



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, FEBRUARY 11, 2016 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

**Amended  
02/04/16**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – January 28, 2016
6. PUBLIC HEARING
  - A. **Amending the County's Personnel Ordinance (First Reading)**
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointment to the Council on Aging Advisory Board / Council on Aging Nutrition Advisory Council
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
    1. Authorize Purchase of a Turf Mower and Amend DPW Budget
    2. To Recognize Additional Funding from Revenue from State (WIMCR) and Amend the 2015 Developmental Disabilities Board Budget
    3. Creating 4.0 FTE Children, Youth and Families Division Case Manager Positions and Creating 1.0 FTE Youth Services Center Youth Specialist Position and Amending the 2016 HSD Budget
    4. Creating 4.0 FTE Children's Long Term Support Services Case Manager Positions and Amending the 2016 HSD Budget
    5. Creating 1.0 FTE Information & Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services / WATTS Position and Amending the 2016 HSD Budget

NOTE: Items 12.A.3., 12.A.4. and 12.A.5. will be considered by the County Board Staff Committee on February 9, 2016, Human Services Board on February 10, 2016 and Finance Committee on February 11, 2016

**ROCK COUNTY BOARD OF SUPERVISORS**

**FEBRUARY 11, 2016**

**Page 2**

12. NEW BUSINESS (Continued)

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

- 1. Retaining Engineering Firm to Prepare Plans and Specifications for Parking Lot and Sidewalk Replacement Projects
- 2. Retaining Engineering Firm to Prepare Plans and Specifications for Various Roof Replacement Projects
- 3. Awarding a Contract for Main Shop Security Fencing – Public Works Department
- 4. Authorizing Purchase of Motor Pool Vehicle for the Rock County Medical Examiner's Office

NOTE: Items 12. D.3. and 12.D.4. will be considered by the Public Works Committees on February 11, 2016

- 5. Approving Agreement for the Maintenance of the Newville Park-and Ride Lot between Rock County and the State of Wisconsin

NOTE: Item 12. D.5. will be considered by the County Board Staff Committee on February 9, 2016 and Public Works Committee on February 11, 2016

- E. Restructuring of Rock County Transportation Coordinating Committee Sub-Committee

NOTE: Item 12. E. will be considered by the Educations, Veterans and Aging Services Committee on February 11, 2016

- F. Requesting the State Legislature to Take Steps to Enact a Constitutional Amendment Regarding Unfunded Mandates
- G. Merit Pay for Non-Represented Employees

NOTE: Items 12. F. and 12.G. will be considered by the County Board Staff Committee on February 9, 2016

- H. Recognizing Betty Rowley for Service to Rock Haven
- I. Recognizing Matt Fosmoen for Service to Rock Haven
- J. Recognizing Lorelei White for Service to Rock Haven

NOTE: Item 12. H., 12.I. and 12.J. will be considered by the County Board Staff Committee on February 9, 2016, and Health Services Committee on February 10, 2016

13. ADJOURNMENT

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Sherry Oja, Finance Director  
DRAFTED BY

January 26, 2016  
DATE DRAFTED

**AMENDING THE COUNTY'S PERSONNEL ORDINANCE**

- 1 **WHEREAS**, Rock County has an established Personnel Ordinance: and,
- 2
- 3 **WHEREAS**, certain changes have been suggested by Employees and Department Managers to the
- 4 Travel section; and,
- 5
- 6 **WHEREAS**, the County wants to incorporate these additional changes to the Personnel Ordinance
- 7 effective at 12:01 a.m. April 1, 2016.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 10 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby amend Chapter XVIII, the County's
- 11 Personnel Ordinance as follows:

CHAPTER XVIII  
PERSONNEL ORDINANCE

16 18.626 Travel

17 The County shall reimburse employees for actual necessary and reasonable itemized travel costs  
18 incurred while on official authorized County business. Commuting expenses between an employee's  
19 residence and normal place of employment are not reimbursable. All travel must be authorized by the  
20 Department Head in order to be eligible for reimbursement. Department Heads shall inform the  
21 County Administrator of any out of County travel plans. There will be no reimbursement for meals  
22 within the County, except as authorized by the Board Chair or Vice Chair. Out of County meals will  
23 be reimbursed at the IRS allowed rates. Receipts are required for all meals. Employees shall receive  
24 mileage reimbursement at the IRS allowed rate for all authorized travel in their personal automobile.  
25 Employees shall be required to complete an expense voucher before reimbursement will be made. All  
26 automobile allowances in all County departments shall be paid in a manner similar to that in which  
27 salaries are paid. Receipts are also required for air, train, bus or taxi travel, hotels or motels, ~~meals~~;  
28 conference registration and all other items (except tolls) in excess of five dollars. Clerical employees  
29 who are required to return to work to take minutes at evening meetings shall be reimbursed for mileage  
30 to and from their residence. (This reimbursement is taxable to the employee.)

31  
32 ~~Meals allowed while in travel status:~~

- 33
- 34 ~~• Breakfast — up to \$8.00 including tip, may be claimed when the employee is out of the County~~
- 35 ~~prior to 7:00 a.m. on county business. The breakfast rate will be paid for meals prior to 10:30~~
- 36 ~~a.m.~~
- 37
- 38 ~~• Lunch — up to \$10.00 including tip, may be claimed when the employee is out of the County~~
- 39 ~~between 10:30 a.m. and 2:30 p.m. on county business.~~
- 40
- 41 ~~• Dinner — up to \$20.00 including tip, may be claimed when the employee is out of~~
- 42 ~~the County after 6:00 p.m. on county business. The dinner rate will be paid for~~

16-2A-481

43 meals after 2:30 p.m.

44

45

46 ~~The above are maximums and it is not the intent that the employees should always spend the~~  
47 ~~maximum allowed.~~

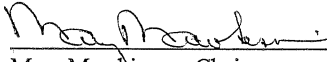
48

49 Meals are allowed when an employee is on County business out of Rock County. An itemized receipt  
50 from the point of purchase showing the details for what was purchased shall be required for  
51 reimbursement for all meals. No reimbursement shall be authorized for alcoholic beverages.

Respectfully submitted,

**FINANCE COMMITTEE**


**COUNTY BOARD STAFF COMMITTEE**

  
\_\_\_\_\_  
Mary Mawhinney, Chair

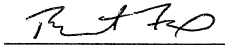
\_\_\_\_\_  
J. Russell Podzilni, Chair

  
\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

  
\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Eva Arnold

  
\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Henry Brill

  
\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

**AMENDING THE COUNTY'S PERSONNEL ORDINANCE**  
PAGE 3

**FISCAL NOTE:**

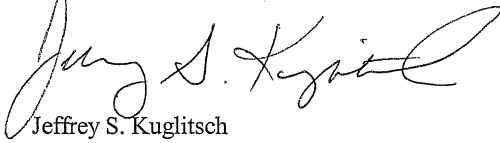
By using the IRS allowed rates, employees could be eligible to receive more reimbursement than the current rates allow, especially in high cost cities. However, the overall budget impact to the County should be minimal.



Sherry Oja  
Finance Director

**LEGAL NOTE:**

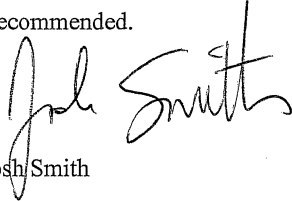
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.03, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.



Josh Smith

## EXUCUTIVE SUMMARY

Rock County's Personnel Ordinance includes a section pertaining to travel and meal reimbursements. Several areas of concern have been expressed by staff and Department Heads pertaining to the meal reimbursement policy. These areas of concern include: the reimbursement amounts have not been adjusted since 2008, the inflexibility on how the allowance is allocated between meals and the lack of consideration for high cost areas of the country.

The changes to the ordinance will:

- tie the meal reimbursement daily rate to the IRS allowed rate just as the County currently does for mileage reimbursements. The IRS reviews the meal reimbursement rates every 3-5 years and makes adjustments based on industry data.
- allow staff to allocate the daily rate throughout the day to better meet their needs. For example, a staff member who prefers larger lunches and light dinners can allocate more of the daily rate to lunch.
- provide a more equitable reimbursement rate to staff traveling to high cost areas of the country.

**APPOINTMENT TO COUNCIL ON AGING ADVISORY BOARD/COUNCIL ON AGING NUTRITION ADVISORY COUNCIL**

**POSITION:** Member of the Council on Aging Advisory Board/  
Council on Aging Nutrition Advisory Council

**AUTHORITY:** County Board Resolution #79-6B-280

**TERM:** Unexpired Term Ending 12/31/2017

**PER DIEM:** For County Board Supervisors Only  
Yes, Per Board Rule IV.J.

**CONFIRMATION:** Yes, by County Board of Supervisors

**PRESENT MEMBER:** Amanda Reseburg

**NEW APPOINTMENT:** Aaron Thomas  
914 Rockshire Dr.  
Janesville, WI 53546

**DATE:** February 11, 2016

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee \_\_\_\_\_  
INITIATED BY

Public Works Committee \_\_\_\_\_  
SUBMITTED BY



Benjamin J. Coopman, Jr.,  
Director of Public Works \_\_\_\_\_  
DRAFTED BY

January 8, 2016 \_\_\_\_\_  
DATE DRAFTED

### Authorize Purchase of a Turf Mower and Amend DPW Budget

1 **WHEREAS**, in August 2015, a Toro Turf Mower being used by Parks Department staff,  
2 experienced a mechanical problem, was involved in a crash with a tree and was declared a total  
3 loss by the County's insurer; and  
4

5 **WHEREAS**, the Purchasing Ordinance does allow Rock County to purchase such equipment  
6 through a cooperative purchasing agreement with the State of Wisconsin under contract  
7 #505ENT-O14-GNDMNTCEQP-02; and  
8

9 **WHEREAS**, Reinders Inc. of Sussex, Wisconsin was awarded the State Contract for this make  
10 and model of mower; and  
11

12 **WHEREAS**, the County's insurance will cover the cost of a replacement mower in the amount of  
13 \$21,462 minus our deductible of \$500 for a net recovery \$20,962.  
14

15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
16 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve the purchase of one  
17 replacement Toro Groundmaster Turf Mower and for the Department of Public Works Budget be  
18 amended as follows:  
19

Account No.	Budget	Increase	Amended
Description	2015	(Decrease)	Budget
<u>Source of Funds:</u>			
41-4350-4280-46205	(0)	(20,962)	(20,962)
Insurance Proceeds			
<u>Capitalization of Equipment</u>			
<u>Purchased:</u>			
41-4350-4280-68109	(1,834,550)	(500)	(1,835,050)
Capitalization			
<u>Use of Funds:</u>			
41-4350-4280-67110	1,834,550	21,462	1,856,012
Capital Equipment Purchases			

32  
33 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the Public  
34 Works Committee.

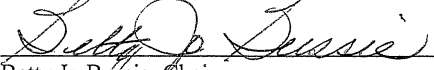
16-2A-467



Authorize Purchase of a Turf Mower and Amend DPW Budget  
Page 2

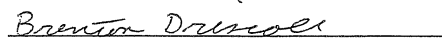
Respectfully submitted,

PUBLIC WORKS COMMITTEE

  
Betty Jo Bussie, Chair

ABSENT  
Brent Fox, Vice-Chair


  
Eva M Arnold

  
Brenton Driscoll

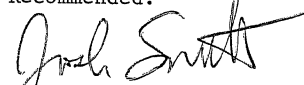
ABSENT  
Rick Richard

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of: 5-0

  
Mary Mawhinney, Chair      2-4-16  
Date

ADMINISTRATIVE NOTE:

Recommended.  
  
Josh Smith  
County Administrator

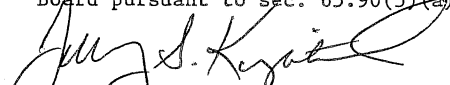
FISCAL NOTE:

This resolution authorizes the purchase of a replacement mower for Parks. The purchase will be funded by insurance proceeds, less a \$500 deductible. The deductible will be capitalized and depreciated over time.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**Executive Summary**  
**Amend DPW Budget to Authorize Purchase of a Turf Mower**

In August 2015, one of the Department of Public Works' (DPW) Turf Mowers had a mechanical problem, lost power and crashed into a tree. The unit is assigned to the Parks Division. Damage to this 2004 mower was extensive and the County's insurer has declared the unit a total loss. Insurance proceeds will reimburse the County for a replacement unit, less a \$500 deductible.

Staff recommends applying the insurance proceeds and replacing the mower. The replacement unit has been quoted under the State Bid from Reinders, Inc. of Sussex, Wisconsin, at \$21,462. That amount has been approved for payment by the County's insurer.

Approval of the purchase is being sought. Since the DPW budget does not contain funds to cover the \$500 deductible remaining, the Department budget must also be amended by \$500 to complete the purchase.

BJC/bjc

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

John Hanewall
INITIATED BY



John Hanewall
DRAFTED BY

Rock County DD Board
SUBMITTED BY

January 14, 2016
DATE DRAFTED

TO RECOGNIZE ADDITIONAL FUNDING FROM REVENUE FROM STATE
(WIMCR) AND AMEND THE 2015 DEVELOPMENTAL DISABILITIES BOARD
BUDGET

1 WHEREAS, the Developmental Disabilities Board received funding from Revenue From State
2 (WIMCR) paid to the Developmental Disabilities Board in CY 2015; and,
3
4 WHEREAS, the award of 2015 funds in the amount of \$1,047,096 from Revenue From State (WIMCR)
5 was received by the Developmental Disabilities Board in 2015; and,
6
7 WHEREAS, the amount of Revenue from State (WIMCR) exceeded the anticipated CY2015 Budgeted
8 amount (\$150,000) by \$897,096; and,
9
10 WHEREAS, the Developmental Disabilities Board intends to use \$95,031 of the CY 2015 surplus funds
11 from Revenue From State (WIMCR) to fund the therapy component of the Birth to Three program due to
12 the initial start-up costs, increased number of children receiving therapy and multiple therapy services and
13 the transition of services from a previous provider to CESA-2 in CY2015; and,
14
15 WHEREAS, the increased funding in the amount of \$95,031 will prevent a budgetary shortfall in the
16 Rock County Birth to Three Program for 2015.
17
18 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
19 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve the additional \$95,031 payment to
20 CESA-2 and amend the 2015 budget as follows:

Table with 4 columns: Category, Budget At 12/31/2015, Amount of Increase, Amended Budget. Rows include Revenues (33-3310-0000-42210) and Expenditures (33-3310-0000-62601).

Respectfully submitted,

DEVELOPMENTAL DISABILITIES BOARD

Handwritten signatures and names of board members: Louis Peer, Becky Deimerl, Cheryl Drozdowicz, Phil Owens, Wayne Gustina.


Handwritten signatures and names of board members: Lynda Olson, Ed Brandsey, Bridget Rolek, Nancy Lannert.

16-2A-468

TO RECOGNIZE ADDITIONAL FUNDING FROM REVENUE FROM STATE (WIMCR) AND  
AMEND THE 2015 DEVELOPMENTAL DISABILITIES BOARD BUDGET  
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

  
\_\_\_\_\_  
Mary Mawhinney, Chair


FISCAL NOTE:

This resolution authorizes an additional \$95,031 payment to CESA-2 for the Birth to Three program.  
This payment will be funded by higher than expected revenue collections.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3  
vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a),  
Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board  
INITIATED BY



Lance Horozewski, CYF Division Manager  
DRAFTED BY

Human Services Board  
SUBMITTED BY

February 2, 2016  
DATE DRAFTED

**Creating 4.0 FTE Children, Youth and Families Division Case Manager Positions and Creating 1.0 FTE Youth Services Center Youth Specialist Position and Amending the 2016 HSD Budget**

- 1 WHEREAS, the Case Managers in the CYF, Child Protective Services Units are experiencing an  
 2 unprecedented rise in caseloads; many out of home placements of large sibling groups; increased number  
 3 of "same day" response times to CPS referrals; and,  
 4
- 5 WHEREAS, the ability to manage the large caseloads are exacerbated by three ongoing workers taking  
 6 Family Medical Leave starting in March, 2016; and,  
 7
- 8 WHEREAS, the CYF Child Protective Services Unit case managers are most vulnerable to being  
 9 bumped by more senior case managers because of the implementation of Family Care; and,  
 10
- 11 WHEREAS, the CYF Child Protective Services Units cannot manage a significant displacement of case  
 12 managers; and,  
 13
- 14 WHEREAS, the CYF Children Protective Services Unit case managers require extensive training of four  
 15 to six months before they are able to independently handle cases; and,  
 16
- 17 WHEREAS, the Human Services Department is requesting approval of 4.0 FTE's to allow for  
 18 adequate staff coverage to respond to the increased caseload; and,  
 19
- 20 WHEREAS, the Human Services Department eliminated 1.0 YSC position as of 3/31/16 as part of the  
 21 2016 budget in anticipation of physical plant changes to the YSC which would have enabled 1.0 FTE  
 22 in YSC to be eliminated; and,  
 23
- 24 WHEREAS, the cost of the physical plant changes were deemed too costly to pursue; and,  
 25
- 26 WHEREAS, to maintain the health and safety of staff and residents of the Youth Services Center the  
 27 Human Services Department is requesting approval to fund the 1.0 FTE Youth Specialist at the Youth  
 28 Services Center through the balance of 2016.  
 29
- 30 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
 31 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the creation of 4.0 FTE CYF  
 32 Case Managers and funds 1.0 FTE Youth Specialist through the balance of 2016.  
 33
- 34 BE IT FURTHER RESOLVED, that the 2016 Budget be amended as follows:  
 35

36	Budget	Increase	Amended
37 Account/Description	<u>2/01/16</u>	<u>(Decrease)</u>	<u>Budget</u>
38 <u>Source of Funds</u>			
39 19-1921-0000-47010/ 40 Fund Application	0	295,657	295,657
41			
42 <u>Use of Funds</u>			
43 36-3634-0000-61100/ 44 Regular Wages	3,535,386	153,259	3,688,645
45 36-3634-0000-61400/ 46 FICA	288,989	11,724	300,713
47 36-3634-0000-61510/	240,377	10,116	250,493

16-2A-469

Creating 4.0 FTE Children, Youth and Families Division Case Manager Positions and Creating 1.0 FTE  
Youth Services Center Youth Specialist Position and Amending the 2016 HSD Budget

Page 2

48 Retirement			
49 36-3634-0000-61610/ 50 Health Insurance	1,076,067	71,060	1,147,127
51 36-3634-0000-61620/ 52 Dental Insurance	33,058	2,157	35,215
53 36-3634-0000-61630/ 54 Life Insurance	913	40	953
55 36-3634-0000-67130/ 56 Terminals and PCs	47,400	8,000	55,400
57 36-3602-0000-63100/ 58 Office Supplies	80,938	4,239	85,177
59 36-3664-0000-61100/ 60 Regular Wages (YSC)	1,380,336	25,656	1,405,992
61 36-3664-0000-61400/ 62 FICA (YSC)	130,075	1,963	132,038
63 36-3664-0000-61510/ 64 Retirement (YSC)	101,329	1,694	103,023
65 36-3664-0000-61610/ 66 Health Insurance (YSC)	499,447	5,580	505,027
67 36-3664-0000-61620/ 68 Dental Insurance (YSC)	16,149	164	16,313
69 36-3664-0000-61630/ 70 Life Insurance (YSC)	372	5	377

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
William Grahm

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Thomas

Creating 4.0 FTE Children, Youth and Families Division Case Manager Positions and Creating 1.0 FTE Youth Services Center Youth Specialist Position and Amending the 2016 HSD Budget  
Page 3

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair                      Date

FISCAL NOTE:

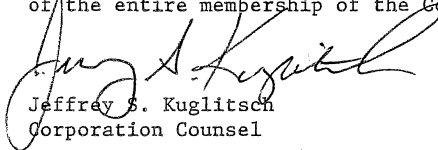
This resolution approves the creation of 4.0 FTE CPS positions and a 1.0 FTE YSC position in the Human Services Department. The resolution authorizes a \$295,657 transfer from the General Fund to fund these positions.



Sherry Oja  
Finance Director

LEGAL NOTE:

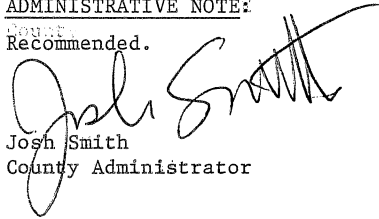
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

The Children, Youth & Families (CYF) Division is requesting 4.0 FTE's to manage Child Protective Service (CPS) cases. CPS case managers are the least senior in the CYF Division and therefore will be impacted most significantly by "bumping" of senior LTS case managers with the advent of Family Care. Due to the significant workload at this time as well as 3 staff pending FMLA leave starting in March, the CPS units cannot manage the displacement of a substantial number of case managers.

The 4.0 FTE Case Managers would serve three purposes which include the ability to have open positions available to AMHS staff who may bump or get bumped into CPS. It will avoid the bumping of trained CPS staff (it takes 4-6 months to fulfill State required trainings prior to providing case management) and having to train all new staff who bumped into CPS positions. Finally, it will allow the CYF Division to hire experienced social workers into open positions when the bumping process is complete.

The CYF Division eliminated 1.0 FTE Youth Specialist as of 3/31/16 as part of the 2016 Human Services Budget. Due to the expected substantial remodel of the interior of the Youth Services Center (YSC). Due to the physical plant design such a project was cost prohibitive. Therefore, the 1.0 FTE must be recreated to maintain the current staffing level at the YSC to ensure the health and safety of the residents placed by the court for the balance of the year.

Human Services is requesting the transfer of \$295,657 from the County General Fund to the Human Services 2016 Budget for the cost of these five positions along with the purchase of phones and PCs to support the positions.



RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan  
INITIATED BY



Kate Flanagan  
DRAFTED BY

Human Services Board  
SUBMITTED BY

February 2, 2016  
DATE DRAFTED

**Creating 4.0 FTE Children’s Long Term Support Services Case Manager Positions and Amending the 2016 HSD Budget**

1 **WHEREAS**, Children’s Long Term Support (CLTS) is a Medicaid Waiver program that provides  
 2 services and supports to children with long term needs who are at risk of institutional level care, in  
 3 order to keep them at home and in their communities; and,  
 4  
 5 **WHEREAS**, the target groups served through CLTS include children with physical disabilities,  
 6 developmental disabilities, and severe emotional disabilities; and,  
 7  
 8 **WHEREAS**, currently, CLTS services in Rock County are delivered through a bifurcated model in  
 9 which HSD serves some children through 4.0 FTE HSD case managers and Catholic Charities serves  
 10 other children via a contract with HSD (4.25 FTE); and,  
 11  
 12 **WHEREAS**, in concert with Rock County’s transition to Family Care, HSD plans to consolidate the  
 13 CLTS services and shift the service delivery model to deliver the CLTS services within the Human  
 14 Services Department and no longer contract with Catholic Charities; and,  
 15  
 16 **WHEREAS**, in addition, this shift will allow for improved integration of care and enhanced ability to  
 17 serve complex cases involved with the CYF Division which may be at risk for out of home placement,  
 18 thus creating cost savings; and,  
 19  
 20 **WHEREAS**, the 4.0 FTE Case Manager positions are required to serve these additional cases and  
 21 accomplish the work required; and,  
 22  
 23 **WHEREAS**, funding for these positions and associated program costs exists in the Rock County Human  
 24 Services department Budget as the case managers bill Medicaid for the services that they provide.  
 25  
 26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
 27 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve creating the 4.0 FTE Case Manager  
 28 positions.  
 29

30 **BE IT FURTHER RESOLVED**, that the 2016 HSD budget be amended as follows:

Account/Description	Budget <u>2/01/16</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>Source of Funds:</u>			
36-3691-0000-64604/ Program Expense	1,408,458	(269,718)	1,138,740
<u>Use of Funds:</u>			
36-3697-0000-61100/ Regular Wages	982,078	179,081	1,161,159
36-3697-0000-61400/ FICA	75,447	13,700	89,147
36-3697-0000-61510/ Retirement	65,092	11,820	76,912
36-3697-0000-61610/	268,939	54,920	323,859

16-2A-470

Creating 4.0 FTE Children's Long Term Support Services Case Manager Positions and Amending the  
2016 HSD Budget  
Page 3

FISCAL NOTE:

This resolution creates 4.0 FTE Case Manager CLTS positions in the Human Services Department.  
These positions are fully funded by Medicaid revenues.



Sherry Oja  
Finance Director

LEGAL NOTE:

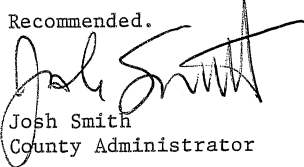
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.  
As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3  
vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis.  
Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

Creating 4.0 FTE Children's Long Term Support Services Case Manager Positions and Amending the  
2016 HSD Budget

Page 2

46	Health Insurance			
47	36-3697-0000-61620/	7,404	2,157	9,561
48	Dental Insurance			
49	36-3697-0000-61630/	218	40	258
50	Life Insurance			
51	36-3697-0000-68380/	(395,295)	(261,718)	(657,013)
52	CLTS Allocation			
53	36-3691-0000-68225/	395,295	261,718	657,013
54	Allocated CSCF			
55	36-3691-0000-67130/	0	8,000	8,000
56	Terminals and PCs			

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
William Grahm

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Thomas

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date

### **Executive Summary**

Children's Long Term Support (CLTS) provides services and supports to children with long term needs who are at risk of institutional level care, to keep them at home and in their communities. This is a Medicaid Waiver funded program. Target groups served through CLTS include children with physical disabilities, developmental disabilities, and severe emotional disabilities. Currently, CLTS services in Rock County are delivered through a bifurcated model in which HSD serves some children through 4.0 FTE HSD case managers and Catholic Charities serves other children via a contract with HSD (4.25 FTE).

In concert with Rock County's transition to Family Care, HSD plans to shift the service delivery model to deliver all CLTS services within the Human Services Department and no longer contract with Catholic Charities. In addition, this program shift will allow for improved integration of care and enhanced ability to serve complex cases involved with the CYF Division which may be at risk for out of home placement, creating costs savings in the CYF area.

This resolution authorizes the creation of four positions (Case Managers) within the Human Services Department to assume the current Catholic Charities cases and fully integrate the HSD CLTS Program.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Jennifer Thompson  
INITIATED BY



Jennifer Thompson  
DRAFTED BY

Human Services Board  
SUBMITTED BY

February 2, 2016  
DATE DRAFTED

**Creating 1.0 FTE Information & Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services/WATTS Position and Amending the 2016 HSD Budget**

1 **WHEREAS**, the Family Care bill was signed by Governor Walker on Tuesday, January 26, 2016. It  
2 requires the Family Care Benefit and self-directed services options to be provided to citizens in Rock  
3 County and implemented beginning July 1, 2016; and,  
4  
5 **WHEREAS**, preparation for Family Care involves re-screening for functional eligibility for  
6 approximately 450 people on the wait lists; this includes frail elders, individuals with developmental  
7 disabilities and physical disabilities. In addition, approximately 1000 people (of the same target groups)  
8 will be provided enrollment counseling regarding the new Family Care benefits and assistance through  
9 transition into the new benefit of their choice; and,  
10  
11 **WHEREAS**, As the "gateway to public funding" for the residents of Rock County, and as the "One-Stop-  
12 Shop" for individuals in search of services and/or resources, the ADRC requires adequate staff so that all  
13 people who are eligible for the Family Care benefit and who need assistance can access the available  
14 services without delay; and,  
15  
16 **WHEREAS**, due to the magnitude of numbers, the complexity of the programs, and the growth in the  
17 ADRC since opening in 2013, HSD needs another 1.0 FTE Information & Assistance Specialist (I&A) in  
18 the ADRC to address the projected workload increase; and,  
19  
20 **WHEREAS**, in addition, as the Family Care benefit is implemented, Rock County will receive additional  
21 Elder Abuse Funds (total of \$184,253 annually per DHS 2015-01 Fiscal Update Memo #1). These APS  
22 funds must be used to cover the cost of service coordination, respite and to assist a client to leave a  
23 neglectful-abusive situation; and,  
24  
25 **WHEREAS**, currently, HSD has 1.0 FTE allocated to this position, however, the increase in  
26 abusive/neglectful incidents has gone up and are time consuming. Therefore, another 1.0 FTE Adult  
27 Protective Services (APS)/WATTS position is needed to assist with the APS investigations and complete  
28 all protective placement/WATTS reviews for HSD.  
29  
30 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
31 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve creating 1.0 FTE Information and  
32 Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services/WATTS position.  
33  
34 **BE IT FURTHER RESOLVED**, that the 2016 HSD budget be amended as follows:

<u>Account/Description</u>	<u>Budget</u> <u>2/01/16</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds:</u>			
36-3683-0000-42100/ Federal Aid	521,531	30,705	552,236
36-3683-0000-42200/ State Aid	930,919	52,282	983,201
<u>Use of Funds:</u>			
36-3683-0000-61100/	730,170	60,886	791,056

16-2A-471

Creating 1.0 FTE Information and Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services/WATTS position and Amending the 2016 HSD Budget  
Page 2

46	Regular Wages			
47	36-3683-0000-61400/	55,867	4,658	60,525
48	FICA			
49	36-3683-0000-61510/	48,189	4,018	52,207
50	Retirement			
51	36-3683-0000-61610/	272,190	10,984	283,174
52	Health Insurance			
53	36-3683-0000-61620/	7,442	431	7,873
54	Dental Insurance			
55	36-3683-0000-61630/	275	10	285
56	Life Insurance			
57	36-3683-0000-67130/	1,000	2,000	3,000
58	Terminals and PCs			

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

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William Grahm

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Louis Peer

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Thomas

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date

Creating 1.0 FTE Information and Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services/WATTS position and Amending the 2016 HSD Budget

Page 3

FISCAL NOTE:

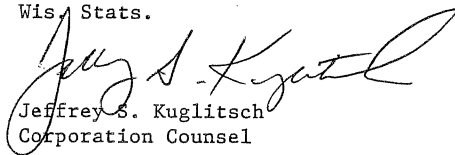
This resolution creates 2.0 FTEs in the Human Services Department. The full cost of these position will be covered by state and federal revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

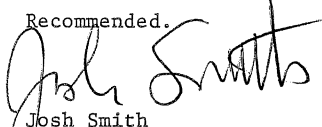
County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

### **Creating 1.0 FTE Information & Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services/WATTS Position and Amending the 2016 HSD Budget**

The Family Care bill was signed by Governor Walker on Tuesday, January 26, 2016. It requires the Family Care Benefit and self-directed services options to be provided to citizens in Rock County and implemented beginning July 1, 2016.

Preparation for Family Care involves re-screening for functional eligibility for approximately 450 people on the wait lists; this includes frail elders, individuals with developmental disabilities and physical disabilities. In addition, approximately 1000 people (of the same target groups) will be provided enrollment counseling regarding the new Family Care benefits and assistance through transition into the new benefit of their choice.

As the “gateway to public funding” for the residents of Rock County, and as the “One-Stop-Shop” for individuals in search of services and/or resources, the ADRC requires adequate staff so that all people who are eligible for the Family Care benefit and who need assistance can access the available services without delay.

Due to the magnitude of numbers, the complexity of the programs, and the growth in the ADRC since opening in 2013, HSD needs to create another 1.0 FTE Information & Assistance Specialist (I&A) in the ADRC to address the projected workload increase.

In addition, as the Family Care benefit is implemented, Rock County will receive additional Elder Abuse Funds (total of \$184,253 per DHS 2015-01 Fiscal Update Memo #1). These funds must be used to cover the cost of service coordination, respite, needed supplies, housing, and any expenses related to assisting a client to leave a neglectful-abusive situation. Currently, HSD has 1.0 FTE allocated to fund this position. However, the increase in abusive/neglectful incidents has gone up 10% in 2013 and another 18% in 2014. These cases are also time consuming and can involve multiple disciplines including court services, guardianship, and protective placements/WATTS reviews. It is expected that these numbers will continue to rise with more clients served by Family Care MCO's.

Therefore, HSD requests creation of a 1.0 FTE Information & Assistance Specialist for the ADRC and 1.0 FTE Adult Protective Services (APS)/WATTS position to assist with the APS investigations and complete all protective placement/WATTS reviews.



APPROVAL OF BILLS OVER \$10,000.00

Rock County

02/03/2016

RESOLUTION NO. 16-2A-471

AGENDA NO. 12.B.

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 1 1 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Table with 5 columns: PO Number, Department Name, Program Name, Vendor Name, Claim Amount. Lists various vendors and their claim amounts.

CLAIMS IN THE AMOUNT OF \$405,467.50 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

JEFFREY S. KUGLITSCH, CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

SHERRY OJA, FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED

JOSH SMITH, COUNTY ADMINISTRATOR

16-2A-472

APPROVAL OF BILLS OVER \$10,000.00

2016...

Rock County

02/03/2016

RESOLUTION NO. 16-2A-473 AGENDA NO. 12.C.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 11 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Table with 5 columns: PO Number, Department Name, Program Name, Vendor Name, Claim Amount. Row 1: P1503637, DPW, COST POOLS BLDG, FOLEY ELECTRIC INC, 13,600.20

CLAIMS IN THE AMOUNT OF \$13,600.20 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

[Signature]
JEFFREY S. KUGLITSCH, CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

[Signature]
SHERRY OJA, FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED

[Signature]
JOSH SMITH, COUNTY ADMINISTRATOR

16-2A-473

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016 . . . ■

Rock County

02/03/2016

RESOLUTION NO. \_\_\_\_\_ AGENDA NO. \_\_\_\_\_

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

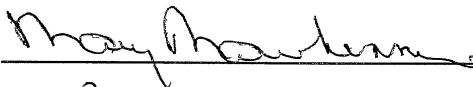
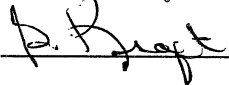
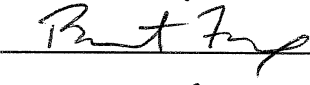

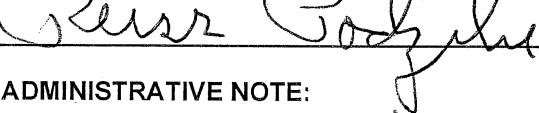
NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 11 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600807	HUMAN SERVICES	CC CERTIFICATION	COMMUNITY COORDINATED CHILD CA	29,688.00
R1600936	GENERAL SERVICES	UW-ROCK COUNTY	TRANE COMPANY	19,072.11
R1600946	SHERIFF	HAZARD MITIGATIO	EPTec INC	18,715.00

CLAIMS IN THE AMOUNT OF \$67,475.11 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
  
 \_\_\_\_\_

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

JEFFREY S. KUGLITSCH,  
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

SHERRY OJA,  
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:  
RECOMMENDED

JOSH SMITH,  
COUNTY ADMINISTRATOR

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

January 29, 2016  
DATE DRAFTED

**Retaining Engineering Firm to Prepare Plans and Specifications  
For Parking Lot and Sidewalk Replacement Projects**

- 1 **WHEREAS**, funds have been appropriated for various parking lot repaving, and sidewalk replacement
- 2 projects; and
- 3
- 4 **WHEREAS**, engineered plans and specification are necessary in order to bid the work.
- 5
- 6 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 7 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, that Batterman Engineering of Beloit, be retained to prepare
- 8 plans/specifications, with construction phase services, in the amounts noted below, and design
- 9 contingencies to cover additional project related expenses:
- 10
- 11 911 Parking Lot \$7,620.00 Design Services Contingency - \$750.00
- 12 UW-Rock Student Parking Lot \$30,710.00 Design Services Contingency - \$2,000.00
- 13 Glen Oaks Building Sidewalks \$1,860.00 Design Services Contingency - \$500.00
- 14 Job Center Sidewalks \$4,040.00 Design Services Contingency - \$500.00
- 15
- 16 **BE IT FURTHER RESOLVED**, that payments be made to the vendor upon approval of the General
- 17 Services Committee.

16-2A-474

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

**ADMINISTRATIVE NOTE:**

Recommended.  
  
Josh Smith  
County Administrator

**FISCAL NOTE:**

Funding for these projects have been included in the 2016 budget. Most of these projects are being funded with sales tax revenue. The Job Center sidewalk replacement is being funded from rent revenues.

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545

**General Services**

-Facilities Management  
-Maintenance  
-Duplicating

(608)757-5518

## Executive Summary

### **Retaining Engineering Firm to Prepare Plans and Specifications for Parking Lot and Sidewalk Replacement Projects**

The resolution before you hires Batterman Engineering for design services related to four parking lot and sidewalk reconstruction projects. Also included will be construction supervision, and a small contingency to cover additional project related expenses if needed.

The four projects include:

- Reconstruction (base and asphalt) of the 911 parking lot that was constructed in 1992 when the building was built. Estimated cost - \$48,000.00
- Reconstruction of the south/student parking lot at UW-Rock. The lot is original to the campus. Two or three lifts were added over the years. Estimated cost is \$502,000.00.
- Replacement of deteriorated cement sidewalks leading up to three entrance doors at the Glen Oaks facility. Estimated cost is \$6,700.00.
- Replacement of the cement sidewalks along the front side of the Job Center, and the sidewalk along Centerway Avenue. The estimated cost is \$24,900.00.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

January 25, 2016  
DATE DRAFTED

**Retaining Engineering Firm to Prepare Plans and Specifications  
For Various Roof Replacement Projects**

1 **WHEREAS**, funds have been appropriated to replace roofs on various County buildings, and;  
2

3 **WHEREAS**, engineered plans and specification are necessary in order to bid the work.  
4

5 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
6 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, that SRI Engineering be retained to prepare roof replacement  
7 plans/specifications, with construction phase services, in the amounts noted below, and design  
8 contingencies to cover additional project related expenses:  
9

10	1955 Courthouse North/South Wing	-	\$8,225.00	Design Contingency \$1,000
11	Health Care Center East Wing	-	\$3,750.00	Design Contingency \$500
12	Records Building	-	\$2,150.00	Design Contingency \$500
13	Youth Services Center	-	\$10,800.00	Design Contingency \$1,000

14  
15 **BE IT FURTHER RESOLVED** that payments be made to the vendor upon approval of the General  
16 Services Committee.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Tom Brien

Edwin Nash

Jeremy Zajac

16-2A-475

Retaining Engineering Firm to Prepare Plans and Specifications For Various Roof Replacement Projects

Page 2

FISCAL NOTE:

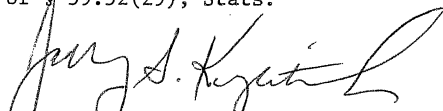
Funds have been included in various capital project accounts for these roof replacements. These projects are being funded by sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

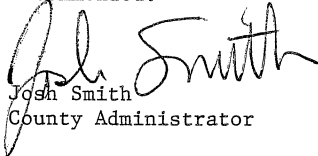
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY \_\_\_\_\_



Ben Coopman, Director of Public Works  
DRAFTED BY \_\_\_\_\_

Public Works Committee  
SUBMITTED BY \_\_\_\_\_

January 28, 2016  
DATE DRAFTED \_\_\_\_\_

### AWARDING A CONTRACT FOR MAIN SHOP SECURITY FENCING - PUBLIC WORKS DEPARTMENT

- 1 **WHEREAS**, the Department of Public Works (DPW) budgeted for installing security fence at the
- 2 Main Shop on Newville Road; and,
- 3
- 4 **WHEREAS**, the DPW, in conjunction with the county Purchasing Division, solicited bids for
- 5 installing security fencing at DPW's Main Shop.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors convened
- 8 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 hereby awards the bid for installing security fencing at DPW's
- 9 Main Shop to the lowest responsible bidder, Century Fence of Pewaukee, WI with a base bid of
- 10 \$39,994.00 and alternate B of \$27,456.00 for a total bid amount of \$67,450.00.
- 11
- 12 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the Public
- 13 Works Committee.

16-2A-476

Respectfully submitted,

PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

FISCAL NOTE:

The 2014 budget included \$75,000 in funding for this project. These funds were carried over to 2015 and will need to be carried over to 2016 to complete the project.

Sherry Oja  
Finance Director



**- Executive Summary -**

The Department of Public Works (DPW) Building currently has no security fencing surrounding the perimeter of the Main Shop or the storage areas and buildings north of the Main Shop.

There have been instances in recent years where materials and supplies have been stolen. There is open access to these materials and supplies, as well as equipment that is stored outside. Trespassers could also be injured on our site. Installation of a security fence will limit the open access and provide better security of the County's investments in materials, supplies and equipment.

DPW Staff considered multiple options for security fencing. This resulted in a request for a bid package that included a base bid and four alternate upgrades. The Department, in conjunction with the county Purchasing Division, solicited bids for the project.

The base bid is for fencing to be installed beginning at the northeastern corner of the Main Shop, then along the eastern property line to the northern property line. Fencing from the southwestern corner of the Main Shop to the western property line is also included. There are three access gates included with the base bid to allow access to all areas of the facility.

Alternate A is for the installation of electric gate operators for two of the access gates.

Alternate B is for completing fence installation along the north and west property lines which will fully enclose the area of the Main Shop.

Alternates C is for installing three strands of barbed-wire along the top of the fence included in the base bid.

Alternate D is for installing three strands of barbed-wire along the top of the fence included in the base bid and Alternate B.

Staff is recommending the award of a contract to lowest responsible bidder, Century Fence of Pewaukee, WI for the base bid in the amount of \$39,994.00 and Alternate B in the amount of \$27,456.00, for a total bid amount of \$67,450.00. \$75,000 is budgeted for the project.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION

 ORIGINAL



**BID SUMMARY FORM**

BID NUMBER 2016-13  
 BID NAME SECURITY FENCING  
 BID DUE DATE JANUARY 19, 2016 - 1:30 P.M.  
 DEPARTMENT PUBLIC WORKS

	CENTURY FENCE PEWAUKEE WI	MUNSON INC GLENDALE WI	NORTHWAY FENCE MENOMONEE FALLS WI	PATRIOT FENCE SUSSEX WI
BASE BID	39,994.00	43,332.00	45,400.00	49,255.00
ALTERNATE A	26,271.00	26,805.00	26,000.00	25,000.00
ALTERNATE B	27,456.00	30,744.00	38,700.00	47,400.00
ALTERNATE C	2,058.00	2,938.00	2,150.00	6,100.00
ALTERNATE D	4,551.00	5,163.00	4,450.00	14,500.00
TOTAL BASE BID & ALTERNATES	\$ 100,330.00	\$ 108,982.00	\$ 116,700.00	\$ 142,255.00
ADDENDA	YES	YES	YES	YES
BID BOND	YES	YES	YES	YES
START DATE	30 DAYS FROM APPROVAL	SPRING 2016	4/4/16	2/1/16
END DATE	15 WORKING DAYS	2-3 WEEKS	4/22/16	3/1/16

ALTERNATE A – SLIDE GATE OPERATORS  
 ALTERNATE B – REMAINING PERIMETER FENCE  
 ALTERNATE C – THREE (3) STRAND BARBED WIRE  
 ALTERNATE D – THREE (3) STRAND BARBED WIRE PLUS BASE BID

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Century Fence; Base + Alt B  
Benjamin J. Cozeman, Jr. 2-1-16 \$ 67,450.00  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_

VOTE \_\_\_\_\_

DATE \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee  
INITIATED BY

Ben Coopman, Public Works Director  
DRAFTED BY

Public Works Committee  
SUBMITTED BY

January 26, 2016  
DATE DRAFTED

AUTHORIZING PURCHASE OF MOTOR POOL VEHICLE  
FOR THE ROCK COUNTY MEDICAL EXAMINER'S OFFICE

- 1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to
- 2 purchase vehicles through a cooperative purchasing agreement with the State of Wisconsin under
- 3 contract #505ENT-M16-2016VEHICS-00; and,
- 4
- 5 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2016 State
- 6 Contract for the 2016 Fleet/Non-Retail Ford Transit Cargo Vans; and,
- 7
- 8 **WHEREAS** the Purchasing Division and Public Works Department did review the State of
- 9 Wisconsin bid specifications for compliance and recommend purchasing one 2016 Fleet/Non-Retail
- 10 Ford Transit Cargo Van for the Medical Examiner's Office from Ewald Automotive Group.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does authorize purchase of one 2016
- 14 Fleet/Non-Retail Ford Transit Cargo Van through the State Contract from Ewald Automotive of
- 15 Oconomowoc, Wisconsin, in the amount of \$35,832.02.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance
- 18 by the Public Works Director.

16-2A-477

Respectfully submitted,

**PUBLIC WORKS COMMITTEE**

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

ADMINISTRATIVE NOTE:

Recommended  
  
Josh Smith  
County Administrator

FISCAL NOTE:

Sufficient funds were included in the Motor Pool Vehicle Account, A/C 41-4290-4290-67105, for the cost of this vehicle. This account is funded by mileage charge backs to user departments.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Corporation Counsel

- Executive Summary -

The purpose of this resolution is to authorize the purchase of one 2016 Fleet/Non-Retail Ford Transit Cargo Van from Ewald Automotive Group.

This van is being purchased for the Rock County Medical Examiner's Office. They plan to keep the old van to use as a replacement if needed.

This van is being purchased off the State Bid from Ewald Automotive for \$35,832.02.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY



Nick Osborne  
DRAFTED BY

Public Works Committee  
SUBMITTED BY

February 4, 2016  
DATE DRAFTED

**APPROVING AGREEMENT FOR THE MAINTENANCE OF THE NEWVILLE  
PARK-AND-RIDE LOT BETWEEN ROCK COUNTY AND THE STATE OF  
WISCONSIN**

- 1 WHEREAS, the Wisconsin Department of Transportation (DOT) wishes to construct a park-and-ride in
- 2 2016, that will become operational in 2017, near the intersection of State Highway 59 and North Richardson
- 3 Springs Road, on the south east side of the interchange of Interstate 39/90 and State Highway 59; and,
- 4
- 5 WHEREAS, it was determined that many Rock County residents and local businesses would benefit from
- 6 the Newville Park-and-Ride; and,
- 7
- 8 WHEREAS, the DOT made construction of the park-and-ride contingent on local governments providing
- 9 on-site maintenance; and,
- 10
- 11 WHEREAS, Rock County has agreed to share the cost of the maintenance with the City of Edgerton and the
- 12 Towns of Fulton and Milton and that agreement was passed by the County Board on January 28, 2016 and,
- 13
- 14 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
- 15 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve an agreement for the maintenance of the
- 16 Newville Park-and-Ride between Rock County and the State of Wisconsin.

Respectfully submitted,

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie

**PUBLIC WORKS COMMITTEE**

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Rick Richard

\_\_\_\_\_  
Eva Arnold

16-2A-478

APPROVING AGREEMENT FOR THE MAINTENANCE OF THE NEWVILLE PARK-AND-RIDE  
LOT BETWEEN ROCK COUNTY AND THE STATE OF WISCONSIN

Page 2

FISCAL NOTE:

This resolution authorizes an agreement with the State of Wisconsin for the construction of a park-and-ride in the Newville area. The State will construct the park-and-ride. The County, City of Edgerton and the Towns of Fulton and Milton will share the maintenance costs. The estimated cost to the County is \$7,500 annually. These costs will need to be included in future budgets.



Sherry Oja  
Finance Director

LEGAL NOTE:

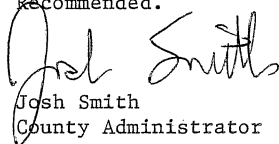
The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51,  
Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## EXECUTIVE SUMMARY

In 2015, the Wisconsin Department of Transportation (DOT) approached Rock County about the possibility of constructing a park-and-ride in Newville as part of the Interstate 39/90 expansion project, contingent on local government(s) providing on-site maintenance. Due to delays in the I-39/90 project, construction is slated for 2016, and it is anticipated that the park-and-ride will open in 2017. The DOT requires that Rock County pass a resolution approving the agreement. On January 28, 2016, the Rock County Board passed an agreement to further share the maintenance cost with the City of Edgerton and the Towns of Fulton and Milton.

The DOT will pay to reconstruct the park-and-ride lot when it reaches the end of its useful life.

**AGREEMENT FOR THE MAINTENANCE OF  
THE NEWVILLE PARK-AND-RIDE LOT  
BETWEEN  
THE WISCONSIN DEPARTMENT OF TRANSPORTATION  
AND ROCK COUNTY**

This agreement for Maintenance of the Newville Park-and-ride Lot between the Wisconsin Department of Transportation and Rock County (the Agreement) is made and entered into this \_\_\_ day of \_\_\_\_\_, 201\_, by and between Rock County, hereinafter called "Rock County", and the State of Wisconsin, Department of Transportation, hereinafter called the "State". This Agreement shall be effective upon last signature below.

WITNESSETH:

WHEREAS, the State owns real estate and is proposing to construct a park-and-ride lot, hereinafter called the "Lot" within Rock County. *The Lot is located at the intersection of STH 59 and N Richardson Springs Road, on the south east side of the interchange of I-39/90 and STH 59.*

WHEREAS, State Statute 66.0301, allows municipalities, including Rock County and the State to contract with one another for the receipt or furnishing of services or joint exercise of any power or duty required or authorized by law.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth, and other good and valuable considerations, the receipt of which is hereby acknowledged, it is agreed by and between the parties as follows:

1. **Lot Construction.** The State shall construct, at its own expense, the travel and parking surface of the Lot and the access roads to the Lot under the State Construction Project 1005-10-72. The State shall also in its sole discretion and at its expense, install lot appurtenances it deems necessary for operation of the Lot including, but not necessarily limited to landscaping, sidewalk, bike rack, directional signage to the Lot, paint lines for parking stalls, and trash receptacles. All materials provided for Lot construction and appurtenances shall remain the property of the State. The State anticipates Lot construction in 2016.
2. **Additional Signs and Landscaping.** Rock County may provide, at its own expense, upon written approval of the State, additional signage and landscaping. In no event may Rock County place any item or sign which is in violation of any state or federal prohibition.
3. **Lighting.** The State shall provide, at its own expense, a lighting system for the Lot. Rock County shall provide, at its own expense, all electricity necessary to operate said lighting system. Rock County shall be responsible for maintaining the lighting system including replacement of burnt out bulbs and repair or replacement of any damaged or defective poles and appurtenances and paying all electricity costs associated with the lighting.



4. **Lot Maintenance.** Rock County agrees to provide the following lot maintenance at its own expense: remove snow and ice from the parking and travel surfaces during the winter months, periodically repaint worn parking lot lines, periodically perform crack filling, repair sign posts and signs, sweep debris from lot surfaces on a periodic basis, mow any grass areas on a regular basis, maintain drainage structures, provide for the proper removal and disposal of trash from the properties and from the trash receptacles, remove graffiti, and haul abandoned vehicles from the sites and any other reasonable maintenance deemed necessary by the State to keep the Lot in safe and good order.
5. **Unforeseen Lot Maintenance.** The State and Rock County agree to meet and determine a mutually acceptable solution for maintenance duties and costs not covered under this agreement. The State shall be responsible for all costs associated with the collection and removal of hazardous material which would include any potential hazardous material disposal and cleanup costs.
6. **Lot Rehabilitation.** The State shall, at its expense, perform resurfacing or replacement of the travel and parking surface of the Lot as it deems necessary in its sole discretion. Also, replacement of any items owned by the State shall be the responsibility of the State, at its own expense. Rock County shall provide, at its own expense, replacements for any signage and landscaping within the boundaries of the Lot including state provided signage and landscaping.
7. **Removal of Equipment.** County shall obtain permission from State to store items or equipment on or at the Lot for emergency response or other purposes. Upon termination of this maintenance agreement any items or equipment stored on or at the Lot by Rock County shall be removed by Rock County.
8. **Enforcement.** Rock County shall be responsible for the promulgation and enforcement of noise, parking, and loitering restrictions in the Lot related to the public's use. Rock County or the Town of Fulton may pass such ordinances, as they deem necessary to govern the restrictions in the Lot, and may use such methods as they deem appropriate to assure compliance with said ordinances. Any other restriction, including parking, shall require written concurrence from the State. State is not bound by such any ordinances.
9. **Liability.** Rock County and State shall assume liability for any and all claims for injury to persons or property arising out of the acts of negligence of their own officers, agents, or employees. No indemnity shall apply to or from either party to the other except as required under state law. Each party shall be responsible for property damage caused by it as to the other party's owned items.
10. **Term.** The term of this Maintenance Agreement shall be twenty (20) years from the Effective Date. This Agreement shall automatically be renewed under the same terms and conditions for additional one (1) year terms, unless either party shall give written notice of its intent to terminate to the other party at least ninety (90) days prior to expiration.

IN WITNESS WHEREOF, the parties hereto have executed the Maintenance Agreement effective as of the day and year first above written.

WITNESS

ROCK COUNTY, WISCONSIN

\_\_\_\_\_

\_\_\_\_\_  
J. Russell Podzilni, County Board Chair

\_\_\_\_\_

\_\_\_\_\_  
Lisa Tolefson, Rock County Clerk

APPROVED PURSUANT TO SEC. 85.15 WIS. STATS.

\_\_\_\_\_  
Dave Vieth, Director, SW Region  
Division of Transportation System Development  
Wisconsin Department of Transportation

APPROVED AS TO FORM:

\_\_\_\_\_  
Jeffrey Kuglitsch, Rock County Corporation Counsel

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging  
Services Committee  
INITIATED BY



Molly Nolte  
DRAFTED BY

Education, Veterans & Aging  
Services Committee  
SUBMITTED BY

January 15, 2016  
DATE DRAFTED

**RESTRUCTURING OF ROCK COUNTY TRANSPORTATION COORDINATING  
COMMITTEE SUB-COMMITTEES**

1 **WHEREAS**, the Rock County Board of Supervisors created the 15-member Transportation  
2 Coordinating Committee on January 24, 2013; and,  
3  
4 **WHEREAS**, the Transportation Coordinating Committee has among its designated duties to develop  
5 and administer a county Transportation Coordination Plan; and,  
6  
7 **WHEREAS**, the Transportation Coordinating Committee adopted the 2013 Rock County Public Transit  
8 Human Services Coordinated Transportation Plan on December 13, 2013; and,  
9  
10 **WHEREAS**, in 2014 four sub-committees were developed in order to foster implementation of the  
11 action items identified in the plan, those being:  
12       • Marketing and outreach sub-committee,  
13       • Personal mobility sub-committee,  
14       • Bicycle and pedestrian sub-committee,  
15       • Transportation advocacy sub-committee; and,  
16  
17 **WHEREAS**, it has been determined that a more efficient structure would be to combine those four sub-  
18 committees into two, being:  
19       • Advocacy,  
20       • Mobility; and,  
21  
22 **WHEREAS**, the sub-committees will act in an advisory manner to the Transportation Coordinating  
23 Committee on matters related to the implementation of specific action items identified in the Public  
24 Transit Human Services Coordinated Transportation Plan; and,  
25  
26 **WHEREAS**, seven representatives from Transportation Coordinating Committee will be appointed to  
27 each sub-committee and the Mobility Manager will serve on both sub-committees; and,  
28  
29 **WHEREAS**, the Chair of the Transportation Coordinating Committee will appoint a member to serve as  
30 a chair of each respective sub-committee.  
31  
32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
33 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby dissolve the previous four sub-  
34 committees and authorizes the establishment of the Advocacy and Mobility sub-committees, comprised  
35 of seven members each, to the Rock County Transportation Coordinating Committee.

16-2A-479

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES COMMITTEE

\_\_\_\_\_  
Rick Richard, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Edwin Nash

\_\_\_\_\_  
Norvain Pleasant

\_\_\_\_\_  
Kathy Schultz

FISCAL NOTE:

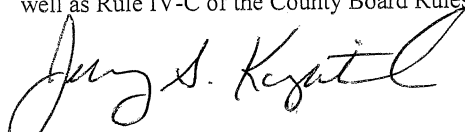
Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only.



Sherry Oja  
Finance Director

LEGAL NOTE:

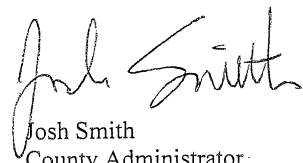
The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats. As well as Rule IV-C of the County Board Rules.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### **Executive Summary**

The Rock County Transportation Coordinating Committee (TCC) has amongst its assigned duties to develop and administer the County's Public Transit-Human Services Coordinated Transportation Plan. This plan was adopted by the TCC on December 13, 2013. Because of the extensive nature of the action items identified in the plan implementation will best be accomplished through the establishment and restructuring of two sub-committees:

- Advocacy
- Mobility

The sub-committees will each be comprised of seven members of the TCC and the Mobility Manager and will act in an advisory manner to the TCC and the sub-committees on items related to the previously mentioned areas of focus. Among the responsibilities of each sub-committee will be the solicitation of input from various key community stakeholders.

No County funds are required

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR RICK RICHARD  
INITIATED BY

JEFFREY S. KUGLITSCH  
DRAFTED BY



COUNTY BOARD STAFF  
COMMITTEE  
SUBMITTED BY

JUNE 24, 2015  
DATE DRAFTED

REQUESTING THE STATE LEGISLATURE TO TAKE STEPS TO ENACT A CONSTITUTIONAL AMENDMENT REGARDING UNFUNDED MANDATES

1 WHEREAS, the County of Rock is concerned with the negative impacts unfunded state mandates  
2 have on the services provided by local governments, including counties, and with the fiscal impacts they  
3 have on local taxpayers; and

4  
5 WHEREAS, the priorities and programs of citizens of local government are often curtailed when  
6 limited local funds must be diverted to pay for unfunded state mandates; and

7  
8 WHEREAS, many in state government rightly oppose unfunded federal mandates on the states,  
9 yet the state continues to provided new unfunded mandates on local governments; and

10  
11 WHEREAS, with the current levy limits imposed upon counties, these unfunded mandates put an  
12 oppressive burden on county budgets; and

13  
14 WHEREAS, some other states have enacted laws that if a proposed mandate increases costs to the  
15 local governments, before the legislature approves that act, a new funding source to pay for the new  
16 mandate must be provided; and

17  
18 WHEREAS, such action would improve accountability to taxpayers and voters and represents a  
19 common sense reform that both statewide and local constituents are demanding.

20  
21 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors in session  
22 this \_\_\_ day \_\_\_\_\_, 2015 that they encourage the Wisconsin State Legislature to take steps to adopt a  
23 constitutional amendment to restrict the power of the legislature to mandate requirements upon local  
24 governments.

25  
26 BE IT FURTHER RESOLVED THAT a provision similar to the following be proposed as a state  
27 constitutional amendment:

28  
29 No bill enacted by the legislature on or after January 1, 2016, requiring a local  
30 government to establish, expand or modify a duty or activity that requires the expenditure  
31 of revenue by the local government shall be effective until and unless the legislature  
32 appropriates or otherwise provides for the payment or reimbursement, from a source other  
33 than the revenue of the local government, for the costs incurred for the biennium by the  
34 local government in complying with this requirement.

35  
36 BE IT FURTHER RESOLVED THAT for the purposes of this constitutional amendment, local  
37 government would include county, city, town, village, technical college or school districts.

38  
39 BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to all Rock County state  
40 legislators and the Governor of the State of Wisconsin.

16-2A-480

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

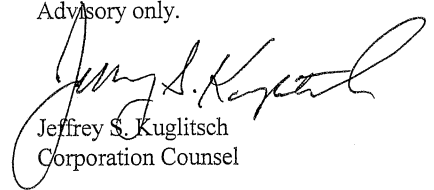
\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

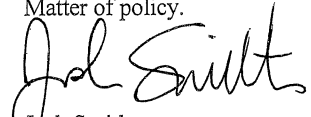
LEGAL NOTE:

Advisory only.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

  
Josh Smith  
County Administrator

FISCAL NOTE:

No fiscal impact in and of itself.

  
Sherry Oja  
Finance Director

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR RICK  
RICHARD  
INITIATED BY



SUPERVISOR RICK RICHARD &  
JEFFREY S. KUGLITSCH  
DRAFTED BY

SUPERVISOR RICK  
RICHARD  
SUBMITTED BY

DECEMBER 10, 2015  
DATE DRAFTED

**MERIT PAY FOR NON-REPRESENTED EMPLOYEES**

1 WHEREAS, it is in the best interests of Rock County that the salaries of all employees be  
 2 adjusted periodically  
 3  
 4 WHEREAS, the County has considered the effects of inflation upon salaries, changes in the  
 5 labor markets, and the need to attract and retain qualified employees  
 6  
 7 WHEREAS, Employee merit pay is shown to better improve employee performance, recruiting  
 8 and retention vs. a pay for longevity plan.  
 9  
 10 WHEREAS, Merit pay programs link pay to performance in a manner consistent with the  
 11 mission of the organization.  
 12  
 13 WHEREAS, Employee merit pay and partial merit pay plans are being implemented in an ever  
 14 increasing number of Wisconsin counties and municipalities; supporting the overall efficacy of such  
 15 plans.  
 16  
 17 WHEREAS, The Rock County Human Resources Department has an existing plan to conduct a  
 18 study of employee classifications and jobs in 2016.  
 19  
 20 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors that it  
 21 hereby directs the Rock County Administrator and the Rock County Human Resources Director to  
 22 conduct a merit pay study and develop a merit pay proposal for Rock County's non-represented  
 23 employees and to present such a proposal to the appropriate committees and to the Rock County Board  
 24 in the third and fourth quarters of 2016.

16-1A-455

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas




MERIT PAY FOR NON-REPRESENTED EMPLOYEES

Page 2

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.03(1), 59.22(2) and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

FISCAL NOTE:

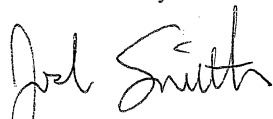
Staff costs to develop this proposal are undetermined at this time.



Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Matter of Policy.



Josh Smith  
County Administrator

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS



Health Services Committee  
INITIATED BY

Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

January 12, 2016  
DATE DRAFTED

### RECOGNIZING BETTY ROWLEY FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Betty Rowley has served the citizens of Rock County over the past 28 years, 8 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Betty Rowley began her career with Rock Haven as a Certified Nursing Assistant on April 21,
- 5 1987; and,
- 6
- 7 **WHEREAS**, Betty Rowley has worked diligently in that position until her retirement on January 3, 2016; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Betty Rowley for her long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Betty Rowley for her 28 years, 8 months of service
- 14 and extend their best wishes to her in her future endeavors; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 17 resolution to Betty Rowley.

#### COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
Billy Bob Grahm, Chair

\_\_\_\_\_  
Norvain Pleasant, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

16-2A-482

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS



Health Services Committee  
INITIATED BY

Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

January 12, 2016  
DATE DRAFTED

### RECOGNIZING MATT FOSMOEN FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Matt Fosmoen has served the citizens of Rock County over the past 21 years, 4 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Matt Fosmoen began his career with Rock Haven as an Accountant on September 1, 1994; and,
- 5
- 6 **WHEREAS**, Matt Fosmoen has worked diligently in that position until his retirement on January 4, 2016; and,
- 7
- 8 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 9 commend Matt Fosmoen for his long and faithful service.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 12 \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Matt Fosmoen for his 21 years, 4 months of service
- 13 and extend their best wishes to him in his future endeavors; and,
- 14
- 15 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 16 resolution to Matt Fosmoen.

16-2A-483

#### COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
Billy Bob Grahn, Chair

\_\_\_\_\_  
Norvain Pleasant, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

January 12, 2016  
DATE DRAFTED

### RECOGNIZING LORELEI WHITE FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Lorelei White has served the citizens of Rock County over the past 38 years, 5 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Lorelei White began her career with Rock Haven as a Certified Nursing Assistant on October 8,
- 5 1977; and
- 6
- 7 **WHEREAS**, Lorelei White has worked diligently in that position until her retirement on March 2, 2016; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Lorelei White for her long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Lorelei White for her 38 years, 5 months of service
- 14 and extend their best wishes to her in her future endeavors; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 17 resolution to Lorelei White.

#### COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
Billy Bob Grahn, Chair

\_\_\_\_\_  
Norvain Pleasant, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

16-2A-484