RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

<u>Human Services Board</u> INITIATED BY

<u>Human Services Board</u> SUBMITTED BY



Jason Witt, Deputy Director DRAFTED BY

June 11, 2010 DATE DRAFTED

Juvenile Detention Center Duct Work Cleaning

1 2 3	WHEREAS, a recent Juvenile Detention Center maintenance review by Rock County Human Services and General Services Department staff identified the need for air duct cleaning throughout the facility; and,		
4 5 6	WHEREAS, the Rock County Purchasing Division did advertise and solicit proposals for the project with the results attached; and,		
7 8 9 10	WHEREAS, Rock County Purchasing and General Services Department staff did review all proposals received for cost, experience and quality of services and recommended the lowest, most responsible and responsive proposal; and,		
11 12 13 14	WHEREAS, a budget transfer is in process to cover the cost of air duct cleaning at the Juvenile Detention Center.		
15 16 17 18	NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of		
	Respectfully submitted, Human Services Board Brian Knudson, Chair Jennifer Bishop, Vice Chair Action John Marterson Susan Masterson Hillip Owens Filly Owens Susan Masterson Terry Thomas Sally Jean Weaver-Landes Marvin Wopat		

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LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch Corporation Counsel

FISCAL NOTE:

Sufficient funds are available in the Juvenile Detention Center's Repairs and Maintenance account, 36-3664-0000-62400, for the cost of this contract.

Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson County Administrator

- Executive Summary Awarding Contract for Duct Work Cleaning Project At Juvenile Detention Center

The Rock County Human Services Department (HSD) operates the Juvenile Detention Center (JDC). A recent JDC maintenance review by HSD and General Services Department staff identified the need for air duct cleaning throughout the facility.

The Purchasing Division advertised and solicited proposals from qualified vendors. All proposals were reviewed by Purchasing and General Services staff for experience, quality, and pricing. The proposal submitted by Indoor Air Technologies of Victor, New York rated the highest through the review process.

ROCK COUNTY, WISCONSIN FINANCE DIRECTOR

PURCHASING DIVISION FAX (608) 757-5539 PHONE (608) 757-5515



PROJECT:

DUCT WORK CLEANING

PROJECT #:

2010-27

PROPOSAL DUE DATE: MAY 18, 2010 - 12:00 NOON (CDT)

DEPARTMENT:

HUMAN SERVICES – JUVENILE DETENTION CENTER

	INDOOR AIR TECHNOLOGIES VICTOR NY	DIRTY DUCTS CLEANING MADISON WI				
PROPOSAL BOND RCV'D	YES	YES				
PROPOSED COST	\$ 14,995.00	\$ 18,480.00				
PROPOSAL EVALUATIONS						
EVALUATOR #1	93	90				
EVALUATOR #2	90	65				
EVALUATOR #3	95	94				
TOTAL SCORE	278	239				
AVERAGE SCORE	92	79				

Proposals were evaluated based on the following criteria:

1.	General quality and adequacy of response
	Completeness and thoroughness
	Understanding of project

20 points

Technical approach - Quality of package provided 2.

20 points

Analysis of needs to obtain exceptional protection Quality and quantity of equipment and services to be rendered

Organization, personnel and experience 3. Qualifications of personnel Experience of firm

20 points

4. Reasonableness of cost estimates

35 points

5. Ability to work within a reasonable time frame

5 points

TOTAL AVAILABLE AWARD POINTS

100 POINTS

This project was advertised in the Janesville Gazette and on the Internet at www.co.rock.wi.us.

One Proposal received was Non-Compliant because Proposal	Bond was no	ot submitted.
Prepared By: Alan Donnell		
Senior Buyer		
Department Head Recommendation:	ue -	- Approx
8	6	19/10
Signature		Date
Governing Committee Approval: Bran Knulson		(Merni)
Hunan Services Brand	8-1	(HOZVA) 6/9/10
Chair	Vote	Date
Purchasing Procedural Endorsement:		
The Cul	5-0	7/6/10
Chair	Vote	Date
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