



**FINANCE COMMITTEE
Minutes – February 21, 2019**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, February 21, 2019, in Conference Room N-1, Fifth Floor, Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Podzilni and Fox.

Committee Members Excused: Supervisor Yeomans.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dara Mosley, Interim Information Technology Director; Lisa Tollefson, County Clerk; Michelle Roettger, County Treasurer; Bridget Laurent, Deputy Corporation Counsel; Kate Luster, Human Services Director; Jodi Millis, Purchasing Manager; and Richard Greenlee, Corporation Counsel.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Chair Mawhinney announced that today is Mr. Osborne's last day with the County and wished him well.

Approval of Minutes – February 7, 2019. Supervisor Podzilni moved approval of the minutes of February 7, 2019 as presented, second by Supervisor Mawhinney. ADOPTED.

Transfers and Appropriations. None.

Resolutions and Committee Endorsements.

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 2.0 FTE Human Services Professional Positions.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019 does hereby approve the creation of 2.0 FTE Lead Case Manager positions in CLTS, and the purchase of computers, phones and furniture for the new positions; and,

BE IT FURTHER RESOLVED, that the 2019 Budget be amended as follows:

.....”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni.
ADOPTED.

Authorizing a Substance Use/Co-Occurring Disorder Competency Training Agreement and Amending the 2019 HSD Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby authorize the agreement with Full Potential Coaching and Consulting.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2019 be amended as follows:

.....”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Fox.
ADOPTED.

Carryover of 2018 Budget Appropriations to 2019.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 that the 2019 Budget be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Fox.
ADOPTED.

Authorizing Purchase of New Desk Phones.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 authorize a Purchase Order be issued to Enterprise Systems Group in an amount not to exceed \$36,264.00 for the purchase of new phones and licenses.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Beaver.

Supervisor Fox asked when we can expect to get away from using desk phones. Ms. Oja said many departments need a main number for the public to contact. Most Human Services departments could go without desk phones but then there is cell service issues in the Health Care Center. ADOPTED.

Updates and Possible Action.

Greenway Point Subdivision. Ms. Roettger provided a handout of the lot descriptions and assessed values. Mr. Greenlee reviewed a remnant parcel map on the smartboard with the committee. Ms. Roettger said we foreclosed on all lots except one. Mr. Greenlee said the committee will need to decide if they want to sell the lots individually or as a whole development and based on that decision, what the sale price will be. He said the first attempt at sale has to be by auction but any avenue thereafter. Supervisor Fox said he would like to explore the option of obtaining appraisals on the properties. Mr. Greenlee said the administrative costs can be taken off the top of the sale. Chair Mawhinney said she would be interested in setting a reasonable sale price without an appraisal. Supervisor Fox said he would like more research done before a decision is made. The committee agreed. The Treasurer's office will do an informal data research with no appraisals and return this information for the second meeting in March.

Request for Authorization to Purchase Reaching Recovery Module. Supervisor Fox moved authorization to purchase Reaching Recovery Module, second by Supervisor Beaver. Ms. Luster said this is a module for electronic health record for tracking progress in treatment. ADOPTED.

Request for Authorization to Purchase Identity Manager Module. Supervisor Podzilni moved authorization to purchase Identity Manager Module, second by Supervisor Fox. Ms. Luster said this module creates efficiencies for user login. It will sync with the County's system. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 8:24 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Tracey VanZandt
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.