

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 S. Main Street
Janesville, WI 53545
Phone: 608/757-5510
FAX: 608/757-5511
www.co.rock.wi.us

ROCK COUNTY BOARD OF SUPERVISORS

THURSDAY, MARCH 11, 2010 – 6:00 P.M.

COUNTY BOARD ROOM/COURTROOM H

FOURTH FLOOR - ROCK COUNTY COURTHOUSE-EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES - February 25, 2010
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Confirmation of Appointment of Director of Planning & Development
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Authorizing Receipt of ARRA Program Funds and Amending the 2010 Rock County Child Support Agency Budget
 2. Accepting Land and Water Conservation Implementation Grant and Amending the 2009 Land Conservation Budget
 - B. Bills Over \$10,000 - No Roll Call
 - C. Encumbrances Over \$10,000 - Roll Call

ROCK COUNTY BOARD OF SUPERVISORS

MARCH 11, 2010

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12. NEW BUSINESS

D. Contracts – Roll Call

1. Awarding Contract for Quality Assurance Testing and Inspection Services
2. Authorizing Purchase of ArcGIS Server Standard Enterprise in 2010 Budget
3. Authorizing Purchase of Two ArcGIS Servers for 2010
4. Authorizing Purchase of Tablet Notebooks for 2010
5. Authorizing Purchase of Mobile Data Computer Equipment for 2010

E. Recognizing Joanna Jenson for Service to Rock County

NOTE: Item 12.E. will be considered by the County Board Staff Committee on 3/11/10

F. To Recognize Rock County Social Workers

NOTE: Item 12.E. will be considered by the Human Services Board on 3/10/10

13. ADJOURNMENT

RESOLUTION NO. 10-3A-502

AGENDA NO. 8.A.(1)

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Craig Knutson
INITIATED BY



Marilyn Bondehagen
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

March 2, 2010
DATE DRAFTED

Confirmation of Appointment of Director of Planning & Development

- 1 **WHEREAS**, the position of Director of Planning and Development is currently vacant; and,
- 2
- 3 **WHEREAS**, the County has conducted a recruitment effort to fill the position of Director of Planning
- 4 and Development; and,
- 5
- 6 **WHEREAS**, the candidates were screened with the most qualified being interviewed; and,
- 7
- 8 **WHEREAS**, the County Administrator has appointed Paul F. Benjamin, who has been recommended
- 9 by the Planning and Development Committee.
- 10
- 11 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2010, confirms the appointment of Paul F. Benjamin, as Director of
- 13 Planning and Development in accordance with the attached conditions of employment.

Respectfully Submitted:

Planning & Development Committee

/S/ Alan Sweeney
Alan Sweeney, Chair

/S/ Mary Mawhinney
Mary Mawhinney, Vice Chair

/S/ Marilyn Jensen
Marilynn Jensen

/S/ Phillip Owens
Phillip Owens

/S/ Wayne Gustina
Wayne Gustina

ADMINISTRATIVE NOTE:

Recommended

Craig Knutson
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.18(a)(b) and 59.22(2)(a) Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Sufficient funds are available in the Planning and Development's 2010 Adopted Budget for the cost of this position.

Jeffrey A. Smith
Finance Director

10-3A-502

ROCK COUNTY, WISCONSIN



Human Resources Dept.
 Rock County Courthouse
 51 South Main Street
 Janesville, WI 53545
 (608)757-5520
 FAX (608)757-5511

March 2, 2010

Paul F Benjamin
 649 S Segoe Rd, Apt 3
 Madison, WI 53711

Dear Paul:

This will confirm the County Administrator's verbal offer to you of the position of Director of Planning and Development with Rock County. This offer is contingent upon County Board approval and is based on the following conditions:

- Date of Employment: March 22, 2010.
- Orientation/Processing: **Monday, March 22, 2010 at 8:00 am.** Report to Human Resources, Courthouse, Janesville, Fifth floor/east wing. This will take approximately 2 hours.
- Computer Training: **Monday, March 22, 2010.** Report at 10:30 am to the IT Training Room, Ground floor of the Rock County Health Care Center (see enclosed map).
- Salary: \$38.99 per hour (Step 2, Pay Range 34)
- Fringe Benefits: All benefits granted employees covered by the Unilateral Pay Plan in accordance with the Rock County Personnel Ordinance. You will receive 7.5 days of vacation upon the completion of six months of service. Upon the completion of one year of service you shall be granted 15 days; thereafter you will earn vacation as outlined in the Rock County Personnel Ordinance.
- Direct Deposit: All employees are required to do direct deposit. Please complete the enclosed form, attach a voided check/deposit form and bring with you on March 22, 2010.
- Authorization of Employment: Verification of Employability is required by Federal Law. This will be checked by Human Resources on your first day of employment. Common forms accepted include: U.S Passport, Picture I.D., Driver's License and Social Security Card or Birth Certificate. In addition, Payroll will need a copy of your Social Security Card.

I would appreciate receiving a written acceptance of the above conditions at your earliest convenience. I hope you enjoy your employment with Rock County.

Sincerely,

/s/ Lori Pope

Lori Pope
 Assistant Human Resources Director

LP/dr

cc: Craig Knutson
 Personnel File
 Payroll
 Liz Walby, IT

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rock County
Child Support Agency
INITIATED BY



Kristine A. Baker Ellis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

February 15, 2010
DATE DRAFTED

**AUTHORIZING RECEIPT OF ARRA PROGRAM FUNDS AND
AMENDING THE 2010 ROCK COUNTY CHILD SUPPORT AGENCY BUDGET**

1 **WHEREAS**, the American Recovery and Reinvestment Act (ARRA) provides a temporary
2 reinstatement of Federal Matching Funds on incentive payments which States are to
3 spend on the Child Support Program. This legislation has a two-year limit; Child
4 Support incentive payments can be used to draw down federal matching funds for the
5 period 10/1/08-9/30/10; and,
6

7 **WHEREAS**, the Office of Child Support Enforcement states that stimulus funds are
8 intended to supplement, not supplant or replace other Child Support funding; and,
9

10 **WHEREAS**, Federal Regulation 45 CFR 305.35 requires that states expend all
11 incentive payments to carry out the IV-D program and meet minimum reinvestment
12 levels; and,
13

14 **WHEREAS**, the ARRA funds allocated to Rock County for 2009 were rolled forward to
15 2010; and,
16

17 **WHEREAS**, Child Support Letter 09-42 requires ARRA plans be submitted to the
18 Bureau of Child Support for approval; and,
19

20 **WHEREAS**, the Rock County Child Support Agency has submitted an ARRA plan in the
21 amount of \$202,257 and has been approved by the Bureau of Child Support; and,
22

23 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
24 assembled this day of _____ day of _____, 2010 does hereby accept
25 the ARRA funds and amends the 2010 Child Support budget as follows:
26

<u>Revenue</u>	<u>Budget At 01/01/2010</u>	<u>Amount of Increase/Decrease</u>	<u>Amended Budget</u>
34-3855-0000-42104 Federal Reimbursement	- 0 -	133,490	133,490
34-3855-0000-42120 Federal Stimulus Funds	- 0 -	68,767	68,767
<u>Expenditures</u>			
34-3855-0000-61210 Overtime Wages	- 0 -	3,498	3,498
34-3855-0000-61400 FICA	- 0 -	268	268
34-3855-0000-61510 Retirement-Employers	- 0 -	385	385
34-3855-0000-62210 Telephone	- 0 -	459	459
34-3855-0000-63100 Office Supplies	- 0 -	12,543	12,543
34-3855-0000-64200 Training	- 0 -	5,554	5,554
34-3855-0000-64701 Software	- 0 -	15,300	15,300
34-3855-0000-67130 Terminals, Printers & PC's	- 0 -	114,436	114,436
34-3855-0000-67171 Capital Assets \$1000 or More	- 0 -	49,814	49,814

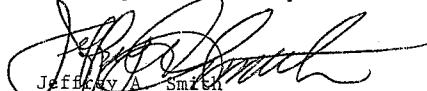
10-3A-503

**AUTHORIZING RECEIPT OF ARRA PROGRAM
FUNDS AND AMENDING THE 2010 ROCK COUNTY
CHILD SUPPORT AGENCY BUDGET**

Page 2

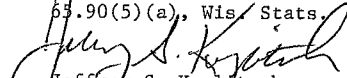
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$202,257 in Federal Aid for the Child Support Program. No additional county matching funds are required to accept these funds.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

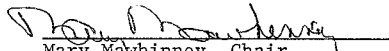
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FINANCE COMMITTEE ENDORSEMENT:

Reviewed and approved on a vote of 5-0.


Mary Mawhinney, Chair

Authorizing Receipt of ARRA Program Funds and Amending the 2010 Rock County Child Support Agency Budget
Page 2

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Absent
Ivan Collins, Chair

Brian Knudson
Brian Knudson, Vice Chair

Mary Beaver
Mary Beaver

Henry Brill
Henry Brill

Larry Wiedenfeld
Larry Wiedenfeld

EXECUTIVE SUMMARY

The American Recovery and Reinvestment Act (ARRA) provides a temporary reinstatement of federal matching funds on incentive payments. This legislation has a two-year limit; child support incentive payments can be used to draw down federal matching funds for the period 10/1/08 – 9/30/10.

This funding provides an opportunity to improve efficiencies and update technology for the Child Support Agency in order to meet future performance requirements during this economic downturn.

We will be updating computers and printers that are at least five years old and providing laptops for the attorneys for in court document preparation. This will provide parties immediate court documents and reduces time spent by attorneys and staff after court.

We are including some telephone head-sets, tables, desks, and chairs and adding cubical/workstations in order to provide staff with ergonomic equipment.

Replacing telephones, copiers and modifying the current storage systems, which will improve and enhance office operations.

Overtime for the Review and Adjust process will assist in modifying child support orders to an appropriate amount.

We have included additional funds for training, which consists of sending additional staff to the annual WCSEA Conference and meeting with Dr. Lew Bender to continue on improving team building.

The major change to the agency will be an imaging system for reduction in paper filing. This will provide staff with instant access to file information at the desk-top and eliminate staff time processing, filing and maintaining filing systems.

All of the planned changes will provide and assist in office efficiencies, enhancements and customer service in order to reduce staff efforts and improve performance.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Committee
INITIATED BY _____Thomas Sweeney
DRAFTED BY _____Land Conservation Committee
SUBMITTED BY _____February 12, 2010
DATE DRAFTED _____

TITLE

ACCEPTING LAND AND WATER CONSERVATION IMPLEMENTATION
GRANT AND AMENDING THE 2009 LAND CONSERVATION BUDGET

- 1 WHEREAS, the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
2 annually make grants to counties to support Land and Water Conservation efforts associated with the
3 cost sharing of best management practice installation; and,
4
5 WHEREAS, the grants received for fiscal year 2009 were unsatisfactory for the anticipated
6 workload; and,
7
8 WHEREAS, DATCP allows counties to transfer spending authority amongst themselves; and,
9
10 WHEREAS, the Land Conservation Department located unencumbered spending authority in
11 St. Croix County and requested this authority be transferred to Rock County; and,
12
13 WHEREAS, as part of the grant program, counties are able to carry over all encumbered funds
14 that have not been spent into the next fiscal year; and,
15
16 WHEREAS, the Land Conservation Department submitted an unusually high carry over request
17 to DATCP in fiscal year 2008; and,
18
19 WHEREAS, the DATCP approved the transfer from St Croix County and the carry over
20 request
21
22 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2010 does hereby accept the Land and Water
24 Conservation Implementation Grant and amends the Land Conservation Department's 2009
25 Budget as follows:

<u>A/C Description</u>	<u>Budget at 2/01/10</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
62-6280-0000-42200 State Aid	\$ 141,185	\$ 6,844	\$ 148,029
<u>Use of Funds:</u>			
62-6280-0000-64928 Cost Sharing	\$ 141,185	\$ 6,844	\$ 148,029

Respectfully Submitted,

LAND CONSERVATION COMMITTEE

Richard Postwick
Richard Postwick, Chair

Alan Sweeney
Alan Sweeney

Katie Kuznacic
Katie Kuznacic

Ronald Combs
Ronald Combs

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Richard Fizzell
Richard Fizzell

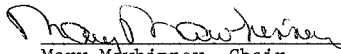
Eva Arnold
Eva Arnold

James Quade
James Quade, FSA Representative

**ACCEPTING LAND AND WATER CONSERVATION
IMPLEMENTATION GRANT AND AMENDING THE
2009 LAND CONSERVATION BUDGET**
Page 2


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a
vote of 5-0.


Mary Mawhinney, Chair

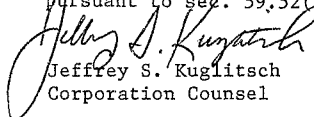
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$6,844 in additional State Aid for the Land and Water Implementation Grant. No County funds are required to accept these grant funds.


George Baltes
Internal Auditor


LEGAL NOTE:

As an amendment to the Adopted 2009 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Land Conservation Department (LCD) administers a cost share program to provide Rock County landowners with cost sharing to install best management practices that ultimately lead to improved surface and or ground water quality. The Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) provide the funds required to administer this program.

The cost share program is a four-part system. The system is comprised of the annual grant, approved transfers, carry over from previous year, and a proposed carry over into the next fiscal year. Below is a summary of the each component of the cost share fund.

Annual Grant:

In 2009, the LCD received a grant in the sum of \$67,871 for the cost sharing of Best Management Practices from DATCP.

Transfers:

In 2009, the LCD received a transfer of spending authority from St. Croix County in the sum of \$15,000. DATCP authorized this transfer which amended the County's annual grant.

Carryover from Previous Year:

DATCP allows counties to carry over encumbered cost share funds into the next fiscal year. As a result of the weather conditions, the LCD requested that \$92,551 of unspent cost share funds encumbered in 2008 cost share agreements be carried over into the 2009 fiscal year.

Proposed Carryover to Next Fiscal Year:

Five landowners requested that their cost share funding be approved to carry over into the 2010 fiscal year. The cost share agreements total \$27,393.

Summary

Annual Grant + Transfer = Final Grant
 $\$67,871 + \$15,000 = \$82,871;$

Final Grant + Carryover from Previous Year = Total
 $\$82,871 + \$92,551 = \$175,422;$

Total – Proposed Carryover into 2010 = Final 2009 Spending Authority
 $\$175,422 - \$27,393 = \$148,029;$

Final 2009 Spending Authority – Actual Authority = Spending Authority Deficit
 $\$148,029 - \$141,185 = \$6,844.$

This resolution authorizes an additional **\$6,844** in spending authority to cover the financial shortfall being experienced in 2009. Please note that all funds are reimbursed from DATCP at 100%.

RESOLUTION NO. 10-3A-505

AGENDA NO. 12.B.

INITIATED: FINANCE DIRECTOR

SUBMITTED BY: FINANCE COMMITTEE
DATE: **MAR 04 2010**

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BO. RULE H. (3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAR 1 1 2010**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
BEST WESTERN JANESVILLE	GENERAL FUND	CLK OF CTS	CIRCUIT COURT 6722,29,34,42,54	14,706.90	14,706.90
BLACKHAWK TECHNICAL COLLEGE	GENERAL FUND	SHERIFF	RECAP OPERATI S0169125	17,737.47	17,737.47
V AND ASSOCIATES	EF-SHR AIRPORT DM		SO MI. REG. AIR 9060	27,556.62	27,556.62
CLAIMS IN THE AMOUNT OF	60,000.99				

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,
FINANCE COMMITTEE

May Mawter

B. Kraft

D. Daulton

Mar Beam

Russ Bodulin

ADMINISTRATIVE NOTE

RECOMMENDED

Craig Knutson

CRAIG KNUTSON
COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Jeffrey Smith

JEFFREY SMITH
FINANCE DIRECTOR

10-3A-505

RESOLUTION NO. 10-3A-506

AGENDA NO. 12.C.(1)

SUBMITTED BY: FINANCE COMMITTEE

DATE: **MAR 04 2010**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAR 11 2010**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
FRAME COMPANY	GENERAL FUND	GENERAL SERVICES	GENERAL SERVICES	R1001487	0.00
CLAIMS IN THE AMOUNT OF	11,798.50				11,798.50

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

Mary Mathews

P. Kragt

Dail D...

Max Be...

Russ Bog...

ADMINISTRATIVE NOTE

RECOMMENDED

Craig Knutson

CRAIG KNUTSON
COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FYSCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Jeffrey Smith

JEFFREY SMITH
FINANCE DIRECTOR

10-3A-506

PURCHASE ORDER NUMBER P1000204 PEID 045356**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services Committee

VENDOR NAME Service Master Commercial Cleaning

ACCOUNT NUMBER 18-1816-0000-62160

FUNDS DESCRIPTION Cleaning

AMOUNT OF INCREASE \$ 12,492.00

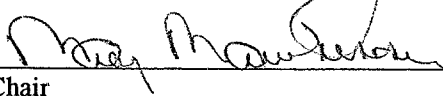
INCREASE FROM \$ 0.00 TO \$ 12,492.00

ACCOUNT BALANCE AVAILABLE \$ 15,000 ³⁻¹⁻¹⁰ _W

REASON FOR AMENDMENT Error in setting up encumbrance

APPROVALS

GOVERNING COMMITTEE  3/2/10
Chair Date

FINANCE COMMITTEE  3-4-10
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1001031 PEID 047897

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Human Resources

COMMITTEE County Board Staff

VENDOR NAME Compsych (FMLA & EAP Programs)

ACCOUNT NUMBER 19-1910-0000-65103 and
00-0000-0063-29622

FUNDS DESCRIPTION Property & Liability Insurance
Health Insurance Trust

AMOUNT OF INCREASE \$14,148.00 and
\$15,552.00

INCREASE FROM \$ 9,900.00 TO \$ 39,600.00

ACCOUNT BALANCE AVAILABLE \$ 119,767 ²⁻⁵⁻¹⁰ ₉₅

REASON FOR AMENDMENT quarter
There are four payments to Compsych for 2010.

On original encumbrance only requested the 1st quarter payment of \$9,900.

APPROVALS

GOVERNING COMMITTEE *Russ Padgett* 2/25/10
Chair Date

FINANCE COMMITTEE *Maury Newberry* 3-4-10
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

- WHITE - COMMITTEE
- YELLOW - PURCHASING
- PINK - DEPARTMENT

RESOLUTION NO. 10-3A-507

AGENDA NO. 12.D.1.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

Joshua Smith
DRAFTED BY

General Services Committee
SUBMITTED BY



February 16, 2010
DATE DRAFTED

**AWARDING CONTRACT
FOR QUALITY ASSURANCE TESTING AND INSPECTION SERVICES**

- 1 **WHEREAS**, the construction of the new vehicle storage building at the Rock County Sheriff's Office
- 2 will require that the County contract directly with an independent testing agency to ensure that the
- 3 construction materials and methods used are of high quality; and,
- 4
- 5 **WHEREAS**, this same contract would be used for quality assurance and testing on Phase I of the Jail
- 6 Renovation/Expansion Project; and,
- 7
- 8 **WHEREAS**, services required include the testing of soil suitability, concrete, rebar and mesh
- 9 reinforcement, masonry, mortar and grout, structural steel, and asphalt, among others that may be
- 10 necessary; and,
- 11
- 12 **WHEREAS**, these services are necessary to hold the general contractor accountable for the construction
- 13 services being provided; and,
- 14
- 15 **WHEREAS**, a request for proposals was issued by the County's Purchasing Division, resulting in three
- 16 responses, with Professional Services, Inc. (PSI), of Waukesha, Wisconsin, being judged by County staff
- 17 and The Samuels Group as being the most qualified; and,
- 18
- 19 **WHEREAS**, PSI will be paid on a time and material/unit price basis only for the work they are required
- 20 to do.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 23 this _____ day of _____, 2010 does hereby award a contract for quality assurance and testing
- 24 services to Professional Services, Inc., of Waukesha, Wisconsin, in an amount not to exceed \$30,000.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Phillip Owens, Chair

Henry Brill, Vice Chair

Absent
Ivan Collins

Ronald Combs

Mary Mawhinney

ADMINISTRATIVE NOTE:

Recommended.

Craig Kautson
County Administrator

FISCAL NOTE:

Sufficient funds are available in the Jail/HCC Complex Project Capital, A/C 18-1849-0000-67200, for this contract. This budget appropriation is funded by County Sales Tax receipts.

Jeffrey A. Smith
Finance Director

LEGAL NOTE

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats, requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch

10-3A-507

EXECUTIVE SUMMARY

The County Board recently awarded the contract for construction of the vehicle storage building at the Sheriff's Office, and will be considering the award of the Phase I Jail Renovation/Expansion Project at an upcoming meeting. On both projects, the County would need to contract directly with an independent agency that conducts materials testing to ensure that the work being done by the contractors is of high quality. Services to be provided would include such things as testing of soil suitability, concrete, rebar and mesh reinforcement, masonry, mortar and grout, structural steel, and asphalt, among others.

The County's Purchasing Division solicited proposals, with three firms responding. Professional Services, Inc. (PSI), of Waukesha, Wisconsin, was scored by County staff and The Samuels Group as being the most qualified. Services will be provided on a time and materials basis. A detailed schedule of services and costs was included in the response to the RFP. Also included in the response was an estimate, based on the scope of the projects and the firm's prior experience, of the total cost for testing services for the vehicle storage building and Phase I combined. PSI estimated total costs at \$18,656 for both projects, but this could vary depending on the conditions found and the needs of the project. Furthermore, The Samuels Group believes that additional testing services beyond that estimate will be required. Therefore, this resolution would authorize a contract in the amount of \$30,000 to allow for some contingency funds. If additional testing services are needed beyond that amount, the County Board would need to authorize additional funds and amend the contract.

The Samuels Group will be responsible for requesting testing services when necessary and will report to the General Services Committee on at least a monthly basis as to the testing services provided and the costs incurred under the contract.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER 2010-20
 PROJECT NAME CONSTRUCTION MATERIAL TESTING SERVICES
 DEPARTMENT GENERAL SERVICES – PHASE I JAIL PROJECT
 PROPOSAL DUE DATE FEBRUARY 15, 2010 – 12:00 NOON

	PROFESSIONAL SERVICES INC WAUKESHA WI	ECS ILLINOIS JANESVILLE WI	RIVER VALLEY TESTING MADISON WI
RATER 1	100	83	65
RATER 2	89	74	76
RATER 3	89	87	77
RATER 4	86	93	76
RATER 5	84	80	71
TOTAL SCORE	448	417	365
AVERAGE SCORE	89.6	83.4	73
RANKING	1	2	3

Proposals were evaluated based on the following criteria:

- General quality and adequacy of response – maximum 15 points
- Technical approach – quality of package provided – maximum 15 points
- Organization, personnel and experience – maximum 30 points
- Reasonableness of cost estimates – maximum 25 points
- Ability to complete work within a reasonable period of time – maximum 15 points

Request for Proposals was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL: [Signature] 4-0 3/2/10
 CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT: [Signature] 4-0 3/2/10
 CHAIR VOTE DATE

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY



Finance Committee
SUBMITTED BY

February 24, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF ARCGIS SERVER STANDARD ENTERPRISE IN 2010 BUDGET

1 WHEREAS, the costs of ESRI licensing have continued to increase as more
 2 departments seek to utilize the technology; and,
 3
 4 WHEREAS, the current ArcIMS technology has become limited in its application
 5 and is headed toward obsolescence; and,
 6
 7 WHEREAS, the 2010 Budget did designate funds for the purchase of the ArcGIS
 8 Server Upgrade.
 9
 10 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 11 assembled this _____ day of _____, 2010 that a Purchase Order be
 12 issued as follows:
 13
 14 \$10,000.00 to ESRI, Inc. in Redlands, CA for 1 ArcGIS Server
 15 Standard Enterprise for Windows up to Four Cores Upgrade from
 16 Basic Enterprise.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

		4-0	3/2/10
Mary Mawhinney, Chair	Chair	Vote	Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Land Records Internet Access Program 10-1724 budgets for this purchase.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

10-3A-508

EXECUTIVE SUMMARY

As part of Rock County's Geographical Information System Strategy, the 2010 budgeted purchase of ArcGIS Server Enterprise from Environmental System Research Institute, Inc. (ESRI), will upgrade the County from the current ArcIMS application, which is headed toward obsolescence, to the newer ArcGIS Server technology. This upgrade will give the County more web mapping capabilities not only for the public website but also the ability to create in-house web mapping applications which can be accessed and utilized by all county departments without the need for individual ESRI ArcDesktop licenses on each user's PC. By creating this in-house web mapping site, we will be able to scale down our need for many of the licenses we currently have, ultimately saving the County license costs and maintenance fees.

The cost of the ArcGIS Server Standard Enterprise for Windows Upgrade is \$10,000.00.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY



Finance Committee
SUBMITTED BY

February 24, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF TWO ARCGIS SERVERS FOR 2010

1 WHEREAS, the Rock County Information Technology Department is authorized to
 2 Purchase computer equipment on behalf of the County; and,
 3
 4 WHEREAS, the Information Technology Director and staff did review equipment
 5 available on the State of Wisconsin WSCA Computer Contract number 15-20400-905
 6 code number WN33ACA and chose and configured equipment from this contract;
 7 and,
 8
 9 WHEREAS, the 2010 Budget did designate funds for the purchase of these two
 10 servers for the ArcGIS Server Upgrade.
 11
 12 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 13 assembled this _____ day of _____, 2010 that a Purchase Order be
 14 issued as follows:
 15
 16 \$17,894.04 to Dell Marketing L.P. of Round Rock, TX for two Dell
 17 PowerEdge R610 Servers at \$8,947.02 each.
 18
 19 BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of
 20 the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

		<u>4-0</u>	<u>3/2/10</u>
Mary Mawhinney, Chair	Chair	Vote	Date
Sandra Kraft, Vice Chair			

Mary Beaver

ADMINISTRATIVE NOTE:

David Diestler

J. Russell Podzilni

Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Land Records Internet Access Program 10-1724 budgets for this purchase.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

10-3A-509

EXECUTIVE SUMMARY

As part of Rock County's Geographical Information System Strategy, the 2010 budgeted purchase of ArcGIS Server Enterprise from Environmental System Research Institute, Inc. (ESRI), will upgrade the County from the current ArcIMS application, which is headed toward obsolescence, to the newer ArcGIS Server technology. In order to accomplish this upgrade, two new servers with the technology to support ArcGIS Server are required. Not only will the servers run ArcGIS Server in the environment it requires, they will also be better equipped to accommodate the increasing number of users throughout the County who wish to utilize the web mapping capabilities of this system.

The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
2	Dell PowerEdge R610 Servers (\$7,947.02 ea.)	<u>\$17,894.04</u>

Total Authorized Purchase: \$17,894.04

Pricing for these items is based on terms specified by the Western States Contracting Alliance (WSCA).

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY



Finance Committee
SUBMITTED BY

February 24, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF TABLET NOTEBOOKS FOR 2010

1 WHEREAS, the Rock County Information Technology Department is authorized to
 2 purchase computer equipment on behalf of the County; and,
 3
 4 WHEREAS, the Information Technology Director and staff did review equipment
 5 available on the Wisconsin Counties Association Contract number WCASI-100103D
 6 and chose equipment from this contract; and,
 7
 8 WHEREAS, the 2010 Budget did designate funds for the purchase of these Tablet
 9 Notebooks.
 10
 11 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 12 assembled this _____ day of _____, 2010 that a Purchase Order be
 13 issued as follows:
 14 ..
 15 \$19,543.37 to CDW-G of Vernon Hills, IL for 11 Hewlett Packard
 16 2730P Tablet Notebooks at \$1,776.67 each.
 17
 18 BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of
 19 the Finance Committee

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney Sandra Kraft 3/2/10
 Mary Mawhinney, Chair Chair Vote Date

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

ADMINISTRATIVE NOTE:

Recommended.

David Diestler
David Diestler

Craig Knutson
Craig Knutson
County Administrator

J. Russell Podzilni
J. Russell Podzilni

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Human Services' budgets for these Notebooks.

Jeffrey A. Smith
Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

10-3A-510

EXECUTIVE SUMMARY

As part of the 2010 budget, the Human Services Department is scheduled to purchase 11 tablet PCs to improve efficiency for workers out in the field. These tablets PCs will be used with the State of Wisconsin's eWisacwis software system to record home visits and other case information. These tablet PCs will increase efficiency for Human Services workers by eliminating the need for the transcription of workers' notes recorded by hand. Special handwriting recognition software resident on each tablet allows notes to be written directly onto the tablet screen and fed directly into the eWisacwis software.

The cost of the 11 Tablet PCs that are part of this purchase request:

HP 2730P Tablet PC \$1,776.67 each for a total of \$19,543.37

The pricing is based on the Wisconsin Counties Association (WCA Services) contract terms (contract # WCASI-100103D) and the purchase will be made through CDW-G.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY



February 12, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF MOBILE DATA COMPUTER EQUIPMENT FOR 2010

1 WHEREAS, the Rock County Information Technology Department is authorized to
 2 Purchase computer equipment on behalf of the County; and,
 3
 4 WHEREAS, the Information Technology Director and staff did review equipment
 5 available on the State of Wisconsin WSCA Computer Contract number 11-20454-601
 6 and chose and configured equipment from this contract; and,
 7
 8 WHEREAS, the 2010 Budget did designate funds for the purchase of these Mobile
 9 Data Computers for the Sheriff's Department.
 10
 11 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 12 assembled this _____ day of _____, 2010 that a Purchase Order be
 13 issued as follows:
 14
 15 \$15,300.00 to Baycom Inc., of Green Bay, WI for 5 CF-30K3PAX2M
 16 Panasonic Toughbook Mobile Data Computers at \$3,060.00 each.
 17
 18 BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of
 19 the Finance Committee.

10-3A-511

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

		<u>3/2/10</u>
Mary Mawhinney, Chair	Chair	Vote Date
Sandra Kraft, Vice Chair		

Mary Beaver

ADMINISTRATIVE NOTE:

David Diestler

J. Russell Podzilni

Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Sheriff's budgets for these mobile data computers.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

This resolution is to authorize the purchase of planned and budgeted Panasonic Toughbook Mobile Data Computers to replace obsolete equipment for the Sheriff's Department. The IT Department utilized the State of Wisconsin Ruggedized Laptop Computer Contract, number 11-20454-601, to insure best pricing and specification conformity to meet the application and operational needs of the Sheriff's Department. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
5	CD-30K3PAX2M Panasonic Toughbooks (\$3060.00 each)	\$15,300.00
	Total Authorized Purchase:	\$15,300.00

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY



Jeffrey A. Smith, Finance Dir.
DRAFTED BY

Finance Committee
SUBMITTED BY

February 24, 2010
DATE DRAFTED

RECOGNIZING JOANNA JENSON FOR SERVICE TO ROCK COUNTY

1 WHEREAS, Joanna Jenson has served the citizens of Rock County for the past 29 years as a dedicated
2 and valued employee; and,
3

4 WHEREAS, Joanna began her career with Rock County as an Account Clerk II in the Clerk of Courts
5 on March 13, 1981; and,
6

7 WHEREAS, Joanna worked in the Child Support Office as an Account Clerk II from July 6, 1983 to
8 December 5, 1983 when she accepted the position of Deputy Register in Probate until January 7, 1986;
9 and,
10

11 WHEREAS, Joanna worked in the County Clerk's Payroll Division as an Account Clerk II from
12 January 7, 1986 until August 11, 1986 when she accepted the position of an Account Clerk II with the
13 Human Services Department; and,
14

15 WHEREAS, Joanna accepted the position of Account Clerk II in the County Clerk's Payroll Division
16 on December 22, 1986 and was promoted to an Account Clerk III in the County Clerk's Payroll Division
17 on January 1, 1992; and,
18

19 WHEREAS, Joanna accepted the position of Account Clerk III in Financial Services on October 25,
20 1993 and has served diligently in that position until her retirement on March 20, 2010.
21

22 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2010, does hereby commend Joanna Jenson for her 29
24 years of service and extends its best wishes to her in her future endeavors.
25

26 BE IT FINALLY RESOLVED that the County Clerk be authorized and directed to furnish a copy of
27 this resolution to Joanna Jenson.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

10-3A-512

**RECOGNIZING JOANNA JENSON FOR SERVICE
TO ROCK COUNTY**
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Betty Jo Bussie

Marilynn Jensen

James Joiner

Richard Ott

Louis Peer

Kurtis L. Yankee

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian J. Klyve, Director
INITIATED BY



Sandy Brown
DRAFTED BY

Human Services Board
SUBMITTED BY

February 25, 2010
DATE DRAFTED

RESOLUTION TO RECOGNIZE ROCK COUNTY
SOCIAL WORKERS

1 WHEREAS, March has been declared National Social Worker Recognition Month; and
2
3 WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock
4 County, wish to recognize the Rock County Human Services Social Workers for their
5 excellence in delivering services to the citizens of Rock County; and
6
7 WHEREAS, the Social Workers of the Rock County Department of Human Services provide
8 services to a wide variety of Rock County citizens, and
9
10 WHEREAS, Social Workers in the Mental Health area provide crisis counseling and
11 treatment services to reduce the need for hospital based care; and services to maintain clients
12 in the community; and provide family crisis services, in-home family services as well as
13 services to children with severe and persistent mental illness to provide support to the families
14 and reduce the need for out of home placement of children and adolescents by providing
15 services to Rock County residents who otherwise might be a danger to self or others, and
16 further by addressing emotional/behavioral patterns that otherwise adversely impact on the
17 family and community; and
18
19 WHEREAS, the Social Workers in the Juvenile Justice Services Division perform important
20 and difficult work, serving children/youth referred for delinquent behavior and/or for being
21 beyond parental control; and
22
23 WHEREAS, the Child Protective Services Social Workers provide essential safety services
24 and respond to reports of abuse and neglect and work to control for the safety of children who
25 are at risk of abuse, maltreatment and/or neglect, and intervene to alter the conditions within
26 the families which create the risk of maltreatment and/or neglect, relying upon home-based
27 services and collaboration with other professionals providing essential services to these
28 children/families; and
29
30 WHEREAS, the Social Workers in the Adult Community Services area provide services to
31 individuals with persistent and chronic mental illness assisting them to live in the community;
32 and prevent costly hospitalizations whenever possible; and
33
34 WHEREAS, the Social Workers in the Long Term Support Division perform essential work
35 to ensure needed services are provided for the frail elderly and physically disabled living in
36 the community; by investigating reports of elder/adult abuse and neglect, providing for their
37 health and safety, and meeting unmet needs by linking them to community resources; all of
38 which allows these individuals to remain independently in the community; and
39
40 NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors, duly
41 assembled this _____ day of _____, 2010, do hereby recognize the Rock
42 County Social Workers for their excellent work and diligent efforts in the delivery of services
43 to needy Rock County citizens and their families in 2010.
44
45 BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a
46 copy of this resolution to the Rock County Human Services Department.

10-3A-513

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Susan Masterson

Jennifer Bishop

Minnie Murry

William Grahn

Sally Jean Landers-Weavers, Vice Chair

Terry Thomas

Phillip Owens

Marvin Wopat