



**FINANCE COMMITTEE
Minutes – January 4, 2019**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Friday, January 4, 2019, in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Fox, Podzilni and Yeomans.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Lisa Tollefson, County Clerk; Bridget Laurent, Deputy Corporation Counsel; Brent Sutherland, Facilities Management Director; Annette Mikula, Human Resources Director.

Others Present: None.

Approval of Agenda. Chair Mawhinney said there was an additional transfer, from Rock Haven, they would be acting on. Supervisor Yeomans moved approval of the amended agenda with this added transfer, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – November 1, 2018, November 8, 2018, December 6, 2018 and December 13, 2018. Supervisor Yeomans moved approval of the minutes of November 1, 2018, November 8, 2018, December 6, 2018 and December 13, 2018 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Facilities Management

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1840-0000-67200	\$42,000	18-1837-0000-67200	\$42,000
HCC/Jail Complex		Jail – Capital Projects	

Supervisor Fox moved approval of the above Transfers for Facilities Management, second by Supervisor Beaver. ADOPTED.

Rock Haven

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
32-8000-9700-62174	\$16,466	32-8000-9500-67161	\$16,466
Internist		Capital Assets \$5,000/More	

Supervisor Fox moved approval of the above Transfers for Rock Haven, second by Supervisor Podzilni. ADOPTED.

Resolutions and Committee Endorsements.

Accepting Monetary Donation to Rock County Farm

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, does hereby approve accepting the donation for the Rock County Farm 2019 operation budget to allow the \$3,000 donation to be used toward supporting research trails and operational expenses at the Rock County Farm and amending the budget as follows:

...”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2018 Land Conservation Department Budget to Offset Additional Expenses and Revenues Associated with the Land and Water Resource Management Program

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019, amends the 2018 Land Conservation Department’s budget as follows:

...”

Supervisor Yeomans moved Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Payment for Fiber Optic Connection to the Job Center

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 authorize payment to the City of Janesville for an amount not to exceed \$26,847.83 for the installation of the fiber optic connection community area network.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2019 Land Conservation Department Budget to Increase the Clerk Typist III Position from 0.75 FTE to 1.0 FTE

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019, approve the increase in the Clerk Typist III position in the Land Conservation Department from 0.75 FTE to 1.0 FTE amends the Land Conservation Department’s budget as follows:

...

Supervisor Beaver moved Committee Endorsement of the above resolution contingent on County Board Staff Committee approval, second by Supervisor Podzilni. ADOPTED.

Providing One-Time Funding to the YWCA CARE House for Forensic Interviewing Software and Equipment and Amending the 2019 Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019, approve a one-time payment of \$20,000 to the YWCA for CARE House forensic interviewing software and equipment and amends the 2019 budget as follows:

...

Supervisor Beaver moved Committee Endorsement of the above resolution contingent on County Board Staff Committee approval, second by Supervisor Podzilni.

Mr. Smith explained that this \$20,000 is in addition to the 2019 budgeted amount and is for a capital purchase.

ADOPTED.

Updates and Possible Action.

Request for Authorization to Purchase Panasonic Toughbooks Supervisor Fox moved approval to purchase the six Panasonic Toughbooks for the Sheriff’s Office in an amount not to exceed \$15,144, second by Supervisor Beaver. ADOPTED.

Supervisor Yeomans asked to have a report on property tax collections on the next agenda.

Ms. Oja said she would also put on the next agenda the 2018 Budget to Actual 4th Quarter report.

Executive Session: Supervisors Podzilni and Yeomans moved to go into Executive Session at 7:45 A.M. per Section 19.85(1)(c), Wis. Stats. – Interviews of Finalists for Information Technology Director. ADOPTED on a roll call vote with the following: Ayes – Supervisors Beaver, Fox, Podzilni, Yeomans and Mawhinney. Absent – None.

Supervisor Podzilni moved to go out of Executive Session at 10:59 A.M., second by Supervisor Fox. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 10:59 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.