

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Nursing Home Administrator  
INITIATED BY



Amy Spoden  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

June 20, 2019  
DATE DRAFTED

**CREATING A 1.0 FTE FINANCIAL OFFICE MANAGER POSITION  
AND DELETING A 1.0 FTE ACCOUNTANT POSITION**

- 1 **WHEREAS**, the Rock Haven Nursing Home requests that a 1.0 FTE Accountant position be deleted
- 2 and a 1.0 FTE Financial Office Manager position be created; and,
- 3
- 4 **WHEREAS**, the 1.0 FTE Accountant position is currently vacant; and,
- 5
- 6 **WHEREAS**, the Rock Haven Nursing Home has been working with a consultant to evaluate the
- 7 processes and the expectations of the financial office; and,
- 8
- 9 **WHEREAS**, this change will help the Rock Haven Financial Office improve the level of efficiency and
- 10 recruit a candidate with the appropriate skill set to handle complete billing functions; and,
- 11
- 12 **WHEREAS**, the Department can absorb the approximately \$4,955 additional cost for the Financial Office
- 13 Manager position for the remainder of 2019.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 16 assembled this 11th day of July, 2019 does hereby approve the creation of a 1.0 FTE
- 17 Financial Office Manager position and the deletion of a 1.0 FTE Accountant position in the Rock Haven
- 18 Nursing Home budget.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Norvain Pleasant, Jr.  
Norvain Pleasant, Jr., Chair

Brenton Driscoll  
Brenton Driscoll, Vice Chair

Tom Brien  
Tom Brien

Kara Hawes  
Kara Hawes

Absent  
Kathy Schulz

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni  
J. Russell Podzilni, Chair

Mary Mawhinney  
Mary Mawhinney, Vice Chair

Richard Bostwick  
Richard Bostwick

Henry Brill  
Henry Brill

Betty Jo Bussie  
Betty Jo Bussie

Louis Peer  
Louis Peer

Alan Sweeney  
Alan Sweeney

Terry Thomas  
Terry Thomas

Absent  
Bob Yeomans

19-7A-285

TO CREATE 1.0 FTE FINANCIAL OFFICE MANAGER

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FISCAL NOTE:

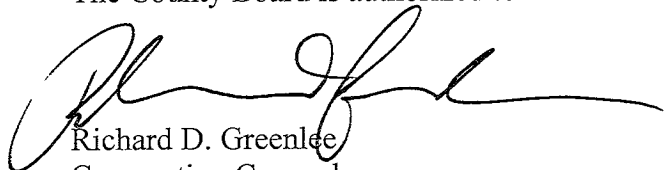
Sufficient are available in the Rock Haven budget to fund the cost of the higher level position.



Sherry Oja  
Finance Director

LEGAL NOTE:

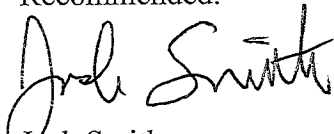
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Richard D. Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator