



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
THURSDAY, DECEMBER 15, 2011 - 5:30 P.M.
JURY DELIBERATION ROOM – COURTROOM H
FOURTH FLOOR - ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 15, 2011
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
7. Committee Requests and Motions
 - A. Ideas for Future Discussion
8. Adjournment

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039000000-64200	TRAINING EXP	1,200.00	85.7%	1,028.42	0.00	171.58	
	P1103467-PO# 12/02/11 -VN#050562			AMERICAN RED CROSS		70.00	
				CLOSING BALANCE	101.58		70.00
	SR.CITIZEN PRGM.		PROG-TOTAL-PO			70.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$70.00 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-64200	TRAINING EXP	500.00 132.0%	660.00	0.00	-160.00		
	P1103467-PO# 12/02/11 -VN#050562		AMERICAN RED CROSS			70.00	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-230.00		70.00
	TITLE III-B		PROG-TOTAL-PO			70.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$70.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-62119	OTHER SERVICES P1103645-PO# 12/02/11 -VN#051446	112,697.00 99.9%	101,327.12	11,284.88	85.00	508.00	
	*** OVERDRAFT ***						
				CLOSING BALANCE	-423.00		508.00
	TRANSFER REQUIRED						
3039030000-64200	TRAINING EXP P1103818-PO# 12/02/11 -VN#050443	530.00 48.1%	255.39	0.00	274.61	100.00	
				CLOSING BALANCE	174.61		100.00
	NUTRITION PROGRAM		PROG-TOTAL-PO			608.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$608.00 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410	R & M-VEHICLES	78,731.58 90.8%	54,798.47	16,725.35	7,207.76		
	P1100872-PO# 12/02/11 -VN#012185			DAVIS CITGO SERVICE INC		125.00	
	P1100875-PO# 12/02/11 -VN#030347			NAPA AUTO PARTS		95.76	
			CLOSING BALANCE		6,987.00		220.76
3039050000-64629	OTHER TRANSP.EXP	22,784.00 57.4%	10,116.60	2,976.29	9,691.11		
	P1101198-PO# 12/02/11 -VN#042177			JANESVILLE FAMILY HEALTH CENTE		96.00	
	P1103712-PO# 12/02/11 -VN#023194			ATLAS BUS SALES INC		510.00	
	P1103810-PO# 12/02/11 -VN#028323			REGISTRATION FEE TRUST		600.00	
	P1103936-PO# 12/02/11 -VN#013607			JANESVILLE GAZETTE INC		55.77	
	P1103958-PO# 12/02/11 -VN#018266			SULLIVAN SIGNS INC		1,050.00	
	P1103960-PO# 12/02/11 -VN#018588			BANDT COMMUNICATIONS INC		2,001.00	
			CLOSING BALANCE		5,378.34		4,312.77
3039050000-64904	SUNDRY EXPENSE	0.00 100.0%	0.00	0.00	0.00		
	P1101987-PO# 12/02/11 -VN#014534			MENARDS		136.29	
			CLOSING BALANCE		-136.29		136.29
3039050000-67105	MOTOR VEHICLES	121,983.00 20.0%	24,396.60	0.00	97,586.40		
	P1103712-PO# 12/02/11 -VN#023194			ATLAS BUS SALES INC		28,500.00	
			CLOSING BALANCE		69,086.40		28,500.00
	E & H TRANSPORT.		PROG-TOTAL-PO			33,169.82	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$33,169.82 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	7,680.00	79.8%	6,553.01	-417.96	1,544.95	
	P1100884-PO# 12/02/11 -VN#046565			HARDIE,ROBERT		35.52	
				CLOSING BALANCE	1,509.43		35.52
	TITLE III-D			PROG-TOTAL-PO		35.52	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$35.52 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039140000-63200	PUBL/SUBCR/DUES	200.00	0.0%	0.00	0.00	200.00	
	P1103936-PO# 12/02/11 -VN#013607					JANESVILLE GAZETTE INC	35.14
				CLOSING BALANCE		164.86	35.14
	NEW FREEDM PRGRM		PROG-TOTAL-PO				35.14

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$35.14 INCURRED BY NEW FREEDOM PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	8,500.00 68.9%	5,493.56	363.00	2,643.44		
	P1100913-PO# 12/02/11 -VN#041569			SENTRY FOOD STORE		184.41	
	P1103330-PO# 12/02/11 -VN#051365			AUGIES ELITE CATERING		869.59	
	P1103714-PO# 12/02/11 -VN#051507			JORGENSEN,MERRY L		100.00	
			CLOSING BALANCE		1,489.44		1,154.00
3039150000-64615	CLIENT REL.COSTS	16,424.00 71.0%	10,315.35	1,354.99	4,753.66		
	P1103933-PO# 12/02/11 -VN#051584			WYSE,ANGELA		40.00	
			CLOSING BALANCE		4,713.66		40.00
	TITLE III-E		PROG-TOTAL-PO			1,194.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,194.00 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Rock County - Production

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COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039020000-62119	OTHER SERVICES	11,335.00	0.0%	0.00	0.00	11,335.00	
ENC	R1200043-PO# 01/01/12 -VN#015544					RETIRE SENIOR VOLUNTEER PROGR	10,654.00
					CLOSING BALANCE	681.00	10,654.00
	COMMUNITY SERV.				PROG-TOTAL-PO		10,654.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,654.00 INCURRED BY COMMUNITY SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-62105 ENC	FOOD SERVICES R1200034-PO# 01/01/12 -VN#030188	118,467.00 0.0%	0.00	0.00	118,467.00	116,467.00	
							BEST EVENTS
							CLOSING BALANCE
					2,000.00		116,467.00
3039030000-62119 ENC	OTHER SERVICES R1200036-PO# 01/01/12 -VN#051446	93,156.00 0.0%	0.00	0.00	93,156.00	3,408.00	
ENC	R1200041-PO# 01/01/12 -VN#014330					75,708.00	
ENC	R1200042-PO# 01/01/12 -VN#014957					14,040.00	
							CLOSING BALANCE
					0.00		93,156.00
3039030000-64124 ENC	CONSUMABLE SUPPL R1200034-PO# 01/01/12 -VN#030188	8,000.00 0.0%	0.00	0.00	8,000.00	6,000.00	
							CLOSING BALANCE
					2,000.00		6,000.00
3039030000-65390 ENC	OTHER RENT/LEASE R1200037-PO# 01/01/12 -VN#049163	4,800.00 0.0%	0.00	0.00	4,800.00	2,400.00	
ENC	R1200045-PO# 01/01/12 -VN#012860					2,400.00	
							CLOSING BALANCE
					0.00		4,800.00
							NUTRITION PROGRAM
							PROG-TOTAL-PO
						220,423.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$220,423.00 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-62105 ENC	FOOD SERVICES R1200034-PO# 01/01/12 -VN#030188	82,189.00 0.0%	0.00	0.00	82,189.00	82,189.00	
							BEST EVENTS
							CLOSING BALANCE
					0.00		82,189.00
3039040000-62119 ENC	OTHER SERVICES R1200033-PO# 01/01/12 -VN#011214	37,000.00 0.0%	0.00	0.00	37,000.00	37,000.00	
							BELOIT MEALS ON WHEELS INC
							CLOSING BALANCE
					0.00		37,000.00
3039040000-64124 ENC	CONSUMABLE SUPPL R1200034-PO# 01/01/12 -VN#030188	5,000.00 0.0%	0.00	0.00	5,000.00	4,000.00	
							BEST EVENTS
							CLOSING BALANCE
					1,000.00		4,000.00
							DELIVERED MEALS
							PROG-TOTAL-PO
							123,189.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$123,189.00 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039610000-62119 ENC	OTHER SERVICES R1200044-PO# 01/01/12 -VN#016049	0.00 100.0%	0.00	0.00	0.00	11,572.00	
				CLOSING BALANCE	-11,572.00		11,572.00
		SPAP 2010-11	PROG-TOTAL-PO			11,572.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,572.00
INCURRED BY STATE PHARM ASST 10-11. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DEC 15 2011

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CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-64907 ENC	VOL RELATED EXP R1200048-PO# 01/01/12 -VN#017412	2,325.00 0.0%	0.00	0.00	2,325.00	75.00	
					CLOSING BALANCE		75.00
							2,250.00
							75.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75.00
 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-64629 ENC	OTHER TRANSP.EXP R1200048-PO# 01/01/12 -VN#017412	20,375.00 9.0%	0.00	1,850.00	18,525.00	50.00	
				CLOSING BALANCE			50.00
				E & H TRANSPORT. PROG-TOTAL-PO		50.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$50.00 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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