

ROCK COUNTY, WISCONSIN



EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JULY 21, 2020 - 4:30 P.M.
CALL: 1-312-626-6799
MEETING ID: 815 4362 1036

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, July 21, 2020. To submit a public comment use the following email: Tracey.Vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JULY 21, 2020 - 4:30 P.M.

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – June 16, 2020
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Amending the 2020 Council on Aging Budget to Adjust the Following Older Americans Act Programs: Title III-B, C1, C2, Title III D, NFCSP, AFCSP Allocations
 - B. Amending the 2020 Council on Aging Budget to Accept FFCRA and CARES Funding
8. Updates and Possible Action
 - A. Status of 1717 Center Avenue Project
 - B. Council on Aging
 1. Review of Updated 2019-2021 Aging Services Plan
 2. Report on Mobility Management
 3. Statistics and Update on Nutrition Program
 4. Report on Aging Mastery Program
 - C. Semi-Annual Training Reports
9. Committee Requests and Motions
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – June 16, 2020

Call to Order. Chair Rashkin called the meeting of the Education, Veterans and Aging Services Committee to order at 4:30 P.M. on Tuesday, June 16, 2020 via teleconference.

Committee Members Present: Supervisors Rashkin, Pam Bostwick, Peer, Taylor and Wilde.

Committee Members Absent: None.

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; John Solis, Veteran Service Officer; Terri Carlson, Risk Manager.

Others Present: None.

Approval of Agenda. Supervisor Pam Bostwick moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Approval of Minutes – May 19, 2020. Supervisor Taylor moved approval of the minutes from May 19, 2020 as presented, second by Supervisor Pam Bostwick. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers. None.

Review of Payments. The committee accepted the report.

Resolutions.

To Support the U.S. Senate Bill 3020 – “Commitment to Veterans Support and Outreach Act” (CVSO Act)

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 support pending legislation, known as the “Commitment to Veterans Support and Outreach Act” (CVSO Act) that authorizes the Federal Veterans Affairs Secretary to enter into contracts with States or to award grants to States to promote health and wellness, prevent suicide, and improve outreach to veterans, and

BE IT FURTHER RESOLVED, that a copy of this resolution be directed to the attention of the Governor of the State of Wisconsin, Wisconsin Counties Association

(WCA), Rock County's Federal Legislators, and the National Association of Counties (NACo)."

Supervisor Peer moved approval of the above resolution, second by Supervisor Taylor. ADOPTED.

Updates and Possible Action.

Status of 1717 Center Avenue Project. Mr. Terronez said construction bids were received. A resolution should be going to the County Board next Thursday to award the bid on the project. Construction to start soon thereafter. Expected completion is April/May 2021. The General Services committee will be voting on a name for the building soon. The naming resolution will come before the full County Board.

Council on Aging.

FFCRA and CARE Funding for Nutrition (plan for use). Ms. Schutt said they have received extra funding for home delivered meals due to COVID; FFCRA \$93,671 and CARES \$207,917. She has reviewed the budget and these funds will get used up. Congregate meals currently are considered home delivered meals because they are grab and go. Ms. Schutt said she would send the committee the most current participation numbers for home delivered and congregate meals.

Aging Goals. Ms. Schutt reviewed the goals with the committee. She is talking with GWAAR about how some of the goals can still be met during COVID. They are looking for creative ways to reach their goals. Many items can be done via Zoom. Two leaders have been recruited for Healthy Living, Ms. Schutt being one. She hopes the training won't be cancelled. The Elder Benefit Specialist outreach has currently been cancelled. These goals are for planning purposes and no funding is connected to them. This item will be placed on the August agenda for an update.

Rock Rebound for Transportation Service. Ms. Schutt reviewed the rebound plan with the committee. Chair Rashkin asked if there is a fiscal impact. She said the fiscal impact is neutral; they are bringing in less funds but also spending less. Ms. Schutt also reviewed the para-transit requirements with the committee.

Newsletter Link. Ms. Schutt encouraged the committee to check out the newsletter. She is very proud of it. 500 color copies of the newsletter are printed for free through the ad service that is used. They are distributed widely amongst the county.

Update on Council on Aging/ADRC Integration Discussion. Mr. Terronez provided the background and summary of the integration study. The Integration Advisory committee voted 6-4 in favor of integration. Ms. Schutt thinks the merger is a good idea. Both departments offer very different services. She hopes that if integration does happen that they can be recognized as their own agency and not be under the Human Services Board. She doesn't want the senior services to get overlooked.

Committee Requests and Motions. None.

Adjournment. Supervisor Wilde moved adjournment at 5:21 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Tracey VanZandt,

Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

06/25/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2590-0000-64904	Sundry Expense					
		P2001431	06/25/2020	CITY GLASS CO INC	PLEXIGLASS	2,800.00
COVID-19 Purchases PROG TOTAL						2,800.00

I have reviewed the preceding payments in the total amount of **\$2,800.00**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3900-0000-63100	Office&Misc Exp	P2000713	06/25/2020	US BANK	SUPPLIES FOR COA	165.04
Senior Citizen Program PROG TOTAL						165.04
30-3903-0000-63200	Pubs/Subs/Dues	P2000713	06/25/2020	US BANK	CREDIT FOR CANCEL CLASS	(150.00)
Nutrition Program PROG TOTAL						(150.00)
30-3904-2020-62105	Food Services	P2000664	06/25/2020	BEST EVENTS	2ND HALF OF MAY	25,650.74
30-3904-2020-62119	Other Services	P2000754	06/11/2020	MANPOWER GROUP US INC	SITE MANAGER W/E 05/31/20	1,385.49
		P2000916	06/18/2020	BELOIT MEALS ON WHEELS INC	MAY 20 BELOIT HDM	3,707.50
		P2001027	06/18/2020	GREEN COUNTY HUMAN SERVICES	45 MILES @.575	507.84
		P2001034	06/25/2020	NUTRITION AND HEALTH ASSOCIATE	MAY NUTR AND HEALTH	1,052.24
30-3904-2020-64124	Consumables	P2000664	06/25/2020	BEST EVENTS	MAY SUPPLIES	702.72
		P2000713	06/25/2020	US BANK	HDM SUPPLIES	351.60
		P2001054	06/25/2020	DE VERE COMPANY INC	JULY LEASE-RIVERVIEW	315.50
		P2001255	06/11/2020	OLIVER PACKAGING AND EQUIPMENT	ITEM 62089 OLIVER TRAYS	1,652.64
HDM COVID-19 Funding PROG TOTAL						35,326.27
30-3905-0000-62100	Cont Personnel	P2000754	06/25/2020	MANPOWER GROUP US INC	TRANSIT DRIVERS W-E 06-07	11,672.69
30-3905-0000-62410	R&M-Vehicles	P2000671	06/25/2020	GORDIE BOUCHER FORD LINCOLN ME	13 INSPECTION-REAR LAMP	873.98
		P2001029	06/25/2020	BUDGET TRUCK AND AUTO BODY INC	20-INSPECTION	1,496.36
30-3905-0000-63100	Office&Misc Exp	P2000713	06/25/2020	US BANK	SUPPLIES FOR DRIVERS MANUALS	215.58
30-3905-0000-63104	Print/Duplicate	P2001392	06/11/2020	JAX CUSTOM PRINTING INC	PRINTING OF TRANSPORTATION	220.00
30-3905-0000-63501	Gas/Other Fuels	P2000830	06/11/2020	KWIK TRIP EXTENDED NETWORK	TRANSIT FUEL FOR MAY 2020	1,799.46

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

06/25/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3905-0000-64629	Other Transport					
		P2000739	06/25/2020	MENARDS	TRANSIT SUPPLIES	68.58
		P2001396	06/04/2020	ABC FIRE AND SAFETY INC	2020 ANNUAL MAINTENANCE	52.76
Elderly/Handicapped Transport PROG TOTAL						16,399.41
30-3908-0000-62625	Outreach Service					
		P2000713	06/25/2020	US BANK	CREDIT FOR TRAINING	(750.00)
Title III-D PROG TOTAL						(750.00)
30-3911-1405-64615	Client Costs					
		P2001120	06/04/2020	HERNANDEZ,RUTH	REIMBURSE RESPITE TO CLIENT	110.00
		P2001383	06/04/2020	MCALISTER,BIRDIA	REIMBURSE RESPITE TO CLIENT	360.00
III-E Under 60 In-Home Respite PROG TOTAL						470.00
30-3911-1408-64615	Client Costs					
		P2001397	06/11/2020	WALSH,JEANNE	REIMBURSE SUPPLIES TO CLIENT	562.14
III-E Under 60 Supplemental PROG TOTAL						562.14
30-3915-0000-64629	Other Transport					
		P2000929	06/25/2020	FIRST ADVANTAGE OCCUPATIONAL H	DRUG TEST-JASS	74.86
Title III-E Fam Caregiver Supp PROG TOTAL						74.86
30-3915-1405-64615	Client Costs					
		P2000844	06/04/2020	PATENAUDE,KATHY	REIMBURSE SUPPLIES TO CLIENT	99.53
		P2000846	06/25/2020	OCHSMAN INC	RESPITE SERVICES-PROKOP	891.00
		P2000908	06/25/2020	BRIGHTSTAR CARE	RESPITE SERVICES-KETTLE	269.00
		P2000928	06/04/2020	HOME AT EASE	RESPITE SERVICES-NAVA	120.00
		P2001031	06/04/2020	ALTERNATIVE HOME CARE INC	RESPITE SERVICES-CONE	310.00
		P2001053	06/04/2020	HENNING,ROBERT	REIMBURSE RESPITE TO CLIENT	150.00
		P2001168	06/04/2020	MYERS,EUGENE	REIMBURSE RESPITE TO CLIENT	150.00
		P2001439	06/18/2020	JENSON,JULIE	REIMBURSE RESPITE TO CLIENT	300.00
		P2001469	06/25/2020	PUTSCH,MARY JANE	REIMBURSE RESPITE TO CLIENT	135.00

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
III-E In-Home Respite PROG TOTAL						2,424.53
30-3915-1408-64615	Client Costs					
		P2000713	06/25/2020	US BANK	CLEINT SUPPLIES	42.39
		P2000973	06/25/2020	ALBRECHT,JOCELYN	REIMBURSE RESPITE TO CLIENT	157.54
		P2001440	06/18/2020	BURNSIDE,ELEANOR	REIMBURSE SUPPLIES TO CLIENT	249.26
III-E Supplemental Services PROG TOTAL						449.19
30-3916-0000-62625	Outreach Service					
		P2000713	06/25/2020	US BANK	AD FOR FACEBOOK	10.27
Mobility Manager Grant PROG TOTAL						10.27
30-3920-1405-64615	Client Costs					
		P2000908	06/04/2020	BRIGHTSTAR CARE	RESPITE SERVICES-MESLER	81.00
		P2001028	06/04/2020	ALL HEART HOME CARE	RESPITE SERVICES-REDDEL	240.00
AFCSP In Home Respite PROG TOTAL						321.00
30-3920-1411-64615	Client Costs					
		P2000974	06/11/2020	SEVERANCE,LINDA	REIMBURSE RESPITE TO CLIENT	168.00
		P2001031	06/04/2020	ALTERNATIVE HOME CARE INC	RESPITE SERVICES-THOMPSON	770.00
AFCSP Homemaker/Chores PROG TOTAL						938.00
30-3921-0000-64200	Training					
		P2000713	06/25/2020	US BANK	CREDIT FOR CANCELLED ROOM	(82.00)
Benefit Specialist Grant PROG TOTAL						(82.00)

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$56,158.71**

Date:

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Paula Schutt
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

May 21, 2020
DATE DRAFTED

**AMENDING THE 2020 COUNCIL ON AGING BUDGET TO ADJUST THE FOLLOWING
OLDER AMERICANS ACT PROGRAMS: TITLE III-B, C1, C2, TITLE III D, NFCSP,
AFCSP ALLOCATIONS**

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging
2 Resources (GWAAR) that are estimated during the budget preparation process; and, these amounts may
3 be slightly adjusted in the first part of the contract year; and,
4

5 **WHEREAS**, the most recent 2020 allocations have been received from the Greater Wisconsin Agency on
6 Aging Resources.
7

8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
9 this _____ day of _____, 2020 does hereby amend the 2020 Rock County Council on
10 Aging budget as follows:
11

<u>Account/Description</u>	<u>Budget at 1/1/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	142,526	(1403)	141,123
<u>Use of Funds</u>			
30-3901-0000-62614 Purchased Services	12,921	(1,403),	11,518
<u>Title III-C-1 (Nutrition Program)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	286,136	297	286,433
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Service	101,585	297	101,882
<u>Title III-C-2 (Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	112,808	4,597	117,405
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	159,256	4,597	163,853
<u>Title III-D (Preventive Health)</u>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	9,590	(323)	9,267
<u>Use of Funds</u>			
30-3908-0000-62634 Prevention Services	9,840	(323)	9,517
<u>Title III-E (National Family Caregiver Support Program)</u>			
<u>Source of Funds</u>			
30-3915-0000-42100 Federal Aid	73,696	(156)	73,540
<u>Use of Funds</u>			
30-3915-0000-64615 Client Related Costs	39,552	(156)	39.396

EXECUTIVE SUMMARY

Most of the Council on Aging programs are funded with federal Older American Act funds. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from GWAAR. GWAAR has announced their yearly budget amount for the following programs: Title III B, C1, C2, Title III D, NFCSP and AFCSP. The resolution reflects those final amounts.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Paula Schutt
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

May 21, 2020
DATE DRAFTED

**AMENDING THE 2020 COUNCIL ON AGING BUDGET TO ACCEPT FFCRA AND CARES
FUNDING**

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging
2 Resources (GWAAR); and,

3
4 **WHEREAS**, additional funding has been awarded to the County from GWAAR due to the
5 enactment of the Family First Coronavirus Response Act (FFCRA) and Coronavirus Aid, Relief,
6 and Economic Security (CARES) Act.

7
8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
9 assembled this _____ day of _____, 2020 does hereby amend the 2020 Rock
10 County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 1/1/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid – CARES	-0-	79,949	79,949
30-3901-0000-42100 Federal Aid - FFCRA	-0-	93,671	93,671
<u>Use of Funds</u>			
30-3901-0000-62614 Purchased Services	39,396	173,620	213,016
<u>Title III-C-2 (Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-2020 Federal Aid - CARES	-0-	207,917	207,917
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	163,853	207,917	371,770
<u>Title III-E (National Family Caregiver Support Program)</u>			
<u>Source of Funds</u>			
30-3915-0000-42100 Federal Aid	73,540	44,000	117,540
<u>Use of Funds</u>			
30-3915-0000-64615 Client Related Costs	39,396	44,000	83,396

Respectfully submitted,

EDUCATION, VETERANS AND AGING
SERVICES COMMITTEE

Yuri Rashkin, Chair

Louis Peer

Pam Bostwick

Jacob Taylor

Doug Wilde

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

This resolution amends the Council on Aging's 2020 budget to accept \$93,671 in federal FFCRA and \$331,866 in federal CARES funding. No County matching funds are required

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE

Recommended


/s/ Josh Smith

Josh Smith
County Administrator

EXECUTIVE SUMMARY

With the response to the COVID 19 situation, GWWAR has awarded the County additional funding made available due to the enacting of the Family First Coronavirus Response Act and Coronavirus Aid, Relief, and Economic Security (CARES) Act. These additional funds will assist with the Title C 2 Home Delivered Meals program, Title III B Supportive Services program, and Title III E NFCSP (National Family Caregiver Support Program).

**ROCK COUNTY VETERANS SERVICES
MEMORANDUM**

TO: EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
FROM: JOHN SOLIS, JR., COUNTY VETERANS SERVICE OFFICER 
SUBJECT: SEMI-ANNUAL REPORT - ATTENDANCE AT
CONVENTIONS/CONFERENCES
DATE: 07/02/2020
CC: JOSH SMITH, COUNTY ADMINISTRATOR

No staff member in this department attended any out-of-state training sessions, conventions or conferences or in-state training sessions, conventions or conferences in excess of \$1,000.00 from January 1 - June 30, 2020.

Memo

To: Education, Veterans and Aging Services Committee
CC: Josh Smith, County Administrator
From: Paula Schutt
Date: July 7, 2020
Re: Semi-Annual Report – Attendance at Conventions/Conferences

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

There were no travel costs that exceeded \$1,000 during the time frame of January 1, 2020 – June 30, 2020.