



**QUALIFICATIONS SUMMARY FORM**

**PROJECT NUMBER**            2014-25  
**PROJECT NAME**             PARKS PLAN CONSULTANT  
**PROPOSAL DUE DATE**      JANUARY 31, 2014 – 12:00 NOON  
**DEPARTMENT**                PUBLIC WORKS – PARKS DIVISION

	DESIGN PERSPECTIVES NAPERVILLE IL	MSA MADISON WI	SAA MADISON WI
EVALUATOR 1	98	90	77
EVALUATOR 2	99	93	98
EVALUATOR 3	84	81	78
<b>TOTAL SCORE</b>	<b>281</b>	<b>264</b>	<b>253</b>
<b>AVERAGE SCORE</b>	<b>93.67</b>	<b>88</b>	<b>84.33</b>
<b>RANKING</b>	<b>1</b>	<b>2</b>	<b>3</b>

**Qualifications were evaluated based on the following criteria:**

- Letter of Qualification – 5 points
- Personnel, training, corporate support – 15 points
- Firm’s history, experience – 20 points
- Project approach & philosophy – 20 points
- Understanding of Scope of Work – 20 points
- Ability to lead/facilitate project with extensive community participation - 20 points

Request for Qualifications was advertised in the Janesville Gazette and on the Internet. Seven additional firms were solicited that did not respond. One firm submitted a “no bid”.

PREPARED BY: JODI MILLIS – PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE DATE