



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE  
THURSDAY, DECEMBER 13, 2012 - 5:30 P.M.  
COMMITTEE CHAIRS' CONFERENCE ROOM - FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 15, 2012
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
  - A. Bills/Encumbrances
  - B. Pre-Approved Encumbrance Amendments
7. Resolution
  - A. Approval to Purchase Specialized Transit Vehicles
8. Committee Requests and Motions
  - A. Discussion on Future Meeting Site Visits
  - B. Ideas for Future Discussion
9. Adjournment

**Note: Date  
Location & Time**

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039000000-63100	OFC SUPP & EXP	1,200.00 35.0%	450.16	-29.74	779.58		
		P1203459-PO# 12/06/12 -VN#013607	JANESVILLE GAZETTE INC			45.78	
ENC		R1203680-PO# 11/06/12 -VN#036201	AMAZON.COM			9.81	
			CLOSING BALANCE		723.99		55.59
		SR.CITIZEN PRGM.	PROG-TOTAL-PO			55.59	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$55.59 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

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DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3838000000-63200	PUBL/SUBCR/DUES	335.00 67.1%	225.00	0.00	110.00		
	P1203403-PO# 12/05/12 -VN#042478			CVSO ASSOCIATION OF WISCONSIN		80.00	
			CLOSING BALANCE		30.00		80.00
3838000000-64200	TRAINING EXP	1,000.00 71.4%	714.70	0.00	285.30		
	P1203404-PO# 12/05/12 -VN#042478			CVSO ASSOCIATION OF WISCONSIN		70.00	
			CLOSING BALANCE		215.30		70.00
	VETERANS SERVICE		PROG-TOTAL-PO			150.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.00 INCURRED BY VETERANS SERVICE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039020000-62119	OTHER SERVICES	11,335.00 93.9%	10,920.85	-266.84	680.99		
	P1200735-PO# 12/05/12 -VN#046565			HARDIE, ROBERT		38.85	
	P1203602-PO# 12/05/12 -VN#052296			KELLY, TANYA		396.00	
				CLOSING BALANCE	246.14		434.85
	COMMUNITY SERV, PROG-TOTAL-PO					434.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$434.85 INCURRED BY COMMUNITY SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-64124	CONSUMABLE SUPPL	7,843.00 78.8%	6,035.19	151.94	1,655.87		
	P1200718-PC# 12/06/12 -VN#013780			KMART CORP #4255		398.99	
			CLOSING BALANCE		1,255.88		398.99
	NUTRITION PROGRAM		PROG-TOTAL-PO			398.99	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$398.99  
 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,  
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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-62105	FOOD SERVICES	82,189.00 99.4%	63,525.72	18,213.28	450.00		
	P1203319-PO# 12/05/12 -VN#046316		CPI FOODS			439.56	
			CLOSING BALANCE		10.44		439.56
3039040000-63308	VOLUNTEERS	36,081.00 74.1%	26,881.39	-119.75	9,319.36		
	P1203129-PO# 12/05/12 -VN#052296		KELLY, TANYA			103.95	
			CLOSING BALANCE		9,215.41		103.95
3039040000-64124	CONSUMABLE SUPPL	6,200.00 83.0%	4,735.80	414.36	1,049.84		
	P1203536-PO# 12/05/12 -VN#030536		KEEPER THERMAL BAGS CO. INC,			187.51	
			CLOSING BALANCE		862.33		187.51
3039040000-64907	VOL RELATED EXP	2,325.00 78.9%	1,834.92	0.00	490.08		
	P1203476-PO# 12/05/12 -VN#017412		WISCONSIN DEPARTMENT OF JUSTIC			28.00	
			CLOSING BALANCE		462.08		28.00
			DELIVERED MEALS	PROG-TOTAL-PO		759.02	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$759.02 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,  
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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410	R & M-VEHICLES	41,916.00 125.1%	23,862.83	26,578.22	-10,525.06		
	P1200709-PO# 12/05/12 -VN#010231			GORDIE BOUCHER FORD LINCOLN ME		404.25	
	P1200820-PO# 12/05/12 -VN#012185			DAVIS CITGO SERVICE INC		125.00	
	P1200821-PO# 12/05/12 -VN#030347			NAPA AUTO PARTS		71.82	
	P1203299-PO# 12/05/12 -VN#023719			VAN GALDER BUS COMPANY		15.00	
*** OVERDRAFT ***			CLOSING BALANCE		-11,141.12		616.07
3039050000-64629	OTHER TRANSP. EXP	20,375.00 170.8%	5,592.49	29,222.95	-14,440.44		
	P1201050-PO# 12/05/12 -VN#042177			JANESVILLE FAMILY HEALTH CENTE		27.00	
	P1203373-PO# 12/05/12 -VN#018588			BANDT COMMUNICATIONS INC		624.00	
	P1203459-PO# 12/05/12 -VN#013607			JANESVILLE GAZETTE INC		85.36	
	P1203462-PO# 12/05/12 -VN#028323			REGISTRATION FEE TRUST		675.00	
	P1203489-PO# 12/05/12 -VN#018588			BANDT COMMUNICATIONS INC		1,603.55	
	P1203578-PO# 12/05/12 -VN#043024			FIRST ADVANTAGE OCCUPATIONAL H		33.56	
*** OVERDRAFT ***			CLOSING BALANCE		-17,488.91		3,048.47
3039050000-67105	MOTOR VEHICLES	126,000.00 0.0%	0.00	0.00	126,000.00		
	P1203411-PO# 12/05/12 -VN#042880			WISCONSIN DEPARTMENT OF TRANSP		25,117.20	
			CLOSING BALANCE		100,882.80		25,117.20
	E & H TRANSPORT. PROG-TOTAL-PO					28,781.74	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$28,781.74 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62614	PURCHASED SERV.	100.00	179.8%	100.00	79.89	-79.89	
	P1203226-PO# 12/05/12 -VN#013625			JANESVILLE PRINTING COMPANY		93.75	
*** OVERDRAFT ***				CLOSING BALANCE	-173.64		93.75
	TITLE III-D			PROG-TOTAL-PO		93.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$93,75  
 INCURRED BY TITLE III-D, CLAIMS COVERING THE ITEMS ARE PROPER

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,  
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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039140000-62625	OUTREACH SERVICE	5,834.00	7.9%	463.60	0.00	5,370.40	
	P1203318-PO# 12/05/12 -VN#016595			TERRY PRINTING INC		44.50	
				CLOSING BALANCE	5,325.90		44.50
				NEW FREEDM PRGRM		44.50	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$44.50  
 INCURRED BY NEW FREEDOM PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,  
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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	8,800.00 79.9%	7,034.18	0.02	1,765.80		
	P1202891-PO#	12/05/12 -VN#013384		HOLIDAY INN EXPRESS		1,888.56	
	P1203592-PO#	12/06/12 -VN#052043		SANCHEZ,ELAINE K		419.10	
*** OVERDRAFT ***				CLOSING BALANCE	-541.86		2,307.66
3039150000-64615	CLIENT REL.COSTS	24,504.00 40.5%	9,939.81	0.00	14,564.19		
	P1201184-PO#	12/05/12 -VN#023658		ALTERNATIVE HOMECARE INC		364.50	
	P1203374-PO#	12/05/12 -VN#052206		LAMB, CAROLYN		142.50	
	P1203461-PO#	12/05/12 -VN#052331		BOSS,CINDY		260.00	
	P1203463-PO#	12/05/12 -VN#048600		BRIGHTSTAR		82.50	
	P1203579-PO#	12/05/12 -VN#047397		RESCARE HOMECARE		304.00	
	P1203603-PO#	12/05/12 -VN#048600		BRIGHTSTAR		66.00	
	P1203604-PO#	12/05/12 -VN#040642		WALSH,JEANNE		200.00	
				CLOSING BALANCE	13,144.69		1,419.50
				TITLE III-E	PROG-TOTAL-PO	3,727.16	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,727.16 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_  
 DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

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Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039000000-63100	OFC SUPP & EXP	1,200.00	0.0%	0.00	0.00	1,200.00	
ENC	R1300019-PO# 01/01/13 -VN#041569			SENTRY FOOD STORE		100.00	
ENC	R1300023-PO# 01/01/13 -VN#013780			KMART CORP #4255		100.00	
	CLOSING BALANCE				1,000.00		200.00
	SR.CITIZEN PRGM, PROG-TOTAL-PO					200.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$200.00 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL

DEPT-HEAD

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CHAIR

2013 . . .

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COMMITTEE APPROVAL REPORT

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62129 ENC	OTHER LEGAL SERV R1300028-PO# 01/01/13 -VN#016049	14,185.00 0.0%	0.00	0.00	14,185.00	14,185.00	
							SENIOR SERVICES OF ROCK COUNTY
							CLOSING BALANCE
					0.00		14,185.00
3039010000-62614 ENC	PURCHASED SERV. R1300032-PO# 01/01/13 -VN#039690	8,000.00 0.0%	0.00	0.00	8,000.00	1,200.00	
							VOLUNTARY ACTION CENTER
							CLOSING BALANCE
					6,800.00		1,200.00
3039010000-64203 ENC	EDUC MAT & SUPPL R1300019-PO# 01/01/13 -VN#041569	1,931.00 0.0%	0.00	0.00	1,931.00	150.00	
ENC	R1300023-PO# 01/01/13 -VN#013780					100.00	
							CLOSING BALANCE
					1,681.00		250.00
	TITLE III-B		PROG-TOTAL-PO				15,635.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$15,635.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_  
 DEC 13 2012 DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039020000-62119 ENC	OTHER SERVICES R1300022-PO# 01/01/13 -VN#046565	11,335.00 0.0%	0.00	0.00	11,335.00	550.00	
					CLOSING BALANCE	10,785.00	550.00
3039020000-62121 ENC	APPEALS R1300027-PO# 01/01/13 -VN#015544	0.00 100.0%	0.00	0.00	0.00	10,654.00	
					CLOSING BALANCE	-10,654.00	10,654.00
	COMMUNITY SERV.		PROG-TOTAL-PO			11,204.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,204.00 INCURRED BY COMMUNITY SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
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3039030000-62105	FOOD SERVICES	106,340.00	0.0%	0.00	0.00	106,340.00		
ENC	R1300016-PO# 01/01/13 -VN#030188			BEST EVENTS			106,347.00	
*** OVERDRAFT ***						CLOSING BALANCE	-7.00	106,347.00
3039030000-62119	OTHER SERVICES	86,871.00	0.0%	0.00	0.00	86,871.00		
ENC	R1300024-PO# 01/01/13 -VN#014330			MANPOWER INC		65,019.00		
ENC	R1300025-PO# 01/01/13 -VN#014957			NUTRITION AND HEALTH ASSOCIATE		14,400.00		
ENC	R1300030-PO# 01/01/13 -VN#051446			SWISHER HYGIENE FRANCHISE CORP		7,452.00		
*** OVERDRAFT ***						CLOSING BALANCE	0.00	86,871.00
3039030000-64120	FOOD SUPPLIES	500.00	0.0%	0.00	0.00	500.00		
ENC	R1300019-PO# 01/01/13 -VN#041569			SENTRY FOOD STORE		200.00		
*** OVERDRAFT ***						CLOSING BALANCE	300.00	200.00
3039030000-64124	CONSUMABLE SUPPL	9,597.00	0.0%	0.00	0.00	9,597.00		
ENC	R1300016-PO# 01/01/13 -VN#030188			BEST EVENTS		8,000.00		
ENC	R1300023-PO# 01/01/13 -VN#013780			KMART CORP #4255		2,000.00		
*** OVERDRAFT ***						CLOSING BALANCE	-403.00	10,000.00
3039030000-65390	OTHER RENT/LEASE	4,800.00	0.0%	0.00	0.00	4,800.00		
ENC	R1300017-PO# 01/01/13 -VN#049163			CREEKSIDE PLACE		2,400.00		
ENC	R1300029-PO# 01/01/13 -VN#012860			GATHERING PLACE OF MILTON INC		2,400.00		
*** OVERDRAFT ***						CLOSING BALANCE	0.00	4,800.00
						NUTRITION PROGRAM	PROG-TOTAL-PO	208,218.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$208,218.00 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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3039040000-62105 ENC	FOOD SERVICES R1300016-PO# 01/01/13 -VN#030188	88,078.00 0.0%	0.00	0.00	88,078.00	88,078.00	
							BEST EVENTS
							CLOSING BALANCE
					0.00		88,078.00
3039040000-62119 ENC	OTHER SERVICES R1300015-PO# 01/01/13 -VN#011214	37,000.00 0.0%	0.00	0.00	37,000.00	37,000.00	
							BELOIT MEALS ON WHEELS INC
							CLOSING BALANCE
					0.00		37,000.00
3039040000-64124 ENC	CONSUMABLE SUPPL R1300016-PO# 01/01/13 -VN#030188	6,000.00 0.0%	0.00	0.00	6,000.00	4,000.00	
							BEST EVENTS
							CLOSING BALANCE
					2,000.00		4,000.00
3039040000-64907 ENC	VOL RELATED EXP R1300033-PO# 01/01/13 -VN#017412	2,121.00 0.0%	0.00	0.00	2,121.00	75.00	
							WISCONSIN DEPARTMENT OF JUSTIC
							CLOSING BALANCE
					2,046.00		75.00
	DELIVERED MEALS		PROG-TOTAL-PO				129,153.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$129,153.00 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT-HEAD, EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE, COM-APPROVAL

DEC 13 2012

DATE \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_ CHAIR \_\_\_\_\_

2013...

Account Number	Name	Yearly Prcnt	YTD	Encumb	Unencumb	Inv/Enc	Total
		Appropriation Spent	Expenditure	Amount	Balance	Amount	
3039050000-62100	CONTRACTED SERV	243,204.00	0.0%	0.00	0.00	243,204.00	
ENC	R1300024-PO# 01/01/13 -VN#014330			MANPOWER INC		243,204.00	
				CLOSING BALANCE	0.00		243,204.00
3039050000-62410	R & M-VEHICLES	60,000.00	0.0%	0.00	0.00	60,000.00	
ENC	R1300013-PO# 01/01/13 -VN#023194			ATLAS BUS SALES INC		2,000.00	
ENC	R1300018-PO# 01/01/13 -VN#011529			BUDGET TRUCK AND AUTO BODY INC		20,000.00	
ENC	R1300020-PO# 01/01/13 -VN#040182			FAGAN TRUCK AND TRAILER		20,000.00	
ENC	R1300023-PO# 01/01/13 -VN#013780			KMART CORP #4256		1,000.00	
ENC	R1300031-PO# 01/01/13 -VN#023719			VAN GALDER BUS COMPANY		500.00	
				CLOSING BALANCE	16,500.00		43,500.00
3039050000-63501	GAS & FUELS	100,000.00	0.0%	0.00	0.00	100,000.00	
ENC	R1300036-PO# 01/01/13 -VN#051628			WRIGHT EXPRESS FSC		100,000.00	
				CLOSING BALANCE	0.00		100,000.00
3039050000-64629	OTHER TRANSP,EXP	29,584.00	0.0%	0.00	0.00	29,584.00	
ENC	R1300014-PO# 01/01/13 -VN#018588			BANDT COMMUNICATIONS INC		2,000.00	
ENC	R1300021-PO# 01/01/13 -VN#043024			FIRST ADVANTAGE OCCUPATIONAL H		240.00	
ENC	R1300026-PO# 01/01/13 -VN#042177			JAMESVILLE FAMILY HEALTH CENTE		300.00	
ENC	R1300033-PO# 01/01/13 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		50.00	
ENC	R1300035-PO# 01/01/13 -VN#017453			WISCONSIN DEPARTMENT OF TRANSP		360.00	
				CLOSING BALANCE	26,634.00		2,950.00
	E & H TRANSPORT, PROG-TOTAL-PO					389,654.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$389,654.00 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

DEC 13 2012

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	8,862.00	0.0%	0.00	0.00	8,862.00	
ENC	R1300019-PO# 01/01/13 -VN#041569			SENTRY FOOD STORE		1,000.00	
ENC	R1300023-PO# 01/01/13 -VN#013780			KMART CORP #4255		1,000.00	
	CLOSING BALANCE				6,862.00		2,000.00
	TITLE III-D		PROG-TOTAL-PO			2,000.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,000.00 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 13 2012

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039140000-62625 ENC	OUTREACH SERVICE R1300023-PO# 01/01/13 -VN#013780	2,500.00	0.0%	0.00	0.00	2,500.00	
						100.00	
							100.00
					2,400.00		100.00
							100.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00 INCURRED BY NEW FREEDOM PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 13 2012

DATE \_\_\_\_\_ CHAIR

2013...

Rock County - Production

12/05/12

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	3,000.00	0.0%	0.00	0.00	3,000.00	
ENC	R1300019-PO# 01/01/13 -VN#041569			SENTRY FOOD STORE		200.00	
ENC	R1300023-PO# 01/01/13 -VN#013780			KMART CORP #4255		200.00	
				CLOSING BALANCE	2,600.00		400.00
	TITLE III-E			PROG-TOTAL-PO		400.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$400.00 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 13 2012

DATE \_\_\_\_\_ CHAIR

2013...

Rock County - Production

12/05/12

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039630000-62119 ENC	OTHER SERVICES R1300028-PO# 01/01/13 -VN#016049	9,967.00 0.0%	0.00	0.00	9,967.00	9,967.00	
					CLOSING BALANCE	0.00	9,967.00
	SPAP 2012-2013		PROG-TOTAL-PO			9,967.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,967.00 INCURRED BY STATE PHARMACY ASST PROG 12-13. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

DEC 13 2012

DATE \_\_\_\_\_ CHAIR

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging  
Services Committee  
INITIATED BY



Joyce Lubben  
DRAFTED BY

Education, Veterans & Aging  
Services Committee  
SUBMITTED BY

November 26, 2012  
DATE DRAFTED

**APPROVAL TO PURCHASE SPECIALIZED TRANSIT VEHICLES**

- 1 **WHEREAS**, the Council on Aging received a 5310 Capital Acquisition grant from the
- 2 Wisconsin Department of Transportation to purchase three buses for the Specialized Transit
- 3 fleet; and,
- 4
- 5 **WHEREAS**, the vehicles were purchased through the Wisconsin Department of Transportation
- 6 contract # 406955; which was awarded to Atlas Bus Sales; and,
- 7
- 8 **WHEREAS**, federal funds pay for 80% of the vehicles with a 20% local match; and,
- 9
- 10 **WHEREAS**, additional costs are required for vehicle titles and conversion costs.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does approve that Purchase Orders be
- 14 issued to the State of Wisconsin in the amount of \$25,117.20 for the local match and to Atlas
- 15 Bus Sales in the amount of \$21,273.75 for vehicle titles and conversion costs for three
- 16 specialized transit vehicles.
- 17
- 18 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and
- 19 acceptance by the Rock County Council on Aging Director.

Respectfully submitted,

**Education, Veterans & Aging Services**

**Purchasing Procedural Endorsement**

\_\_\_\_\_  
Terry Thomas, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Dave Brown

5-0 12-6-12  
Vote Date

\_\_\_\_\_  
Wayne Gustina

\_\_\_\_\_  
Steve Howland

\_\_\_\_\_  
Edwin Nash

APPROVAL TO PURCHASE SPECIALIZED TRANSIT VEHICLES  
Page 2

FISCAL NOTE:

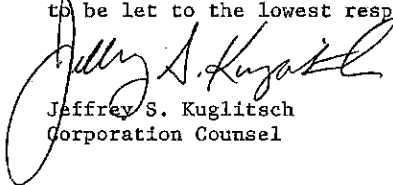
Sufficient funding is available in Council on Aging's Elderly and Handicapped Transportation motor vehicle account, A/C 30-3905-0000-67105, for the local match and the conversion costs. The local match and the conversion costs are being funded by a transfer from the E&H Vehicle Trust Fund, which has a current balance of \$91,946.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Rock County Council on Aging was awarded a federal 5310 grant to purchase three new Specialized Transit buses through a bidding process conducted by the Wisconsin Department of Transportation (contract # 406955). This grant provides 80% of the funding for the purchase of each vehicle, with the 20% local match and conversion costs coming from the E&H Trust Fund.

Conversion costs include: additional wheelchair position with wheelchair securements, a more durable driver's seat, a Ricon wheelchair lift, foldaway seats to make room for the additional wheelchair position, signage, an upgraded suspension system and a seat belt extension.

Cost breakdown for the vehicles:

\$100,468.80	(\$33,489.60 each)	– Federal 5310 funding
25,117.20	(\$8,372.40 each)	– 20% local match from the E&H Trust Fund
<u>21,273.75</u>	<u>(\$7,091.25 each)</u>	– vehicle title and conversion costs from the E&H Trust Fund
\$146,859.75	(\$48,953.25 each)	