RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert Spoden **INITIATED BY**

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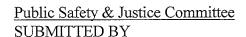
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Cmdr. Troy Knudson DRAFTED BY

October 31, 2018 DATE DRAFTED

AWARDING BID TO ARAMARK CORRECTIONAL SERVICES FOR FOOD SERVICES AT THE ROCK COUNTY JAIL

WHEREAS, The Rock County Jail provides an estimated 478,000 meals each year; and,

WHEREAS, The Rock County Purchasing Division did solicit qualifications from firms experienced in correctional food service with three firms responding (results attached); and,

WHEREAS, Sheriff's Office and Purchasing staff did review all submittals received and recommend awarding the contract to Aramark Correctional Services, the most qualified, most responsive; and,

WHEREAS, Aramark Correctional Services has significant expertise and experience in delivering high quality, cost effective, secure correctional food service operations for jails, including the Rock County Jail since September of 2003.

NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly 12th day of ______, 2018, awards a contract to Aramark Correctional Services of Downers Grove, Illinois for comprehensive food service operations for the Rock County Jail.

Respectfully submitted,

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ADMINISTRATIVE NOTE:

Recommended.

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County Administrator

FISCAL NOTE:

Funding for these services has been included in the 2019 recommended budget for the 2019 contract year.

Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee

Corporation Counsel

AWARDING BID TO ARAMARK CORRECTIONAL SERVICES FOR FOOD SERVICES AT THE ROCK COUNTY JAIL

EXECUTIVE SUMMARY

In 2003, the Sheriff's department began contracting out the food service operation at the Jail. Rock County has been able to realize significant cost savings by contracting out the food service operations while maintaining good quality management and services.

Rock County Purchasing solicited Requests for Qualifications and Cost Proposals from qualified firms and corporations to provide Correctional Food Services at the Jail. Three firms submitted qualifications and cost proposals.

Billing for food services is based on "cost per meal". Rock County's cost would be calculated based on the actual number of meals served. This will be a four year contract (2019-2022) with the option to renew for two additional one-year periods (2023 and 2024). Prices during the first year cannot be changed. Price increases in subsequent years of the contract will be based on the annual percentage increase in the Consumer Price Index, U.S. City Average, Food Away from Home Index as published by the U.S. Department of Labor.

Sheriff's Office and Purchasing staff did review the Qualifications and Cost Proposals submitted and recommend awarding the contract to Aramark as the most responsive and responsible firm. Aramark has extensive experience in providing food services for correctional facilities throughout Wisconsin that are approximately the same size (and much larger than) the Rock County Jail. They also have experience in training and supervision of inmate kitchen workers. Currently 14 inmates assist in food preparation at the Jail.



COUNTY OF ROCK

PROPOSAL SUMMARY FORM

PROJECT: CONTRACTED FOOD SERVICES

PROJECT #: 2019-03
PROPOSAL DUE DATE: SEPTEMBER 26, 2018 – NOON

DEPARTMENT: SHERIFF'S OFFICE

1772		FIRE	
	AKAWAKK DOWNERS GROVE IL	SIOUX FALLS SD	I KINI I Y SEKVICES OLDSMAR FL
COST PER MEAL BASED	1.174	1.389	1.112
ON AVERAGE NUMBER			
OF INMATES (400-449))			
RATER #1	285	255	240
RATER #2	301	272	247
RATER #3	293	273	265
TOTAL SCORE	879	800	752

Proposals were evaluated on the following criteria (maximum score 325 points):

- PROPOSED APPROACH Statement of qualifications explaining firm believes it is especially qualified to undertake this project.
 - NOT TO EXCEED COST Incremental cost-per-meal format for inmates and staff meals as outlined on cost worksheets.
 - STAFFING EXPERIENCE
- ON-SITE MANAGEMENT EXPERIENCE & SCHEDULE
- **EXPERIENCE & RELIABILITY OF CONTRACTOR**
- REFERENCES
- QUALITY ASSURANCE PROGRAM
- OCRPORATE FINANCIAL STRENGTH & PROCEDURES

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not

PREPARED BY: JODI MILLIS PURCHASING MANAGER		
DEPARTMENT HEAD RECOMMENDATION: ARAMARK CORRECTIONAL SERVICES		
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SIGNATURE UN 1		DATE
GOVERNING COMMITTEE APPROVAL:		
Mansien	4-0	8/10/11
CHAIR V '	VOTE	DATE