

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

June 12, 2018
DATE DRAFTED

Authorizing Upgrade to Audio and Video Conferencing System for the Courts

1 **WHEREAS**, the current video conferencing system that is used by the Courts, the Sheriff's Office, and
 2 the Youth Services Center for audio and visual purposes and court is approaching 14 years old and no
 3 longer meets industry standards for video conferencing, and a capital project was created and budgeted
 4 for upgrading the system in 2018; and,
 5
 6 **WHEREAS**, the use of video conferencing by the Courts has significantly curtailed the expense of
 7 transporting Jail or state institution inmates for hearings and other Court-required appearances; and,
 8
 9 **WHEREAS**, the Court Technology Workgroup developed a specification framework of requirements
 10 for upgrading the current Video Conferencing system that includes courtrooms A and C, the Jail
 11 courtroom, the Sheriff's Office South Station, and the Youth Services Center as well as expanding the
 12 system to include courtrooms B and D; and,
 13
 14 **WHEREAS**, the County issued a Request for Proposal and received four proposals for upgrading and
 15 expanding the system, with Enterprise Systems Group being the best proposal based on the ratings of
 16 their proposal compared to the other qualified vendors; and,
 17
 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 19 this 28th day of June, 2018 that a Purchase Order for upgrading and expanding the
 20 Courts video and audio conferencing system be issued to Enterprise Systems Group, Little Chute, WI
 21 in the amount of \$424,176.65.

18-6B-038

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

J. Russell Podzinski
J. Russell Podzinski

Bob Yeomans
Bob Yeomans

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds are available in the budget for this project. This project is being funded by sales tax revenue.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Richard Greenlee
Corporation Counsel

Executive Summary for the Upgrading the Video and Audio Conferencing System for the Courts

This resolution authorizes the budgeted upgrade and expansion of the video conferencing system that is used by the Courts in partnership with the Sheriff's Office and Human Services. The current video conferencing locations targeted for upgrade include:

- Courtrooms A and C;
- Jury Assembly Room;
- Jail Courtroom, and
- Youth Services Center
- Sheriff's Office South Station.

Additionally, the project will expand the video conferencing environment to include Courtrooms B and D to further curtail the significant expense of transporting inmates and to be able to conference with any external party who would otherwise need to travel to the Courthouse.

In the 1st five months of this year, the RCSO made 94 trips out of the County totaling 41,304 miles of inmate transports. Overtime costs are estimated at \$47,508 (averaging \$9,502/month). Vehicle mileage costs totaled \$22,304 (averaging \$4,461/month). Total transport costs of overtime and vehicle mileage were estimated at \$69,812 during this time period (\$13,962/month).

Although not all of these costs would be able to be eliminated through videoconferencing, a substantial amount would be.

The Courts Technology Workgroup, with participation from all the video and audio conferencing stakeholders, created a set of requirements and specifications that were used to develop a Request for Proposal to solicit proposals from prospective vendors.

Four qualified vendors submitted proposals, and the proposal from Enterprise Systems Group of Little Chute, WI was the highest rated according to criteria that included:

- General quality and adequacy of proposed solution;
- Technical approach to the solution;
- Quality of vendor organization, personnel, and experience;
- Reasonableness of cost estimates, and
- Ability to complete work within a reasonable period.

The proposed solution includes all hardware (monitors, amplifiers, microphones, speakers, cameras, and other components) and control software that is required for the system. Installation services is also part of the project, which has a total cost of 424,176.65.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2018-08
 PROPOSAL NAME AUDIO VISUAL EQUIPMENT UPGRADE AND INSTALLATION
 PROPOSAL DUE DATE FEBRUARY 26, 2018 – 12:00 NOON
 DEPARTMENT INFORMATION TECHNOLOGY & CLERK OF CIRCUIT COURTS

	ENTERPRISE SYSTEMS GROUP LITTLE CHUTE WI	FOX RIVER GRAPHICS EAST DUNDEE IL	INTEGRAL BUILDING SYSTEMS MADISON WI	CEC MADISON WI
RATER 1	64	60	57	0
RATER 2	79	70	82	40
RATER 3	95	95	65	37
RATER 4	92	95	96	70
RATER 5	96	94	92	69
TOTAL	426	414	392	216

Proposals were evaluated based on the following criteria:

1. General quality and adequacy of response MAXIMUM 20 POINTS
2. Technical approach – quality of package provided MAXIMUM 25 POINTS
3. Organization, personnel and experience MAXIMUM 25 POINTS
4. Reasonableness of cost estimates MAXIMUM 20 POINTS
5. Ability to complete work within a reasonable period of time MAXIMUM 10 POINTS

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Five vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

Mary Hawken
CHAIR

50
VOTE

6-21-18
DATE