 5
- 6 **WHEREAS**, the new modules will provide the Human Resources department with tools to track employee
- 7 training, performance evaluations, store HR forms electronically and simplify on-boarding services; and,
- 8
- 9 **WHEREAS**, funds for the system are included in the 2019 and 2020 Information Technology budgets.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2019 authorize the purchase agreement with NeoGov for an amount
- 13 not to exceed \$247,274.00 for the purchase of the Payroll and HRIS software.

19-11D-360

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox


J. Russell Podzilni

Bob Yeomans

AUTHORIZING PURCHASE OF NEOGOV PAYROLL AND HUMAN RESOURCE
INFORMATION SYSTEM
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FISCAL NOTE:

Sufficient funds are included in the FY 2019 and FY 2020 budgets for the cost of this project.


Sherry Oja
Finance Director

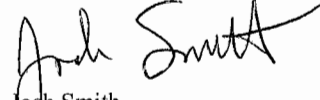
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. NeoGov is the sole source provider of this system.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

The existing Rock County payroll system, originally provided by Highline, Inc., is nearing the end-of-life and the company has been purchased by NeoGov.

NeoGov offers an upgraded payroll system based on our existing system along with long-desired Human Resource modules including: on-boarding, training coordination, digital records, and performance review tracking.

Hosted by Neogov, the new software will reduce the County staff burden of maintaining, upgrading, and modifying the software.

The requests for funds for this purchase were included in the 2019 and 2020 Rock County budgets.

This resolution authorizes Rock County Information Technology to purchase the NeoGov Payroll and HRIS system for an amount not to exceed \$247,274.00