

**AGENDA – Annual Meeting**

**Wednesday, August 28, 2013**

**8:00 a.m. – 11:00 a.m.**

**PLEASE NOTE ADJUSTED START AND END TIME**

**Community Action Board of Directors**

**1545 Hobs Dr., Delavan, WI**

***Please RSVP to Jennifer Perreault by 5 p.m. Monday, August 26, 2012***

***iperreault@community-action.org or 755-2470***

---

1. WELCOME
2. CALL TO ORDER
3. CONSENT AGENDA ITEMS
  - A. Approval of Agenda
  - B. Minutes, June 2013 (p1)
  - C. BALI minutes, July 09, 2013 (p3)
  - D. Finance Committee (p5)
    - o Minutes, August 15, 2013
    - o Approval of 2<sup>nd</sup> quarter financial statements
    - o Approval of proposed CSBG budget

**PROPOSED ACTION: Approve the Consent Agenda as submitted or modified**
4. COMMUNICATION
  - A. Chair Remarks (Board resignations, Committee Assignments, Conflict of Interest)
  - B. Executive Directors Report (p37)
    - o Contract Update
    - o Monitoring Report
    - o Fund Development Report

**PROPOSED ACTION: Approve the Executive Directors Report**
5. FINANCE COMMITTEE
  - A. Presentation of the 2012 Audit, Jean Christensen, WIPFLI

**PROPOSED ACTION : APPROVE 2012 AUDIT**
6. PLANNING AND EVALUATION COMMITTEE
  - A. Presentation of 2013 Needs Assessment (p42)

**PROPOSED ACTION: Approval of Needs Assessment Report**
7. EXECUTIVE COMMITTEE (p94)

*Note: The Board may go into closed session to discuss this agenda item*

  - A. Approval of Leadership Transition Plan
  - B. Approval of Executive Director Contract Terms

**PROPOSED ACTION: Approve Executive Committee Recommendations**
8. ADJOURN

**Next Meeting: October 30, 2013, 20 Eclipse Center, Beloit**