



FINANCE COMMITTEE
Minutes – April 4, 2019

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 4, 2019, in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Podzilni and Yeomans.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Lisa Tollefson, County Clerk; Richard Greenlee, Corporation Counsel; Brent Sutherland, Facilities Management Director; Jim Sandvig, Information Technology Director; Diana Arneson, Assistant to Information Technology Director; Jodi Millis, Purchasing Manager; Michelle Roettger, County Treasurer; Bridget Laurent, Deputy Corporation Counsel; Ryan Traustch, Human Services, Program Manager; Thomas Sweeney, County Conservationist.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Smith introduced Jim Sandvig, the new Information Technology Director for Rock County.

Approval of Minutes – March 21, 2019. Supervisor Beaver moved approval of the minutes of March 21, 2019 as presented, second by Supervisor Yeomans. ADOPTED.

Transfers and Appropriations.

Sheriff's Office

FROM

Account #

21-2100-0000-45205

Comp Loss Fixed Assets - LES

Amount

\$19,160.89

TO

Account #

21-2100-0000-62410

Repair & Maintenance Vehicles

Amount

\$19,160.89

Supervisor Beaver moved approval of the above Transfer for the Sheriff's Office, second by Supervisor Podzilni. ADOPTED.

Review of Payments. The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports.

Committee Review and Approval of Per Meeting Allowances. Supervisor Yeomans moved approval of per meeting allowances in the amount of \$11,674.44, second by Supervisor Podzilni. ADOPTED.

Resolutions and Committee Endorsements.

Amending the 2019 Human Services Department Budget to Accept 10 Steps to Risk Reduction Training Funds

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2019, does hereby authorize the acceptance of 10 Steps to Risk Reduction training funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2019 be amended as follows:

...”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of Replacement Motor Pool Vehicle and Amending the 2019 Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled on this _____ day of _____, 2019 that a Purchase Order be issued to Ewald Automotive Group in Oconomowoc, Wisconsin for \$24,016 for the purchase of one (1) 2019 Dodge Grand Caravan.

BE IT FURTHER RESOLVED, that the Motor Pool 2019 budget be amended to authorize funds for the purchase as follows:

...”

Supervisor Yeomans moved Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Amending 2019 Land Conservation Department Budget for Purchase of a Work Station

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2019, approves transferring the \$4,000 from the fund balance account, approves the purchase of the new work station, and hereby amends the Land Conservation Department’s budget as follows:

...”

Ms. Millis informed the Committee the "Use of Funds" account should be 62-6200-0000-67120 Capital Assets \$2,000-\$25,000.

Supervisor Beaver moved Committee Endorsement of the above resolution with this change, second by Supervisor Yeomans. ADOPTED.

Accepting Children's Health Alliance of Wisconsin, Midwest Collaborative Initiative Community Mini Grant Funds and Amending the 2019 Rock County Public Health Department Budget

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2019 does hereby authorize the Rock County Public Health Department to accept this grant in the amount of \$1,500, and amend the 2019 Rock County Public Health Department Budget as follows:

..."

Supervisor Podzilni moved Committee Endorsement of the above resolution, second by Supervisor Yeomans. ADOPTED.

Authorize Purchase of Microsoft Licenses and Support from CDWG, Inc.

Supervisor Beaver moved approval to purchase licenses and additional support from CDWG, Inc. in the amount of \$17,676.21, second by Supervisor Yeomans. ADOPTED.

Updates Discussion and Possible Action.

Municipal Tax Collection Agreements – Treasurer Ms. Roettger handed out copies of the breakdown on collections for 2018 and went over it. She said the last increase occurred in May 2015. Ms. Roettger was asked for a more comprehensive breakdown for the next meeting.

Bank Extension - Treasurer Ms. Roettger handed out and went over the contract extension with First National Bank and Trust Company for 2019.

Supervisor Yeomans moved to accept the contract extension for 2019 as presented, second by Supervisor Podzilni. ADOPTED.

Greenway Properties Ms. Roettger handed out a list of the East and West Greenway Properties and explained that the County owns all but one lot, which is pending foreclosure in 2019.

The Committee discussed holding a separate auction at the Courthouse, putting the properties for sale on Wisconsin Surplus Auction site, waiting until the normal in rem auction in October, and what the minimum asking amount should be on the properties.

Supervisor Yeomans moved to set the minimum asking price on the unimproved properties at \$13,000, selling (2410127400002 – 2410127400039 from the attached list) on the Wisconsin Surplus Auction site, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 8:31 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

