



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, MARCH 20, 2012 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – February 21, 2012
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
7. Resolution
 - A. Amending the Council on Aging 2012 Budget to Transfer Funds from the Specialized Transit Trust Fund
8. Department Reports
 - A. COA – Update on the Nutrition Program Statistics - Joyce Lubben
 - B. Veterans Office – WDVA Recent Move to New Facility – John Solis
 - C. Veterans Office – Changes to WDVA Veterans Homes – John Solis
9. Committee Requests and Motions
 - A. Ideas for Future Discussion
10. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039000000-63100	OFC SUPP & EXP	1,200.00	1.3%	38.38	-21.77	1,183.39	
	P1200718-PO# 03/12/12 -VN#013780			KMART CORP #4255		21.78	
				CLOSING BALANCE	1,161.61		21.78
				SR.CITIZEN PRGM, PROG-TOTAL-PO		21.78	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$21.78 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

MAR 20 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62614	PURCHASED SERV.	8,000.00	38.8%	1,248.65	1,860.00	4,891.35	
	P1201289-PO# 03/12/12 -VN#041441						449.00
							449.00
					4,442.35		449.00
						449.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$449.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID,
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

MAR 20 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-64124	CONSUMABLE SUPPL	7,692.00 76.0%	1,194.82	4,651.76	1,845.42		
	P1200718-PO# 03/12/12 -VN#013780			KMART CORP #4255		153.43	
	P1201230-PO# 03/09/12 -VN#012202			DE VERE COMPANY INC		56.60	
			CLOSING BALANCE		1,635.39		210.03
	NUTRITION PROGRAM		PROG-TOTAL-PO			210.03	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$210.03 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID,
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 20 2012

DATE _____ CHAIR.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-64629	OTHER TRANSP.EXP	20,375.00	8.8%	99.56	1,703.46	18,571.98	
	P1201050-PO#	03/12/12	-VN#042177	JANESVILLE FAMILY HEALTH CENTE		97.00	
	P1201182-PO#	03/09/12	-VN#014550	MERCY HEALTH SYSTEM		66.80	
			CLOSING BALANCE		18,408.18		163.80
	E & H TRANSPORT.		PROG-TOTAL-PO			163.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$163.80 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

MAR 20 2012

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	6,491.00	17.9%	1,277.86	-111.56	5,324.70	
	P1200735-PO# 03/09/12 -VN#046565			HARDIE,ROBERT		39.41	
	P1201153-PO# 03/09/12 -VN#035671			ROTARY GARDENS		300.00	
				CLOSING BALANCE	4,985.29		339.41
	TITLE III-D			PROG-TOTAL-PO		339.41	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$339.41 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,
EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

MAR 20 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039140000-62625	OUTREACH SERVICE	3,120.00	36.7%	1,145.59	0.00	1,974.41	
	P1201247-PO# 03/09/12 -VN#041415 DANIELS SENTRY					9.10	
	CLOSING BALANCE				1,965.31		9.10
	NEW FREEDM PRGRM PROG-TOTAL-PO					9.10	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9.10 INCURRED BY NEW FREEDOM PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID,
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

MAR 20 2012

DATE _____ DEPT-HEAD _____
 _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64615	CLIENT REL.COSTS	25,480.00	8.0%	300.00	-2,361.97	27,541.97	
	P1201049-PO# 03/09/12 -VN#050607					600.00	
	P1201183-PO# 03/12/12 -VN#013792					1,345.00	
	P1201184-PO# 03/09/12 -VN#023658					117.00	
	P1201270-PO# 03/12/12 -VN#050125					85.60	
				CLOSING BALANCE		25,394.47	2,147.50
	TITLE III-E		PROG-TOTAL-PO			2,147.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,147.50 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

MAR 20 2012 DATE _____ CHAIR _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

March 14, 2012
DATE DRAFTED

**AMENDING THE COUNCIL ON AGING 2012 BUDGET TO TRANSFER
FUNDS FROM THE SPECIALIZED TRANSIT TRUST FUND**

- 1 **WHEREAS**, the Council on Aging receives Specialized Transportation Assistance funding for
2 Counties (authorized by s.85.21) to serve elderly individuals and persons with disabilities; and,
3
4 **WHEREAS**, the balance of a county's allocation that is not spent in a given year, up to \$80,000, may
5 be saved by a county under an approved trust arrangement and these aids held in trust may be used in
6 future years for any allowable program expenditure; and,
7
8 **WHEREAS**, the Elderly and Handicapped Transportation Program trust fund has exceeded the \$80,000
9 limit; and,
10
11 **WHEREAS**, approval has been given by the Wisconsin Department of Transportation to use excess
12 trust funds for vehicle maintenance costs.
13
14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2012 does hereby amend the Adopted 2012
16 Council on Aging Budget as follows:

<u>Account/Description</u>	<u>Budget at 01/01/2012</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>E & H Transportation Program</u>			
<u>Source of Funds:</u>			
30-3905-0000-47000/ Transfers In	35,900	11,946	47,846
<u>Use of Funds:</u>			
30-3905-0000-62410/ Repair and Maintenance	41,970	11,946	53,916

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of
_____.

Marvin Wopat, Vice Chair

Mary Mawhinney, Chair

Wayne Gustina

David Innis

Fred Yoss

FISCAL NOTE:

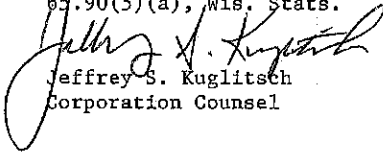
This resolution authorizes a transfer of \$11,946 from the Elderly and Handicapped Transportation Trust Fund. The Elderly and Handicapped Transportation Trust Fund has a balance of \$91,946.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The County receives State 85.21 funding to provide handicapped accessible transportation services for older adults and people with disabilities. The Rock County Specialized Transit Program is administered through the Rock County Council on Aging and provides approximately 24,000 one-way trips throughout the county annually.

State policy allows a county to keep the balance of its allocation that is not spent in a given year in a trust account for vehicle replacement or for major maintenance. The trust account must not exceed \$80,000. Currently, the amount in the trust account is \$91,946. To bring the trust account below \$80,000, the Council on Aging requested approval from the Wisconsin Department of Transportation to use the excess trust funds for vehicle maintenance costs. This request was granted.

This budget amendment increases Transfers In and the Repair and Maintenance accounts by \$11,946.

No county tax levy is required.