

# 911 COMMUNICATIONS COMMISSION

July 15, 2020

Members present: Sheriff Troy Knudson, Rock County Sheriff's Office; Chief David Moore, Janesville Police Department; Chief David Zibolski, Beloit Police Department; Chief Rich LeFeber, Turtle Police Department; Chief Ernie Rhodes, Janesville Fire Department; Chief Dan Pease, Beloit Fire Department; Chief Patrick Reese, Evansville Police Department; Chief Randall Pickering, Edgerton Fire Department.

Members Not Present: Chief Gene Wright, Town of Beloit Fire Department.

Others present: Kathy Sukus, Rock County Communications Center; Sara Herzig and Dara Mosley, Rock County IT

1. Call to Order and Approval of Agenda

Chief Rhodes called the meeting of the 911 Communications Commission to order at 2:00 pm. Motion to approve the agenda by Zibolski. Second by LeFeber. All approved.

2. Minutes – January 15, 2020

Motion by Rhodes to approve minutes as written. Second by Zibolski. All approved. January 15, 2020 minutes approved as written.

3. Comments from the Public

None

4. Information Technology – Update

Herzig said that IT recently sent out 2021 budget information to agencies. She also advised that there will be a CAD update in August that will not affect Spillman/mobile data.

5. Policy – Updates

- a. F1 – Fire & EMS (pp. 6, 7, 13, 15 & 16) Sukus reviewed the changes that were included in the agenda packet. Pease asked if the 911 Center followed the NFPA 10.61 standard. Sukus said Brian Becker has been gathering data for call answering/response times for a couple of years now, but it is not specifically in a policy at this point. Pease would like that worked into a policy. It was agreed that this issue would be discussed by the work group at their September meeting. Moore asked if a specific report on average response times could be created for law enforcement. Mosley believes there is an existing report. Moore will have someone from his department contact County IT to get the report Janesville PD's needs.
- b. G1 – General Dispatch (pp 2, 8-10) Sukus reviewed the changes that were included in the agenda packet. LeFeber said Page 7 refers to dispatch making the decision on when to move to other frequencies. He suggested that the decision to move frequencies should be made by the agencies. Sukus said the communications center makes that decision, but that an agency supervisor can also request to go to another channel, but a lot has to do with staffing and if we are able to monitor the other channel. LeFeber referenced emergency traffic markers, and Sukus said that is included in a different policy/SOP. Discussion ensued on channel usage and authority. It was agreed that this issue should be discussed at September work group meeting. Rhodes also suggested adding a sectional for MAYDAY channel assignments. Rhodes also brought up a suggestion to have a residential appliance fire as a modifying circumstance to decrease the amount of equipment that responds to those types of calls as well

as adding an emergency operations plan for altering responses to preserve resources during storms or call volume increases. Zibolski said L2 on the last page references A301 and that can be removed. Sukus advised she would remove that nomenclature.

- c. T1 – Telephone Skills & Techniques (pp. 13 & 14) Sukus reviewed the changes that were included in the agenda packet reference the addition of the Rapid SOS portal.

Zibolski moved to approve the policy changes. Second by Pease. All approved.

6. Information Items and Updates.

- a. Sukus said the Communications Center administrative secretary Julie Hartman has resigned, and the hiring process for her replacement is underway.
- b. Rock County has implemented a mask requirement for all county buildings starting Thursday, July 16, 2020.
- c. The next budget year includes a building study to expand the 911 Center as well as planning for new console furniture. It has been discussed that Rock County IT may be moved into or near the 911 Center because the Health Care Center will be torn down after Human Services moves to their new location on the south side of Janesville.
- d. New transmitter sites on County Main/Tac Rptr & Rock Fire Main/Central Rptr are operational as of June 22, 2020, and there have been no problems. The updating for the Master III radio equipment continues into next year for Beloit Tac 1 & 10, Janesville Main & Interop.
- e. The 911 Center is also asking for a new manager type position for 2020 as well as raises for dispatch/supervisory staff due to the problems with turnover & attracting potential candidates.
- f. Pickering mentioned that Jefferson County will be switching to a P25 radio system, so re-programming will need to be done for those that have them in their radios. Sukus mentioned that with the frequency change for RF Central that needs to be done by the end of the year, maybe it could be worked out to do it at the same time. Sukus also reminded everyone that Green County will be changing their radio system as well in the next several months.

7. Adjournment

Pease moved to adjourn the 911 Communications Commission meeting at 2:37 pm. Second by LeFeber. All in favor.

Next Meeting – October 21, 2020 @ 2pm

Respectfully Submitted,

Kris Pehl  
Rock County Communications Center