



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, MARCH 10, 2016 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
 2. INVOCATION & PLEDGE OF ALLEGIANCE
 3. ROLL CALL
 4. ADOPTION OF AGENDA
 5. APPROVAL OF MINUTES – February 25, 2016
 6. PUBLIC HEARING
 7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
 8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointments to the Behavioral Health Redesign Steering Committee
 - B. Appointment to the Transportation Coordinating Committee Advocacy Sub-Committee
 - C. Appointment to the Transportation Coordinating Committee Mobility Sub-Committee
 9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
 10. REPORTS
 11. UNFINISHED BUSINESS
 12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Moving the Administration of the Alzheimer's Family Caregiver Support Program from the Human Services Department to the Council on Aging
- NOTE: Item 12.A.1. will be considered by the Education, Veteran's and Aging Services Committee on March 10, 2016
2. Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
 3. Accepting HIV Partner Services Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
 4. Accepting Radon Outreach Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

ROCK COUNTY BOARD OF SUPERVISORS

MARCH 10, 2016

Page 2

12. NEW BUSINESS (Continued)

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call
 - 1. Authorizing Control Upgrades to the Chiller at the Jail
 - 2. Authorizing Replacement of Jail Water Heaters
 - 3. Authorizing Purchase of 2016 Budgeted Computer Equipment
 - 4. Authorization to Purchase Two Budgeted Ford Fusions for the Motor Pool
 - 5. Authorization to Purchase Three Budgeted Grand Caravans for the Motor Pool

NOTE: Items 12.D.4. and 12.D.5. will be considered by the Public Works Committee on March 10, 2016

- E. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$3,035,000
- F. Authority to Increase the Housing Authority Commissioner Meeting Per Diem

NOTE: Item 12.F. will be considered by the Planning & Development Committee on March 10, 2016

- G. Creating 1.0 FTE Adult Protective Services / WATTS / Court Services Position
- H. Creating 1.0 FTE Social Work Supervisor I
- I. Creating 1.0 FTE HSD Program Analyst

NOTE: Items 12.G., 12.H. and 12.I. will be considered by the County Board Staff Committee on March 8, 2016 and Human Services Board on March 9, 2016

- J. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Pending Litigation

13. ADJOURNMENT

**APPOINTMENTS TO THE BEHAVIORAL HEALTH REDESIGN STEERING
COMMITTEE**

POSITION: Members of the Behavioral Health Redesign Steering Committee

AUTHORITY: County Board Resolution 12-3A-608

TERM: Unexpired Term Ending April 30, 2017

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT:

Crusita Barrios	Linda Garrett
YWCA IOP Program Mgr.	(Alternate to Crusita Barrios)
1735 S. Washington St.	1241 Prairie Ave.
Janesville, WI 53546	Beloit, WI 53511

EFFECTIVE DATE: March 10, 2016

**APPOINTMENT TO THE TRANSPORTATION COORDINATING COMMITTEE
ADVOCACY SUB-COMMITTEE**

POSITION: Member of the Transportation Coordinating Committee
Advocacy Sub-Committee

AUTHORITY: County Board Resolution 16-2A-479

TERMS: Term Ending 12/31/2018

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Molly Nolte
Rock County Council on Aging

EFFECTIVE DATE: March 10, 2016

**APPOINTMENT TO THE TRANSPORTATION COORDINATING COMMITTEE
MOBILITY SUB-COMMITTEE**

POSITION: Member of the Transportation Coordinating Committee
Mobility Sub-Committee

AUTHORITY: County Board Resolution 16-2A-479

TERM: Term Ending 12/31/2018

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Molly Nolte
Rock County Council on Aging

EFFECTIVE DATE: March 10, 2016

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

February 22, 2016
DATE DRAFTED

**Moving the Administration of the Alzheimer's Family Caregiver Support Program
from the Human Services Department to the Council on Aging**

1 **WHEREAS**, Wisconsin's Alzheimer's Family Caregiver Support Program (AFCSP) has been
2 administered by the Long Term Support Division of Human Services Department to provide families and
3 informal caregivers access to education, support groups and other dementia-related services and supports
4 that can make the difference in a family's ability to safely care for a loved one at home; and,
5
6 **WHEREAS**, the Council on Aging administers the National Family Caregiver Support Program
7 (NFCSP) to provide information, support and assistance to family caregivers; and,
8
9 **WHEREAS**, the Long Term Support Division of Human Services is undergoing an organizational
10 change with the introduction of Family Care in Rock County; and,
11
12 **WHEREAS**, with this organizational change the AFCSP is a better fit for the Council on Aging; and,
13
14 **WHEREAS**, best practices from the Wisconsin Department of Health Services states that NFCSP and
15 AFCSP should be coordinated by the same department for maximum efficiency; and,
16
17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2016 does hereby transfer administration of AFCSP from Human
19 Services Department to the Council on Aging effective March 1, 2016.
20

21 **BE IT FURTHER RESOLVED** that the Human Services Department and the Council on Aging
22 budgets are amended as follows:
23

<u>Account/Description</u>	<u>Budget at</u> <u>01/01/2016</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
AFCSP - HSD			
<u>Source of Funds</u>			
36-3682-0000-42200 State Aid	\$72,180	(\$60,000)	\$12,180
<u>Use of Funds</u>			
36-3682-0000-64604 Program Expense	\$58,000	(\$48,183)	\$9,817
36-3682-0000-68206 Allocated LTS	\$14,180	(\$11,817)	\$2,363
AFCSP-COA			
<u>Source of Funds</u>			
30-3920-0000-42200 State Aid	-0-	\$60,000	\$60,000
<u>Use of Funds</u>			
30-3920-0000-63110 Administration Expense	-0-	\$6,000	\$6,000
30-3920-0000-64615 Client Related Costs	-0-	\$54,000	\$54,000

16-3A-494

Moving the Administration of the Alzheimer's Family Caregiver Support Program from the Human Services Department to the Council on Aging
Page 2

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

HUMAN SERVICES BOARD

Rick Richard, Chair

Brian Knudson, Chair

Jeremy Zajac, Vice Chair

Sally Jean Weaver-Landers, Vice Chair

Edwin Nash

Terry Fell

Norvain Pleasant

Linda Garrett

Kathy Schulz

William Grahn

Ashley Kleven

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

3-0

Kathy Schulz

Terry Thomas

Handwritten signature: Mary Mawhinney

Mary Mawhinney, Chair *3/3/16*

Shirley Williams

FISCAL NOTE:

This resolution moves responsibility and remaining 2016 budget for the Alzheimer's Family Caregiver Support Program from HSD to COA.

Handwritten signature: Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Handwritten signature: Jeffrey S. Kuglitsch

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Handwritten signature: Josh Smith

Josh Smith
County Administrator

Executive Summary

This resolution is requesting approval to transfer administration of the Alzheimer's Family Caregiver Support Program (AFCSP) from the Human Services Department to the Council on Aging.

The transition to Family Care in Rock County is causing a reorganization of staff and programs within the Aging & Disability Resource Center (ADRC) and Long Term Support. With the elimination of Long Term Support positions and other restructuring of staff within the ADRC there is no available position within that department to administer the AFCSP.

The Council on Aging has a Family Caregiver Support position, already administers the National Family Caregiver Support Program and has the capacity to administer the AFCSP as well. The Department of Health Services states that for best practices NFCSP and AFCSP should be coordinated by the same department for maximum efficiency.

This program transfer would be effective March 1, 2016. No county tax levy is required.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

February 23, 2016
DATE DRAFTED

Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

1 WHEREAS, the most important factor in managing childhood lead poisoning is reducing a child's
2 exposure to lead; and lead-based paint in older homes is the primary cause of lead poisoning in
3 Wisconsin Children; and approximately 42,000 dwelling units in Rock County were built before 1977;
4 and 134 childhood lead poisoning cases were reported in Rock County in 2015; and

6 WHEREAS, Rock County Health Department was awarded a consolidated contract grant amendment
7 from the Wisconsin Department of Health Services for lead hazard investigations and home/childcare
8 site intervention to address lead hazards; and

10 WHEREAS, this is a twelve month consolidated grant amendment of \$24,999, beginning January 1,
11 2016 and ending December 31, 2016; and

13 WHEREAS, this consolidated grant amendment will provide early environmental intervention
14 targeting families whose primary residence or childcare site was built before 1950 with the purpose of
15 reducing and preventing lead poisoning in children.

17 NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly
18 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
19 County Health Department to accept this Consolidated Contract amendment in the amount of \$24,999,
20 and amend the 2016 Rock County Public Health Department Budget as follows:

Table with 4 columns: Account/Description, Budget 1/1/16, Increase (Decrease), Amended Budget. Rows include Source of Funds (Federal Aid) and Use of Funds (Administrative Expense).

30 Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Richard Bostwick

Absent
Dr. Keith Konkol, MD

Dr. Connie Winter, DDS

Eric Gresens

Louis Peer, Vice Chair

Gregg Addie

Dr. Dean Peterson, DVM

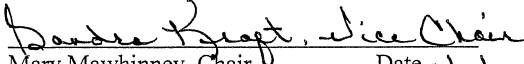
Judith Wade

16-3A-495

Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016
Rock County Public Health Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 3-0.


Mary Mawhinney, Chair Date 3/3/16

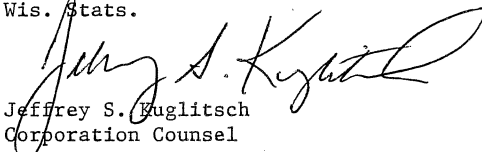
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$24,999 in Federal Aid for lead hazard investigations and site interventions. No County matching funds are required.

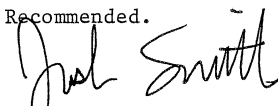

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Executive Summary

Lead-based paint in older homes is the primary cause of lead poisoning in Wisconsin children. In 2015, 134 children were reported to have elevated blood lead levels in Rock County. Of those cases investigated by the Rock County Public Health Department, most of the children were found to have been exposed to lead dust from deteriorating paint found in older homes.

Although lead-based paint use was banned in housing in 1978, there are approximately 42,000 pre-1978 homes in Rock County with potential lead hazards. The prevalence of lead paint hazards in older homes has a disproportionate effect on children from low-income and minority families.

Another potential source of lead is from older lead-based water pipes and water fixtures. Homes plumbed prior to 1986 have the potential for plumbing to contain lead. Although water should be considered as a potential source of lead in all poisoning cases, we are fortunate in Rock County that our water hardness often line our pipes with a protective barrier limiting lead exposure. In older homes, risk can be reduced by not consuming water from hot water lines and also by running your tap for 2 or 3 minutes before drinking.

Parents may also inadvertently introduce lead to a home through occupations or hobbies that involve stained glass windows, furniture refinishing, fishing lures, hunting ammunition or handling lead from car batteries. Certain old or imported toys can also be a lead concern.

While it is important to consider all potential lead sources, it is imperative to check homes for chipping and peeling paint. Frequent exposure to very small amounts of lead-based paint in older homes can have devastating lifelong effects on children.

Children most often get lead into their bodies by getting lead-contaminated dust or dirt on their hands and then putting their hands in their mouth. Children under the age of six years are at greatest risk for lead poisoning because this type of mouthing behavior is a normal part of their development. Despite the threat, only about 20 percent of Wisconsin children under the age of six are tested for lead poisoning.

Symptoms of lead poisoning are not obvious and in most cases are unrecognizable. Lead may interfere with a child's normal brain development. Medical research demonstrates that even low exposure to lead can result in learning deficits.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

February 23, 2016
DATE DRAFTED

**Accepting HIV Partner Services Grant Amendment to the Consolidated Contracts
and Amending the 2016 Rock County Public Health Department Budget**

1 **WHEREAS**, an estimated 1.2 million people are living with HIV in the United States; and nearly one
2 in eight of those (13 %) are unaware of their infections; and during 2014, 226 new cases of HIV
3 infection were diagnosed in Wisconsin; and Rock County accounts for 2% of people living with HIV in
4 Wisconsin; and

5
6 **WHEREAS**, Rock County Health Department was awarded a consolidated contract amendment from
7 the Wisconsin Department of Health Services for support of HIV Partner Services program; and

8
9 **WHEREAS**, this is a twelve month consolidated contract amendment of \$13,000, beginning January
10 1, 2016 and ending December 31, 2016; and

11
12 **WHEREAS**, this consolidated grant amendment will provide testing, outreach, and referrals to HIV
13 positive persons, their partners and high-risk groups.

14
15 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
16 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
17 County Health Department to accept this Consolidated Contract amendment in the amount of \$13,000,
18 and amend the 2016 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3022-0000-42100			
Federal Aid	-0-	\$13,000	\$13,000
<u>Use of Funds</u>			
31-3022-0000-63110			
Administrative Expense	-0-	\$13,000	\$13,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft
Sandra Kraft, Chair

Richard Bostwick
Richard Bostwick

Absent
Dr. Keith Konkol, MD

Dr. Connie Winter, DDS
Dr. Connie Winter, DDS

Eric Gresens
Eric Gresens

Louis Peer
Louis Peer, Vice Chair

Gregg Addie
Gregg Addie

Dean Peterson DVM
Dr. Dean-Peterson, DVM

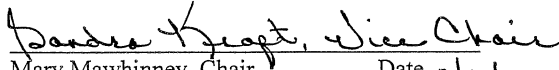
Judith Wade
Judith Wade

16-3A-496

Accepting HIV Partner Services Grant Amendment to the Consolidated Contracts and Amending the
2016 Rock County Public Health Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 3-0.


Mary Mawhinney, Chair Date 3/3/16

FISCAL NOTE:

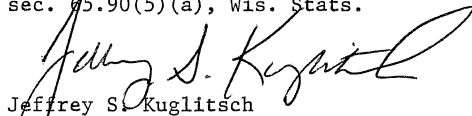
This resolution authorizes the acceptance and expenditure of \$13,000 in Federal Aid for HIV Partner Services. No County matching funds are required.



Sherry Oja
Finance Director

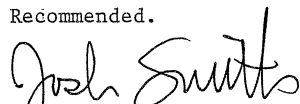
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Currently, 1.2 million people are living with HIV in the United States (an estimated 1,218,400 adults and adolescents), and nearly one in eight of those (13 %) are unaware of their infections. During 2014, 226 new cases of HIV infection were diagnosed in Wisconsin. Rock County accounts for 2% of people living with HIV in Wisconsin.

HIV infection disproportionately affects racial/ethnic minorities. During 2014, 67% of new diagnoses were among racial/ethnic minorities despite minorities making up only 17% of Wisconsin population.

HIV testing is the first critical step to ending the HIV epidemic in the United States, HIV testing is the only way to identify the nearly one in eight Americans currently living with HIV who do not know they are infected and may be unknowingly transmitting the virus to others.

Wisconsin law s.252.12 requires the Department of Health Services (DHS) to offer partner services to persons with HIV infection. Rock County Public Health works with the DHS in providing partner services. Rock County Public health serves as a clinic testing site for high risk groups and HIV positive partners. We provide referral, outreach and education activities to high risk groups to increase awareness of HIV status. We also provide follow up on HIV positive persons and their partners to assess their status and provide linkages to care.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

February 23, 2016
DATE DRAFTED

**Accepting Radon Outreach Grant Amendment to the Consolidated Contracts and
Amending the 2016 Rock County Public Health Department Budget**

1 **WHEREAS**, exposure to radon, a colorless, odorless, radioactive gas, is the nation's second leading
2 cause of lung cancer and the leading cause of lung cancer among non-smokers; and State statistics
3 indicate that between 5 and 10 percent of homes in Wisconsin have elevated airborne concentrations of
4 radon in significantly occupied spaces; and,
5

6 **WHEREAS**, Rock County Health Department was awarded a consolidated contract amendment from
7 the Wisconsin Department of Health Services for outreach to facilitate reduction of residential
8 exposures to indoor radon; and,
9

10 **WHEREAS**, this is a twelve month consolidated contract amendment of \$3,500, beginning January 1,
11 2016 and ending December 31, 2016; and,
12

13 **WHEREAS**, this consolidated grant amendment will provide outreach to residents, realtors, and home
14 builders in Rock County with the purpose of reducing residential exposure to indoor radon.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
17 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
18 County Health Department to accept this Consolidated Contract amendment in the amount of \$3,500,
19 and amend the 2016 Rock County Public Health Department Budget as follows:
20

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3030-0000-42100			
Federal Aid	-0-	\$3,500	\$3,500
<u>Use of Funds</u>			
31-3030-0000-63110			
Administrative Expense	-0-	\$3,500	\$3,500

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft
Sandra Kraft, Chair

Richard Bostwick
Richard Bostwick

Absent
Dr. Keith Konkol, MD

Dr. Connie Winter
Dr. Connie Winter, DDS

Eric Gresens
Eric Gresens

Louis Peer
Louis Peer, Vice Chair

Gregg Addie
Gregg Addie

Dean Peterson
Dr. Dean Peterson, DVM

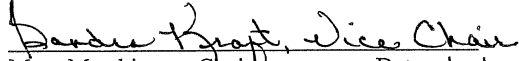
Judith Wade
Judith Wade

16-3A-497

Accepting Radon Outreach Grant Amendment to the Consolidated Contracts and Amending the 2016
Rock County Public Health Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 3-0.


Mary Mawhinney, Chair Date 3/3/16

FISCAL NOTE:

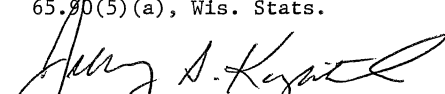
This resolution authorizes the acceptance and expenditure of \$3,500 in Federal Aid for radon outreach services. No County matching funds are required.



Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Exposure to radon, a colorless, odorless, radioactive gas, is the nation's second leading cause of lung cancer and the leading cause of lung cancer among non-smokers. Fortunately, this cause of lung cancer is largely preventable; the first step is to test your home. If elevated radon is found, it can be easily and effectively corrected.

Radon is naturally present in the ground and can enter buildings through their foundations. Both old and newer homes can be susceptible to radon.

State statistics indicate that between 5 and 10 percent of homes in Wisconsin have elevated airborne concentrations of radon in significantly occupied spaces.

Radon concentrations in air can be measured with simple, inexpensive test kits available from the Rock County Public Health Department.

APPROVAL OF BILLS OVER \$10,000.00 2015. . .

Rock County

03/02/2016

RESOLUTION NO. 16-3A-498 AGENDA NO. 12.B.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAR 10 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
P1501755	DD BOARD	D.D.BOARD	CESA 2	95,031.00

CLAIMS IN THE AMOUNT OF \$95,031.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Handwritten signature of Jeffrey S. Kuglitsch, Corporation Counsel.

Three handwritten signatures of the Finance Committee members: Denise Kraft, Mary Beau, and Deuss Podgurski.

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Handwritten signature of Sherry Oja, Finance Director.

ADMINISTRATIVE NOTE:

RECOMMENDED

Handwritten signature of Josh Smith, County Administrator.

16-3A-498

APPROVAL OF BILLS OVER \$10,000.00

2016...

Rock County

03/02/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAR 10 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
P1600895	INFORMATION TECH	IT-CROSS CHARGES	CDW GOVERNMENT INC	42,147.24
P1600981	INFORMATION TECH	IT-CROSS CHARGES	CDW GOVERNMENT INC	20,971.20

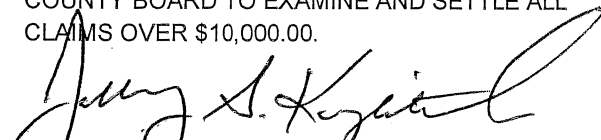
CLAIMS IN THE AMOUNT OF **\$63,118.44** HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

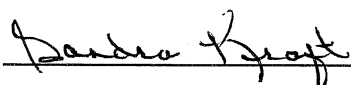
RESPECTFULLY SUBMITTED,


FINANCE COMMITTEE

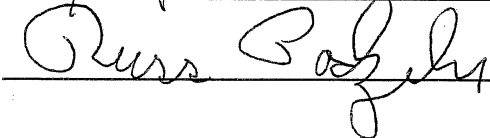
LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.


JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL







FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.


SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED


JOSH SMITH,
COUNTY ADMINISTRATOR

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

February 23, 2016
DATE DRAFTED

Authorizing Control Upgrades to the Chiller at the Jail

WHEREAS, the 350 Ton Trane Centrifugal Chiller (air-conditioner) at the Jail is original to the building; and,

WHEREAS, the control system on the chiller is no longer serviceable, which means a control failure would render the chiller in-operable; and,

WHEREAS, funds to replace the control systems on the chiller were budgeted.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2016, that a Purchase Order be issued to Trane Building Services for upgrades to the Trane Chiller at the Jail in the amount of \$31,698.49; and,

BE IT FURTHER RESOLVED, that payment(s) be made to the vendor upon approval of the General Services Committee.

16-3A-499

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in the Jail Capital account to replace the Jail chiller control systems. This project is funded by sales tax revenues.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Trane Building Services is the sole source provider of Trane Chiller.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545

**General Services**

- Facilities Management
- Maintenance
- Duplicating

(608)757-5518

Executive Summary

Chiller Control System Upgrades at the Jail

The resolution before you authorizes the replacement of the control systems on the main chiller at the Jail. The chiller and controls date back to 1986 when the Jail was built. Our control system has been discontinued and parts are no longer available.

Trane Building Solutions is the sole source vendor for our Trane Chiller. They will be installing what they call the "new generation of controls" which is the same system installed on new Trane chillers. The work will be completed in time for the cooling season. The system will carry a five year parts and labor warranty.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

February 23, 2016
DATE DRAFTED

Authorizing Replacement of Jail Water Heaters

- 1 **WHEREAS**, the two water heaters at the Jail are 22 years old and are in need of replacement; and,
- 2
- 3 **WHEREAS**, funds have been budgeted, and bids solicited for the units.
- 4
- 5 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 6 this _____ day of _____, 2016, awards the purchase and installation of two water heaters for
- 7 the Jail to the low bidder, Butters Fetting of Milwaukee, WI, in the amount of \$79,000.00; and,
- 8
- 9 **BE IT FURTHER RESOLVED**, that a project contingency of \$5,000.00 be established to cover change
- 10 orders authorized by the General Services Committee, and project related expenses; and,
- 11
- 12 **BE IT FURTHER RESOLVED**, that payment(s) be made to the vendor upon approval of the General
- 13 Services Committee.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in the Jail Capital account to replace the Jail's water heaters. This project is funded by sales tax revenues.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

16-3A-500

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating

(608)757-5518

Executive Summary

**Purchase and Installation of
Water Heaters at the Jail.**

The resolution before you authorizes the purchase and installation of two replacement water heaters at the Jail, to the low bidder, Butters Fetting of Milwaukee. The current units are 22 years old and are nearing the end of their expected life cycle.

Work will include all necessary electrical, mechanical and piping associated with the water heaters. The work should be completed within 30 days.



BID SUMMARY FORM

BID NUMBER #2016-12
 BID NAME JAIL WATER HEATER REPLACEMENT
 BID DUE DATE FEBRUARY 16, 2016 - 1:30 P.M.
 DEPARTMENT GENERAL SERVICES - JAIL

	BUTTERS FETTING MILWAUKEE WI	HOOPER CORP MADISON WI	ALPINE PLUMBING BROOKFIELD WI	DEGARMO PLUMBING JANESVILLE WI
BASE BID	\$ 79,000.00	\$ 84,306.00	\$ 85,700.00	\$ 90,800.00
BID BOND	YES	YES	YES	YES
START DATE	14 DAYS AFTER NOTICE	3/7/16	APRIL	5/1/16
COMPLETION DATE	21 CALENDAR DAYS	4/1/16	APRIL	6/1/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eight additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Low Bid - Butters Fetting

Jodi Millis
SIGNATURE

2/23/16
DATE

GOVERNING COMMITTEE APPROVAL:

Henry Bill
CHAIR

VOTE DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst. to IT Dir.
INITIATED BY



Diana Arneson, Asst. to IT Dir.
DRAFTED BY

Finance Committee
SUBMITTED BY

February 19, 2016
DATE DRAFTED

Authorizing Purchase of 2016 Budgeted Computer Equipment

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing desktop computers is a key component
- 5 for meeting the current and future data requirements associated with Rock County's applications; and,
- 6
- 7 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 8 available on the State of Wisconsin Contract # 505ENT-O16-NASPOCOMPUT04; and,
- 9
- 10 **WHEREAS**, the 2016 Budget did designate funds for the purchase of this computer equipment.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2016 that a Purchase Order for 60 Hewlett Packard ProDesk
- 14 600 G2 Microtower desktop computers be issued to CDW-G in Vernon Hills, IL in the amount of
- 15 \$32,369.40.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 18 by the Finance Committee.

16-3A-501

Respectfully submitted,

FINANCE COMMITTEE

Absent
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

Absent
Brent Fox

J. Russell Podzilni
J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the 2016 budget for the purchase of these computers.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

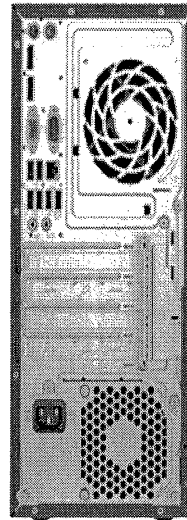
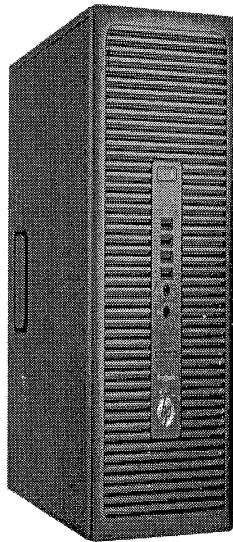
Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary for the Purchase of 2016 Budgeted Desktop Computers

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the desktop computers in this resolution represent replacements for obsolete equipment. The IT Department specified the level one computer equipment based on the application and operational needs of a county-wide workforce. The items to be purchased are:

- 60 Hewlett Packard ProDesk 600 G2 Microtower desktop computers, with a Core i3-6100 3.7 GHz processor, 500 GB 7200 RPM SATA hard drive, 4 Gb of RAM, a DVD SuperMulti optical drive, and a 3 year warranty at \$539.49 each.

The total cost of the Hewlett Packard desktop computers, as listed above is \$32,369.40, and will be purchased from CDW-G of Vernon Hills, IL using pricing and terms from the State of Wisconsin HP Inc. NASPOVP contract (formerly WSCA).





ONLINE PRICE QUOTATION

Quote Number: 10885035

Quote Name: 600G2-Diana

Today's Date : 2/11/2016 10:56:56 PM

Quote Created Date : 2/11/2016 10:56:44 PM

Created By: adamfly@cdwg.com

Contract: WI - STATE OF WISCONSIN
(505ENTO16NASPOCOMPUT04)

Product availability and product discontinuation are subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

Special pricing identifier: 93010465

items/description	part no	contract	your	unit price	unit price	qty	ext price
Configurable- ProDesk 600 G2 Microtower Base - L1Q38AV				\$862.46	\$539.49	1	\$539.49
HP ProDesk 600 G2 Microtower	L1Q38AV						
Windows 7 Professional 64 (available through downgrade rights from Windows 10 Pro)	N1J08AV#ABA						
Intel Core i3-6100 3.7G 3M 2133 2C CPU	T1U71AV						
ENERGY STAR® label	Included						
None							
Chipset	Included						
Intel Q150							
HP ProDesk 600 G2 MT Standard Chassis	L2D82AV						
4GB DDR4-2133 DIMM (1x4GB) RAM	L1Q03AV						
500GB 7200 RPM SATA 6G 3.5 HDD	L2B22AV						
Slim Desktop SuperMulti DVDRW ODD	L2B28AV						
Graphics	Included						
No Graphics Option							
Integrated Network	Included						
Intel® i219LM Gigabit Network Connection							
HP USB Business Slim Keyboard	L1J37AV#ABA						
HP USB Mouse	C8N39AV						
HP SFF Chassis Tower Stand	L1Q15AV						
Single Unit (MT) Packaging	L1R89AV						
HP ProDesk 600 Country Kit	L2B30AV#ABA						
3/3/3 MT Warranty	L1G10AV#ABA						
	N2L53AV						

Intel Inside Core i3 TWR/MT Label
(Required when base unit = MT and an i3
processor is selected)

SubTotal: \$539.49

Total : \$539.49

The terms and conditions of the WI - STATE OF WISCONSIN will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

To access the HP Public Sector Online Store where this quote was created, go to:
<http://gem.compaq.com/gemstore/entry.asp?SiteID=14462>

* HP is not liable for pricing errors. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently ship an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with return of the product. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

* This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

* Please contact HP Public Sector Sales with any questions or for additional information:

K12 Education:	800-888-3224	Higher Education:	877-480-4433
State Local Govt:	888-202-4682	Federal Govt:	800-727-5472
Fax:	800-825-2329	Returns:	800-888-3224

* For detailed warranty information, please go to www.hp.com/go/specificwarrantyinfo.
Sales taxes added where applicable. Freight is FOB Destination.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee
INITIATED BY

Ben Coopman, Public Works Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

February 26, 2016
DATE DRAFTED

**AUTHORIZATION TO PURCHASE TWO BUDGETED FORD FUSIONS FOR THE
MOTOR POOL**

- 1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to
- 2 purchase vehicles through a cooperative purchasing agreement with the State of Wisconsin under
- 3 contract #505ENT-M16-2016VEHICS-00; and,
- 4
- 5 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2016 State
- 6 Contract for the 2017 Ford Fusion 4-Door Sedan; and,
- 7
- 8 **WHEREAS** the Purchasing Division and Public Works Department did review the State of
- 9 Wisconsin bid specifications for compliance and recommend purchasing two 2017 Ford Fusion 4-
- 10 Door Sedans from Ewald Automotive Group.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 13 assembled this _____ day of _____, 2016, does hereby authorize the purchase of
- 14 two 2017 Ford Fusion 4-Door Sedans through the State Contract from Ewald Automotive of
- 15 Oconomowoc, Wisconsin, in the amount of \$35,184 (\$17,592 each).
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance
- 18 by the Public Works Director.

16-3A-502

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva M. Arnold

Brenton Driscoll

Rick Richard

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the Motor Pool Vehicle Account, A/C 41-4290-4290-67105, for the cost of these vehicles. This account is funded by mileage charge backs to user departments.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

- Executive Summary -

The purpose of this resolution is to authorize the purchase of two 2017 Ford Fusion 4-Door Sedans from Ewald Automotive Group.

This vehicles are being purchased for the Rock County Human Services Department.

These vehicles are being purchased off the State Bid from Ewald Automotive for \$35,184 (\$17,592 each).

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee
INITIATED BY

Ben Coopman, Public Works Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

March 2, 2016
DATE DRAFTED

**AUTHORIZATION TO PURCHASE THREE BUDGETED GRAND CARAVANS FOR
THE MOTOR POOL**

1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to
2 purchase vehicles through a cooperative purchasing agreement with the State of Wisconsin under
3 contract #505ENT-M16-2016VEHICS-00; and,
4

5 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2016 State
6 Contract for the 2016 Dodge Grand Caravan 4-Door Wagon; and,
7

8 **WHEREAS** the Purchasing Division and Public Works Department did review the State of
9 Wisconsin bid specifications for compliance and recommend purchasing three 2016 Dodge Grand
10 Caravan 4-Door Wagons from Ewald Automotive Group.
11

12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
13 assembled this _____ day of _____, 2016, does hereby authorize the purchase of
14 three 2016 Dodge Grand Caravan 4-Door Wagons through the State Contract from Ewald
15 Automotive of Oconomowoc, Wisconsin, in the amount of \$63,252 (\$21,084 each).
16

17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance
18 by the Public Works Director.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva M. Arnold

Brenton Driscoll

Rick Richard

16-3A-503

AUTHORIZATION TO PURCHASE THREE BUDGETED GRAND CARAVANS FOR THE
MOTOR POOL

Page 2

FISCAL NOTE:

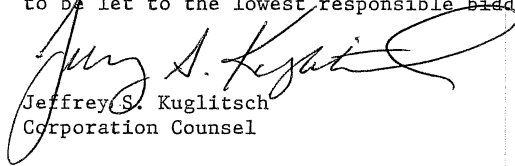
Sufficient funds were included in the Motor Pool Vehicle Account, A/C 41-4290-4290-67105, for the cost of these vehicles. This account is funded by mileage charge backs to user departments.



Sherry Oja
Finance Director

LEGAL NOTE:

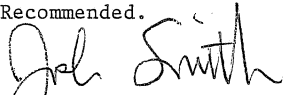
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

- Executive Summary -

The purpose of this resolution is to authorize the purchase three 2016 Dodge Grand Caravan 4-Door Wagons from Ewald Automotive Group. These vehicles will replace one 2009 van with 101,600 miles, 2013 van with 67,700 miles and 2008 van with 106,000 miles.

These vehicles are being purchased for the Rock County Human Services Department.

These vehicles are being purchased off the State Bid from Ewald Automotive for \$63,252 (\$21,084 each).

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Sherry Oja, Finance Director
DRAFTED BY

February 22, 2016
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,035,000**

- 1 **WHEREAS**, the 2016 Adopted Budget includes \$3,033,000 for Highway Road Construction Capital
- 2 Projects: and,
- 3
- 4 **WHEREAS**, these projects are included in the Budget with the anticipation that they would be funded
- 5 with the future issuance of debt; and,
- 6
- 7 **WHEREAS**, these projects will have long-term benefits and are most appropriately funded by debt
- 8 issuance.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this _____ day of _____, 2016, that there shall be issued, pursuant to Chapter 67,
- 12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,035,000
- 13 for highway construction and improvement projects.

16-3A-504

Respectfully submitted,

FINANCE COMMITTEE

Absent
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

Absent
Brent Fox

J. Russell Podzilni
J. Russell Podzilni

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,035,000
PAGE 2**

FISCAL NOTE:

The purpose of this resolution is to authorize expenditures from the 2016 deferred finance budget appropriations prior to actual debt issuance. The 2016 budgeted capital projects are estimated to cost \$3,035,000 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

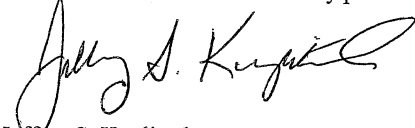


Sherry Oja
Finance Director

LEGAL NOTE:

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

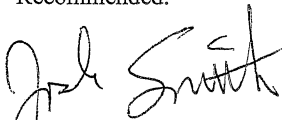
A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Colin Byrnes
INITIATED BY



Colin Byrnes
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

February 22, 2016
DATE DRAFTED

Authority to Increase the Housing Authority Commissioner Meeting Per Diem

- 1 **WHEREAS**, the Rock County Housing Authority was created by the Rock County Board of Supervisors
- 2 as a separate body politic at its meeting on June 23, 2004; and,
- 3
- 4 **WHEREAS**, due to the Housing Authority having no mechanism to obtain start-up administrative funds,
- 5 in August 2005, the Rock County Board approved the creation of a budgetary appropriation for the Rock
- 6 County Housing Authority; and,
- 7
- 8 **WHEREAS**, at the time the budgetary appropriation was established in 2005, the authorized amount of
- 9 the meeting Per Diem expense was \$25 per member and the current maximum Per Diem for County
- 10 Board Supervisor meeting attendance is \$50; and,
- 11
- 12 **WHEREAS**, an increase in meeting per diem would assist in encouraging participation, attendance and
- 13 member development and also to assist the commissioners with meeting-related expenses; and,
- 14
- 15 **WHEREAS**, there is sufficient flexibility in the Agency's budget to support the funding for this increase
- 16 in meeting Per Diem without additional County levy.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this _____ day of _____, 2016 that the Rock County Housing Authority meeting Per Diem
- 20 be increased to \$50 (Fifty Dollars).

16-3A-505

Respectfully submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wes Davis

Wayne Gustina

Jason Heidenreich

Authority to Increase the Housing Authority Commissioner Meeting Per Diem
Page 2

FISCAL NOTE:

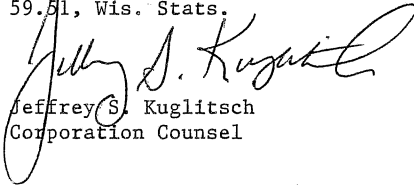
There appears to be sufficient funding in the 2016 Housing Authority budget for the increase in per diem amount. If there is an increase in the average number of meetings held per year, a line item transfer within the Housing Authority budget may be needed.



Sherry Oja
Finance Director

LEGAL NOTE:

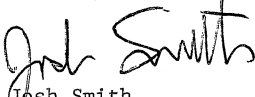
The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

At its June 23, 2004 meeting, the Rock County Board of Supervisors established the Rock County Housing Authority as a separate body politic to help address unsafe and unsanitary housing conditions for low to moderately low income households in Rock County.

The mission of the Housing Authority is to administer the Rock County HOME Consortium Program in cooperation with the Cities of Beloit and Janesville.

Pursuant to Sec. 66.1201(5), Wisconsin Statutes, the Rock County Housing Authority is a 5-person Commission whose members serve 5-year appointments. Members are appointed by the Chair of the Rock County Board and confirmed by the Rock County Board. No commissioner may be connected in any official capacity to a political party, cannot have an ownership or interest in a housing project or property owned or developed by the Housing Authority, and no more than 2 of the commissioners may be officers (Supervisors) of the County in which the Housing Authority is created.

In August of 2005, the Rock County Board approved the creation of a budgetary appropriation for the Rock County Housing Authority in order to provide for the expenses of the commission. One of the expenses included in the line item appropriation is meeting Per Diems. At the time of the budgetary appropriation creation in August 2005, the estimated cost of meeting Per Diems for the Housing Authority was set at \$25.00 per member. Because the Housing Authority Commission is not a "Standing Committee" of County Board Supervisors, meeting per diems have not increased at the same corresponding rate as Supervisory permanent committees (currently \$50 per meeting).

In an effort to encourage participation, attendance and member development and also to assist members with meeting-related expenses, the Planning & Development Department is requesting authority to increase the Housing Authority Commissioner meeting Per Diem to \$50 (Fifty Dollars).

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Jennifer Thompson,
LTS/ADRC Division Manager
DRAFTED BY

February 26, 2016
DATE DRAFTED

Creating 1.0 FTE Adult Protective Services/WATTS/Court Services Position

1 **WHEREAS**, the Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26,
2 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock
3 County and implemented beginning July 1, 2016; and,
4

5 **WHEREAS**, as Rock County plans for the transition of the Human Services Department and
6 Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the
7 functions for which Rock County still holds responsibility. This includes the Adult Abuse and Neglect
8 investigations not only for the Human Services Department but the Developmental Disabilities Board;
9 and,
10

11 **WHEREAS**, currently, HSD has 1.0 FTE allocated to APS functions and recently received approval for
12 an additional 1.0 FTE Adult Protective Services (APS)/WATTS position to assist in investigations for
13 frail elderly and physically disabled adults when Family Care is implemented. However, as the clients
14 served by the Developmental Disabilities Board transition to Family Care an additional (APS) position
15 will be needed to assist with APS investigations involving adults with developmental disabilities. The
16 duties of this position would also include the DD Board guardianship cases, WATTS reviews, and court
17 protective services components; and,
18

19 **WHEREAS**, APS cases have continued to increase. Abuse/neglect incidents has gone up 10% from
20 2013 to 2014 and another 18% from 2014 to 2015. It is expected that these numbers will continue to rise
21 with the new Managed Care Organizations overseeing the clients in Family Care. These cases also tend
22 to be complex and are time consuming to monitor; and,
23

24 **WHEREAS**, for the reasons above, HSD requests creating an additional 1.0 FTE Adult Protective
25 Services/ WATTS position to assist with the increased caseload related to the developmental disabilities
26 target group.
27

28 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
29 this _____ day of _____, 2016, does hereby authorize the creation of 1.0 FTE
30 APS/WATTS/Court Services position.

16-3A-506

Creating 1.0 FTE Adult Protective Services/WATTS/Court Services Position
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahn

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

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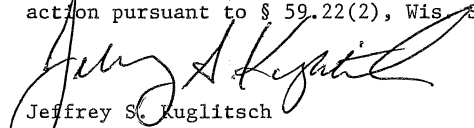
FISCAL NOTE:

This resolution authorizes the creation of a 1.0 FTE APS/WATTS/Court Services position. Sufficient appropriation authority is available in the HSD budget for the cost of this position.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Creating 1.0 FTE Adult Protective Services/WATTS/Court Services Position

The Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26, 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock County and implemented beginning July 1, 2016.

As Rock County plans for the transition of the Human Services Department and Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the functions for which Rock County still holds responsibility. This includes the Adult Abuse and Neglect investigations not only for the Human Services Department but the Developmental Disabilities Board.

Currently, HSD has 1.0 FTE allocated to APS functions and recently received approval for an additional Adult Protective Services (APS)/WATTS position to assist in investigations for frail elderly and physically disabled adults when Family Care is implemented. However, as the clients served by the Developmental Disabilities Board transition to Family Care an additional (APS) position will be needed to assist with APS investigations involving adults with developmental disabilities. The duties of this position would also include the DD Board guardianship cases, WATTS reviews, and court protective services components.

APS cases have continued to increase. Abuse/neglect incidents has gone up 10% from 2013 to 2014 and another 18% from 2014 to 2015. It is expected that these numbers will continue to rise with the new Managed Care Organizations overseeing the clients in Family Care. These cases also tend to be complex and are time consuming to monitor.

For the reasons above, HSD requests creating an additional 1.0 FTE Adult Protective Services/ WATTS position to assist with the increased caseload related to the developmental disabilities target group. Budgetary authority for this position is currently within the HSD Budget.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Jennifer Thompson,
LTS/ADRC Division Manager
DRAFTED BY

February 24, 2016
DATE DRAFTED

Creating 1.0 FTE Social Work Supervisor I

1 **WHEREAS**, Family Care will begin in Rock County beginning on July 1, 2016. As Rock County
2 Human Services reorganizes the services remaining upon implementation of Family Care, there are
3 remnants from the Human Services and Developmental Disabilities Board that continue to require
4 supervisory oversight. With the creation of an additional Adult Protective Services worker, and the court
5 relates guardianship and protective placement work, the remaining unit would include the following staff:

- 6 • 3.0 FTE: APS investigations/Guardianships/WATTS reviews
- 7 • 1.0 FTE: Chapter 54 Court Services worker, 51 to 54 conversions.
- 8 • 2.0 FTE Disability Benefits Specialist (DBS workers)

9
10 **WHEREAS**, these staff are responsible for all APS investigations, irrespective of target group; elderly,
11 physically disabled or developmentally disabled. Many clients also require guardians of the person and
12 estate. Individuals who are protectively placed in restrictive environments also require, at minimum an
13 annual WATTS review, corresponding reports to the court and frequently court appearances. Further, the
14 unit will work with crisis to assist them in locating appropriate placements for individuals in the
15 community and to divert clients from institutional placement whenever possible; and,
16

17 **WHEREAS**, the need for a supervisor has increased as the types of neglect/abuse cases being reported
18 have become more complex and time intensive. Multiple disciplines are often involved to foster a
19 positive outcome for the client; and,
20

21 **WHEREAS**, due to increased APS reporting and required response time, staff who conduct the
22 investigations need supervisory input and consultation on a regular a well as when urgent situations arise.
23 (The Social Work Supervisor I would enforce required response time, ensure appropriate coverage,
24 provide accurate reports to the State, monitor/authorize use of APS funding. In addition, the position
25 would provide outreach to the community, participate on the Rock County I-team and represent Rock
26 County at advocacy meetings and events; and,
27

28 **WHEREAS**, the two Disability Benefits Specialists (DBS) are housed in the ADRC. Presently, the one
29 ADRC supervisor will be responsible for 11.0 FTE Information and Assistance workers. The two DBS
30 workers receive legal direction on their cases from Disability Rights. However, the two DBS workers
31 need on-site supervision as to caseload assignment, priority work and adherence to the ADRC standards
32 and practice; and,
33

34 **WHEREAS**, HSD requests the creation of a 1.0 FTE Social Work I Supervisor position to ensure
35 adequate oversight of these important functions for all vulnerable target groups.
36

37 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
38 this _____ day of _____, 2016, does hereby authorize the creation of 1.0 FTE Social
39 Worker Supervisor I.

16-3A-507

Creating 1.0 FTE Social Work Supervisor I
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

J. Russell Podzilni, Chair

Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Linda Garrett

Henry Brill

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Shirley Williams

Terry Thomas

FISCAL NOTE:

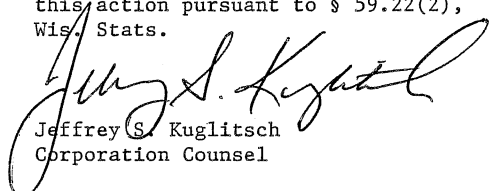
This resolution authorizes the creation of a 1.0 FTE Social Work Supervisor I position. Sufficient appropriation authority is available in the HSD budget for the cost of this position.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Creating 1.0 FTE Social Work Supervisor I

Family Care will begin in Rock County beginning on July 1, 2016. As Rock County Human Services reorganizes the services remaining upon implementation of Family Care, there are remnants from the Human Services and Developmental Disabilities Board that continue to require supervisory oversight. With the creation of an additional Adult Protective Services worker, and the court related guardianship and protective placement work, the remaining unit would include the following staff:

- 3.0 FTE: APS investigations/Guardianships/WATTS reviews
- 1.0 FTE: Chapter 54/55 Court Services worker
- 2.0 FTE Disability Benefit Specialist (DBS workers)

These staff are responsible for all APS investigations, irrespective of target group:, elderly, physically disabled or developmentally disabled. Many clients also require guardians of the person and estate. Individuals who are protectively placed in restrictive environments also require, at minimum an annual WATTS review, corresponding reports to the court and frequent court appearances. Further, the unit will work with crisis to assist them in locating appropriate placements for individuals in the community and to divert clients from institutional placement whenever possible.

The need for a supervisor has increased as the types of neglect/abuse cases being reported have become more complex and time intensive. Multiple disciplines are often involved to foster a positive outcome for the client.

Due to increased APS reporting and required response time, staff who conduct the investigations need supervisory input and consultation on a regular basis as well as when urgent situations arise. The Social Work Supervisor I would enforce required response time, ensure appropriate coverage, provide accurate reports to the State and monitor/authorize use of APS funding. In addition, the position would provide outreach to the community, participate on the Rock County I-team and represent Rock County at advocacy meetings and events.

The two Disability Benefits Specialists (DBS) are housed in the ADRC. Presently, the one ADRC supervisor will be responsible for 11.0 FTE Information and Assistance workers. The two DBS workers receive legal direction on their cases from Disability Rights. However, the two DBS workers need on-site supervision, as it relates to ADRC standards and practice.

HSD requests the creation of a 1.0 FTE Social Work I Supervisor position to ensure adequate oversight of these important functions for all vulnerable target groups. Budgetary authority for this position is currently within the HSD Budget.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

February 26, 2016
DATE DRAFTED

Creating 1.0 FTE HSD Program Analyst

1 **WHEREAS**, the Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26,
2 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock
3 County and implemented beginning July 1, 2016; and,
4

5 **WHEREAS**, as Rock County plans for the transition of the Human Services Department and
6 Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the
7 functions for which Rock County still holds responsibility. This includes some administrative functions
8 not only for the Human Services Department but the Developmental Disabilities Board; and,
9

10 **WHEREAS**, after an evaluation of ongoing administrative requirements HSD had identified the need for
11 a 1.0 FTE HSD Program Analyst position; and,
12

13 **WHEREAS**, this new 1.0 FTE position will assist in providing ongoing contract and quality monitoring
14 of the Birth to Three contract which will be transferred from the DD Board to Human Services; and,
15

16 **WHEREAS**, this position will also provide contract development, rate setting, and ongoing monitoring
17 for contracted community based residential facility and adult family home providers and complete Adult
18 Family Home certifications for non-Family Care HSD Clients; and,
19

20 **WHEREAS**, this position, funded by Department vacancies, will also assist in provider development and
21 outreach for the Behavioral Health Division.
22

23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
24 this _____ day of _____, 2016, does hereby authorize the creation of a 1.0 FTE HSD
25 Program Analyst Position.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Terry Fell

Terry Thomas

Linda Garrett

Shirley Williams

William Grahn

16-3A-508

Creating 1.0 FTE HSD Program Analyst
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

FISCAL NOTE:

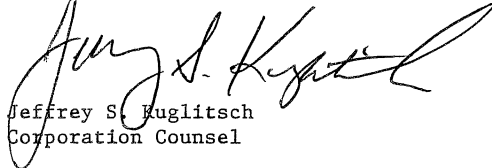
This resolution authorizes the creation of a 1.0 FTE Program Analyst position. This position will be funded by Department vacancies.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Creating 1.0 FTE HSD Program Analyst Position

The Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26, 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock County and implemented beginning July 1, 2016.

As Rock County plans for the transition of the Human Services Department and Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the functions for which Rock County still holds responsibility. This includes some administrative functions not only for the Human Services Department but the Developmental Disabilities Board.

After an evaluation of ongoing administrative requirements the need for a 1.0 FTE HSD Program Analyst position was identified. This new 1.0 FTE position will assist in providing ongoing contract and quality monitoring of the Birth to Three contract which will be transferred from the DD Board to Human Services. The position will also provide contract development, rate setting, and ongoing monitoring for contracted community based residential facility and adult family home providers and complete Adult Family Home certifications for non-Family Care HSD Clients. In addition, this new position will assist in contract provider development and outreach for the Behavioral Health Division. This position will be funded by current Division vacancies.