

**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – November 15, 2012**

**Call to Order.** Chair Thomas called the meeting of the Education, Veterans and Aging Services Committee to order at 5:30 P.M. on Thursday, November 15, 2012, in Committee Chairs' Conference Room - fourth floor, Courthouse East.

**Committee Members Present:** Supervisors Thomas, Brown, Gustina and Howland.

**Committee Members Absent:** Supervisor Nash.

**Staff Members Present:** Joyce Lubben, Director of Council on Aging; Steve Skelly, Transportation Program Supervisor; John Solis, Veterans Services Officer; Nick Osborne, Assistant to the County Administrator.

**Others Present:** None.

**Approval of Agenda.** Supervisor Howland moved approval of the amended agenda as presented, second by Supervisor Gustina. ADOPTED.

**Approval of Minutes.** Supervisor Brown moved approval of the minutes from October 16, 2012 as presented, second by Supervisor Gustina. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Chair Thomas welcomed Mr. Osborne.

**Transfers.** None.

**Bills/Encumbrances.**

Sr. Citizen Program	\$ 9.81
Veterans Service	10.00
Title III-B	40.00
Community Service	38.85
Nutrition Program	356.77
Delivered Meals	454.73
E&H Transportation	183.68
Title III-D	415.90
Title III-E	904.55

Supervisor Gustina moved approval of the above Bills and Encumbrances for the Education, Veterans and Aging Services Committee, second by Supervisor Howland. ADOPTED.

**Pre-Approved Encumbrance Amendments.** None.

**Resolutions.**

**Amending the 2012 Council on Aging Budget to Adjust for Nutrition Services Incentive Program Allocation**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby amend the Adopted 2012 Rock County Council on Aging budget as follows:

....”

Supervisor Brown moved approval of the resolution, second by Supervisor Howland.  
ADOPTED.

**Approval of Revised Rock County Council on Aging Drug and Alcohol Testing Policy**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does approve the revised Rock County Council of Aging’s Drug and Alcohol Testing Policy.”

Supervisor Howland moved approval of the resolution, second by Supervisor Gustina.

Ms. Lubben said a recent audit by the Federal Transit Administration showed a few minor updates are needed in the policy to reflect changes in federal language. She added that our procedure doesn’t change, just some additional language added and the need of approval by the governing body.

ADOPTED.

**Authorize Contract for Gas Cards for Sheriff’s Office, Council on Aging and General Services.**

Supervisor Gustina moved approval of the contract, second by Supervisor Brown.  
ADOPTED.

**Approval of the 2013-2015 County Plan for Older People.** Supervisor Howland moved approval of the plan, second by Supervisor Brown.

Ms. Lubben said some additional forms needed to be added since the Committee last reviewed this.

ADOPTED.

**Discussion and Possible Action for Signage on New Vehicles.** Ms. Lubben distributed three color copies for the Committee to review. She said the new vehicles need to be painted and Mr. Skelly inquired about new designs and pricing. Mr. Skelly said the scenery pictures were taken from around the county and said the new designs are cheaper than our previous paint job.

Supervisor Gustina moved approval of the new signage, second by Supervisor Howland.  
ADOPTED.

**Committee Requests and Motions.**

**Discussion on Future Meeting Site Visits** Chair Thomas mentioned that he has not heard anything from Dean Wilson regarding a site visit at UW-Rock County, he will contact her.

**Ideas for Future Discussion** Chair Thomas reminded the Committee Ms. Jennifer Thompson would be present at our next meeting.

**Adjournment.** Supervisor Gustina moved adjournment at 5:54 P.M., second by Supervisor Howland. ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**