



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, AUGUST 15, 2017 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – June 20, 2017
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolution
 - A. Amending the 2017 Council on Aging Budget to Adjust NSIP and Elderly and Handicapped Transportation Budgets
8. Semi-annual Reports
 - A. Council on Aging
 - B. Veterans Services
9. Committee Requests and Motions
 - A. Discussion of Federal Budget Impacting Aging, Veterans and RSVP Budgets
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2017

| Account Number | Account Name | PO# | Check Date | Vendor Name | Inv/Enc Amt |
|--------------------|------------------|----------|------------|---|------------------|
| 30-3900-0000-63100 | OFC SUPP & EXP | P1700458 | 07/13/2017 | JP MORGAN CHASE BANK NA | 95.88 |
| | | | | SENIOR CITIZEN PROGRAM PROG TOTAL | 95.88 |
| 30-3901-0000-62129 | OTHER LEGAL SERV | P1700593 | 07/20/2017 | SENIOR SERVICES PLUS HEALTH CA | 4,025.32 |
| 30-3901-0000-64200 | TRAINING EXP | P1700458 | 07/13/2017 | JP MORGAN CHASE BANK NA | 292.00 |
| | | P1702010 | 07/20/2017 | GWAAR | 30.00 |
| 30-3901-0000-64203 | EDUC MAT & SUPPL | P1701650 | 07/20/2017 | HABERMAN,JUDITH | 22.73 |
| | | | | TITLE III-B PROG TOTAL | 4,370.05 |
| 30-3902-0000-62119 | OTHER SERVICES | P1700637 | 07/20/2017 | RETIRED SENIOR VOLUNTEER PROGR | 4,160.00 |
| | | | | COMMUNITY SERVICES PROG TOTAL | 4,160.00 |
| 30-3903-0000-62119 | OTHER SERVICES | P1700460 | 07/20/2017 | PURE FORCE | 160.54 |
| | | P1700466 | 07/13/2017 | MANPOWER GROUP US INC | 3,071.59 |
| | | P1700618 | 07/13/2017 | NUTRITION AND HEALTH ASSOCIATE | 1,773.84 |
| 30-3903-0000-63100 | OFC SUPP & EXP | P1700458 | 07/13/2017 | JP MORGAN CHASE BANK NA | (55.93) |
| | | | | NUTRITION PROGRAM PROG TOTAL | 4,950.04 |
| 30-3904-0000-62105 | FOOD SERVICES | P1700600 | 07/27/2017 | GREEN COUNTY HUMAN SERVICES | 334.80 |
| | | P1701032 | 07/20/2017 | MEAL MAGIC | 289.50 |
| 30-3904-0000-62119 | OTHER SERVICES | P1700588 | 07/20/2017 | BELOIT MEALS ON WHEELS INC | 2,698.75 |
| | | | | DELIVERED MEALS PROG TOTAL | 3,323.05 |
| 30-3905-0000-62100 | CONTRACTED SERV | P1700466 | 07/13/2017 | MANPOWER GROUP US INC | 19,385.94 |
| 30-3905-0000-62410 | R & M-VEHICLES | P1700306 | 07/20/2017 | GORDIE BOUCHER FORD LINCOLN ME | 1,296.01 |
| | | P1700333 | 07/13/2017 | BUDGET TRUCK AND AUTO BODY INC | 988.61 |
| | | P1700461 | 07/27/2017 | VAN GALDER BUS COMPANY | 60.00 |
| | | P1700607 | 07/20/2017 | FAGAN TRUCK AND TRAILER | 2,879.19 |
| | | P1702026 | 07/20/2017 | ONE STOP DETAILING | 216.00 |
| 30-3905-0000-63501 | GAS & FUELS | P1700965 | 07/20/2017 | WRIGHT EXPRESS FSC | 7,049.80 |
| 30-3905-0000-64629 | OTHER TRANSP.EXP | P1700293 | 07/20/2017 | OCCUPATIONAL HEALTH AND | 167.00 |
| | | P1700458 | 07/13/2017 | JP MORGAN CHASE BANK NA | 24.00 |
| | | | | ELDERLY & HANDCAPPED TRANSP PROG TOTAL | 32,066.55 |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2017

| Account Number | Account Name | PO# | Check Date | Vendor Name | Inv/Enc Amt |
|--------------------|------------------|----------|------------|--|-----------------|
| 30-3908-0000-62625 | OUTREACH SERVICE | | | | |
| | | P1700458 | 07/13/2017 | JP MORGAN CHASE BANK NA | 45.94 |
| | | | | TITLE III-D PROG TOTAL | 45.94 |
| 30-3915-0000-64200 | TRAINING EXP | | | | |
| | | P1701848 | 07/13/2017 | JAX CUSTOM PRINTING INC | 110.00 |
| | | | | TITLE III-E FAM CAREGIVER SUPP PROG TOTAL | 110.00 |
| 30-3915-1405-64615 | CLIENT REL.COSTS | | | | |
| | | P1700303 | 07/13/2017 | BRIGHTSTAR | 75.00 |
| | | P1700603 | 07/13/2017 | BROWNING,SUZETTE | 336.00 |
| | | P1701895 | 07/27/2017 | OLIVER,DEBBIE | 80.00 |
| | | P1701973 | 07/13/2017 | BOBZIEN,BARB | 350.00 |
| | | P1702027 | 07/20/2017 | SCHEIFELBEIN,NORMA | 264.00 |
| | | P1702042 | 07/20/2017 | KIGGINS,MERRIE | 410.00 |
| | | P1702043 | 07/20/2017 | BURRI,SHARON | 150.00 |
| | | P1702044 | 07/20/2017 | CRONIN,MALISSA | 140.00 |
| | | P1702045 | 07/20/2017 | SNOW,MARY LOU | 40.00 |
| | | | | III-E RESPITE - IN HOME PROG TOTAL | 1,845.00 |
| 30-3916-0000-63104 | PRNT & DUPLICATI | | | | |
| | | P1701848 | 07/13/2017 | JAX CUSTOM PRINTING INC | 114.00 |
| | | | | MOBILITY MANAGER GRANT PROG TOTAL | 114.00 |
| 30-3920-1405-64615 | CLIENT REL.COSTS | | | | |
| | | P1700303 | 07/20/2017 | BRIGHTSTAR | 450.00 |
| | | P1700593 | 07/27/2017 | SENIOR SERVICES PLUS HEALTH CA | 480.25 |
| | | P1700594 | 07/20/2017 | ZENKE,DEBEE | 400.00 |
| | | P1700609 | 07/20/2017 | SEVERANCE,LINDA | 172.28 |
| | | P1700613 | 07/20/2017 | OLSON,SUE | 168.00 |
| | | P1700617 | 07/20/2017 | SHAW,GLEN | 360.00 |
| | | | | AFCSP RESPITE - IN HOME PROG TOTAL | 2,030.53 |
| 30-3921-0000-64200 | TRAINING EXP | | | | |
| | | P1700458 | 07/13/2017 | JP MORGAN CHASE BANK NA | 164.00 |
| | | | | BENEFIT SPECIALIST GRANT PROG TOTAL | 164.00 |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2017

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|--------------------|----------------|----------|------------|------------------------------------|---------------|
| 38-3800-0000-63100 | OFC SUPP & EXP | | | | |
| | | P1700295 | 07/27/2017 | OFFICE PRO INC | 50.18 |
| 38-3800-0000-63300 | TRAVEL | | | | |
| | | P1700975 | 07/13/2017 | JP MORGAN CHASE BANK NA | 476.00 |
| | | | | VETERANS SERVICE PROG TOTAL | 526.18 |
| <hr/> | | | | | |
| 38-3810-0000-64606 | VETS RELIEF | | | | |
| | | | 07/20/2017 | WOODMANS FOOD MARKETS INC | 518.60 |
| | | | | VETERANS RELIEF PROG TOTAL | 518.60 |

I have reviewed the preceding payments in the total **\$1,044.78**

Date: _____ Dept _____
Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

August 3, 2017
DATE DRAFTED

**AMENDING THE 2017 COUNCIL ON AGING BUDGET TO ADJUST NSIP AND
ELDERLY AND HANDICAPPED TRANSPORTATION BUDGETS**

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging
2 Resources and the most recent 2017 Nutrition Services Incentive Program allocation has been received;
3 and,
4

5 **WHEREAS**, the Mobility Manager grant budget has experienced increases in health insurance and
6 outreach costs; and,
7

8 **WHEREAS**, the Council on Aging is initiating a Cycling Without Age program and is purchasing two
9 trishaws for that program.
10

11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2017 does hereby amend the Adopted 2017 Rock County
13 Council on Aging budget as follows and authorizes the purchase of two trishaws from The Cargo Bike
14 Shop in the amount of \$20,000.
15

| <u>Account/Description</u> | <u>Budget at 08/01/2017</u> | <u>Increase (Decrease)</u> | <u>Amended Budget</u> |
|--|---------------------------------|--------------------------------|---------------------------|
| <u>Title III-C-1 (Nutrition Program)</u> | | | |
| <u>Source of Funds</u> | | | |
| 30-3903-0000-42102 Nutrition Services Incentive Program | 38,291 | 4,241 | 42,532 |
| <u>Use of Funds</u> | | | |
| 30-3903-0000-62105 Contracted Food Services | 103,638 | 4,241 | 107,879 |
| <u>Elderly & Handicapped Transportation</u> | | | |
| <u>Source of Funds</u> | | | |
| 30-3905-0000-46200 Sale of County Property | -0- | 22,500 | 22,500 |
| 30-3905-0000-47000 Transfers In | 63,899 | 20,000 | 83,899 |
| <u>Use of Funds</u> | | | |
| 30-3905-0000-62613 Transfer Out | -0- | 22,500 | 22,500 |
| 30-3905-0000-67161 Equipment Over \$5,000 | -0- | 20,000 | 20,000 |
| <u>Mobility Management</u> | | | |
| <u>Source of Funds</u> | | | |
| 30-3916-0000-68000 Cost Allocations | -0- | (22,500) | (22,500) |
| <u>Use of Funds</u> | | | |
| 30-3916-0000-61610 Health Insurance | 7,440 | 18,718 | 26,158 |
| 30-3916-0000-63104 Printing & Duplication | 1,500 | 3,782 | 5,282 |

Respectfully submitted,

EDUCATION, VETERANS AND AGING
COMMITTEE

FINANCE COMMITTEE SERVICES
ENDORSEMENT

Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

Phil Owens

Norvain Pleasant

Kathy Schulz

FISCAL NOTE:

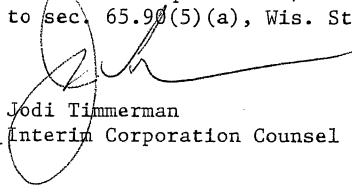
This resolution adjusts the NSIP grant to the actual allocation received and adjusts the Mobility Manager grant budget to recognize increased health insurance and outreach costs. This resolution also authorizes the purchase of two trishaws using E&H Transportation grant funds. No County funds are required for any of these changes.



Sherry Oja
Finance Director

LEGAL NOTE:

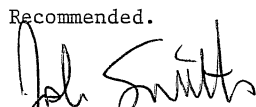
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

National Service Incentive Program (NSIP) revenues are used to support the operational costs of the congregate nutrition program. Allocations for each county are re-calculated annually based on the number of low-income adults served the previous year. A revised allocation has been received for 2017.

The Mobility Manager position for 2017 was budgeted at the “single” rate. Due to a staff change, costs for health insurance are now at the family rate.

The Council on Aging wishes to initiate a *Cycling Without Age* chapter in Rock County. *Cycling Without Age* is an international program, available in 30 countries. Currently, there are 49 chapters in 16 states, with 11 of those being located in Wisconsin. One or two elderly or less-abled people get a chance to go for a bicycle ride and get out in their communities while volunteer pilots get exercise, listen to stories and learn history. Using trishaws allows those unable to go for a regular bike ride an opportunity for slow, social, recreational bike rides. A trishaw is similar to a bike but differs because it has three wheels instead of two and a seat at the front to carry items or passengers. These trishaws are only available from Copenhagen Cycles. The Cargo Bike Shop, located in Madison, Wisconsin, is willing to facilitate purchase, duty, insurance, assembly and delivery.

Funding for the trishaws comes from the vehicle replacement fund. These funds not only are used to replace buses or cars, but may be used for such mobility devices such as bikes. The Wisconsin Department of Transportation allows the trust fund to reach \$80,000. With the recent sale of a vehicle, the trust fund is well over its allowable amount.

No county tax levy is required.



Memo

To: Education, Veterans and Aging Services Committee
CC: Josh Smith, County Administrator
From: Joyce Lubben
Date: August 9, 2017
Re: Semi-Annual Report – Attendance at Conventions/Conferences

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that during the time frame of January 1, 2017 through June 30, 2017 there was no Council on Aging staff training that exceeded the cost of \$1,000.

**ROCK COUNTY VETERANS SERVICES
MEMORANDUM**

TO: EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
FROM: JOHN SOLIS, JR., COUNTY VETERANS SERVICE OFFICER
SUBJECT: SEMI-ANNUAL REPORT – ATTENDANCE AT
CONVENTIONS/CONFERENCES
DATE: 08/08/2017
CC: JOHN SMITH, COUNTY ADMINISTRATOR

No staff member in this department attended any out-of-state training sessions, conventions or conferences or in-state training sessions, conventions or conferences in excess of \$1,000.00 from January 1 – June 30, 2017.