



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, APRIL 24, 2014 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
 2. INVOCATION & PLEDGE OF ALLEGIANCE
 3. ROLL CALL
 4. ADOPTION OF AGENDA
 5. APPROVAL OF MINUTES April 10, 2014 and April 15, 2014
 6. PUBLIC HEARING
 7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
 8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
- A. Confirmation of Chair's Appointments to Committees, Commissions and Boards

NOTE: Will be mailed no later than Tuesday, April 22, 2014

9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
 10. REPORTS
 11. UNFINISHED BUSINESS
 12. NEW BUSINESS
- A. Supplementary Appropriations and Budget Changes - Roll Call
1. Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
 2. Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending the Sheriff's Budget
 3. 2013 Budget Amendment – Winter Maintenance
 4. Amending the Council on Aging Budget for LightenUp! Project
 5. 2013 Supplemental Appropriations and Budgetary Transfers

ROCK COUNTY BOARD OF SUPERVISORS

April 24, 2014

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12. NEW BUSINESS

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

1. Approval to Purchase Specialized Transit Vehicles

- E. Amending Various Sections of the Rock County Construction Site Erosion Control Ordinance (Chapter 4 Part 11) (Second Reading and Adoption)
- F. Amending Various Sections of the Rock County Storm Water Management Ordinance (Chapter 4 Part 8) (Second Reading and Adoption)
- G. Recognizing Wilson Meadows for Service to Rock County
- H. Recognizing Ross Jacobson for Service to Rock Haven

NOTE: Item 12. H. will be considered by the County Board Staff Committee on April 22, 2014

- I. Recognizing Stephanie Ann Nickols
- J. To Recognize Steve Polglaze

NOTE: Items 12.I. and 12.J. will be considered by the County Board Staff Committee on April 22, 2014 and Human Services Board on April 23, 2014

- K. Recognizing HSD Administrative Professionals and Paraprofessionals

NOTE: Item 12.K. will be considered by the Human Services Board on April 23, 2014

13. ADJOURNMENT

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

April 1, 2014
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$59,000 grant from the High Intensity
2 Drug Trafficking Area (HIDTA) Program; and,
3
4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug
5 Control Policy (ONDCCP); and,
6
7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the
8 United States; and,
9
10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2014 to approve and authorize the
12 acceptance of \$59,000 of HIDTA grant funds and to authorize the Sheriff to sign the award
13 documents; and,
14

15 **BE IT FURTHER RESOLVED**, that the 2014 Sheriff's budget be amended as follows:

17 Account/ Description	18 Budget 04/01/14	19 Increase (Decrease)	20 Amended Budget
21 <u>Source of Funds</u>			
22 21-2140-2014-42100 Federal Aid	\$0	\$59,000	\$59,000
23			
24 <u>Use of Funds</u>			
25 21-2140-2014-61210 Overtime	\$0	\$40,000	\$40,000
26			
27			
28 21-2140-2014-63908 Investigative Expenses	\$0	\$5,000	\$5,000
29			
30			
31 21-2140-2014-64200 Training Expense	\$0	\$4,000	\$4,000
32			
33			
34 21-2140-2014-67160 Capital Assets \$500-\$4,999	\$0	\$10,000	\$10,000
35			

14-4C-001

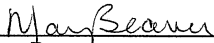
Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

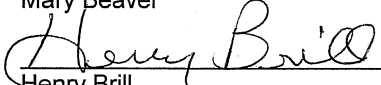
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Respectfully submitted,

Public Safety and Justice Committee


Ivan Collins, Chair


Mary Beaver

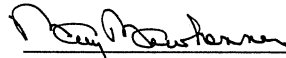

Henry Brill


Brian Knudson


Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote of
4-0


Mary Mawhinney, Chair

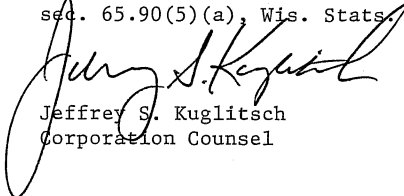
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$59,000 in Federal Aid for the HIDTA program. No County matching funds are required.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

Page 3

Executive Summary

The Sheriff's Office was awarded a \$59,000 grant from the High Intensity Drug Trafficking Area (HIDTA) Program. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP). The notification was received from Michael Gottlieb, the National HIDTA Director.

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, investigative expenses, training, and equipment. The equipment purchased will be used for observation and undercover operations. Specific equipment to be purchased has not been determined at this time

Overtime	\$40,000
Investigative Expenses	\$5,000
Training	\$4,000
Equipment	<u>\$10,000</u>
Total	\$59,000

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Sergeant Shena Kohler
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

April 1, 2014
DATE DRAFTED

Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending the Sheriff's Budget

1 **WHEREAS**, the Sheriff's Office – Emergency Management Bureau has been awarded a
2 \$11,400 grant from Wisconsin Emergency Management; and,
3

4 **WHEREAS**, the HMEP sub-grant is a grant program administered by the State of Wisconsin
5 Department of Military Affairs through funding provided by the United States Department of
6 Transportation; and,
7

8 **WHEREAS**, the purpose of the program is to improve the development and implementation of
9 the Community Right-to-Know Act (EPCRA) and enhance planning efforts for hazardous
10 material responses; and,
11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
13 assembled this _____ day of _____, 2014 to approve and authorize the
14 acceptance of \$11,400 of HMEP grant funds and to authorize the Sheriff to sign the award
15 documents; and,
16

17 **BE IT FURTHER RESOLVED**, that the 2014 Sheriff's budget be amended as follows:
18

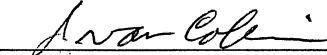
19 Account/ 20 Description	Budget 04/01/14	Increase (Decrease)	Amended Budget
21 <u>Source of Funds</u>			
22 21-2534-2014-42200	\$0	\$11,400	\$11,400
23 State Aid			
24 <u>Use of Funds</u>			
25 21-2534-2014-64200	\$0	\$11,400	\$11,400
26 Training Expense			

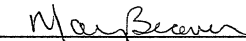
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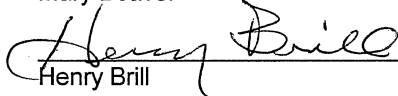
Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant
and Amending the Sheriff's Budget
Page 2

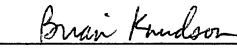
Respectfully submitted,

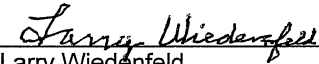
Public Safety and Justice Committee


Ivan Collins, Chair


Mary Beaver



Henry Brill


Brian Knudson


Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote of
4-0


Mary Mawhinney, Chair

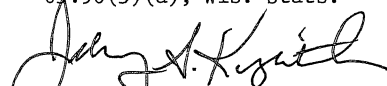
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$11,400 in State Aid for Hazardous Materials Emergency Preparedness training. No County funds are required.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending
the Sheriff's Budget

Executive Summary

The Sheriff's Office has been awarded an \$11,400 grant from the Hazardous Materials Emergency Preparedness (HMEP) Grant, a program administered by the Wisconsin Department of Military Affairs – Division of Emergency Management through funding provided by the United States Department of Transportation. The purpose of the Program is to improve the development and implementation of the Community Right-to-Know Act (EPCRA) and enhance planning efforts for hazardous material responses.

The HMEP Program provides funding resources to local Emergency Management agencies to provide hazmat training and planning support that will improve hazardous material awareness and response.

The grant funds will be used to purchase two Hazmat IQ training programs, contracted and instructed by Federal Resources, of Stevensville Maryland. The contracted instructors will provide a full day of instruction for the Rock County Hazmat Team and two 4-hour sessions for first responders. These sessions are being offered at no cost to agencies or first responders, and Blackhawk Technical College will be hosting the sessions at their Central Campus in Janesville, Wisconsin.

The training programs include:

Hazmat IQ – Above the Line/Below the Line (1 day session)	\$5,950.00
Hazmat IQ – First Responder Offensive (4-hour course – 2 sessions)	\$5,450.00
	<hr/>
Total	\$11,400.00

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Ben Coopman, Director of Public Works
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

March 11, 2014
DATE DRAFTED _____

2013 BUDGET AMENDMENT- WINTER MAINTENANCE

1 **WHEREAS**, the winter weather of 2013 has been above average in terms of severity and number
2 of weather events; and,
3

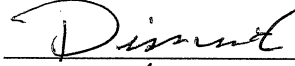
4 **WHEREAS**, said winter weather has necessitated the expenditure of funds by the Department of
5 Public Works for labor, machinery and materials for winter maintenance in excess of budgeted
6 amounts.
7

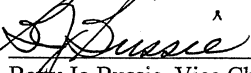
8 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
9 assembled this _____ day of _____, 2014, that the 2013 Department of Public Works'
10 budget is hereby amended to increase Department funding for winter maintenance as shown
11 below.
12


13 <u>Account No.</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
14 <u>Description</u>	<u>12/31/13</u>	<u>(Decrease)</u>	<u>Budget</u>
16 Source of Funds:			
17 19-1921-0000-47010	\$35,450	\$448,000	\$483,450
18 Supplemental Appropriation from General Fund			
19			
20 Use of Funds:			
21 41-4300-4322-61171	612,000	100,000	712,000
22 Field Wages			
23			
24 41-4300-4322-63702	148,000	40,000	188,000
25 Sand			
26			
27 41-4300-4322-63703	395,000	108,000	503,000
28 Sodium Chloride			
29			
30 41-4300-4322-65341	691,000	200,000	891,000
31 Machinery Lease			

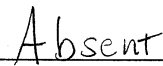
Respectfully submitted,

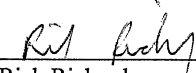
PUBLIC WORKS COMMITTEE


Kurtis Yanke, Chair


Betty Jo Bussie, Vice Chair


Eva M. Arnold

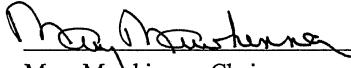

Brent Fox


Rick Richard

14-4C-003

Finance Committee Endorsement:

Reviewed and approved on a vote of 40


Mary Mawhinney, Chair

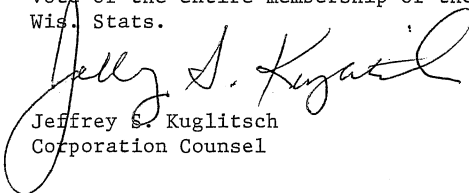
FISCAL NOTE:

This resolution authorizes a \$448,000 transfer from the General Fund to DPW for winter maintenance. The estimated unassigned General Fund balance at 12/31/13 is \$25,000,000.


Sherry Oja
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

- Executive Summary -

The winter weather in 2013 has been more severe than anticipated. There were several freezing rain events that are very labor intensive and require the use of larger amounts of sand or salt than normal snowfalls. Many events also happened on weekends when labor costs are higher due to overtime pay rates. The 2013 Public Works Department budget request was based on an "average" winter, plus a small inflationary adjustment.

Costs for winter maintenance for 2013 through December 31, 2013 show the Winter Maintenance budget deficit is approximately \$635,000. There were offsetting gains in the Machinery Cost Pool revenue that generated an estimated favorable variance from budget of \$87,000 and an estimated favorable variance from budget for routine maintenance of approximately \$100,000. This budget amendment requests a supplemental appropriation to the Public Works Department Winter Maintenance Budget for the net amount of these budget variances, \$448,000.

The source of funds requested is the County's General Fund. These funds will be allocated proportionally among labor, machinery and material line expense items.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

April 9, 2014
DATE DRAFTED

AMENDING THE COUNCIL ON AGING BUDGET FOR LIGHTENUP! PROJECT

1 **WHEREAS**, the Aging and Disability Resource Center of Kenosha County has received grants to
 2 continue a research project titled LightenUp!; and,
 3
 4 **WHEREAS**, Kenosha County has requested that the Rock County Council on Aging partner with them
 5 on the second phase of this research project; and,
 6
 7 **WHEREAS**, the purpose of this project is to reduce depression and improve well-being among older
 8 adults and adults with disabilities by promoting mental health and preventing exacerbation of chronic
 9 conditions; and,
 10
 11 **WHEREAS**, the Rock County Council on Aging will be responsible for project planning, recruiting local
 12 class facilitators, scheduling classes, marketing, recruitment, screening and enrollment of local
 13 participants, and maintaining class data.
 14
 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 16 this _____ day of _____, 2014 does amend the Council on Aging budget as follows.

14-4C-004

<u>Account/Description</u>	<u>Budget at 1/1/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
LightenUp! Grant			
Source of Funds			
30-3932-0000-46002	0	20,000	20,000
Other Grants and Contracts			
Use of Funds			
30-3932-0000-62119	0	20,000	20,000
Other Contracted Services			

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Terry Thomas
Terry Thomas, Chair

Reviewed and approved on a vote of
4-0

Wayne Gustina
Wayne Gustina, Vice Chair

Mary Mawhinney
Mary Mawhinney, Chair

Steve Howland
Steve Howland

Edwin Nash
Edwin Nash

Rick Richard
Rick Richard

Amending the Council on Aging Budget for LightenUp! Project.

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FISCAL NOTE:

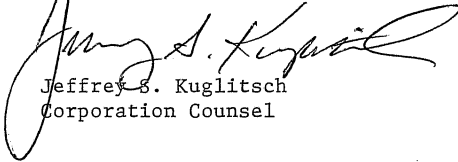
This resolution authorizes the expenditure of \$20,000 in grant funds passed through Kenosha County for the LightenUp! program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The Rock County Council on Aging has an opportunity to partner with the Aging and Disability Resource Center of Kenosha County on the second phase of a research project called LightenUp!. Kenosha County has received two-year grants from the Wisconsin Department of Health Services and the Wisconsin Partnership Project to continue this research. The purpose of the project is to reduce depression and improve well-being and sleep among older adults. Many older persons are isolated by geography, disability, and low income, placing them at greater risk for depression and low well-being. Psychological distress can reduce quality of life and add to the difficulty of living independently, managing chronic disease and participating in programs that promote healthy aging. Preliminary results from the first year of the project show a significant decline in depressive symptoms and improved well-being among the older adults and adults with disabilities who participated in the initial phase of the project.

Participants will participate in eight 90-minute sessions of 12-15 people each. In-person sessions will be held in comfortable, accessible community settings, each facilitated by a trained leader. Class content involves theories of well-being, cognitive behavioral therapeutic perspectives on emotion, group discussion and brainstorming. Daily homework is the maintenance of a well-being diary.

Research will be done on what marketing strategies encourage older adults and adults with disabilities to participate in health promotion workshops. The information gained will be valuable for marketing all of the Council on Aging's health promotion activities.

No county tax levy is required for this project.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Sherry Oja, Finance Director
DRAFTED BY

Finance Committee
SUBMITTED BY

April 15, 2014
DATE DRAFTED

2013 SUPPLEMENTAL APPROPRIATIONS AND BUDGETARY TRANSFERS


1 **WHEREAS**, adjustments must be made to close the 2013 General Ledger; and,
2
3 **WHEREAS**, the Finance Committee has reviewed and approved the supplemental appropriations and
4 transfers.
5
6 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
7 assembled this _____ day of _____, 2014 does hereby amend the 2013 Budget as
8 follows:
9

<u>A/C DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CHANGE</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds:</u>			
00-0000-0001-46900			
Refund of Prior Year Expense	0	35,478	35,478
19-1921-0000-47010			
General Fund Application	35,450	730,700	766,150
21-2200-0000-61210			
Corrections – Wages	5,583,092	(258,658)	5,324,434
21-2200-0000-61610			
Corrections-Health Insurance	2,308,937	(187,432)	2,121,505
33-3310-0000-42210			
DD Board-Revenue from State	1,798,123	238,782	2,036,905
36-3668-0000-47020			
LTS-COP Risk Reserve	0	118,191	118,191
<u>Use of Funds:</u>			
19-1990-0000-64904			
Refund of Prior Years Rev	0	62,449	62,449
19-1991-0000-64904			
Additional Expenses from Prior Yrs.	0	11,209	11,209
21-2100-0000-61210			
Sheriff-Overtime Wages	256,250	597,992	854,242
33-3310-0000-0000-62604			
DD Board–Nursing Home Relocation	22,701,150	238,782	22,939,932
36-3603-0000-67200			
HSD Capital Account	245,350	24,269	269,619
36-3668-0000-64604			
LTS-COP Program Expense	994,472	118,191	1,112,663
36-3697-0000-68380			
HSD_CLTS Allocation	(206,941)	95,117	(111,824)
36-3706-0000-64604			
Community Support Program	300,000	353,132	653,132
64-6460-0000-68000			
Housing Grant Cost Allocations	(111,109)	68,100	(43,009)

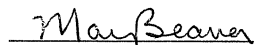
14-4C-005


Respectfully submitted,

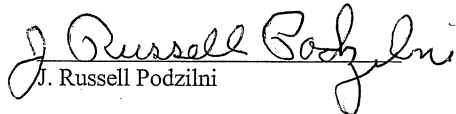
FINANCE COMMITTEE


Mary Mawhinney, Chair


Sandra Kraft, Vice Chair

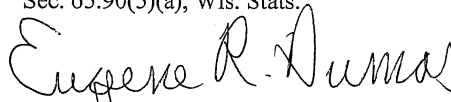

Mary Beaver


Brent Fox


J. Russell Podzilni

LEGAL NOTE:

As an amendment to the 2013 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.

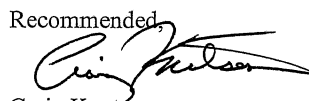

Eugene R. Dumas
Deputy Corporation Counsel

FISCAL NOTE:

This resolution amends the 2013 Budget for those programs where expenses exceeded budget appropriations. To limit data entry and legal notice publication costs, only selected line items within programs were adjusted. The line items shown contain the net budget adjustment for the program and do not necessarily reflect the overage of that particular line item.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended

Craig Knutson
County Administrator

Executive Summary

Every April, as we finalize the closing of the books for the previous year, we identify programs where total expenses for the program exceeded total budget appropriations. This resolution adjusts the budgets for those programs. To limit data entry and legal notice publication costs, only one line item for each program is adjusted. This adjustment is a net adjustment and does not necessarily reflect the overage of that particular line item.

The source of funds for these adjustments can come from recognizing the receipt of higher than expected revenues, transfers from other programs or transfers from the General Fund.

This resolution shows a transfer of \$730,700 from the General Fund. This resolution is just a small snapshot of the 2013 books. It does not show all the programs that were under budget for the year. Even with the \$730,700 transfer from the General Fund, we estimate an approximate increase of \$2.5 million dollars to the General Fund as we finalize 2013.

RESOLUTION NO. 14-4C-006

AGENDA NO. 12.B.(1)

SUBMITTED BY: FINANCE COMMITTEE

DATE:

APR 17 2014

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON APR 24 2014, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
BANDT COMMUNICATIONS INC	CPF-SHER. VEH	SHERIFF	SHERIFF'S VEH 140307204	11,650.00	11,650.00
ILLINGWORTH KILGUST MECHANICAL I	CPF-GS	GENERAL SERVI	JAIL.CAP.IMPR 6621	45,278.00	45,278.00
ILLINOIS OFFICE SUPPLY	GENERAL FUND	COUNTY CLERK	ELECTIONS 48784	11,932.01	11,932.01
WISCONSIN RIVER RAIL TRANSIT COM	SPF-ALL OTHER	PLANNING	RAIL TRANSIT 314	28,000.00	28,000.00

14-4C-006

CLAIMS IN THE AMOUNT OF 96,860.01

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

May Beaver

P. Kraft

May Beaver

Durr Bodzich

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

RECOMMENDED

Craig Knutson

CRAIG KNUTSON
COUNTY ADMINISTRATOR

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja

SHERRY OJA
FINANCE DIRECTOR

RESOLUTION NO. 14-4C-007

AGENDA NO. 12.C.

SUBMITTED BY: FINANCE COMMITTEE

DATE: **APR 17 2014**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

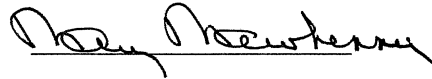
NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **APR 24 2014**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
STAPLES ADVANTAGE	GENERAL FUND	NOT APPLICABLE	BAL.SHEET A/C	R1401939	150,000.00

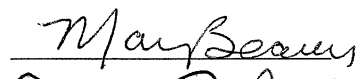
CLAIMS IN THE AMOUNT OF 150,000.00


HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

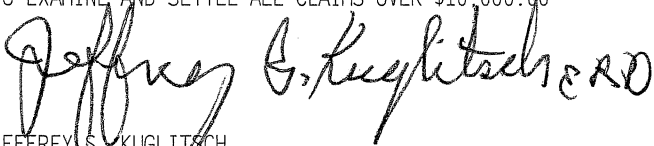








LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00



JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

RECOMMENDED



CRAIG KNUTSON
COUNTY ADMINISTRATOR

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA
FINANCE DIRECTOR

14-4C-007

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

April 8, 2014
DATE DRAFTED

APPROVAL TO PURCHASE SPECIALIZED TRANSIT VEHICLES

- 1 **WHEREAS**, the Council on Aging received a 5310 Capital Acquisition grant from the
- 2 Wisconsin Department of Transportation to purchase two buses for the Specialized Transit
- 3 fleet; and,
- 4
- 5 **WHEREAS**, the vehicles were purchased through the Wisconsin Department of Transportation
- 6 contract # 271989 which was awarded to Atlas Bus Sales; and,
- 7
- 8 **WHEREAS**, federal funds pay for 80% of the vehicles with a 20% local match, and;
- 9
- 10 **WHEREAS**, additional costs are required for vehicle titles and conversion costs.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this _____ day of _____, 2014 does approve that Purchase Orders be
- 14 issued to the State of Wisconsin in the amount of \$17,682.40 for the local match and to Atlas
- 15 Bus Sales in the amount of \$12,434.00 for vehicle titles and conversion costs for two
- 16 specialized transit vehicles.
- 17
- 18 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and
- 19 acceptance by the Rock County Council on Aging Director.

14-4C-008

Respectfully submitted,

Education, Veterans & Aging Services

Terry Thomas
Terry Thomas, Chair

Wayne Gustina
Wayne Gustina

Steve Howland
Steve Howland

Edwin Nash
Edwin Nash

Rick Richard
Rick Richard

FISCAL NOTE:

This resolution authorizes the purchase of two specialized transit vehicles using federal grant funds. The 20% required local match and conversion costs will be funded by a transfer in from the E&H Trust fund, which has a current balance of \$87,452.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Rock County Council on Aging was awarded a federal 5310 grant to purchase two new Specialized Transit buses through a bidding process conducted by the Wisconsin Department of Transportation (contract # 271989). This grant provides 80% of the funding for the purchase of each vehicle, with the 20% local match and conversion costs coming from the Elderly & Handicapped Vehicle Replacement Trust Fund.

Conversion costs include: one additional wheelchair position with wheelchair securements for one vehicle and two additional wheelchair positions for the second vehicle, a more durable driver's seat, a Ricon wheelchair lift, foldaway seats to make room for the additional wheelchair position, signage, an upgraded suspension system and a seat belt extension.

Cost breakdown for the vehicles:

\$ 70,729.60	(\$35,364.80 each)	– Federal 5310 funding
17,682.40	(\$8,841.20 each)	– 20% local match from the E&H Trust Fund
<u>12,434.00</u>	<u>(\$6,137.50 each)</u>	– vehicle title and conversion costs from the E&H Trust Fund
\$100,846.00	(\$50,423.00 each)	

These new vehicles will be replacing two 2008 Ford mini-buses that will be sold at auction.

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY



ANDREW BAKER
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

MARCH 26, 2014
DATE DRAFTED

AMENDING VARIOUS SECTIONS OF THE ROCK COUNTY CONSTRUCTION SITE EROSION CONTROL ORDINANCE (CHAPTER 4 PART 11)

The County Board of Supervisors of the County of Rock does ordain as follows:

I. Chapter 4, Part 11, of the Rock County Ordinances shall be amended to read as follows (new language underscored, ~~deleted language crossed-out~~):

4.1105 Jurisdiction, Applicability and Waivers

(2) Applicability

(A) This ordinance applies to the following land disturbing activities:

- 9. Land disturbing activities, on a site of any size, that have been observed to cause, or have been determined likely to result in, undue channel erosion, increased water pollution by scouring or the transportation of particulate matter, or endangerment of property or public safety. The LCC LCD shall make this determination after review and recommendation by the Technical Review Committee LCD.

(3) Waivers

(B) The ~~Technical Review Committee~~ LCD shall be responsible for making recommendations to the LCC concerning all waiver applications.

4.1107 Performance Standards

(1) Erosion and Other Pollutant Control Requirements

(B) BMPs shall, by design, reduce pollutants from the construction site to the maximum extent practicable by use of methods including, but not limited to, the following:

- 1. Prevent gully and bank erosion.
- 2. ~~Achieve a reduction of 80% of the sediment load carried in runoff, on an average annual basis, as compared with no sediment or erosion controls until the construction site has undergone final stabilization. The LCD may, upon written approval by the DNR, use a standard that is equivalent to an 80% reduction in sediment load. Discharge no more than 5 tons per acre per year, or to the maximum extent practicable, of the sediment load carried in runoff from initial grading to final stabilization.~~ If BMPs cannot be designed to meet the standard in this paragraph, (B)2., the plan shall include a written and site-specific explanation as to why the standard is not attainable and a statement that the sediment load shall be reduced to the maximum extent practicable.

(E) Sediment controls shall be implemented to do all of the following:

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- 4. Prevent the discharge of sediment from soil stockpiles existing for more than 7 days.
- 5. Prevent the transport by runoff into waters of the state of untreated wash water from vehicle and wheel washing.
- 6. Prevent the transport by runoff into waters of the state of chemicals, cement, and other building compounds and materials on the construction site during the construction period.

.....
(2) Implementation. The BMPs used to comply with the performance standards must be implemented as follows:

- (A) Erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin in accordance with the approved plan
- (B) Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.
- (C) Temporary stabilization activity shall commence when land disturbing construction activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.
- (D) BMPs that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

.....
(42) Maintenance. The permit holder shall maintain all BMPs once a week and within 24 hours of each rain of 0.5 inches or more to meet the requirements of this ordinance until the site has achieved final site stabilization and a written BMP removal authorization has been received from the LCD.

(54) Alternate Requirements.

- (A) The LCD may establish erosion and sediment control requirements more stringent than those set forth in this section if the LCD determines that an added level of protection is needed to protect sensitive resources.
- (B) The ~~LCD Technical Review Committee~~ shall make recommendations to the LCC concerning any erosion and sediment control requirements more stringent than those set forth in this section.

4.1108 Permits and Waivers

- (4) Erosion and Sediment Control Plans
 - (A) Plan Requirements for Class One Land Disturbing Activities.

.....
3. Each plan shall include a description of interim and permanent BMPs that will be implemented at the site to prevent pollutants from reaching waters of the state or adjacent property. The plan shall clearly describe the appropriate control measure(s) for each major activity and the timing during the land disturbing activity. The BMPs shall meet, when appropriate, the following minimum requirements:

- a. Preservation of existing vegetation where possible, minimize soil compaction and preservation of topsoil;

.....
(5) Evaluation Of Applications. Within 10 working days of receipt, the LCD shall review applications to insure they are complete. Any application found to be incomplete shall be returned to the applicant for completion. Upon receiving a complete application, the LCD shall use the following procedure:

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(A) Completed applications will be evaluated for compliance with the requirements of this ordinance. Other governmental departments or the Technical Review Committee may be consulted during application evaluation.

(D) Within 20 working days from the receipt of a complete waiver application, or 10 working days from the receipt of additional information requested in accordance with paragraph (B), whichever is later, the applicant shall be informed whether the application has been approved or disapproved. The LCD shall base the decision in consideration of the recommendations of the ~~Technical Review Committee~~ other governmental departments and the requirements of this ordinance.

(I) If the application is disapproved, or if the applicant does not agree with the permit conditions, the applicant may request a review by the ~~Technical Review Committee~~ LCC. This request must be made in writing within 30 calendar days from the date of the applicant was notified of the LCD decision. The schedule and procedure for a waiver described in paragraph (D) above will be followed for this review.

(8) Permit Conditions. All permits issued under this ordinance shall be subject to the following conditions, and holders of permits issued under this ordinance shall be deemed to have accepted these conditions. Compliance with this permit does not relieve the permit holder of the responsibility to comply with other applicable federal, state and local laws and regulations. All permits shall require the permit holder to:

(J) Complete all seeding or mulching called for in the plan by the next September 15th or as soon as possible after final grade has been reached on any portion of the site. If either permanent or temporary soil stabilization by seeding or mulching is not accomplished by September 15, additional erosion control practices will be required. These practices may include additional mulching, application of erosion control matting, sodding, or application of polymer tackifiers. These additional practices will be prescribed by the LCD according to sec. 4.1108(6).

4.1113 Definitions

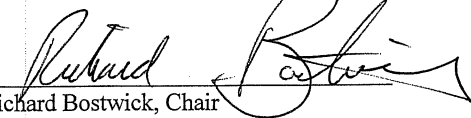
~~Maximum Extent Practicable: the highest level of performance that is achievable but is not equivalent to a performance standard in this chapter. Maximum extent practicable applies when a person who is subject to a performance standard of subchs. III and IV demonstrates to the LCD's satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, an applicant shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties. -a level of implementing BMPs in order to achieve a performance standard specified in this chapter which takes into account the best available technology, cost effectiveness and other competing issues such as human safety and welfare, endangered and threatened resources, historic properties and geographic features. "Maximum extent practicable" allows flexibility in the way to meet the performance standards and may vary based on the performance standard and site conditions.~~

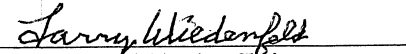
~~Technical Review Committee: a committee comprised of the Director of the Land Conservation Department, a representative of the Rock County Planning and Development Agency, a representative of the Rock County Land Conservation Department, and a representative of the Public Works, Highway and Parks Department.~~

II. This ordinance shall be effective upon publication.

Respectfully submitted:

LAND CONSERVATION COMMITTEE


Richard Bostwick, Chair


Larry Wiedenfeld, Vice-Chair

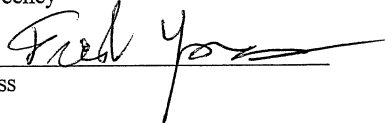
Eva Arnold


Edwin Nash


Norvain Pleasant Jr.


David Rebut, USDA-FSA Representative

Alan Sweeney


Fred Yoss


FISCAL NOTE:

No fiscal impact.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.02, 59.692 and 59.693.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary
**Amending Various Sections of the Rock County Storm Water
 Management Ordinance (4.8)**
and
**Amending Various Sections of the Rock County Construction Site Erosion
 Control Ordinance (4.11)**

Please note that complete annotated and non-annotated versions of each ordinance, which incorporate each of the proposed amendments, are available at the County Clerk's office.

The County of Rock was authorized by the DNR on November 13, 2006 to discharge stormwater from the County owned Municipal Separate Storm Sewer Systems (MS4) in the Urbanized Area under a general Wisconsin Pollutant Discharge Elimination System (WPDES) MS4 permit. The Urbanized Area is determined by population density based on the most recent census. Under the permit language, MS4 means a conveyance or system of conveyances including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria: Owned or operated by a municipality, designed or used for collecting or conveying storm water, and which is not a combined sewer conveying both sanitary and storm water.

The County's WPDES MS4 General Permit outlines certain minimum programs and documentation that must be developed and submitted by dates certain. Among the requirements is to adopt and enforce construction site erosion control and post-construction storm water management regulations, which the County has had in place since March 2004. These ordinances have been approved by the DNR in the past, but changes to State Administrative Code NR 151 in January of 2011 are required to be incorporated into local ordinances. The recommended action for each ordinance approves those required changes (including various definitions) along with less substantive changes which are recommended by the LCD based on administrative experiences.

The substantive changes are summarized below with reference to the ordinance section(s):

Removal of Technical Review Committee (recommended by the LCD for both ordinances): All references to the Technical Review Committee have been deleted from each Ordinance and changed, where necessary, to LCD and/or LCC. Staff has determined that this additional level of review, requiring input from other departments or local unit of government, is a step in the review process that is not necessary to effectively administer the ordinances. Appeals and/or alternative requirements formerly requiring input from the Technical Review Committee will be processed with a LCD recommendation and LCC decision. The LCD recommendation will still be based on consultation with other entities with jurisdiction over the project.

Post-Construction Storm Water Management (4.8)

Changes to required standards for redevelopment projects:

1. (4.805(2)(B)1.e.) Redevelopment projects are no longer entirely exempt from storm water ordinance requirements under NR 151. Redevelopment projects must meet total suspended solid (TSS) reduction standards (40% reduction, compared to 80%

**Amending Various Sections of the Rock County Storm Water Management Ordinance (4.8) and
 Amending Various Sections of the Rock County Construction Site Erosion Control Ordinance (4.11)**

reduction for new development), however exemptions remain for infiltration and peak discharge standards.

2. **(4.807(1)(B)) Maintenance of effort.** This section is added, based on NR 151, to address redevelopment sites that were previously approved under the storm water ordinance requirements for new development. This section prevents a redevelopment project from being required to meet lesser standards than what were required when originally permitted.

Changes to the peak discharge rate and volume standards:

1. (4.807(2)). The one year, twenty-four hour storm event was added to the design requirements in NR 151.
2. (4.807(2)(B)4). The maximum pre-development runoff curve numbers were revised.

Changes to the storm water runoff discharge quality standards (total suspended solids):

1. (4.807(3)). Infill development is no longer exempt from TSS reduction standards under NR 151.

Changes to infiltration standards (4.807(4)):

This section was entirely reorganized based on the changes to NR 151. The level of infiltration that is required is now based on the level of planned impervious surface, rather than land use type. Also, sections formerly titled "Exclusions" and "Exemptions" have been reorganized to clarify the intent of the standards. Generally, the ordinance now includes criteria for Source Area Restrictions (i.e. the area that drains to an infiltration practice(s)) and the Location of Practices.

Changes to certain definitions (4.813): For the most part, the changes to the definitions are directly from NR 151 and are primarily for clarification purposes.

Construction Site Erosion Control (4.11)

Changes to performance standards under NR 151:

1. (4.1107(1)(B)2.): The method used to estimate the sediment discharged from a project and, subsequently, design a plan to reduce it has been revised. The 80% reduction standard was changed to a standard which allows a maximum of 5 tons per acre per year from a construction site. This level of allowed discharge is consistent with agricultural standards for most of the soils in Rock County. In terms of actual tolerable soil loss, 80% reduction and 5 tons per acre per year are very similar thresholds. However, the acceptable software tools to estimate soil loss and plan the practices to reduce erosion and sedimentation are simpler to use and not cost prohibitive.
2. (4.1107(1)(E)): The addition of other sources of pollutants that must be consideration considered when developing a plan.
3. (4.1107(2)): Implementation techniques are specified to avoid any question of what is required. These points were typically included in the permit conditions of approval, but now are added directly to the performance standards section to be consistent with NR 151.

ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS

LAND CONSERVATION
COMMITTEE
INITIATED BY



ANDREW BAKER
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

March 26, 2014
DATE DRAFTED

AMENDING VARIOUS SECTIONS OF THE ROCK COUNTY STORM WATER MANAGEMENT
ORDINANCE (CHAPTER 4 PART 8)

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The County Board of Supervisors of the County of Rock does ordain as follows:

I. Chapter 4, Part 8, of the Rock County Ordinances shall be amended to read as follows (new language underscored, ~~deleted language crossed out~~):

4.805 Jurisdiction, Applicability and Waivers

(2) Applicability

(A) This ordinance applies to the following land disturbing activities:

(3) Land disturbing activities, on a site of any size, that have been observed to cause, or have been determined likely to result in, runoff in excess of the safe capacity of the existing drainage facilities or receiving body of water, undue channel erosion, increased water pollution by scouring or the transportation of particulate matter, or endangerment of property or public safety. The LCD LCC shall make this determination after review by the Technical Review Committee LCD.

(B) Exemptions.

1. This ordinance does not apply to the following:

~~e. Redevelopment post construction sites with no increase in exposed parking lots or roads~~

f. Post-construction sites with less than 10 percent connected imperviousness, based on complete development of the post-construction site, provided the cumulative area of all ~~parking lots and rooftops~~ impervious surfaces is less than one acre;

g. Underground utility construction such as water, sewer, and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction;

(3) Waivers

(B) The ~~Technical Review Committee~~ LCD shall be responsible for making recommendations to the LCC concerning all waiver applications.

4.807 Performance Standards

(1) General Considerations

(B) Maintenance of Effort. For redevelopment sites where the redevelopment will be replacing older development that was subject to post-construction performance standards of this ordinance in effect on or after March 2004, the storm water management plan must meet the TSS reduction, peak flow control, infiltration, and protective area standards

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applicable to the older development or meet the redevelopment standards of the revised ordinance, whichever is more stringent.

(C) Off-Site Drainage. When designing BMPs, runoff draining to the BMP from off-site shall be taken into account in determining the treatment efficiency of the practice. Any impact on the efficiency shall be compensated for by increasing the size of the BMP accordingly.

(2) Storm Water Runoff Peak Discharge Rate and Volume. Unless otherwise provided for in this ordinance, all land development activities subject to this ordinance shall establish onsite management practices to control the peak flow rates of storm water discharged from the site as described in this ordinance. Infiltration of storm water runoff from driveways, rooftops, parking lots, and landscaped areas shall be incorporated to the maximum extent practical to provide volume control in addition to control of peak flows

(A) The proposed land development shall, by design, not increase peak flow rates of storm water runoff from that which would have resulted from the same storm occurring over the site with the land in its pre-developed conditions for the one (1), two (2), ten (10), and one-hundred (100) year, twenty-four (24) hour storms.

(B) All runoff and flow calculations required for peak flow design shall use a hydrograph-producing method such as described in the most recent version of TR-55. The LCD retains approval of the methods used to determine runoff volume. Calculations for determining peak runoffs and volumes must incorporate the following assumptions.

1. The design rainfall storm accumulation for different storm intensities in Rock County shall be based on the following data.

a. Rainfall Accumulation for 24 hour Rainfall:

- i) 1-Year Storm 2.25 Inches
- ii) 2-Year Storm 2.9 Inches
- iii) 10-Year Storm 4.1 Inches
- iv) 100-Year Storm 6.0 Inches

4. Runoff Curve Numbers for on-site areas shall be based on pre-developed and proposed developed land use conditions. The maximum pre-development runoff curve numbers are shown in Table 1. Runoff Curve Number for off-site areas shall be based on the pre-developed or proposed land use, which ever results in the highest peak flows. Runoff Curve numbers are described in TR-55.

(NEW TABLE)

Maximum Pre-development Runoff Curve Numbers				
Land Cover	Hydrologic Soil Group			
	A	B	C	D
Woodland	30	55	70	77
Grassland	39	61	71	78
Cropland	55	69	78	83

Table 1

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(TABLE TO BE DELETED)

.....
(E) The storm water runoff peak discharge rate and volume requirements of this section of this ordinance do not apply to any of the following:

1. ~~A post-construction site where the discharge is directly into a lake over 5,000 acres or a stream or river segment draining more than 500 square miles. A post-construction site where the change in hydrology due to development does not increase the existing downstream surface water elevation of rivers, streams, or lakes by more than 0.01 foot for the 100-year, 24-hour storm.~~
2. Except as provided in 4.807(1)(B), a redevelopment post-construction site.
3. An in-fill development of less than 5 acres.

~~(F) A determination as to whether the exceptions listed in (E) above apply to a particular post-construction site must be made as part of the waiver process described in sec. 4.808(3) of this ordinance.~~

(3) Storm Water Runoff Discharge Quality – Total Suspended Solids. BMPs shall be designed, installed or applied, and maintained to control total suspended solids carried in runoff from the post-construction site as follows:

(A) For new development and in-fill development, by design, reduce to the maximum extent practicable, the total suspended solids load by 80%, based on the average annual rainfall, as compared to no runoff management controls. No person shall be required to exceed an 80% total suspended solids reduction to meet the requirements of this section.

(B) For redevelopment, by design, reduce to the maximum extent practicable, the total suspended solids load generated on parking areas and roads by 40%, based on the average annual rainfall, as compared to no runoff management controls. No person shall be required to exceed a 40% total suspended solids reduction to meet the requirements of this section.

~~(C) For in-fill development under 5 acres that occurs within 10 years after October 1, 2002, by design, reduce to the maximum extent practicable, the total suspended solids load by 40%, based on an average annual rainfall, as compared to no runoff management controls. No person shall be required to exceed a 40% total suspended solids reduction to meet the requirements of this section.~~

~~(D) For in-fill development that occurs 10 or more years after October 1, 2002, by design, reduce to the maximum extent practicable, the total suspended solids load by 80%, based on an average annual rainfall, as compared to no runoff management controls. No person shall be required to exceed an 80% total suspended solids reduction to meet the requirements of this section.~~

~~(E)~~ Notwithstanding paragraphs (A) and to (B), if the design cannot achieve the applicable total suspended solids reduction specified, the storm water management plan shall include a written and site-specific explanation why that level of reduction is not attained and the total suspended solids load shall be reduced to the maximum extent practicable.

155 (4) Infiltration. BMPs shall be designed, installed, and maintained to infiltrate runoff to the
 156 maximum extent practicable in accordance with the following, except as provided in paragraphs
 157 (FE) through (IH).

158 (A) ~~For residential developments one of the following shall be met:~~

159 1. ~~Infiltrate sufficient runoff volume so that the post-development infiltration~~
 160 ~~volume shall be at least 90% of the pre-development infiltration volume, based~~
 161 ~~on an average annual rainfall. However, when designing appropriate infiltration~~
 162 ~~systems to meet this requirement, no more than 1% of the project site is required~~
 163 ~~as an effective infiltration area.~~

164 2. ~~Infiltrate 25% of the post-development runoff from the 2-year, 24-hour~~
 165 ~~design storm with a type II distribution. Separate curve numbers for pervious and~~
 166 ~~impervious surfaces shall be used to calculate runoff volumes and not composite~~
 167 ~~curve numbers as defined in TR-55. However, when designing appropriate~~
 168 ~~infiltration systems to meet this requirement, no more than 1% of the project site~~
 169 ~~is required as an effective infiltration area.~~

170 (B) ~~For non-residential development, including commercial, industrial and~~
 171 ~~institutional development, one of the following shall be met:~~

172 1. ~~Infiltrate sufficient runoff volume so that the post-development infiltration~~
 173 ~~volume shall be at least 60% of the pre-development infiltration volume, based~~
 174 ~~on an average annual rainfall. However, when designing appropriate infiltration~~
 175 ~~systems to meet this requirement, no more than 2% of the project site is required~~
 176 ~~as an effective infiltration area.~~

177 2. ~~Infiltrate 10% of the runoff from the 2-year, 24-hour design storm with a~~
 178 ~~type II distribution. Separate curve numbers for pervious and impervious~~
 179 ~~surfaces shall be used to calculate runoff volumes, and not composite curve~~
 180 ~~numbers as defined in TR-55. However, when designing appropriate infiltration~~
 181 ~~systems to meet this requirement, no more than 2% of the project site is required~~
 182 ~~as an effective infiltration area.~~

183 (A) Low imperviousness. For development up to 40 percent connected imperviousness,
 184 such as parks, cemeteries, and low density residential development, infiltrate sufficient
 185 runoff volume so that the post-development infiltration volume shall be at least 90
 186 percent of the pre-development infiltration volume, based on an average annual rainfall.
 187 However, when designing appropriate infiltration systems to meet this requirement, no
 188 more than one percent of the post-construction site is required as an effective
 189 infiltration area.

190 (B) Moderate imperviousness. For development with more than 40 percent and up to 80
 191 percent connected imperviousness, such as medium and high density residential,
 192 multi-family development, industrial and institutional development, and office parks,
 193 infiltrate sufficient runoff volume so that the post-development infiltration volume
 194 shall be at least 75 percent of the pre-development infiltration volume, based on an
 195 average annual rainfall. However, when designing appropriate infiltration systems to
 196 meet this requirement, no more than 2 percent of the post-construction site is required
 197 as an effective infiltration area.

198 (C) High imperviousness. For development with more than 80 percent connected
 199 imperviousness, such as commercial strip malls, shopping centers, and commercial
 200 downtowns, infiltrate sufficient runoff volume so that the post-development infiltration
 201 volume shall be at least 60 percent of the pre-development infiltration volume, based
 202 on an average annual rainfall. However, when designing appropriate infiltration systems
 203 to meet this requirement, no more than 2 percent of the post-construction site is
 204 required as an effective infiltration area.

214
215 (DE) Pre-development conditions shall be the same as in paragraph (2).
216

217 (ED) Before infiltrating runoff, pretreatment shall be required for parking lot runoff and
218 for runoff from new road construction in commercial, industrial and institutional areas that
219 will enter an infiltration system. The pretreatment shall be designed to protect the
220 infiltration system from clogging prior to scheduled maintenance and to protect
221 groundwater quality in accordance with paragraph (FH). Pretreatment options may
222 include, but are not limited to, oil/grease separation, sedimentation, biofiltration, filtration,
223 swales or filter strips.
224

225 (FE) Exclusions Source Area Restrictions
226

227 1. Prohibitions. The runoff from the following areas may not be infiltrated and
228 shall may not be credited toward meeting the requirements of sec. 4.807(4)
229 unless demonstrated to meet the conditions of 4.807(4)(I). A determination as to
230 whether these exclusions apply to a particular post-construction site must be
231 made as part of the waiver process described in sec. 4.808(3) of this ordinance.
232

233 a1. Areas associated with tier 1 industrial facilities identified in NR 216.21 (2)
234 (a), Wis. Adm. Code, including storage, loading, rooftop and parking.
235

236 b2. Storage and loading areas of tier 2 industrial facilities identified in NR
237 216.21 (2) (b), Wis. Adm. Code.
238

239 c3. Fueling and vehicle maintenance areas. Rooftops of fueling and vehicle
240 maintenance areas may be infiltrated with the concurrence of the LCD.
241

242 2. Exemptions. The runoff from the following areas may be credited toward
243 meeting the requirement when infiltrated, but the decision to infiltrate runoff
244 from these source areas is optional:
245

246 a. Parking areas and access roads less than 5,000 square feet for commercial and
247 industrial development not subject to the prohibitions in par 1.
248

249 b. Except as provided under 4.807(1)(B), redevelopment post-construction sites.
250

251 c. In-fill development areas less than 5 acres.
252

253 d. Stand alone roads in commercial, industrial and institutional land uses, and
254 arterial residential roads. Roads that are part of a common plan of development
255 are subject to the standard in this section.
256

257 (G) Location of Practices
258

259 1. Prohibitions. Infiltration practices may not be located in the following areas:
260

261 ~~4~~ a. Areas within 1000 feet up gradient or within 100 feet down gradient of direct
262 conduits to groundwater karst features.
263

264 b. Areas within 400 feet of a community water system well as specified in NR
265 811.16 (4) Wis. Adm. Code, or within the separation distances as specified in
266 NR 812.08, Wis. Adm. Code, for any private well or non-community well for
267 runoff infiltrated from commercial, including multi-family residential, industrial
268 and institutional land uses or regional devices for one- and two- family
269 residential development.
270

271 c. Areas where contaminants of concern, as defined in NR 720.03 (2), Wis. Adm.
272 Code are present in the soil through which infiltration will occur.
273

274 2. Separation Distances. Infiltration practices shall be located so that the
275 characteristics of the soil and the separation distance between the bottom of the
276 infiltration system and the elevation of seasonal high groundwater or the top of

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bedrock area in accordance with Table 2. Applicable requirements for injection wells classified under NR 815 shall be followed.

(NEW TABLE)

Separation Distances and Soil Characteristics		
Source Area	Separation Distances	Soil Characteristic
Industrial, Commercial, Institutional Parking Lots and Roads	5 feet or more	Filtering Layer
Residential Arterial Roads	5 feet or more	Filtering Layer
Roofs Draining to Subsurface Infiltration Practices	1 foot or more	Native or Engineered Soil with Particles Finer than Coarse Sand
Roofs Draining to Surface Infiltration Practices	Not Applicable	
All Other Impervious Source Areas	3 feet or more	Filtering Layer

281
282
283

Table 2

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285
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287

3. Infiltration rate exemptions. Infiltration practices located in the following areas may be credited toward meeting the requirements under the following conditions, but the decision to infiltrate under these conditions is optional:

288
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291

a. Where the infiltration rate of the soil measured at the bottom of the proposed infiltration system is less than 0.6 inches/hour using a scientifically credible field test method.

292
293
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b. Where the least permeable soil horizon to 5 feet below the proposed bottom of the infiltration system using the U.S. Department of Agriculture method of soils analysis is one of the following: sandy clay loam, clay loam, silty clay loam, sandy clay, silty clay, or clay.

296
297
298
299

5. — Areas with less than 3 feet separation distance from the bottom of the infiltration system to the elevation of seasonal high groundwater or the top of bedrock, except this paragraph does not apply to infiltration of roof runoff.

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302
303

6. — Areas with runoff from industrial, commercial and institutional parking lots and roads and residential arterial roads with less than 5 feet separation distance from the bottom of the infiltration system to the elevation of seasonal high groundwater or the top of bedrock.

304
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7. — Areas within 400 feet of a community water system well as specified in NR 811.16 (4) (d) 3., Wis. Adm. Code, or within 100 feet of a private well as specified in NR 812.08 (4), Wis. Adm. Code, for runoff infiltrated from commercial, industrial and institutional land uses or regional devices for residential development.

308
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8. — Areas where contaminants of concern, as defined in NR 720.03 (2), Wis. Adm. Code are present in the soil through which infiltration will occur.

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9. — Any area where the soil does not exhibit one of the following soil characteristics between the bottom of the infiltration system and the seasonal high groundwater and top of bedrock: at least a 3-foot soil layer with 20% fines or greater; or at least a 5-foot soil layer with 10 percent fines or greater. This does not apply where the soil medium within the infiltration system provides an equivalent level of protection. This paragraph does not apply to infiltration of roof runoff.

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(F) — Exemptions. The following are not required to meet the requirements of this paragraph. A determination as to whether these exceptions apply to a particular post-construction site must be made as part of the waiver process described in sec. 4.808(3) of this ordinance.

1. — Areas where the infiltration rate of the soil is less than 0.6 inches/hour measured at the bottom of the infiltration system.
2. — Parking areas and access roads less than 5,000 square feet for commercial and industrial development.
3. — Redevelopment post-construction sites.
4. — In fill development areas less than 5 acres.
5. — Infiltration areas during periods when the soil on the site is frozen.
6. — Roads in commercial, industrial and institutional land uses, and arterial residential roads.

(HG) Where alternate uses of runoff are employed, such as for toilet flushing, laundry or irrigation or storage on green roofs where an equivalent portion of the runoff is captured permanently by rooftop vegetation, such alternate use shall be given equal credit toward the infiltration volume required by this paragraph.

(IH) Infiltration systems designed in accordance with this paragraph shall, to the extent technically and economically feasible, minimize the level of pollutants infiltrating to groundwater and shall maintain compliance with the preventive action limit at a point of standards application in accordance with NR 140, Wis. Adm. Code. However, if site-specific information indicates that compliance with a preventive action limit is not achievable, the infiltration BMP may not be installed or shall be modified to prevent infiltration to the maximum extent practicable.

(JF) Notwithstanding paragraph (IH), the discharge from BMPs shall remain below the enforcement standard at the point of standards application.

(5) Protective Areas.

(A) "Protective area" means an area of land that commences at the top of the channel of lakes, streams and rivers, or at the delineated boundary of wetlands, and that is the greatest of the following widths, as measured horizontally from the top of the channel or delineated wetland boundary to the closest impervious surface. However, in this paragraph, "protective area" does not include any area of land adjacent to any stream enclosed within a pipe or culvert, such that runoff cannot enter the enclosure at this location.

.....
 4. For highly susceptible wetlands, ~~50~~ 75 feet. Highly susceptible wetlands include the following types: calcareous fens, sedge meadows, open and coniferous bogs, low prairies, coniferous swamps, lowland hardwood swamps, and ephemeral ponds, ~~shrub swamps, other forested wetlands, fresh wet meadows, shallow marshes, deep marshes and seasonally flooded basins.~~ Wetland boundary delineations shall be made in accordance with NR 103.08 (1m) Wis. Adm. Code. This paragraph does not apply to wetlands that have been completely filled in accordance with all applicable state and federal regulations. The protective area for wetlands that have been partially filled in accordance with all applicable state and federal regulations shall be measured from the wetland boundary delineation after fill has been placed.

5. For less susceptible wetlands, 10 percent of the average wetland width, but no less than 10 feet nor more than 30 feet. Less susceptible wetlands include degraded wetlands dominated by invasive species such as reed canary grass, cultivated hydric soils, gravel pits or dredged material or fill material disposal sites that take on the attributes of a wetland.

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.....
(D) This paragraph does not apply to:

1. Except as provided under 4.807(1)(B), rRedevelopment post-construction sites.

(9) Alternate Requirements.

.....
(B) ~~The Technical Review Committee LCD~~ shall make recommendations to the LCC LCD concerning any storm water requirements more stringent than those set forth in this section. The LCC shall approve or deny alternative requirements.

4.808 Permits and Waivers

.....
(6) Evaluation and Approval of Applications. Within 10 working days of receipt, the LCD shall review applications to insure they are complete. Any application found to be incomplete shall be returned to the applicant for completion. Upon receiving a complete application, the LCD shall use the following approval/disapproval procedure:

.....
(B) Completed applications will be evaluated for compliance with the requirements of this ordinance. Other governmental departments ~~or the Technical Review Committee~~ may be consulted during application evaluation.

.....
(E) Within 20 working days from the receipt of a complete waiver application, or 10 working days from the receipt of additional information requested in accordance with paragraph C, whichever is later, the applicant shall be informed whether the application has been approved or disapproved. The LCD shall base the decision in consideration of the recommendations of ~~the Technical Review Committee~~ other governmental departments and the requirements of this ordinance.

.....
(J) If the application is disapproved, or if the applicant does not agree with the permit conditions, the applicant may request a review by the ~~Technical Review Committee~~ LCC. This request must be made in writing within 30 calendar days from the date of the applicant was notified of the LCD decision. The schedule and procedure for a waiver described in paragraph (E) above will be followed for this review.

4.813 Definitions

.....
Average Annual Rainfall: a typical calendar year of precipitation as determined by the DNR for users of models such as SLAMM, P8, or equivalent methodology. The average annual rainfall is chosen from a DNR publication for the location closest to the municipality -a calendar year of precipitation, excluding snow, which is considered typical.

.....
Connected Imperviousness: an impervious surface that is directly connected to a separate storm sewer or water of the state via an impervious flow path or minimally pervious flow path.

.....
Direct conduits to groundwater: wells, sinkholes, swallets, fractured bedrock at the surface, mine shafts, non-metallic mines, tile inlets discharging to groundwater, quarries, or depressional groundwater recharge areas over shallow fractured bedrock.

.....
Existing development: development in existence on March 1, 2004, or development for which a storm water management permit application was submitted to the LCD by March 1, 2004

.....
Filtering layer: soil that has at least a 3-foot deep layer with at least 20 percent fines; or at least a 5-foot deep layer with at least 10 percent fines; or an engineered soil with an

448 equivalent level of protection as determined by the regulatory authority for the site.

449
 450 **Impaired water:** a waterbody impaired in whole or in part and listed by the department
 451 pursuant to 33 USC 1313 (d) (1) (A) and 40 CFR 130.7, for not meeting a water quality
 452 standard, including a water quality standard for a specific substance or the waterbody's
 453 designated use.

454
 455 **Impervious Surface:** an area that releases as runoff all or a large portion of the precipitation
 456 that falls on it, except for frozen soil. Rooftops, sidewalks, gravel or paved driveways, gravel or
 457 paved parking lots, and gravel or paved streets are examples of surfaces that typically are
 458 impervious.

459
 460 **In-fill Area:** an undeveloped area of land located within existing development. "In-fill area"
 461 does not include any undeveloped area that was part of a larger new development plan for
 462 which a storm water permit has previously been approved by the LCD

463
 464 **Maximum Extent Practicable:** the highest level of performance that is achievable but is not
 465 equivalent to a performance standard in this chapter. Maximum extent practicable applies
 466 when a person who is subject to a performance standard of this ordinance demonstrates to the
 467 LCD's satisfaction that a performance standard is not achievable and that a lower level of
 468 performance is appropriate. In making the assertion that a performance standard is not
 469 achievable and that a level of performance different from the performance standard is the
 470 maximum extent practicable, an applicant shall take into account the best available technology,
 471 cost effectiveness, geographic features, and other competing interests such as protection of
 472 public safety and welfare, protection of endangered and threatened resources, and preservation
 473 of historic properties, a level of implementing BMPs in order to achieve a performance standard
 474 specified in this chapter which takes into account the best available technology, cost
 475 effectiveness and other competing issues such as human safety and welfare, endangered and
 476 threatened resources, historic properties and geographic features. "Maximum extent
 477 practicable" allows flexibility in the way to meet the performance standards and may vary based
 478 on the performance standard and site conditions.

479
 480 **Technical Review Committee:** a committee comprised of the Director of the Land
 481 Conservation Department, a representative of the Planning and Development Agency, a
 482 representative of the Land Conservation Department, and a representative of the Public Works,
 483 Highway and Parks Department, and a representative of the town where the site of a permit or
 484 waiver application is located. If the application site is located within the extraterritorial area of
 485 a city or village a representative of that city or village will be invited to participate as a member
 486 of the committee for that application. If groundwater concerns are among issues the committee
 487 must address, the Public Health Department will be invited to participate as a member of the
 488 committee for that application.

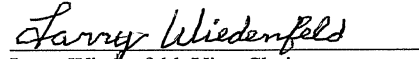
489
 490 **Total maximum daily load or TMDL:** the amount of pollutants specified as a function of one
 491 or more water quality parameters, that can be discharged per day into a water quality limited
 492 segment and still ensure attainment of the applicable water quality standard.

493
 494 II. This ordinance shall be effective upon publication.

Respectfully submitted:

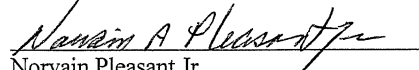
LAND CONSERVATION COMMITTEE


Richard Bostwick, Chair


Larry Wiedenfeld, Vice-Chair

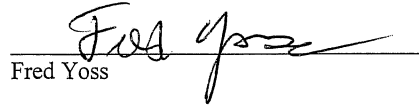
Eva Arnold


Edwin Nash


Norvain Pleasant Jr.


David Rebut, USDA-FSA Representative

Alan Sweeney


Fred Yoss

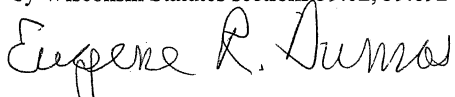
FISCAL NOTE:

No fiscal impact.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action
by Wisconsin Statutes sections 59.02, 59.692 and 59.693.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary
**Amending Various Sections of the Rock County Storm Water
 Management Ordinance (4.8)**
and
**Amending Various Sections of the Rock County Construction Site Erosion
 Control Ordinance (4.11)**

Please note that complete annotated and non-annotated versions of each ordinance, which incorporate each of the proposed amendments, are available at the County Clerk's office.

The County of Rock was authorized by the DNR on November 13, 2006 to discharge stormwater from the County owned Municipal Separate Storm Sewer Systems (MS4) in the Urbanized Area under a general Wisconsin Pollutant Discharge Elimination System (WPDES) MS4 permit. The Urbanized Area is determined by population density based on the most recent census. Under the permit language, MS4 means a conveyance or system of conveyances including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria: Owned or operated by a municipality, designed or used for collecting or conveying storm water, and which is not a combined sewer conveying both sanitary and storm water.

The County's WPDES MS4 General Permit outlines certain minimum programs and documentation that must be developed and submitted by dates certain. Among the requirements is to adopt and enforce construction site erosion control and post-construction storm water management regulations, which the County has had in place since March 2004. These ordinances have been approved by the DNR in the past, but changes to State Administrative Code NR 151 in January of 2011 are required to be incorporated into local ordinances. The recommended action for each ordinance approves those required changes (including various definitions) along with less substantive changes which are recommended by the LCD based on administrative experiences.

The substantive changes are summarized below with reference to the ordinance section(s):

Removal of Technical Review Committee (recommended by the LCD for both ordinances): All references to the Technical Review Committee have been deleted from each Ordinance and changed, where necessary, to LCD and/or LCC. Staff has determined that this additional level of review, requiring input from other departments or local unit of government, is a step in the review process that is not necessary to effectively administer the ordinances. Appeals and/or alternative requirements formerly requiring input from the Technical Review Committee will be processed with a LCD recommendation and LCC decision. The LCD recommendation will still be based on consultation with other entities with jurisdiction over the project.

Post-Construction Storm Water Management (4.8)

Changes to required standards for redevelopment projects:

1. **(4.805(2)(B)1.e.)** Redevelopment projects are no longer entirely exempt from storm water ordinance requirements under NR 151. Redevelopment projects must meet total suspended solid (TSS) reduction standards (40% reduction, compared to 80%

**Amending Various Sections of the Rock County Storm Water Management Ordinance (4.8) and
 Amending Various Sections of the Rock County Construction Site Erosion Control Ordinance (4.11)**

reduction for new development), however exemptions remain for infiltration and peak discharge standards.

2. **(4.807(1)(B)) Maintenance of effort.** This section is added, based on NR 151, to address redevelopment sites that were previously approved under the storm water ordinance requirements for new development. This section prevents a redevelopment project from being required to meet lesser standards than what were required when originally permitted.

Changes to the peak discharge rate and volume standards:

1. (4.807(2)). The one year, twenty-four hour storm event was added to the design requirements in NR 151.
2. (4.807(2)(B)4). The maximum pre-development runoff curve numbers were revised.

Changes to the storm water runoff discharge quality standards (total suspended solids):

1. (4.807(3)). Infill development is no longer exempt from TSS reduction standards under NR 151.

Changes to infiltration standards (4.807(4)):

This section was entirely reorganized based on the changes to NR 151. The level of infiltration that is required is now based on the level of planned impervious surface, rather than land use type. Also, sections formerly titled “Exclusions” and “Exemptions” have been reorganized to clarify the intent of the standards. Generally, the ordinance now includes criteria for Source Area Restrictions (i.e. the area that drains to an infiltration practice(s)) and the Location of Practices.

Changes to certain definitions (4.813): For the most part, the changes to the definitions are directly from NR 151 and are primarily for clarification purposes.

Construction Site Erosion Control (4.11)

Changes to performance standards under NR 151:

1. (4.1107(1)(B)2.): The method used to estimate the sediment discharged from a project and, subsequently, design a plan to reduce it has been revised. The 80% reduction standard was changed to a standard which allows a maximum of 5 tons per acre per year from a construction site. This level of allowed discharge is consistent with agricultural standards for most of the soils in Rock County. In terms of actual tolerable soil loss, 80% reduction and 5 tons per acre per year are very similar thresholds. However, the acceptable software tools to estimate soil loss and plan the practices to reduce erosion and sedimentation are simpler to use and not cost prohibitive.
2. (4.1107(1)(E)): The addition of other sources of pollutants that must be consideration considered when developing a plan.
3. (4.1107(2)): Implementation techniques are specified to avoid any question of what is required. These points were typically included in the permit conditions of approval, but now are added directly to the performance standards section to be consistent with NR 151.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Robert Leu
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 19, 2014
DATE DRAFTED

Recognizing Wilson Meadows for Service to Rock County

- 1 WHEREAS, Wilson Meadows has served the citizens of Rock County for over thirty-two (32) years as a
2 dedicated and valued employee of Rock County; and,
3
4 WHEREAS, Wilson Meadows began his career on September 21, 1981, as a Maintenance Worker II in
5 the General Services Department, at the Rock County Courthouse; and,
6
7 WHEREAS, Wilson Meadows worked at the Courthouse in Janesville until August 31, 1998, the County
8 Building in Beloit until February 25, 2002, and the Youth Services Center /911 Communications Center,
9 until his retirement on March 12, 2014, as a Maintenance Worker IV in the General Services Department.
10
11 WHEREAS, Wilson was honest, dedicated, laid-back, and well-liked by the people he came in contact
12 with, and truly cared about the buildings he maintained.
13
14 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2014, does hereby recognize Wilson Meadows for his 32 years of
16 service, and wishes him the best in his future endeavors; and,
17
18 BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of
19 this resolution to Wilson Meadows.

Respectfully Submitted:

General Services Committee:

Absent
Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

County Board Staff Committee:

J.Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Betty Jo Bussie

Eva Arnold

Mary Mawhinney

Marilynn Jensen

Kurtis Yankee

Henry Brill

Louis Peer

14-4C-009

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

March 13, 2014
DATE DRAFTED

RECOGNIZING ROSS JACOBSON FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Ross Jacobson has served the citizens of Rock County over the past 20 years, 8 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Ross Jacobson began his career with Rock Haven as a Master Social Worker on October 5, 1993;
- 5 and,
- 6
- 7 **WHEREAS**, Ross Jacobson has worked diligently in that position until his retirement on July 7, 2014; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Ross Jacobson for his long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 _____ day of _____, 2014 does hereby recognize Ross Jacobson for his 20 years, 8 months of service
- 14 and extend their best wishes to him in his future endeavors; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 17 resolution to Ross Jacobson.

14-4C-010

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Betty Jo Bussie
Betty Jo Bussie, Chair

Mary Beaver
Mary Beaver, Vice Chair

Terry Fell
Terry Fell

Billy Bob Grahn
Billy Bob Grahn

Steve Howland
Steve Howland

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Betty Jo Bussie

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Mary Mawhinney

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Louis Peer

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY

Denise Hegberg
DRAFTED BY



Human Service Board
SUBMITTED BY

April 16, 2014
DATE DRAFTED

RECOGNIZING STEPHANIE ANN NICKOLS

1 **WHEREAS**, Stephanie Ann Nickols has served the citizens of Rock County for over twenty-three (23)
2 years as a dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Ms. Nickols began her career on April 25, 1991, as a Social Worker in the Child
5 Protective Services Division. During her time served, she assisted in both the Initial Assessment and
6 Ongoing Service Units. Ms. Nickols was originally hired in 1991 as a Limited Term Employee (LTE)
7 to investigate Child Abuse & Neglect concerns. Over the course of time, her position became more
8 permanent and included Case Management roles and responsibilities. In August 2003, Ann was
9 officially offered permanent employment at Rock County, with the CPS Ongoing Services Division.
10 While functioning as a Social Worker in that capacity, she maintained an ongoing caseload with the
11 goal to achieve permanency. Over the years, Ms. Nickols worked hard to establish trust and build
12 relationships with the families she served. Ms. Nickols supported families with the goal of uniting
13 them as an intact family. Ms. Nickols had great success in this role as many of the families she served
14 were able to successfully reunify. Ms. Nickols found her work to be rewarding and gratifying. She
15 was compassionate with families and driven to assist them achieve positive outcomes. Over the course
16 of time, Ms. Nickols has dutifully advocated for the child(ren) and parent(s) best interest; and,
17

18 **WHEREAS**, Ms. Nickols went into the Profession of Social Work to protect children and assist
19 families; providing quality and superb case management; attaining client and family centered services
20 to meet their needs, collaborating with community agencies, as well as engaging, building and
21 maintaining relationships; and,
22

23 **WHEREAS**, Ms. Nickols has demonstrated through her actions her belief in the mission of the Social
24 Work profession; rooted in core values to include: service delivery, social justice, dignity & self-worth,
25 importance of human relationships, integrity and competence; and,
26

27 **WHEREAS**, Ms. Nickols has proven herself to be a dedicated and outstanding employee, serving on
28 behalf of Rock County residents; and will be retiring from Rock County Department of Human
29 Services on Thursday, May 1, 2014; and,
30

31 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
32 to recognize Stephanie Ann Nickols for her achievements and significant contributions to the citizens
33 of Rock County and her lifelong and faithful service.
34

35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
36 assembled this _____ day of _____, 2014, does hereby recognize Stephanie Ann Nickols for her
37 23 years of service and extend best wishes to her in her future endeavors; and,
38

39 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy
40 of this resolution to Stephanie Ann Nickols.

14-4C-011

Recognizing Stephanie Ann Nickols
Page 2

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahm

Ashley Kleven

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

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Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Kurtis L. Yankee

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY



Jenna Singer
DRAFTED BY

Human Service Board
SUBMITTED BY

April 16, 2014
DATE DRAFTED

TO RECOGNIZE STEVE POLGLAZE

1 **WHEREAS**, Steve Polglaze has served the citizens of Rock County for over thirty-nine (39) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Steve Polglaze began his career on September 1, 1975 as a Certified Nursing Assistant
5 (CNA) at Rock Haven where he worked for one year. Then in 1976 he began work at the County's
6 Youth Home which was a stand alone non-secure facility. He worked there for about 13 years. Next he
7 worked with Adolescent Day Treatment as a psychiatric technician for one year before going to work
8 for one year at Economic Support. By 1991, Mr. Polglaze found a permanent position with Child
9 Protective Services (CPS) where he has worked as a Family Skills Specialist. For the last 13 years Mr.
10 Polglaze has supported families in their efforts to stay united and make lasting positive changes. He has
11 done so by fostering genuine and trusting relationships with families and staff at the Department. He
12 has been a leader in facilitating much change within the Department along with families. This change
13 came from his ability and willingness to be so open and humble; and,
14

15 **WHEREAS**, Mr. Polglaze wanted to work with families because he understands they are the
16 mechanism for change. He identified strengths in every family and has worked to build on those
17 strengths. He advocated not only for what was best for each family, but also, so they might have a
18 voice in the child welfare system. Mr. Polglaze stated, "I believe I worked for the people of Rock
19 County." Mr. Polglaze will be retiring from Rock County Department of Human Services on May 1,
20 2014; and,
21

22 **WHEREAS**, Steve Polglaze has proven himself to be a compassionate and caring employee,
23 advocating on behalf of Rock County residents; and,
24

25 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
26 to recognize Steve Polglaze for his achievements and significant contributions to the citizens of Rock
27 County and his lifelong and faithful service.
28

29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
30 assembled this _____ day of _____, 2014, does hereby recognize Steve Polglaze for his 39 years
31 of service and extend best wishes to him in his future endeavors; and,
32

33 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy
34 of this resolution to Steve Polglaze.

14-4C-012

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Ashley Kleven

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

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Mary Mawhinney

Louis Peer

Kurtis L. Yankee

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

April 14, 2014
DATE DRAFTED

Recognizing HSD Administrative Professionals and Paraprofessionals

1 **WHEREAS**, April 20-26, 2014 is observed as Administrative Professionals Week and April 23, 2014
2 is declared Administrative Professionals Day; and,
3

4 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wish
5 to commend the Administrative Professionals and Paraprofessionals in the Rock County Human
6 Services Department for their excellence in administering services to the citizens of Rock County;
7 and,
8

9 **WHEREAS**, the Human Services Department has a great number of administrative professionals and
10 paraprofessionals in all divisions throughout the Department, serving in a wide variety of positions
11 and assisting every Rock County Human Services program area; and,
12

13 **WHEREAS**, administrative professional and paraprofessional positions include Accountants,
14 Account Clerks, Administrative Assistants, Application Support Specialists, Clerks, Clerk-Typists,
15 Data Processing Operators, HSD Support Specialists, Information Processing Operators, Job Center
16 Support Specialists, Legal Stenographers, Medical Record Technicians, Program Analysts, Release of
17 Information Technicians, Secretaries, and Word Processing Operators; and,
18

19 **WHEREAS**, HSD administrative professionals and paraprofessionals have many responsibilities that
20 are crucial to the efficient functioning and smooth running of day-to-day operations which include,
21 but are not limited to, taking meeting minutes, transcribing reports, managing records, setting up and
22 maintaining databases, data entry, producing statistics and reports, completing mandated state reports,
23 issuing statements, paying bills, greeting visitors, answering telephones, inventorying forms, ordering
24 and maintaining supplies and equipment, troubleshooting equipment problems, scheduling
25 appointments, collecting information, and covering many other administrative functions for the
26 Human Services Department.
27

28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
29 assembled this _____ of _____, 2014 commends all Rock County Human Services
30 Administrative Professionals and Paraprofessionals for their diligent efforts which make possible the
31 delivery of services to the citizens of Rock County.
32

33 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy
34 of this resolution to the Rock County Human Services Department.

14-4C-013

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice-Chair

Terry Fell

William Grahn

Ashley Kleven

Terry Thomas

Shirley Williams