

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Randy Terronez
Assistant to County Administrator
DRAFTED BY

February 24, 2011
DATE DRAFTED

**AMENDING ARCHITECT CONTRACT FOR THE JAIL PROJECT REGARDING
EXISTING SALLYPORT**

- 1 **WHEREAS**, Potter-Lawson is the County's architect for the Rock County Jail Construction Project;
- 2 and,
- 3
- 4 **WHEREAS**, the original plans for the jail called for demolishing the existing sally port in order to
- 5 make space available for future phases of jail expansion; and,
- 6
- 7 **WHEREAS**, the County Sheriff's Department is requesting to utilize the existing sally port for
- 8 storage; and,
- 9
- 10 **WHEREAS**, in order to make the plan specification revisions, the architect will incur additional
- 11 expenses that would require an amendment to the contract in the amount of \$7,750.00; and,
- 12
- 13 **WHEREAS**, the added cost for the architect/engineer to revise the plan specifications will be more
- 14 than offset by the cost savings of TriNorth, the general contractor in not demolishing the existing sally
- 15 port and the cost savings to the County by not constructing approximately 3,000 in new storage
- 16 space; and,
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 19 assembled this 24th day of February 2011 does hereby amend the contract with Potter-
- 20 Lawson in the amount of \$7,750.00 in order to revise the plan specifications regarding the existing jail
- 21 sally port.

11-2B-295

Respectfully Submitted,

General Services Committee

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Absent
Jason Heidenreich

Mary Mawhinney

**AMENDING POTTER-LAWSON ARCHITECT CONTRACT FOR THE JAIL
CONSTRUCTION PROJECT RELATED TO THE JAIL SALLY PORT**

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FISCAL NOTE:

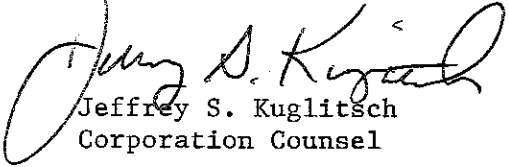
Sufficient funds are available in the Jail/HCC Complex Project, A/C 18-1849-0000-67200. This appropriation is funded by County Sales Tax receipts.



Sherry Oja
Senior Accountant/Assistant to the Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended 



Randy Terronez
Acting County Administrator

- EXECUTIVE SUMMARY -

**AMENDING POTTER-LAWSON ARCHITECT CONTRACT REGARDING THE JAIL
SALLY PORT FOR THE ROCK COUNTY JAIL CONSTRUCTION PROJECT**

The Jail construction project includes a new and expanded sally port inmate receiving area. The original plans called for demolishing the existing sally port in order to allow for future jail expansion phases.

The Sheriff's Department supports leaving the existing sally port intact in order to devote the area for storage needs. No remodeling would be needed within the approximately 3,000 square feet area.

An amendment to the contract with Potter Lawson, the jail project architect would be necessary in order to reflect the changes in the plan specifications. The amount to make the changes is \$7,750.00. This cost would be more than offset by the direct cost savings from TriNorth in not demolishing the existing sally port. Additionally, the County will save by not needing to build 3,000 in new storage space.

Attached is background justification for converting the existing sally port to storage.

Potter Lawson

15 Ellis Potter Court
P.O. Box 44964
Madison, WI 53744-4964
608/274-2741
Fax/274-3674

Additional Services Authorization

Number: 04
Date: February 7, 2011
Project Name: Rock Co. Jail Expansion & Pinehurst Renovation
Project No: 2007.23.01
Owner: County of Rock

Description of Additional Services:

Architecture and Engineering Services to leave Existing Vehicle Sallyport intact.

Tasks:

Revise plans, elevations and details to show Existing Vehicle Sallyport to remain.
Evaluate impact on and revise Electrical, Security Electronics, Mechanical, Plumbing and Fire Protection.
Revise Site Plan and redesign parking layout west of Addition, south of Existing Vehicle Sallyport.
City approvals as required.

Compensation:

These services will be provided for a fixed lump sum fee of Seven Thousand Seven Hundred Fifty Dollars (\$7,750.00).

The Architect is hereby authorized to provide the Additional Services as described herein. The Architect will be compensated for Additional Services as provided for in the Owner/Architect Agreement (B102-2007). All other Terms and Conditions of the Owner/Architect Agreement dated October 22, 2009 are applicable to this Additional Service Authorization.

Note: Please sign and return one copy to Potter Lawson, Inc.

Architect Acceptance

Architect: 

Date: 2/7/2011

Owner Authorization

Owner: 

Date: 2/15/11

JAIL RENOVATION PROJECT CONVERTING EXISTING SALLY PORT TO GENERAL SERVICES STORAGE

Current Use of Jail Sally Port

Current sally port is used for transportation of inmates – detainees and totals 3,000 square feet. This function would be moved to the new building addition.

Advantages of Converting Existing Sally Port to Storage

A converted sally port would provide space for items currently stored in jail hallways: inmate mattresses, linen carts, dirty laundry carts, inmate property totes and items waiting to go to auction. This would allow the jail to comply with appropriate state regulations.

There are many inmate worker (Trustee)-performed functions, which would be ideal to keep equipment in the converted sally port such as.

- | | |
|---------------------------------|-------------------------------|
| + Toro Groundsmaster Mowers (2) | + Push Mowers |
| + Weed-eaters | + Lawn Sweepers |
| + De-icing Salt | + Shovels |
| + Snow blowers | + Misc. grounds keeping tools |

Inmate workers utilize all the above equipment. Most of the above equipment-supplies are stored in the 4th bay of the Sheriff's vehicle maintenance building. The Toro Groundsmaster Mowers (2) are stored off-site in winter at a rented storage facility.

Other equipment could be housed seasonally, or on a year-round basis.

- + Truck with plow, and salter (salter being installed on truck 1/3/11) - currently stored outside and next to the laundry building year-round.
- + Tractor with bucket and scraper - currently stored outside next to the laundry building during the summer and in the Vehicle Maintenance building in the winter.

(Note -- inmate workers are not authorized to utilize the above pieces of equipment.)

Housing this equipment in a heated space near maintenance operations would be a plus.

Controlling Access to Converted Sally Port

If the existing sally port would be converted to storage, the entrance to the jail would be closed so that the area would be accessible only from the outside. ~~The building would have added benefit of having camera surveillance. Presently, the inmate workers are not monitored when using the vehicle maintenance building (unless the jail vehicle maintenance staff is working.)~~

Work Performed by Inmate Workers (Trustees)

Duties include the year-round grounds keeping of Sheriff's Department/Jail area, Communications Center, Juvenile Detention Center and a portion of the Health Care Center. Additionally, inmate workers are assigned to Sheriff vehicle maintenance detail.

Relationship of Sally Port Conversion to Planned General Services Department Shop/Storage Facility

Angus Young Architect is finalizing the Construction Design phase for a Shop/Storage facility to be built in the spring of 2011 at the County Complex. The building will be 60' X 120', and will provide shop space, equipment storage, and surplus equipment (auction items) storage. A portion of the shop/storage building will replace the space lost as part of previously demolished buildings (powerhouse, carpentry shop, etc.). Consequently, the sally port conversion will not affect the need for storage in the planned General Services Department shop/storage building.