



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, JULY 14, 2016 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – June 23, 2016
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

- A. Appointments to the Behavioral Health Redesign Steering Committee
- B. Appointments to Criminal Justice Coordinating Committee
- C. Appointments to Evidence-Based Decision Making Ad Hoc Committee
- D. Appointment to Rock Koshkonong Lake District Board

9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS

- A. Recognizing Douglas Keating
- B. Recognizing Cynthia Richard
- C. To Recognize Linda Sime
- D. Recognizing Carl Varga
- E. Recognizing Vehicle Maintenance Supervisor Bruce Ott

NOTE: Item 9.E. will be considered by the County Board Staff Committee on July 12, 2016 and Public Safety and Justice Committee on July 14, 2016

- F. Recognizing Lisa Miannecki

NOTE: Item 9.F. will be considered by the County Board Staff Committee and Finance Committee on July 11, 2016

10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE

**ROCK COUNTY BOARD OF SUPERVISORS**

**JULY 14, 2016**

**Page 2**

11. REPORTS

- A. Sheriff's Office Annual Report – Sheriff Spoden
- B. Planning and Development Overview Report

12. NEW BUSINESS

- A. Supplementary Appropriations and Budget Changes - Roll Call
  - 1) Authorizing Rock Haven IT Equipment Purchase and Amending 2016 Rock Haven Budget

NOTE: Item 12.A.1. will be considered by the Health Services Committee on July 13, 2016

- 2) Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget

NOTE: Item 12.A.2. will be considered by the Finance Committee on July 11, 2016, County Board Staff Committee on July 12, 2016, and Human Services Board on July 13, 2016

- 3) Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
  - 4) Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
  - 5) Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund Adjustment and Amending the 2016 Rock County Public Health Department Budget

NOTE: Items 12.A.3., 12.A.4. and 12.A.5. will be considered by the Finance Committee on July 11, 2016

- B. Contracts – Roll Call

- 1) Awarding Contract to RF Technologies, Brookfield, WI for the Purchase and Installation of the Wander Management System at Rock Haven Nursing Home

NOTE: Item 12.B.1. will be considered by the Health Services Committee on July 13, 2016

- 2) Awarding a Contract for Sweet Allyn Park Ball Diamond Fencing Project

NOTE: Item 12.B.2. will be considered by the Public Works Committee on July 12, 2016

**ROCK COUNTY BOARD OF SUPERVISORS**

**JULY 14, 2016**

**Page 3**

12. NEW BUSINESS

3) Approving Vendor for K-9 Purchase

NOTE: Item 12.B.3. will be considered by the Public Safety and Justice Committee on July 14, 2016

C. Authorize the Overlap of Account Clerk III for Sheriff's Office

NOTE: Item 12.C. will be considered by the County Board Staff Committee on July 12, 2016, and Public Safety and Justice Committee on July 14, 2016

D. Opposing Citizens United Court Ruling

NOTE: Item 12.D. will be considered by the County Board Staff Committee on July 12, 2016

E. Six Year Statement of Project Intentions for the Department of Transportation Bureau of Aeronautics

F. Authorizing Overlap of Environmental Protection Director Position for the Public Health Department

G. To Create the Position of Assistant Director, Create a Class Description and Establish a Pay Range

H. To Create the Position of Environmental Health Supervisor, Create a Class Description and Establish a Pay Range

I. To Create the Position of 0.4 FTE Sanitarian I

NOTE: Item 12.F., 12.G., 12.H. and 12.I. will be considered by the County Board Staff Committee on July 12, 2016

13. ADJOURNMENT

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member of the Behavioral Health Redesign  
Steering Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Three Year Term Ending April 30, 2019

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Brian Gies

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENTS** Patty Slatter  
1109 Talcott Street  
Fort Atkinson, WI 53538

**EFFECTIVE DATE:** July 14, 2016

**APPOINTMENT TO THE CRIMINAL JUSTICE COORDINATING COUNCIL  
(CJCC)**

**POSITION:** Alternate Member of the Criminal Justice Coordinating Council (CJCC)

**AUTHORITY:** County Board Resolution 06-5B-014

**TERM:** Term Ending May 31, 2019

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Devan Dutra (Alt to William Rankin)

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Devan Dutra  
1318 S. Pearl Street  
Janesville, WI 53546

**EFFECTIVE DATE:** July 14, 2016

**APPOINTMENT TO THE EVIDENCE-BASED DECISION MAKING INITIATIVE  
AD HOC COMMITTEE**

**POSITION:** Member of the Evidence-Based Decision Making Initiative  
Committee

**AUTHORITY:** County Board Resolution 15-3A-226

**TERM:** Upon Cessation of Technical Assistance and Support by NIC  
and CEPP

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Honorable Brooke Joos  
Beloit Municipal Judge  
604 Pleasant Street  
Beloit, WI 53511  
(Replacing Judge William Henderson)

**EFFECTIVE DATE:** July 14, 2016

**APPOINTMENT TO ROCK-KOSHKONONG LAKE DISTRICT**

**POSITION:** Member of the Rock-Koshkonong Lake District

**AUTHORITY:** Resolution #99-6A-038

**TERM:** Two Years Ending – 4/30/18

**PER DIEM:** For County Board Supervisors Only  
Yes, Per Board Rule IV.J.

**PRESENT MEMBERS** Alan Sweeney

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Alan Sweeney  
11327 N. Casey Road  
Edgerton, WI 53534

**EFFECTIVE DATE:** July 14, 2016

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Carl Varga  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

June 3, 2016  
DATE DRAFTED

**Recognizing Douglas Keating**

- 1 **WHEREAS**, Douglas Keating has served the citizens of Rock County for 36 years and 1 month, as a
- 2 dedicated and valued employee of Rock County; and
- 3
- 4 **WHEREAS**, Doug began his career with Rock County on August 4, 1980, as a Laundry Worker; and
- 5
- 6 **WHEREAS**, Doug's career path changed and he became a Mechanical Maintenance Worker II on March
- 7 3, 1986; and then on November 10, 1990, a Mechanical Maintenance Worker III; and
- 8
- 9 **WHEREAS**, Doug was hired as Mechanical Maintenance Supervisor on January 6, 1999; and while
- 10 working in this position Doug studied and became a certified locksmith in 2004 and took care of facility
- 11 lock and key needs; and
- 12
- 13 **WHEREAS**, Doug was hired as Facilities Superintendent on August 29, 2011; and has served faithfully
- 14 and diligently in that position until his retirement on September 8, 2016; and
- 15
- 16 **WHEREAS**, Doug played a significant role in the new Rock Haven Nursing Home construction project
- 17 and was thoughtful and attentive to the safety and comfort of the nursing home residents served by Rock
- 18 Haven during the move into the new building; and
- 19
- 20 **WHEREAS**, Doug's knowledge of facilities and systems will be greatly missed by residents and
- 21 employees alike.
- 22
- 23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 24 this \_\_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Douglas Keating for over 36 years of
- 25 faithful service, and wishes him the best in all his future endeavors.

16-7A-059

Respectfully Submitted:

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

David Homan

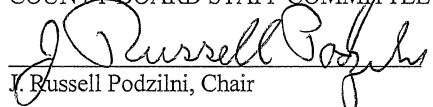
Bob Yeomans

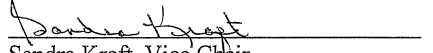
Jeremy Zajac

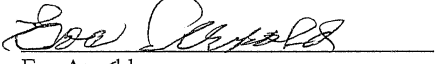


Recognizing Douglas Keating  
Page 2

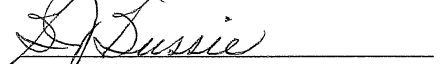
COUNTY BOARD STAFF COMMITTEE

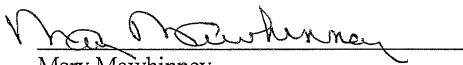
  
J. Russell Podzilni, Chair

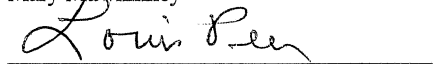
  
Sandra Kraft, Vice Chair

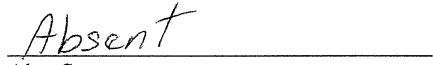
  
Eva Arnold

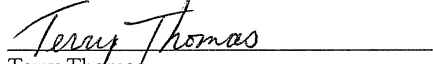
  
Henry Brill

  
Betty Jo Bussie

  
Mary Mawhinney

  
Louis Peer

  
Alan Sweeny

  
Terry Thomas

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Flanagan  
INITIATED BY



April Hem  
DRAFTED BY

Human Service Board  
SUBMITTED BY

June 1, 2016  
DATE DRAFTED

**RECOGNIZING CYNTHIA RICHARD**

- 1 **WHEREAS**, Cynthia Richard has served the citizens of Rock County for twenty-three (23)
- 2 years as a dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Cynthia Richard began her career on June 8<sup>th</sup>, 1993, under the Rock County
- 5 Human Service Department. She has been an ongoing caseworker in the Economic Support
- 6 Division for the past twenty-three (23) years, handling new and ongoing Child Care, Medicaid
- 7 and Food Stamp/FoodShare cases. Ms. Richard’s strong sense of what a true Economic
- 8 Support Specialist is and her diligent ways have benefited many Rock County citizens
- 9 throughout her twenty-three (23) year career. Ms. Richard will be retiring from Rock County
- 10 Department of Human Services on June 8, 2016; and,
- 11
- 12 **WHEREAS**, Cynthia Richard has proven herself to be a compassionate, caring, and
- 13 committed employee, always advocating for the Economic Support program participants; and,
- 14
- 15 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
- 16 County, wishes to recognize Cynthia Richard for her significant contributions to the Human
- 17 Services Department and her long and faithful service.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
- 20 duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Cynthia
- 21 Richard for her twenty-three (23) years of service and extend best wishes to her in her future
- 22 endeavors; and,
- 23
- 24 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
- 25 a copy of this resolution to Cynthia Richard.

16-7A-060

Recognizing Cynthia Richard  
Page 2

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson  
Brian Knudson, Chair

Sally Jean Weaver-Sanders  
Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen  
Karl Dommershausen

Terry Fell  
Terry Fell

Linda Garrett  
Linda Garrett

Absent  
Ashley Kleven

Kathy Schulz  
Kathy Schulz

Terry Thomas  
Terry Thomas

Absent  
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni  
J. Russell Podzilni, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Eva Arnold  
Eva Arnold

Henry Brill  
Henry Brill

Betty Jo Bussie  
Betty Jo Bussie

Mary Mawhinney  
Mary Mawhinney

Louis Peer  
Louis Peer

Absent  
Alan Sweeney

Terry Thomas  
Terry Thomas

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve  
INITIATED BY



Greg Winkler  
DRAFTED BY

Human Service Board  
SUBMITTED BY

March 30, 2016  
DATE DRAFTED

**TO RECOGNIZE LINDA SIME**

1 **WHEREAS**, Linda Sime has served the citizens of Rock County for over twenty-nine (29) years as a  
2 dedicated and valued employee of Rock County; and,  
3

4 **WHEREAS**, Linda Sime began her Rock County career on February 9, 1987 as a Community  
5 Education Specialist. After nearly six years in that position, Ms. Sime transferred to a Case Manager  
6 located at the Merrill Community Center. Her personnel file is packed with notes expressing gratitude  
7 to Ms. Sime for her community work with schools and other agencies during this time. Also, during  
8 these first years with Rock County, Ms. Sime served on the Board of Directors of the Wisconsin  
9 Prevention Network and with Protective Behaviors Inc. where she was a board member and a trainer.  
10 In 1991, Ms. Sime was invited to Australia to teach this child abuse prevention curriculum; and,  
11

12 **WHEREAS**, after a brief role as a Case Manager in the Community Support Program, Ms. Sime  
13 became licensed as a Clinical Social Worker and in 1995, Ms. Sime settled into a Master Social  
14 Worker position at the Janesville Counseling Center. She remains in this position, where she has  
15 thrived for over 20 years, and continues until the day of her retirement. In this role, Ms. Sime has been  
16 the primary psychotherapist for thousands of Rock County residents. She has engaged with consumers  
17 who are struggling with a myriad of difficult behavioral health problems including depression, anxiety,  
18 suicide, substance abuse, and trauma. She has helped consumers overcome these challenges as well as  
19 assisting them to meet their basic needs such as housing, food, and access to healthcare. Ms. Sime has  
20 worked closely with many colleagues through the years, both Rock County staff and community  
21 partners; and,  
22

23 **WHEREAS**, Linda Sime allows her heart to guide her as a Social Worker. She cares deeply about the  
24 consumers with whom she works and has been a tireless advocate to help people improve their lives.  
25 Ms. Sime has helped a multitude of people through very difficult times in their lives, including the  
26 inevitable end of life challenges that people face. She has been present and available to many people  
27 who have simply needed someone to listen. Ms. Sime has also been a meticulous record keeper. She  
28 takes pride in her timely and detailed documentation both related to consumer records as well as  
29 administrative paperwork. Ms. Sime will work her last day with Rock County Department of Human  
30 Services on Friday, July 1, 2016; and,  
31

32 **WHEREAS**, Linda Sime has proven herself to be a compassionate and caring employee, advocating  
33 on behalf of Rock County residents; and,  
34

35 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes  
36 to recognize Linda Sime for her achievements and significant contributions to the citizens of Rock  
37 County and her lifelong and faithful service.  
38

39 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
40 assembled this \_\_\_\_ day of \_\_\_\_\_ 2016, does hereby recognize Linda Sime for her 29 years  
41 of service and extends best wishes to her in her future endeavors.  
42

43 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of  
44 this resolution to Linda Sime.

16-7A-061

RECOGNIZING LINDA SIME

Page 2

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson  
Brian Knudson, Chair

Sally Jean Weaver Landers  
Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen  
Karl Dommershausen

Terry Fehl  
Terry Fehl

Linda Garrett  
Linda Garrett

Absent  
Ashley Kleven

Kathy Schulz  
Kathy Schulz

Terry Thomas  
Terry Thomas

Absent  
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni  
J. Russell Podzilni, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Eva Arnold  
Eva Arnold

Henry Brill  
Henry Brill

Betty Jo Bussie  
Betty Jo Bussie

Mary Mawhinney  
Mary Mawhinney

Louis Peer  
Louis Peer

Absent  
Alan Sweeney

Terry Thomas  
Terry Thomas

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY



Randy Terronez  
DRAFTED BY

General Services Committee  
SUBMITTED BY

May 11, 2016  
DATE DRAFTED

RECOGNIZING CARL VARGA

- 1 **WHEREAS**, Carl Varga was hired by Rock County as a Mechanical Maintenance Worker III on March
- 2 18, 1986; and
- 3
- 4 **WHEREAS**, Carl moved to a Patrolman with DPW on January 10, 1991; and
- 5
- 6 **WHEREAS**, Carl returned to the General Services Department as the Facilities Superintendent on July 7,
- 7 1991 and served in that role until his retirement on June 9, 2016; and
- 8
- 9 **WHEREAS**, during Carl's career of more than 30 years with Rock County he played a significant role in the
- 10 progress of the General Services Department; and
- 11
- 12 **WHEREAS**, Carl's expertise and institutional knowledge of Rock County facilities, particularly being
- 13 conversant in life-safety standards for the Jail, Youth Service Center and the 911 Communications Center,
- 14 will be greatly missed.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 17 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Carl Varga for his 30 plus years of service
- 18 and extends best wishes in his future endeavors.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill  
Henry Brill, Chair

Jason Heidenreich  
Jason Heidenreich, Vice Chair

Bob Yeomans  
Bob Yeomans

David Homan  
David Homan

Jeremy Zajac  
Jeremy Zajac

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni  
J. Russell Podzilni, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Eva Arnold  
Eva Arnold

Henry Brill  
Henry Brill

Betty Jo Bussie  
Betty Jo Bussie

Mary Mawhinney  
Mary Mawhinney

Louis Peer  
Louis Peer

Alan Sweeney  
Alan Sweeney

Terry Thomas  
Terry Thomas

16-7A-062

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN  
INITIATED BY



CHIEF DEPUTY BARBARA J. TILLMAN  
DRAFTED BY

PUBLIC SAFETY & JUSTICE  
SUBMITTED BY

JUNE 30, 2016  
DATE DRAFTED

RECOGNIZING VEHICLE MAINTENANCE SUPERVISOR BRUCE OTT

- 1 **WHEREAS**, Bruce Ott began his employment with Rock County on May 12, 1998, as a Vehicle Maintenance
- 2 Supervisor in the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Bruce Ott was assigned to the Rock County Sheriff's Office Maintenance Garage, and has
- 5 diligently worked on maintaining the Rock County Sheriff's Office vehicle fleet by keeping them in top notch
- 6 condition; and,
- 7
- 8 **WHEREAS**, Mr. Ott's vehicle replacement process is exemplary and is used as a model for other department
- 9 vehicles; and,
- 10
- 11 **WHEREAS**, he has diligently served the citizens of Rock County as a dedicated and valued employee of the
- 12 Rock County Sheriff's Office over the past 18 years; and,
- 13
- 14 **WHEREAS**, Bruce Ott will retire from public service, effective July 15, 2016.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 17 \_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Vehicle Maintenance Supervisor Bruce Ott for his over
- 18 18 years of faithful service and recommends that a sincere expression of appreciation be given to Bruce Ott along
- 19 with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Hank Brill, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Phil Owens

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

16-7A-063

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY



Lisa Tollefson, County Clerk  
DRAFTED BY

Finance Committee  
SUBMITTED BY

July 5, 2016  
DATE DRAFTED

### RECOGNIZING LISA MIANECKI

- 1   **WHEREAS**, Lisa Mianecki began her career at Rock County as a Clerk Typist III in the Register of
- 2   Deeds' Office in June of 1986, and Ms. Mianecki transferred to the County Clerk's Office in January
- 3   of 1993 as an Account Clerk II, and became the Deputy County Clerk in July of 2013; and,
- 4
- 5   **WHEREAS**, Ms. Mianecki has served the citizens of Rock County in total for over the past thirty
- 6   years as a dedicated and valued employee of the County, and has resigned effective July 4, 2016; and,
- 7
- 8   **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 9   wishes to recognize Ms. Mianecki for her long, dedicated and faithful service.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its regular
- 12 meeting this \_\_\_\_ day of \_\_\_\_\_, 2016, directs that a sincere expression of recognition be given
- 13 to Lisa Mianecki for her thirty years of service and expresses to her best wishes for the future.

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

16-7A-064



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Health Services Committee  
INITIATED BY

Health Services Committee  
SUBMITTED BY



Randy Terronez  
DRAFTED BY

June 8, 2016  
DATE DRAFTED

**AUTHORIZING ROCK HAVEN IT EQUIPMENT PURCHASE AND  
AMENDING 2016 ROCK HAVEN BUDGET**

1 **WHEREAS**, the Rock County Board approved in August of 2015 the purchase of software from  
2 Electronic Chart and Financial Software System (WECS) by American Data in the amount of \$65,439  
3 for Rock Haven’s clinical and financial application operations; and,  
4

5 **WHEREAS**, the new software’s financial and most of the clinical features have been implemented. The  
6 remaining piece deals with the balance of the clinical application, primarily in medication dispensing,  
7 etc. and necessitates the need for 8 laptops that will be placed on the medication carts which are located  
8 in each household; and,  
9

10 **WHEREAS**, Rock Haven staff have additionally identified the need to provide laptops to 2 social  
11 workers and the contracted physician for admitting residents and writing medical orders; and,  
12

13 **WHEREAS**, expanded Wi-Fi access has been identified as another need to fully implement the new  
14 software, particularly in the two team room areas and is included in the requested funds.  
15

16 **WHEREAS**, funds in the total amount of \$9,415.00 are requested with the sources of funds to come  
17 from Rock Haven’s Retained Earnings account (use of Fund Balance).  
18

19 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled  
20 this \_\_\_\_ day of \_\_\_\_\_, 2016 that the Rock Haven budget be amended as follows:  
21

<u>Account/Description</u>	<u>Budget</u> <u>5/31/16</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
00-0000-0050-46400			
27 Net Assets – Rock Haven	-0-	\$9,415.00	\$9,415.00
<u>Use of Funds</u>			
30 32-8000-9500-67130 Terminals and PC	\$8,900.00	\$6,398.00	\$15,298.00
31 32-8000-9500-62471 WI-FI Expansion	-0-	\$3,017.00	\$3,017.00

16-7A-065

AUTHORIZING ROCK HAVEN IT EQUIPMENT PURCHASE AND AMENDING 2016 ROCK HAVEN BUDGET  
Page 2

Respectfully submitted,

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
Norvain Pleasant, Chair

\_\_\_\_\_  
Brenton Driscoll, Vice Chair

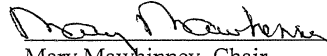
\_\_\_\_\_  
Anders Dowd

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
David Homan

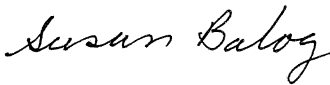
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 3-0

 6-16-16  
Mary Mawhinney, Chair Date

FISCAL NOTE:

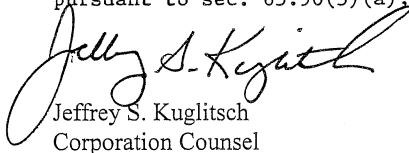
This resolution amends the Rock Haven budget to purchase IT equipment for the Electronic Charting and Financial software program Funding is from Rock Haven's working capital which is \$2,462,819, at 12/31/15.



Susan Balog  
Assistant Finance Director

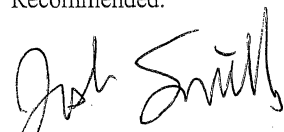
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

## Executive Summary

### Authorizing Rock Haven IT Equipment Purchase and Amending the 2016 Rock Haven Budget

On August 11, 2015, the County Board approved the purchase of software from Electronic Chart and Financial Software System (ECS) by American Data in the amount of \$65,439 for Rock Haven's clinical and financial application operations.

It was originally envisioned that 2014 computer equipment funds were to be carried over into 2015 to handle the hardware requirements of the new software. Unfortunately, the funds did not get carried over and fell to the Rock Haven's fund balance (or Retained Earnings).

The new software's financial module and most of the clinical module features have been implemented. The remaining piece deals with the balance of the clinical module, primarily in medication dispensing, etc. and necessitates the need for 8 laptops that will be placed on the medication carts which are located in each household.

In addition, Rock Haven staff have identified the additional need to provide laptops to 2 social workers and the contracted physician, for admitting residents and writing medical orders.

The total request for 11 laptops is \$6,398.

Expanded Wi-Fi access has also been identified as a need to fully implement the new software, particularly in the two team areas that were not configured for Wi-Fi access. The cost to provide the Wi-Fi access amount to \$3,017.

Funds in the total amount of \$9,415 are requested with the sources of funds to come from Rock Haven's Retained Earnings account (use of Fund Balance).

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan  
INITIATED BY

Human Services Board  
SUBMITTED BY



Phil Boutwell & Amy Cottington  
DRAFTED BY

June 20, 2016  
DATE DRAFTED

Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget

1 WHEREAS, the Rock County Comprehensive Community Services (CCS) program serves children,  
2 adults and the elderly, providing psychosocial rehabilitation services to individuals with mental illness  
3 and/or substance abuse disorders; and,  
4  
5 WHEREAS, the program is at capacity and will be unable to accept new clients in the very near future;  
6 and,  
7  
8 WHEREAS, CCS is an entitlement program that is fully funded by Medicaid; and,  
9  
10 WHEREAS, the Human Services Department is not permitted to have a waiting list under state rules and  
11 must admit eligible applicants to the program; and,  
12  
13 WHEREAS, the CCS program will continue to grow and the Human Services Department risks being  
14 out of compliance unless additional staff are hired to manage the new cases; and,  
15  
16 WHEREAS, the Human Services Department requests the County Board approve the creation of two  
17 additional full time Case Manager Positions and a Peer Specialist Pool Position whose personnel cost and  
18 program expense will be fully covered by Medicaid revenue; and,  
19  
20 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled  
21 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve the creation of 2.0 FTE Bachelor Level  
22 Case Manager positions, approve the creation of the Peer Specialist position and authorize the Human  
23 Services Department to fill those positions; and,  
24  
25 BE IT FURTHER RESOLVED, that the 2016 Budget be amended as follows:

16-7A-066

Account/Description	Budget 7/1/16	Increase (Decrease)	Amended Budget
36-3707-0000-61100/ Regular Wages	\$482,047	\$29,580	\$511,627
36-3707-0000-61108/ Seasonal	\$0	\$3,906	\$3,906
36-3707-0000-61400/ FICA	\$37,087	\$2,562	\$39,649
36-3707-0000-61510/ Retirement	\$31,996	\$1,952	\$33,948
36-3707-0000-61610/ Health Insurance	\$144,234	\$10,984	\$155,218
36-3707-0000-61620/ Dental Insurance	\$3,997	\$431	\$4,428

Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget  
Page 2

47				
48	36-3707-0000-63300/			
49	Travel	\$18,000	\$4,000	\$22,000
50				
51	36-3707-0000-67130/			
52	Terminals and PCs	\$10,500	\$3,400	\$13,900
53				
54	36-3707-0000-67160/			
55	HSD Equipment under \$5K	\$1,100	\$1,400	\$2,500
56				
57	36-3707-0000-64604/			
58	Program Expense	\$139,500	(\$58,215)	\$81,285

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Hank Brill

\_\_\_\_\_  
Karl Dommerhausen

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Thomas

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney

Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the  
2016 Budget  
Page 3

FISCAL NOTE:

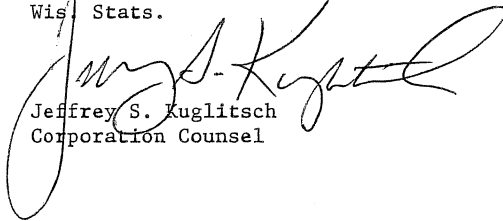
This resolution authorizes the creation of 2.0 FTE Bachelor Level Case Manager and a pool Peer Specialist position. These positions will be funded by Medicaid revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

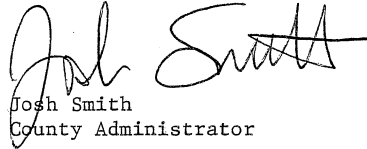
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

The Rock County Comprehensive Community Services (CCS) program serves children, adults and the elderly, providing psychosocial rehabilitation services to individuals with mental illness and/or substance abuse disorders.

The program, which has been operating since August 2014, is at capacity and is will be unable to accept new clients in the very near future.

Currently, there are 8 CCS positions available to carry caseloads. New applications are coming in steadily week by week and, per administrative code, once we receive an application, we have 30 days to complete a comprehensive assessment.

CCS is a Medicaid entitlement program and, because Rock County is delivering CCS services as part of a regional model, we are able to recover all of our costs, direct and indirect, from Medicaid. This prevents us from needing to use tax levy to administer this program.

Because CCS is an entitlement program and is fully funded by Medicaid, we are not permitted to have a waiting list for this program and must be able to admit eligible consumers as they apply. Despite our attempts to gradually admit clients over time, we were issued a citation from the state in 2015 for not readily admitting clients per administrative code requirements. In response we submitted a plan of correction assuring that we would be able to admit consumers as they apply. We are currently at risk of being out of compliance again with this requirement if we delay admissions of eligible clients.

The Human Services Department requests the County Board approve the resolution. Upon approval the Department will hire two CCS Case Managers as soon as possible and purchase the office equipment and PCs to support the positions. In addition, the Department will hire a Peer Specialist. The Peer Specialist is a newly created position. The successful candidate will be called in as needed for work and classified as a Pool position. Pool staff do not work a regular schedule, do not qualify for benefits, precluded from working more than 25 hours per week, and paid out of a seasonal salary account.

Because the program is fully covered by Medicaid, the cost of the additional staff would be covered by revenue.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

June 27, 2016  
DATE DRAFTED

**Accepting Adult Immunization Grant Amendment to the Consolidated Contracts  
and Amending the 2016 Rock County Public Health Department Budget**

1 **WHEREAS**, Immunizations, also called vaccinations, are one of the greatest achievements in public  
2 health. Vaccines prevent disease in people who receive them. Additionally, if enough people in the  
3 community are vaccinated, the entire community can be protected because there is little opportunity for an  
4 outbreak to occur; and,

5  
6 **WHEREAS**, Rock County Health Department was awarded a consolidated contract grant amendment  
7 from the Wisconsin Department of Health Services for adult immunization; and,

8  
9 **WHEREAS**, this is a fourteen month consolidated grant amendment of \$11,547, beginning May 1, 2016  
10 and ending June 30, 2017; and,

11  
12 **WHEREAS**, this consolidated grant amendment will provide adult immunization promotion and  
13 coordination with local health care providers, universities, and other partners with the purpose of  
14 improving adult immunization rates in Rock County, thereby reducing vaccine preventable disease.

15  
16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
17 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health  
18 Department to accept this Consolidated Contract amendment in the amount of \$11,547, and amend the  
19 2016 Rock County Public Health Department Budget as follows:

	Budget	Increase	Amended
	<u>7/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
22 <u>Account/Description</u>			
23 <u>Source of Funds</u>			
24 31-3034-2017-42100			
25 Federal Aid	-0-	\$11,547	\$11,547
26 <u>Use of Funds</u>			
27 31-3034-2017-63110			
28 Administrative Expense	-0-	\$11,547	\$11,547

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft  
Sandra Kraft, Chair

Richard Bostwick  
Richard Bostwick

\_\_\_\_\_  
Dr. Keith Konkol, MD

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Eric Gresens

Louis S. Peer  
Louis Peer, Vice Chair

Linda Garrett  
Linda Garrett

Dean Peterson DVM  
Dr. Dean Peterson, DVM

Judith Wade  
Judith Wade

16-7A-067



Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016  
Rock County Public Health Department Budget  
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

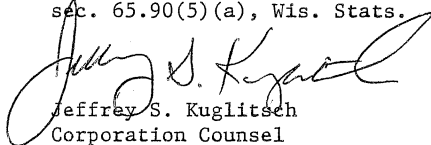
This resolution authorizes the acceptance and expenditure of \$11,547 in Federal Aid for the Adult Immunization Program. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

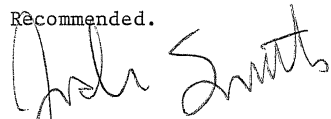
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### **Executive Summary**

Immunizations, also called vaccinations, are one of the greatest achievements in public health. Vaccines prevent disease in people who receive them. Additionally, if enough people in the community are vaccinated, the entire community can be protected because there is little opportunity for an outbreak to occur.

Before vaccines, many died from diseases like measles, pertussis (whooping cough), and *Haemophilus influenzae*. Through the introduction of routine vaccinations, these and other vaccine-preventable diseases occur much less often in the United States. However, the viruses and bacteria that cause these diseases still exist. Vaccinations are the best way to prevent these diseases and the serious effects they can cause.

Adults, as compared to children, are vastly under-immunized. Vaccination coverage rates among Wisconsin adults have remained consistently low for many years. The rate of influenza vaccination among persons aged  $\geq 18$  years during the 2012-2013 influenza season was 36.5%. Furthermore, only 40.5% of adults aged  $\geq 18$  years have received a tetanus, diphtheria, and acellular pertussis (Tdap) vaccine and 31.1% of persons aged 18-64 years with a high risk condition have received pneumococcal vaccination. This grant will serve to improve adult immunization rates in Rock County.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

June 27, 2016  
DATE DRAFTED

**Accepting Asthma Capacity Program Grant Amendment to the Consolidated  
Contracts and Amending the 2016 Rock County Public Health Department Budget**

1 **WHEREAS**, Asthma is a chronic lung condition that affects 15 percent of adults and 10 percent of  
2 children in Wisconsin; and,  
3  
4 **WHEREAS**, Rock County Health Department was awarded a consolidated contract grant amendment  
5 from the Wisconsin Department of Health Services for Asthma Capacity; and,  
6  
7 **WHEREAS**, this is a twelve month consolidated grant amendment of \$12,836, beginning September 1,  
8 2015 and ending August 31, 2016; and,  
9  
10 **WHEREAS**, this consolidated grant amendment will provide Asthma health promotion and coordination  
11 with local health care providers, and other partners with the purpose of improving asthma rates in Rock  
12 County.  
13  
14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
15 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health  
16 Department to accept this Consolidated Contract amendment in the amount of \$12,836, and amend the  
17 2016 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>7/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3033-2016-42100			
Federal Aid	-0-	\$12,836	\$12,836
<u>Use of Funds</u>			
31-3033-2016-63110			
Administrative Expense	-0-	\$12,836	\$12,836

Respectfully submitted,

BOARD OF HEALTH

*Sandra Kraft*  
Sandra Kraft, Chair

*Richard Bostwick*  
Richard Bostwick

\_\_\_\_\_  
Dr. Keith Konkol, MD

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Eric Gresens

*Louis Peer*  
Louis Peer, Vice Chair

*Linda Garrett*  
Linda Garrett

*Dean Peterson*  
Dr. Dean Peterson, DVM

*Judith Wade*  
Judith Wade

16-7A-068

Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contracts and Amending the  
2016 Rock County Public Health Department Budget  
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

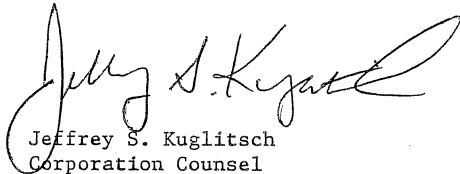
This resolution authorizes the acceptance and expenditure of \$12,836 in Federal Aid for the Asthma Capacity Program. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

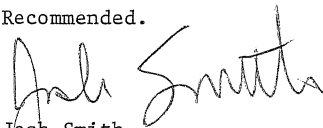
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### Executive Summary

Asthma is a chronic lung condition that affects 15 percent of adults and 10 percent of children in Wisconsin. The burden of asthma in Wisconsin is not equally shared, with certain minority groups, age groups and geographic regions disproportionately affected. Rock County has had consistently high asthma emergency department visit and asthma hospitalization rates over the past decade. Too many people with asthma in Wisconsin struggle to thrive at work or school and are subject to reduced quality of life because their asthma remains poorly controlled. A variety of factors are known to trigger asthma episodes (attacks), including allergens (e.g., pollen, dust mites and mold), viral infections, irritants (e.g., chemicals, tobacco smoke and air pollution) and other factors, such as exercise, cold air and stress. This complex, multi-faceted condition requires a comprehensive approach to effective management at both the individual and population levels. Comprehensive asthma care includes a seamless alignment of the full array of services across the public health and health care continuum. The National Asthma Education and Prevention Program Expert Panel Report outlines four components of care including routine health care visits, pharmacological treatment to effectively manage and control symptoms, patient education, and an environment that minimizes exposure to asthma triggers. This grant will serve to improve asthma rates in Rock County.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

June 28, 2016  
DATE DRAFTED

**Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund  
Adjustment and Amending the 2016 Rock County Public Health Department  
Budget**

1 **WHEREAS**, emergency preparedness initiatives and activities play an important role in ensuring the  
2 health and well-being of our community; and,  
3

4 **WHEREAS**, Rock County Public Health Department was awarded a micro-grant award from the South  
5 Central Healthcare Coalition (SCHCC) for technology and capability enhancement; and,  
6

7 **WHEREAS**, this is an addition of \$750 to the micro-grant award of \$3000, beginning March 16, 2016  
8 and ending June 30, 2016; and,  
9

10 **WHEREAS**, this micro-grant award will enhance the Public Health Department's local public  
11 preparedness initiatives and activities by providing advanced mobile computer technology and capability  
12 to streamline preparedness processes, including sharing of information and resources with partners, media  
13 and the general public.  
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
16 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health  
17 Department to accept this micro-grant in the amount of \$750, and amend the 2016 Rock County Public  
18 Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>7/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3032-0000-46000			
Contributions	\$3,000	\$750	\$3,750
<u>Use of Funds</u>			
31-3032-0000-63110			
Administrative Expense	\$3,000	\$750	\$3,750

Respectfully submitted,

**BOARD OF HEALTH**

Sandra Kraft  
Sandra Kraft, Chair

Richard Bostwick  
Richard Bostwick

Dr. Keith Konkol, MD

Dr. Connie Winter, DDS

Eric Gresens

Louis S. Peer  
Louis Peer, Vice Chair

Linda Garrett  
Linda Garrett

Dean Peterson  
Dr. Dean Peterson, DVM

Judith Wade  
Judith Wade

16-7A-069

Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund  
Adjustment and Amending the 2016 Rock County Public Health Department Budget  
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

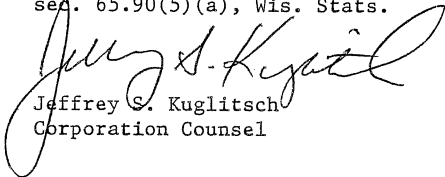
This resolution authorizes the acceptance and expenditure of an additional \$750 in Contributions from the South Central Healthcare Coalitions. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

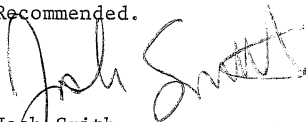
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### **Executive Summary**

The Rock County Public Health Department has received funds from the South Central Healthcare Coalition micro-grant program to obtain equipment and supplies to aid in emergency preparedness efforts.

We plan to utilize these funds to purchase a Microsoft Surface Pro 4 tablet with accessories, first aid kits, and emergency kits and supplies, vaccination promotional materials, and background checks for current Wisconsin Emergency Assistance Volunteer Registry (WEAVR) members in Rock County.

Our goal is to be more mobile by purchasing a technology device that will allow the emergency preparedness coordinator the ability to go out into the field and connect to Wi-Fi, share information and resources with partners, request volunteers through the on-line WEAVR system, and enhance our media capabilities at meetings, exercises, conferences and real events. This tablet will streamline our preparedness processes.

These funds will equip the Public Health Department with advancing technology for local public preparedness initiatives and activities and will promote sustainability as we will be able to use technology in a variety of platforms, provide educational emergency preparedness tools to clients, provide another layer of security to volunteer management and have our emergency preparedness supplies secured and readily available.



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sue Prostko  
INITIATED BY



Joanne Foss  
DRAFTED BY

Health Services  
SUBMITTED BY

June 21, 2016  
DATE DRAFTED

**AWARDING CONTRACT TO RF TECHNOLOGIES, BROOKFIELD WI FOR  
THE PURCHASE AND INSTALLATION OF THE WANDER MANAGEMENT  
SYSTEM AT ROCK HAVEN NURSING HOME**

- 1 **WHEREAS**, funding was placed in the budget to purchase and install a code alert system for wandering
- 2 residents; and,
- 3
- 4 **WHEREAS**, the State recommended the code alert system for wandering residents; and,
- 5
- 6 **WHEREAS**, bids were solicited from qualified companies; and,
- 7
- 8 **WHEREAS**, the Rock Haven Nursing Home Administrator and the Purchasing Manager did review the
- 9 bids received and recommend contracting with the lowest, most responsive and responsible bid
- 10 submitted.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, that a contract for the purchase and installation of the
- 14 Wander Management System be awarded to RF Technologies, Brookfield WI in an amount of
- 15 \$163,299.19.

16-7A-070

Respectfully submitted,

**HEALTH SERVICES COMMITTEE**

\_\_\_\_\_  
Norvain Pleasant, Chair

\_\_\_\_\_  
Brenton Driscoll, Vice Chair

\_\_\_\_\_  
Anders Dowd

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
David Homan

AWARDING CONTRACT TO RF TECHNOLOGIES, BROOKFIELD WI FOR THE  
PURCHASE AND INSTALLATION OF THE WANDER MANAGEMENT SYSTEM  
AT ROCK HAVEN NURSING HOME

Page 2

FISCAL NOTE:

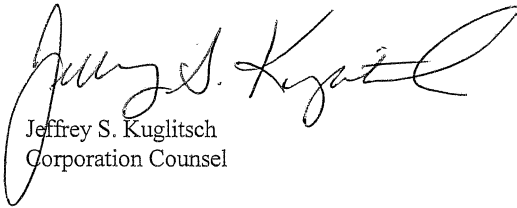
Sufficient funds were included in Rock Haven's 2016 budget for the cost of the code alert system.



Sherry Oja  
Finance Director

LEGAL NOTE:

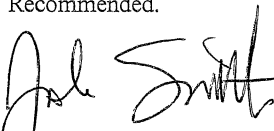
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

### **Awarding Contract to RF Technologies, Brookfield WI for the Purchase and Installation of the Wander Management System at Rock Haven Nursing Home**

The Rock Haven Nursing Home, on recommendation from the State, is in need of a code system for wandering residents.

An invitation to bid by Rock County was advertised in the Janesville Gazette and on the internet. Ten additional vendors were solicited that did not respond. Rock County received 2 bids for the purchase and installation of the code system. The high was \$194,608.04 and the low was \$163,299.19.

The Rock Haven Nursing Home Administrator is recommending this resolution to contract with the low bidder, RF Technologies-Brookfield WI.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



### BID SUMMARY FORM

BID NUMBER #2016-33  
 BID NAME WANDER MANAGEMENT SYSTEM  
 BID DUE DATE JUNE 16, 2016 – 1:30 P.M.  
 DEPARTMENT ROCK HAVEN NURSING HOME

	RF TECHNOLOGIES BROOKFIELD WI	CLEARPATH CONNECTIONS PEWAUKEE WI
BID PRICE	\$ 163,299.19	\$ 194,608.04
BID BOND	YES	YES
START DATE	8/18/16	7/25/16
COMPLETION	9/9/16	8/25/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Ten additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: RF Technologies  
Sue L Proetko 6/21/16  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY \_\_\_\_\_



Lori Williams, Parks Director  
DRAFTED BY \_\_\_\_\_

Public Works Committee  
SUBMITTED BY \_\_\_\_\_

June 23, 2016  
DATE DRAFTED \_\_\_\_\_

### AWARDING A CONTRACT FOR SWEET ALLYN PARK BALL DIAMOND FENCING PROJECT

- 1 **WHEREAS**, the Department of Public Works (DPW) Parks Division budgeted for installing ball
- 2 diamond fencing at Sweet Allyn Park; and,
- 3
- 4 **WHEREAS**, Parks Division, in conjunction with the County Purchasing Division, solicited bids for
- 5 installing ball diamond fencing at Sweet Allyn Park.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 8 assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does award the bid for installing ball diamond
- 9 fencing for Sweet Allyn Park to the lowest responsible bidder, Lemke Fence of Jefferson, WI, with a
- 10 bid of \$10,568.00.

16-7A-071

Respectfully submitted,

PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice-Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

FISCAL NOTE:

Sufficient funds are available in the Parks' Capital Improvement account for the cost of this project. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

**- Executive Summary -**

The Department of Public Works (DPW) Parks Division currently has a ball diamond at Sweet Allyn Park with a backstop and sideline fencing surrounding the perimeter of the ball diamond.

There have been numerous softball games and tournaments held at this location. The current position of the ball field and fencing currently is set up to send home run balls out to the parking lot and main park user areas, which is a safety concern.

Staff considered multiple options for a solution to this safety issue. This resulted in a request for a bid package that included installing a new backstop and fencing in order to reposition the ball field. The Department, in conjunction with the county Purchasing Division, solicited bids for the project.

The bid is for new fencing to be installed with the backstop being located in the southeast area just north of the bathroom building, which will consequently change the direction of play and home run balls.

Staff is recommending the award of a contract to the lowest responsible bidder, Lemke Fence of Jefferson, WI, for the bid in the amount of \$10,568.00. \$15,000 is budgeted for the project.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



### BID SUMMARY FORM

BID NUMBER 2016-24  
 BID NAME SWEET ALLYN PARK BALL FIELD FENCING  
 BID DUE DATE JUNE 22, 2016 – 1:30 P.M.  
 DEPARTMENT PUBLIC WORKS - PARKS

	LEMKE FENCE JEFFERSON WI	CENTURY FENCE PEWAUKEE WI	NORTHWAY FENCE MENOMONEE FALLS WI
<b>BID PRICE</b>	<b>\$ 10,568.00</b>	<b>\$ 13,187.00</b>	<b>\$ 18,980.00</b>
START DATE	9/6/16	8/1/16	8/1/16
COMPLETION	9/23/16	8/5/16	8/5/16
ADDENDUM	YES	YES	YES

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

Benjamin J. Cooprman, Jr.  
SIGNATURE

Lemke Fence, Jefferson WI  
\$10,568.00

6-23-16  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY

Public Safety and Justice  
Committee  
SUBMITTED BY



Sgt. Wayne Hansen and Diane  
Michaelis  
DRAFTED BY

July 6, 2016  
DATE DRAFTED

Approving Vendor for K9 Purchase

- 1 **WHEREAS**, choosing a reliable, knowledgeable, solid vendor, is key to a successful K9 program; and,
- 2
- 3 **WHEREAS**, the purchase of a K9 is the purchase of both a professional service (training) and a purchase
- 4 of a good; and,
- 5
- 6 **WHEREAS**, the County's Purchasing Ordinance states, "Purchases of professional services are exempt
- 7 from bidding requirements;" and,
- 8
- 9 **WHEREAS**, the Sheriff's Office researched K9 vendors and their associated training programs; and,
- 10
- 11 **WHEREAS**, the Sheriff's Office recommends purchasing two K9s from Haus Von Stolz Police K9
- 12 Kennel of Lomira, WI.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 that a purchase order be issued to Haus Von Stolz Police K9
- 16 Kennel of Lomira, WI in the amount of \$6,000.00.

16-7A-072

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Phil Owens

FISCAL NOTE:

This resolution authorizes the purchase of two K9s and related training. Funding will come from contributions.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.61, Wis. Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator



**Approving Vendor for K9 Purchase**

Page 2

**Executive Summary**

The purchase of a K9 is also a purchase of a professional service, and not just the purchase of goods. Section 2.219 of the County's Purchasing Ordinance deals with professional services. "Purchases of professional services are exempt from bidding requirements, but are subject to all other purchasing policies and procedures."

A professional service is defined as follows: "Professional Services - shall mean unique or technical functions performed by independent contractors whose primary occupation is the rendering of these services."

The following general information was excerpted from the web site PoliceOne.com. The article was written by Jerry Bradshaw.

*Properly trained and deployed K9s have a direct impact on reducing crime in the areas where they are deployed. A dog's olfactory capability to locate hidden contraband, as well as dangerous hidden suspects, can save officer's time and exposure to potentially life threatening situations. A police dog isn't just a dog. The dog must have the temperament suitable for K9 work.*

*The first step in choosing a vendor is to check references. A good vendor is one who solves problems and stands behind their guarantees. Dogs are living beings, they sometimes get sick and die, and your vendor should have a solid health and trainability guarantee.*

*Normally, if a dog must be returned for either health or trainability, the vendor will replace the dog with another suitable prospect during the class. The keys to a solid vendor are honesty, integrity and service, both before and after the sale. Vendors should be knowledgeable about dogs whether they are selling green dogs, trained dogs, or both.*

The Sheriff's Office took the following steps while searching for a K9 vendor. Sgt. Wayne Hansen, a former K9 handler, was responsible for researching vendors.

In searching for the proper vendor/training facility, it is important that the handler and dog have great compatibility. The vendor should employ different types of training methods that include passive alerts, using real drugs for controlled training, dog aggression, and obedience.

Sgt. Hansen spoke with Angie Fink, who is the owner and head trainer at Haus Von Stolz Police K9 Kennel in Lomira, Wisconsin. She sent him an invitation for an open house to come and look at her Kennel for any future business.

Angie Fink has trained Dex, our soon to be retired dog. She is familiar with Dex and his handler, Dep. Shawn Nolan. Angie Fink stands behind her dogs with a two year guarantee. She also has ongoing monthly training sessions for the handlers and dogs.

Haus Von Stolz Police K9 Kennel provides a health guarantee and a performance guarantee. The health guarantee covers any congenital illness or infirmity that will prevent the K9 from performing as a police dog for a full two years after the purchase of the dog. The performance guarantee covers the actual productivity of the trained K9.

Haus Von Stolz Police K9 Kennel is local, convenient, and cost effective. Dep. Nolan currently is helping owner, Angie Fink, with the training of officers and dogs. Dep. Nolan's knowledge will benefit the Rock County Sheriff's office in any future K9 trainings that we hold.

The cost for dog number one will be \$2,500. This price includes the dog and the training for Dep. Shawn Nolan. The cost for dog number two will be \$3,500. This price includes the dog and the five week training course for the second handler.

Sgt. Hansen believes that Haus Von Stolz Police K9 Kennel is the best vendor for us to purchase our dogs.

RESOLUTION NO. 16-7A-073

AGENDA NO. 12.c.(1)

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety & Justice Committee  
SUBMITTED BY

June 28, 2016  
DATE DRAFTED

**Authorize the Overlap of Account Clerk III  
for Sheriff's Office**

WHEREAS, the incumbent in the position of Account Clerk III, with payroll duties, for the Rock County Sheriff's Office, will be retiring at the end of September; and

WHEREAS, payroll processing is a critical and time sensitive function; and

WHEREAS, it will be necessary to have the new Account Clerk III fully trained prior to the incumbent's retirement; and

WHEREAS, the Sheriff's Office has sufficient funds available using funds from the Sheriff Clerk position and the Seasonal Garage position.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 hereby authorize the eight week overlap of a Sheriff's Account Clerk III position.

Respectfully Submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Phil Owens

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

16-7A-073

Authorize the Overlap of Account Clerk III for Sheriff's Office  
Page 2

FISCAL NOTE:

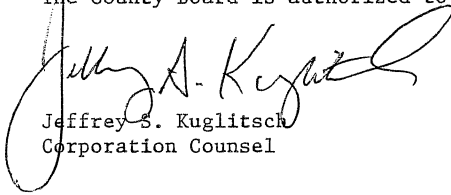
This resolution authorizes the eight week overlap of a Sheriff's Account Clerk III position. Sufficient funds are available due to vacancies.



Sherry Oja  
Finance Director

LEGAL NOTE:

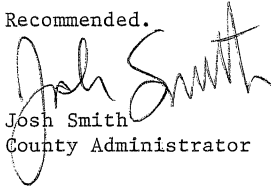
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### Executive Summary

The incumbent in the position of Account Clerk III, for the Rock County Sheriff's Office, will be retiring at the end of September. The Account Clerk III is responsible for processing payroll data, depositing and disbursing bond money, handling cash, preparing worker's compensation claim forms, and processing accounts receivable invoices and payments.

Payroll processing is a critical function. Payroll processing is also time sensitive. In order to complete a smooth transition, the new Account Clerk III will have to be fully trained prior to the incumbent's retirement.

Personnel Ordinance 18.309 states. "Any request for hiring in excess of the budgeted personnel roster must be approved by the County Board. This would include cases where the Department Head requests an overlap of personnel for more than one payroll period in order to train the new employee. The request should be approved by the governing committee and County Board Staff Committee prior to submission to the Board."

The Sheriff's Office is requesting an eight week overlap for the Account Clerk III position. The Sheriff's Office has funds available for the cost of the overlap for this position. The funds will come from the Sheriff's Clerk position and the Seasonal Garage position.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Richard Bostwick  
INITIATED BY



Randy Terronez  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

June 8, 2016  
DATE DRAFTED

OPPOSING CITIZENS UNITED COURT RULING

1 WHEREAS, the State of Wisconsin has a tradition of open government and non-partisan local elections,  
2 as well as campaign finance rules that have managed and mitigated the influence of money on those  
3 elections; and,  
4

5 WHEREAS, the County has an interest in maintaining that tradition and the resident driven elections it  
6 allows; and,  
7

8 WHEREAS, on January 10, 2010, in Citizens United v. Federal Election Commission, the Supreme  
9 Court overturned a century of precedent by ruling that corporate spending on elections cannot be limited  
10 under the First Amendment; and,  
11

12 WHEREAS, granting constitutional rights to corporations and unions is counter to the purpose of our  
13 democracy and has wide-ranging impacts upon our economy and society; and,  
14

15 WHEREAS, granting constitutional rights to corporations favors large corporations over small ones, and  
16 favors all corporations and all wealthy interests over citizens who cannot afford the corporate rights of  
17 limited liability, legal protections, and tax deductions; and,  
18

19 WHEREAS, the constitutional right to speak freely should not be determined by the available finances of  
20 the speaker or their power and status in society; and,  
21

22 WHEREAS, corporate money is property, not speech. A house or a car does not have constitutionally  
23 protected speech. Money is just another form of property. Property is constitutionally protected.  
24 Property's right to free speech is not; and,  
25

26 WHEREAS, such ruling gives corporations and the wealthy undue political influence; and,  
27

28 WHEREAS, democracy can only properly function when human beings have equal representation and  
29 access to their elected officials; and,  
30

31 WHEREAS, countless municipalities nationwide and 75 Wisconsin communities including the Cities of  
32 Beloit and Janesville have overwhelmingly passed referenda signaling broad support for reversing the  
33 Citizens United court ruling.  
34

35 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors authorizes the  
36 following advisory referendum to be placed on the November 8, 2016 ballot:  
37

38 "Shall the County of Rock, adopt the following resolution?  
39

40 Resolved, that "We the People" of the County of Rock, Wisconsin, seek to reclaim democracy from the  
41 expansion of corporate personhood rights and the corrupting influence of unregulated political  
42 contributions and spending. We stand with communities across the country to support passage of an  
43 amendment to the United States Constitution stating:  
44

45 1. Only human beings are endowed with constitutional rights — not corporations, unions, nonprofits  
46 or other artificial entities, and  
47

48 2. Money is not speech, and therefore regulating political contributions and spending is not  
49 equivalent to limiting speech.

16-6B-057

50  
51  
52  
53  
54  
55  
56

- Yes
- No

**BE IT FURTHER RESOLVED** that following the referendum, the County Clerk is directed to forward a copy of this resolution and the referendum results to our state and federal representatives instructing them to enact resolutions and legislation to advance this effort.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie

FISCAL NOTE:

Minimal fiscal impact to the County related to ballot printing costs.

  
Sherry Oja  
Finance Director

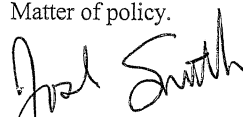
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.52(25), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

  
Josh Smith  
County Administrator

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY

Public Works Committee  
SUBMITTED BY



Ronald D. Burdick  
Airport Director  
DRAFTED BY

June 17, 2016  
DATE DRAFTED

### SIX YEAR STATEMENT OF PROJECT INTENTIONS FOR THE DEPARTMENT OF TRANSPORTATION BUREAU OF AERONAUTICS

- 1 **WHEREAS**, Rock County owns an airport known as the Southern Wisconsin Regional
- 2 Airport; and
- 3
- 4 **WHEREAS**, Rock County is interested in improving and maintaining the facility with State
- 5 and Federal Funding; and
- 6
- 7 **WHEREAS**, Wisconsin statutes require a Statement of Project Intentions from Airport
- 8 owners contemplating federal and/or state aid within the next six years; and
- 9
- 10 **WHEREAS**, this Six Year Statement of Project Intentions is used by the Department of
- 11 Transportation Bureau of Aeronautics for planning and budgeting purposes and is not a
- 12 petition for federal and/or state aid.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, that the County Board of Supervisors duly
- 15 assembled this \_\_\_\_\_ day of \_\_\_\_\_ contemplates requesting Federal and/or State
- 16 aid for the projects listed on the attached schedule of Airport improvements.

16-7A-074

#### CERTIFICATION

I, Lisa Tollefson, Clerk of Rock County, Wisconsin, do hereby certify that the forgoing is a correct copy of a Resolution introduced at the regular meeting of the Rock County Board of Supervisors on \_\_\_\_\_, 2016, adopted by a majority vote, and recorded in the minutes of said meeting.

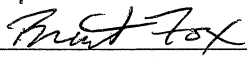
\_\_\_\_\_  
Lisa Tollefson, County Clerk

Six Year Statement of Project Intentions for the Department of  
Transportation Bureau of Aeronautics  
Page 2

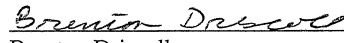
Respectfully submitted,

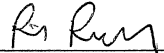
PUBLIC WORKS COMMITTEE

 4/28/16  
Betty Jo Bussie, Chair

  
Brent Fox, Vice Chair

Absent  
Eva M. Arnold

  
Brenton Driscoll

  
Rick Richard

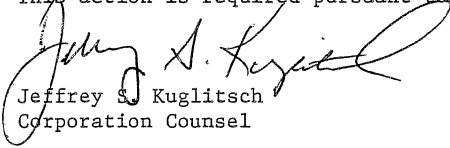
FISCAL NOTE:

This resolution documents proposed Airport Improvement Projects for planning purposes only. If any of these projects are approved for Federal and/or State funding, a budget amendment for the County's share would be required.

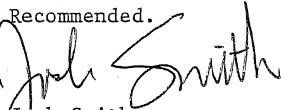
  
Sherry Oja  
Finance Director

LEGAL NOTE:

This action is required pursuant to section 114.31(8)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.  
  
Josh Smith  
County Administrator



EXECUTIVE SUMMARY  
For  
STATEMENT OF PROJECT INTENTION

Wisconsin statute requires that an airport sponsor submit a six-year plan every even numbered year. This Resolution provides that Six Year Statement of Project Intentions to the State of Wisconsin and/or the federal government to meet the existing and future needs of the Southern Wisconsin Regional Airport. This Resolution is important for the future planning and timely execution of development as it becomes necessary.

This Statement of Project Intentions is for planning purposes only, does not require County funds to be available, and does not commit the sponsor to an Airport Improvement project.

If approved, this Resolution will be forwarded to the State of Wisconsin, Bureau of Aeronautics, for their planning and budgeting purposes.

Respectfully Submitted

Ronald D. Burdick  
Airport Director

2016 - Six Year Statement of Project Intentions					
Fiscal Year	Description of Improvements	Size of Improvement	Estimated Cost	Year of Original Petition	Proposed Petition Date
2016	Land Reimbursement, 3 Parcels, Runway 32 approach (final)		\$403,860	Feb 2012	
	Replace Medium Intensity Airfield Lighting (LED)		\$1,200,000	Feb 2012	
	Replace Aircraft Rescue and Fire Fighting Vehicle		\$1,000,000	Dec 2012	
2017	Runway Safety Area's Survey & Clearing		\$100,000	Dec 2012	
	Replace High Intensity Airfield Lighting and PAPI's Rwy 4&14 (LED)		\$1,800,000	Feb 2012	
	Snow Removal Equipment Building Improvements and		\$230,000	May 2009	
	Snow Removal Equipment Wash Bay	1,000 Sq. Ft..	\$625,000	May 2009	
	Security Lighting Airport Rd		\$40,000	May 2009	
	Replace Snow Removal Equipment: Runway Snow Blower		\$650,000	May 2009	
	Reconstruct Asphalt Apron SE Terminal Area	110,000 Sq. Ft.	\$300,000		2016
	Wildlife Hazard Update		\$6,000		2016
2018	Design 18/36 South Portion Reconstruction	340,000 Sq. Ft.	\$100,000	Dec 2008	
	Replace Snow Removal Equipment: Truck -Plow - Sander		\$260,000	Dec 2012	
	Reconstruct Runway 04/22	1,005,000 Sq. Ft.	\$5,166,667	Dec 2008	
	Construct East Side Hangar Development Phase IIa	\$550,000	\$550,000		2017
2019	Air-Field Access Security Improvements - Gates - Card System - Lighting		\$1,200,000	May 2009	
	Reconstruct Asphalt Apron SW Terminal Area	\$300,000	\$300,000	Dec 2012	
	Construct T-Hangar Development Phase III	\$350,000	\$350,000		2017
	Reconstruct 18/36 South Portion	340,00 Sq. Ft..	\$1,000,000	Dec 2008	
	Move RWY 36 End (Potential RSAT?)(SA or AIP?)		\$0	Dec 2008	
	Groove RWY 18/36 (RSAT)		\$0	Dec 2008	
2020	Reconstruct Terminal Access Roads and Parking		\$300,000	Dec 2012	
	Construct Air Cargo Apron		\$1,820,000		2017
	Construct East Side Develop Phase IIb		\$550,000		2018
	Construct De-Ice Containment		\$350,000	Dec 2012	
2021	Design Air Carrier Terminal		\$300,000		2018
	East Side Develop Phase III		\$370,000		2019
	Construct Southwest T-hangar Twys and Associated Auto Parking Phase III		\$350,000		2019
2022	East Side Terminal Aircraft Apron		\$3,700,000		2019
	East side Terminal Auto Parking and Access Road		\$2,400,000		2019

The column marked "Year of Original Petition" indicates the month and year that a Resolution was passed petitioning for state and/or federal funding. The column marked "Proposed Petition Date" indicates the year that the State will receive a resolution from the County requesting state/federal funds.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY

County Board Staff Committee  
SUBMITTED BY



Marie-Noel Sandoval, Health  
Officer  
DRAFTED BY

June 27, 2016  
DATE DRAFTED

**AUTHORIZING OVERLAP OF ENVIRONMENTAL PROTECTION DIRECTOR  
POSITION FOR THE PUBLIC HEALTH DEPARTMENT**

- 1 **WHEREAS**, the Public Health Department has been informed of the intended retirement of its
- 2 Environmental Protection Director in 2016; and,
- 3
- 4 **WHEREAS**, the duties of the Environmental Protection Director are very specialized and can vary
- 5 throughout the year, making the training of the job duties complex; and,
- 6
- 7 **WHEREAS**, temporarily overlapping a successor employee for orientation and training will help
- 8 minimize disruption to our Public Health Department customers; and,
- 9
- 10 **WHEREAS**, the Department has sufficient funds available for the double filling of the position.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize temporarily
- 14 overlapping the Environmental Protection Director position, not to exceed eight weeks.

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft  
Sandra Kraft, Chair

Louis S. Peer  
Louis Peer, Vice Chair

Richard Bostwick  
Richard Bostwick

Linda Garrett  
Linda Garrett

Dean Peterson DVM  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Keith Konkol, M.D.

\_\_\_\_\_  
Dr. Connie Winter, DDS

Judith Wade  
Judith Wade, WHNP

\_\_\_\_\_  
Eric Gresens, R.Ph

16-7A-075

AUTHORIZING OVERLAP OF ENVIRONMENTAL PROTECTION DIRECTOR POSITION FOR THE PUBLIC HEALTH DEPARTMENT

Page 2

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

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Alan Sweeney

\_\_\_\_\_  
Terry Thomas

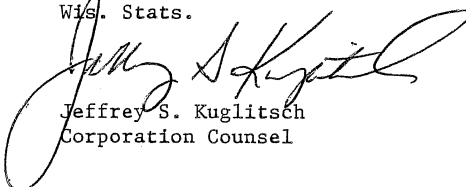
FISCAL NOTE:

Sufficient funds are available from staff vacancies for the up to eight week overlap for the Environmental Protection Director position.

  
Sherry Oja  
Finance Director

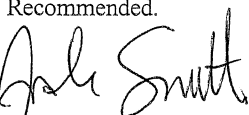
LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

### Executive Summary

The Public Health Department's Environmental Protection Director has informally notified the department head of his intended retirement in December of 2016. This professional position requires extensive Environmental Health knowledge and experience. Additionally, because so many of the Department's environmental programs are dictated by the State of Wisconsin, there are many specialized permitting and reporting procedures required.

Because of these special job requirements, it is advantageous to bring in the successor employee before the incumbent leaves for the detailed training required to master the duties of the position. The department head has met with the administrator and human resources staff to plan a strategy and map a plan of recruitment for the position.

It was determined that an overlap of the two positions may be needed to successfully accomplish the transition. The anticipated time for recruitment has suggested that the process start in mid-July 2016.

This resolution authorizes up to 8 weeks of double fill of the position for orientation and training. The department is anticipating that the process may take less time, but wants to maintain flexibility should the timeframe not be met. The department has sufficient funds in the 2016 budget to cover this overlap due to salary savings from vacant positions. No additional funds are being requested at this time.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Marie-Noel Sandoval, Health  
Officer  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

June 27, 2016  
DATE DRAFTED

**TO CREATE THE POSITION OF ASSISTANT DIRECTOR, CREATE A CLASS  
DESCRIPTION AND ESTABLISH A PAY RANGE**

- 1 **WHEREAS**, the Rock County Public Health Department requests that a 1.0 FTE Public Health Nurse
- 2 Director position be deleted and a 1.0 FTE Assistant Director position be created; and,
- 3
- 4 **WHEREAS**, this change will address the changing public health environment and scope of work as well
- 5 as align with strategic planning goals and objectives and assure the successful achievement of the Rock
- 6 County Public Health Department's vision, mission, and program objectives; and,
- 7
- 8 **WHEREAS**, by achieving our program goals and objectives, the Rock County Public Health Department
- 9 can improve the level of health knowledge and health behaviors of the of the community, thereby
- 10 improving the health status of Rock County residents, thereby making Rock County a healthier place in
- 11 which to live, play, work, and learn.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 moves to delete 1.0 FTE Public Health Nurse Director
- 15 position and create the position of a 1.0 FTE Assistant Director, create the class description, and establish
- 16 Pay Range 27 (\$67,087.44-\$81,557.28).

16-7A-076

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft  
Sandra Kraft, Chair

J. Wade  
Judith Wade, WHNP

Louis S. Peer  
Louis Peer, Vice Chair

Eric Gresens  
Eric Gresens, R.Ph

Richard Bostwick  
Richard Bostwick

Linda Garrett  
Linda Garrett

Dr. Dean Peterson  
Dr. Dean Peterson, DVM

Dr. Keith Konkol  
Dr. Keith Konkol, M.D.

Dr. Connie Winter  
Dr. Connie Winter, DDS

TO CREATE THE POSITION OF ASSISTANT DIRECTOR, CREATE A CLASS DESCRIPTION,  
ESTABLISH A PAY RANGE, AND AMEND THE 2016 BUDGET

Page 2

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

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Eva Arnold

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Henry Brill

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Betty Jo Bussie

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Mary Mawhinney

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Louis Peer

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Alan Sweeney

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Terry Thomas

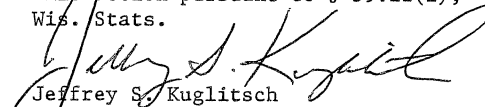
FISCAL NOTE:

This resolution deletes a 1.0 FTE Public Health Nurse Director position and creates a 1.0 FTE Assistant Director position. The new position will be funded by the deletion of the Public Health Nurse Director position.

  
Sherry Oja  
Finance Director

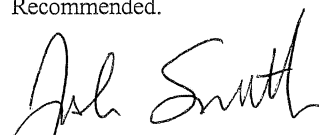
LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

### Executive Summary

For local public health practice, the scope and content of work to be performed as well as strategies for addressing public health issues are continuously evolving. Local Health Department focus has moved toward the reduction of providing personal health services and increased focus on emergency preparedness, epidemiology and surveillance, and primary prevention through education. Additionally, there is an increase in collaboration with other agencies and community partners. This new focus characterizes a new role for health departments as the "chief strategists" for a community. Health departments as chief strategists will lead communities' health promotion efforts by catalyzing, conducting, supporting, and sustaining health protection and promotion activities in partnership with health care clinicians and leaders in widely diverse sectors, including social services, education, transportation, public safety, and community development.

The Rock County Public Health Department has been undergoing a strategic planning process to inform and guide the department in organizing and structuring the programs and services offered in Rock County. Additionally, the strategic planning process will serve to identify staffing gaps and serve as a template for performance improvement and more effective workforce development. A vacant public health nurse director position has presented the opportunity to address the changing public health environment and scope of work as well as align with strategic planning by converting this position to an Assistant Director position. This proposed change will be cost neutral in the 2017 budget.

The purpose of this position is to assist in the management of the overall day-to-day operations and personnel of the Public Health Department to assure the successful achievement of the department's vision, mission, and program objectives. The Assistant Director promotes and supports population health in Rock County by providing senior management, leadership and public health expertise. This position promotes individual and population public health by providing the essential services of public health within a variety of settings, ensures compliance with a broad range of current local health and environmental codes, regulations and policies; participates in multi-faceted community health and environmental projects; and providing technical assistance and information to individuals, families and groups regarding public health and environmental issues. The Assistant Director provides mentoring, supervision and technical assistance to all staff. Work is performed under the general direction of the Public Health Director. Position assumes all duties of the Public Health Director in her/his absence and supervises in conjunction with Director, all employees within the department. There will be minimal budgetary impact as the creation of this new position will be coupled with the deletion of an existing one.



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Marie-Noel Sandoval, Health  
Officer  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

June 27, 2016  
DATE DRAFTED

**TO CREATE THE POSITION OF ENVIRONMENTAL HEALTH SUPERVISOR,  
CREATE A CLASS DESCRIPTION AND ESTABLISH A PAY RANGE**

- 1 **WHEREAS**, the Rock County Public Health Department requests that a 1.0 FTE Public Health Nurse
- 2 position be deleted and a 1.0 FTE Environmental Health Supervisor position be created; and,
- 3
- 4 **WHEREAS**, this change will address the increasing workload and changing Environmental Health
- 5 Programs scope of work as well as align with strategic planning goals and objectives and assure adequate
- 6 level of service to the public of Rock County; and,
- 7
- 8 **WHEREAS**, by assuring adequate level of service, the Rock County Public Health Department can
- 9 adequately meet the needs of the of the community, thereby improving the health status of Rock County
- 10 residents, thereby making Rock County a healthier place in which to live, play, work, and learn.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 moves to delete 1.0 FTE Public Health Nurse position and
- 14 create the position of a 1.0 FTE Environmental Health Supervisor, create the class description, and
- 15 establish Pay Range 25 (\$62,744.40-\$76,170.24).

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft  
Sandra Kraft, Chair

Louis S. Peer  
Louis Peer, Vice Chair

Richard Bostwick  
Richard Bostwick

Linda Garrett  
Linda Garrett

Dr. Dean Peterson, DVM  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Keith Konkol, M.D.

\_\_\_\_\_  
Dr. Connie Winter, DDS

Judith Wade  
Judith Wade, WHNP

\_\_\_\_\_  
Eric Gresens, R.Ph

16-7A-077

TO CREATE THE POSITION OF ENVIRONMENTAL HEALTH SUPERVISOR, CREATE A CLASS DESCRIPTION, ESTABLISH A PAY RANGE, AND AMEND THE 2016 BUDGET

Page 2

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

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Henry Brill

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Betty Jo Bussie

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Terry Thomas

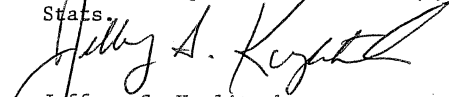
FISCAL NOTE:

This resolution deletes a 1.0 FTE Public Health Nurse position and creates a 1.0 FTE Environmental Health Supervisor position. The new position will be funded by the deletion of the Public Health Nurse position as well as savings from vacancies.

  
Sherry Oja  
Finance Director

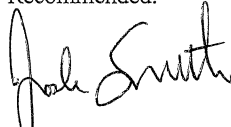
LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

### Executive Summary

In the last fifteen years, duties and responsibilities of the environmental health division have increased and adding an environmental health supervisor to the staff is necessary to continue the current level of service to the public and to anticipate and adjust to future workload. The Environmental Health Director currently fulfills both the environmental Health Director and Environmental Health Supervisor roles and duties as outlined below. With the expanding responsibilities of the Environmental Health Division, it is imperative we add the Environmental Health Supervisor position to enable the Division to adequately meet the needs of Rock County.

The Environmental Health Division responsibilities have grown since 1999 in the size of services existing at that time and in the number added since then. As laws changed and new community issues surfaced, the original 20 services grew to the current 35. Licensed public facilities have increased in number from 584 in 1999 to 949 in 2013; 1,054 permits were issued in 2010. The division is more involved with outside agencies with projects that enhance the impact of public health in the community; 208 Water Quality Planning, Brownfield Development, Rabies immunization Clinics, Prescription Drug Collection to name a few.

To meet this increasing work load the environmental health staff has increased their expertise across the various programs. Three staff have GIS expertise. Internal software programs were developed to streamline collection of data and program operations. Collaboration with outside agencies has extended the impact of our services. Public service announcements and social media reach the public with information that they would otherwise need to personally contact the department.

The current environmental health division calls for a day to day attention of monitoring program outputs and problems that crop up. The quality and quantity of work completed must meet the requirements of the Charter and contracts. Staff work load and schedules need coordination to meet urgent demands and/or staff absences. Social media have made our department more accessible to the public for complaints and requests for service.

State and federal agencies that oversee our programs have increasingly asked for more work and documentation from our department. Directives are often unclear and constant communication with these agencies is necessary to prevent and resolve conflicts. To be more effective in the community, collaboration with outside agencies and the local private sector has become an important component of the division. These groups have the contacts and expertise that magnifies what our department can accomplish on its own; Friends of Noah and the Rabies Clinic, and Food Safety Advisory Committee with food worker training initiatives. Building a relationship with outside agencies and private sector requires time and energy.

An environmental health supervisor will meet the day to day work of supervising the licensed facility programs. This person will see that staff schedules are developed, work assigned and the program metrics are met. Daily rescheduling of work assignments to meet unplanned work load will be the supervisor's responsibility. Citizen public health complaints are screened and assigned to staff. Each month the required grant reports will be submitted. The public health education by the environmental health division will be the responsibility of the supervisor including newsletters, PSA's, webpage information and health fairs with assistance of other EH staff. The supervisor will be back up in the absence of the Environmental health Director.

The position of Environmental Health Supervisor is distinguished from the Environmental Health Director who develops department policy and standard operation procedures, and coordinate work with outside agencies. Other duties include developing the annual budget, representing the division at 208 Water Quality planning and on local and state committees, responding to department policy complaints, researching grant opportunities and making application, managing state contracts, writing county public health ordinances, and preparing appeals and variances to the public health ordinance. The Environmental Health Director will establish program goals, objectives and metrics.

The goal of creating the Environmental health Supervisor position is to provide supervision to environmental health division staff and program and meet the legal obligations of the department contracts and requirements of state statutes with the following objectives:

Objective A: meet legal requirements of local ordinances and state statutes.

Objective B: Meet the legal requirements of contracts

Objective C: Schedule staff work assignments

Objective D: Establish EH program outcome and output measures

Objective E: Plan staff development

Objective F: Address future public health challenges

We have explored alternatives to address the changing role of the Environmental Health Division as follows:

Option 1 – Hiring a supervisor would allow for supervision of staff, planning for staff development, and planning program services.

Option 2 – Hiring additional line staff will divide line staff workload, but not help managing the program.

Option 3 – Adding supervisory responsibility to line staff will add to EH director supervisory workload and would not necessarily result in better management. Each staff person would have added responsibility taking time from their current work and require more supervision.

Additional and evolving challenges for the Division are addressed below:

Food Safety Program – The FDA is increasing State oversight of local programs. Inspection reports are more detailed. Annual Program report documentation has increased. State review of local programs occurs more often and is more thorough. Staff training expectations have increase. School lunchroom program requires additional inspections.

Public Lodging – Documentation of smoke and carbon monoxide alarms added to inspection responsibility and coordination with fire safety inspections. Bed bug infestations are more common and will be more frequent in the future. Tourist rooming houses are becoming more popular in our area.

Pools – Pools include a variety of recreational features such as slides, splash pads and whirlpools. These add to the complexity of the inspections. Introduction of new mechanical and disinfecting technologies result in further staff training. The Centers for Disease Control has published a new Model Swimming Pool Code which will be implemented by the state in the next year or two.

Childhood Lead Poisoning Prevention – The CDC has lowered the lead poisoning level allowed in the blood of children, which increases the number of children with lead poisoning. The health department has taken on the lead inspections from the planning department for the community development block grant. HUD expanded assessment report documentation that increases the time for inspections and reporting. In addition, the lead poisoning event in Flint Michigan will bring about further changes in lead poisoning prevention strategies.

Water Lab – Public use of the lab for private well testing has grown over the years. Our lab ran more than 1,642 tests in 2015. The town sampling program has 15% or more of private wells testing in a town compared to the typical annual average of 1 -2%.

Unwanted Pharmaceuticals – The first collection year in 2008 received 288 pounds of unwanted pharmaceuticals. The pounds collected have increased every year to a total in 2015 of 4,200 pounds. The program collaborates with six local law enforcement agencies and numerous volunteer pharmacists.

LEPC – Additional emergency response plans were requested this year. The state is rolling out a new software program to submit plans that will need further training of our staff.

WDNR Contract – additional documentation and correspondence is required by the state for unsafe wells. Additional testing is requested for chronic unsafe wells (15 wells in 2014). Well inspections are entered in a new state software program that increases reporting time.

Campgrounds – The promulgation of new regulations in 2016 will involve working with operators over the next few years to come into compliance.

Tick and Mosquito borne disease – Lyme's disease along with other tick borne diseases are becoming more common in our state as well as the tick species that carry them. The Zika virus mosquito has the potential to reach southern Wisconsin.

In order to increase efficiency and expand program capabilities while ensuring evidence-driven program planning with measurable outcomes for the Environmental Health Division of the Public Health Department, we request the addition of an Environmental Health Supervisor to our staff. This addition will ensure program stability by allowing for outcome-based strategic planning as well as providing division depth and allowing for succession planning. It will allow us to expand programs by having the ability to research and seek outside funding, as well as leverage our capabilities by forming and fostering community partnerships. The department will be better positioned to develop and implement successful

public policy and ensure that public health ordinances are updated with consideration to appeals and variances. It will also afford us the ability to incorporate new initiatives such as customer regulatory and permit compliance training. The public will be better served through utilization of modern technology and communication methods for more timely response to needs and concerns.

The major responsibilities of the supervisor will be:

1. Performs first-line supervisory responsibilities of Environmental Health Staff
2. Under direction of the Environmental Health Director, is accountable for carrying out the work objectives of the Environmental Health Program
3. Develops and implements staff training and development plans
4. Develops the performance evaluation program within the unit
5. Analyzes data and compiles reports and documents
6. Responsible for performing field work and other duties as assigned including any of the functions described for subordinate positions as appropriate.
7. Designee for Environmental Health Director duties during Environmental Health Director absence.

There will be minimal budgetary impact as the creation of this new position will be coupled with the deletion of an existing one.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY

County Board Staff Committee  
SUBMITTED BY



Marie-Noel Sandoval, Health  
Officer  
DRAFTED BY

June 27, 2016  
DATE DRAFTED

**TO CREATE THE POSITION OF 0.4 FTE SANITARIAN I**

- 1 **WHEREAS**, the Rock County Public Health Department requests that a 0.6 FTE Public Health Support
- 2 Specialist position be deleted and a 0.4 FTE Sanitarian I position be created; and,
- 3
- 4 **WHEREAS**, this change will address the increasing workload and changing Environmental Health
- 5 Programs scope of work as well as align with strategic planning goals and objectives and assure adequate
- 6 level of service to the public of Rock County; and,
- 7
- 8 **WHEREAS**, by assuring adequate level of service, the Rock County Public Health Department can
- 9 adequately meet the needs of the of the community, thereby improving the health status of Rock County
- 10 residents, thereby making Rock County a healthier place in which to live, play, work, and learn.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 moves to delete 0.6 FTE Public Health Support Specialist
- 14 position and create the position of a 0.4 FTE Sanitarian I.

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft  
Sandra Kraft, Chair

Louis S. Peen  
Louis Peen, Vice Chair

Richard Bostwick  
Richard Bostwick

Linda Garrett  
Linda Garrett

Dean Peterson DVM  
Dr. Dean Peterson, DVM

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Dr. Keith Konkol, M.D.

\_\_\_\_\_  
Dr. Connie Winter, DDS

Judith Wade  
Judith Wade, WHNP

\_\_\_\_\_  
Eric Gresens, R.Ph

16-7A-078

TO CREATE THE POSITION OF 0.4 FTE SANITARIAN I.

Page 2

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

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Eva Arnold

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Henry Brill

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Betty Jo Bussie

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Mary Mawhinney

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Louis Peer

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Alan Sweeney

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Terry Thomas

FISCAL NOTE:

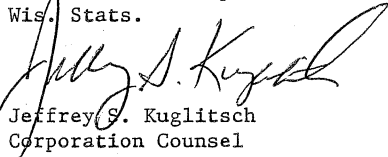
This resolution deletes a 0.6 FTE Public Health Support Specialist position and creates a 0.4 FTE Sanitarian I position. The new position will be funded by the deletion of the Public Health Support Specialist position.



Sherry Oja  
Finance Director

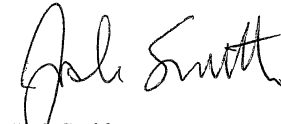
LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### Executive Summary

The purpose of the 0.4 Sanitarian I position is to increase capabilities to meet rising demands for sanitarian inspections required at public facilities. The position would provide direct service to the public. The Sanitarian I will complete low and moderate priority facility inspections and assist Sanitarian II staff.

Changes in FDA food code regulations and mandated reporting requirements have significantly increased the time required by Sanitarians to complete inspections at licensed facilities such as restaurants, hotels and recreational facilities. In addition, the number of licensed facilities requiring surveys from Sanitarians has increased by 43% since 2000. Over the same time period, the number of Sanitarians on staff at the Health Department has decreased from eight (8) to seven (7). This increased demand in workload has resulted in Sanitarians being overburdened with facility inspections, potentially jeopardizing the quality and quantity of public health inspections that can be completed annually. The ability of the 0.4 Sanitarian I position to complete low and moderate priority facility inspections will relieve the workload of current Sanitarian II staff allowing them to concentrate on high priority facilities.

The Health Department contracts through the Wisconsin Department of Natural Resources to administer the federally required Transient Non-Community (TNC) well program. This public facility well program, involves well water sampling and conducting well sanitary surveys at approximately 150 public facilities that serve water to the public from private wells. New Federal regulations effective April 1, 2016, require that each water system now be evaluated annually. This annual water system inspection has increased staffing demands on the Sanitarians. The Health Department is reimbursed \$25 additional dollars per facility by the WDNR for these new mandated requirements. The 0.4 Sanitarian I would be able to assist with this increased workload demand.

Septic maintenance requires follow up on enforcement for noncompliant property owners. Increased property development and childhood lead poisoning prevention work are higher priority for current Sanitarian II staff. To be fair to compliant property owners and to protect the waters of Rock County, the follow-up and enforcement must be timely. By taking on these septic maintenance follow-up responsibilities, the Sanitarian I will allow the Sanitarian II staff to focus on other priority public health issues. These tasks involve property owner contacts, field visits and preparing correspondence.

There will be minimal budgetary impact as the creation of this new position will be coupled with the deletion of an existing one.