



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, APRIL 27, 2017 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – April 13, 2017
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointment to the City of Beloit Joint Review Board
  - B. Appointment to the City of Edgerton Joint Review Board
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - A. Proclaiming Correctional Employees Week
  - B. Proclaiming National County Government Month
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
    - 1) 2016 Supplemental Appropriations and Budgetary Transfers
  - B. Contracts – Roll Call
    - 1) Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Construction of a New Public Works Garage in Beloit
    - 2) Awarding the Contract for Replacing Public Works Sidewalk and Concrete Pads
    - 3) Retaining Industrial Roofing Services Inc. to Prepare Plans and Specifications for the Replacement of the Public Works Garage Roof in Orfordville
    - 4) Authorizing a Contract for Upgrading the Two-Way Radio System for the Department of Public Works

**ROCK COUNTY BOARD OF SUPERVISORS**

**APRIL 27, 2017**

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12. NEW BUSINESS

C. Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds

D. Claim

13. ADJOURNMENT

**APPOINTMENT TO THE CITY OF BELOIT JOINT REVIEW BOARD**

**POSITION:** Member of City of Beloit Joint Review Board

**AUTHORITY:** Wis. Stats. 66.1105(4) and Wisconsin Act 257

**TERM:** Indefinite

**PER DIEM:** Yes, Per Board Rule IV.J.

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Louis Peer  
945 West Street  
Beloit, WI 53511

**EFFECTIVE DATE:** April 27, 2017

**APPOINTMENT TO THE CITY OF EDGERTON JOINT REVIEW BOARD**

**POSITION:** Member of City of Edgerton Joint Review Board

**AUTHORITY:** Wis. Stats. 66.1105(4) and Wisconsin Act 257

**TERM:** Indefinite

**PER DIEM:** Yes, Per Board Rule IV.J.

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Sandra Kraft  
383 E. Samuelsen Drive  
Edgerton, WI 53534

**EFFECTIVE DATE:** April 27, 2017

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT SPODEN  
INITIATED BY



CMDR ERIK CHELLEVOLD  
DRAFTED BY

PUBLIC SAFETY & JUSTICE  
SUBMITTED BY

MARCH 15, 2017  
DATE DRAFTED

PROCLAIMING CORRECTIONAL EMPLOYEES WEEK

1 **WHEREAS**, the State of Wisconsin has proclaimed May 7-13, 2017 as Correctional Employees Week,  
2 to recognize the significant work and unique contributions of correctional employees; and,  
3

4 **WHEREAS**, Rock County Correctional Employees demonstrate a selfless commitment to ensuring  
5 public safety by the diligent supervision of sentenced and pretrial offenders and adjudicated juveniles;  
6 and,  
7

8 **WHEREAS**, the quality of life in Rock County is enhanced by the commitment of correctional  
9 employees to restoring a portion of the County's citizenry to a more positive position in society by  
10 providing offenders fair and impartial custody, treatment, nutrition, education and healthcare; and,  
11

12 **WHEREAS**, as public servants, correctional employees dutifully perform their work with courage,  
13 pride and true professionalism.  
14

15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled  
16 this \_\_\_\_\_ day of \_\_\_\_\_, 2017 proclaim May 7-13, 2017 to be Correctional Employees Week  
17 and call upon all our citizens to especially honor and show our appreciation for correctional employees  
18 serving Rock County.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Phillip Owens

17-4B-261

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Lisa Tollefson  
INITIATED BY



Lisa Tollefson  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

April 6, 2017  
DATE DRAFTED

**PROCLAIMING APRIL 2017 NATIONAL COUNTY GOVERNMENT MONTH**

- 1 **WHEREAS**, the nation’s 3,069 counties serving more than 300 million Americans provide essential
- 2 services to create healthy, safe and vibrant communities; and
- 3
- 4 **WHEREAS**, counties move America forward by providing health care, administering justice, keeping
- 5 communities safe, creating economic opportunities and much more; and
- 6
- 7 **WHEREAS**, Rock County and all counties take pride in their responsibility to protect and enhance the
- 8 health, welfare and safety of its residents in efficient and cost-effective ways; and
- 9
- 10 **WHEREAS**, through National Association of Counties President Bryan Desloge’s “Brilliant Ideas at Work”
- 11 initiative, NACo is encouraging counties to focus on the most innovative programs and services that
- 12 strengthen communities; and
- 13
- 14 **WHEREAS**, in order to remain healthy, vibrant and safe, America’s counties provide public health, justice,
- 15 safety, infrastructure, transportation, technology, environmental stewardship and economic services that play
- 16 a key role in everything from residents’ daily commutes to emergency response; and
- 17
- 18 **WHEREAS**, each year since 1991, the National Association of Counties has encouraged counties across the
- 19 country to actively promote their own programs and services to the public they serve; and
- 20
- 21 **WHEREAS**, the Rock County Planning, Land Conservation and Health Departments are working
- 22 together to inform, educate and find solutions to the high groundwater nitrate issue in Rock County; and
- 23
- 24 **WHEREAS**, Rock County Facilities Management updated the lighting at the Job Center, changing out
- 25 inefficient halogen lighting to energy efficient LED lighting, creating a better working environment; and
- 26
- 27 **WHEREAS**, the Evidence Based Decision Making Ad Hoc Committee is working with local, county
- 28 and state departments to create a justice system framework that will result in improved system
- 29 outcomes for the individual and the community.
- 30
- 31 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 32 this \_\_\_\_\_ day of \_\_\_\_\_, 2017 does hereby proclaim April 2017 as National County Government
- 33 Month in honor of all county officials, employees and partners.

17-4B-262

Respectfully submitted,

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Sherry Oja, Finance Director  
DRAFTED BY

Finance Committee  
SUBMITTED BY

April 18, 2017  
DATE DRAFTED

**2016 SUPPLEMENTAL APPROPRIATIONS AND BUDGETARY TRANSFERS**

1 **WHEREAS**, adjustments must be made to close the 2016 General Ledger; and,  
2  
3 **WHEREAS**, the Finance Committee has reviewed and approved the supplemental appropriations and  
4 transfers.  
5  
6 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
7 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2017 does hereby amend the 2016 Budget as  
8 follows:  
9

<u>A/C DESCRIPTION</u>	<u>2016 BUDGET</u>	<u>CHANGE</u>	<u>AMENDED BUDGET</u>
<b><u>Source of Funds:</u></b>			
19-1921-0000-47010 General Fund Application	469,832	1,090,818	1,560,650
<b><u>Use of Funds:</u></b>			
19-1912-0000-61710 Worker's Compensation	195,000	204,440	399,440
19-1990-0000-64904 Refund of Prior Years Rev	-0-	403,485	403,485
19-1991-0000-64904 Add'l Exp from Prior Years	-0-	115,979	115,979
21-2100-0000-61210 Sheriff-Overtime Wages	256,250	272,358	528,608
21-2200-0000-61210 Jail-Overtime Wages	310,000	94,556	404,556
<b><u>Source of Funds:</u></b>			
14-1411-0000-45205 Municipal Election Fees	16,000	20,752	36,752
14-1411-0000-44100 Elections-Recount Reimb	-0-	27,557	27,557
<b><u>Use of Funds:</u></b>			
14-1411-0000-63103 Elections-Legal Forms	77,100	20,752	97,852
14-1411-0000-64604 Elections-Recount Exp	-0-	27,557	27,557
<b><u>Source of Funds:</u></b>			
17-1710-0000-44116 Real Estate Transfer Fees	270,000	16,529	286,529
<b><u>Use of Funds:</u></b>			
17-1710-0000-68000 ROD Cost Allocations	(24,000)	16,529	(7,471)

17-4B-263


2016 SUPPLEMENTAL APPROPRIATIONS AND BUDGETARY TRANSFERS

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	<u>2016</u>	<u>CHANGE</u>	<u>AMENDED</u>
<u>A/C DESCRIPTION</u>	<u>BUDGET</u>		<u>BUDGET</u>
53 <u>Source of Funds:</u>			
54 28-2650-0000-44100			
55 Medical Examiner-Fees	152,885	11,763	164,648
56			
57 <u>Use of Funds:</u>			
58 28-2650-0000-62119			
59 ME-Other Prof Services	181,264	11,763	193,027
60			
61 <u>Source of Funds:</u>			
62 64-6460-0000-44100			
63 Housing Grant Fees	1,100	20,445	21,545
64			
65 <u>Use of Funds:</u>			
66 64-6460-0000-68000			
67 Housing Grant Cost Alloc	(71,051)	20,445	(50,606)
68			
69 <u>Source of Funds:</u>			
70 36-3605-0000-42100			
71 IM Consortium Federal Aid	3,208,464	434,268	3,642,732
72			
73 <u>Use of Funds:</u>			
74 36-3605-0000-62119			
75 IM Consortium-Contracted Serv	3,215,464	434,268	3,649,732
76			

Respectfully submitted,

**FINANCE COMMITTEE**

  
Mary Mawhinney, Chair

  
Sandra Kraft, Vice Chair

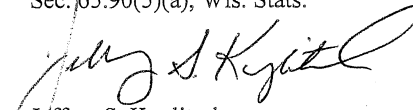
Absent  
Mary Beaver

  
Brent Fox

  
J. Russell Podzilni

LEGAL NOTE:

As an amendment to the 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

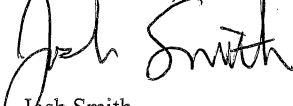
FISCAL NOTE:

This resolution amends the 2016 Budget for those programs where expenses exceeded budget appropriations. To limit data entry and legal notice publication costs, only selected line items within programs were adjusted. The line items shown contain the net budget adjustment for the program and do not necessarily reflect the overage of that particular line item.

  
Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended,

  
Josh Smith  
County Administrator



## Executive Summary

Every April, as we finalize the closing of the books for the previous year, we identify programs where total expenses for the program exceeded total budget appropriations. This resolution adjusts the budgets for those programs. To limit data entry and legal notice publication costs, only selected line items for each program is adjusted. This adjustment is a net adjustment and does not necessarily reflect the overage of that particular line item.

The source of funds for these adjustments can come from recognizing the receipt of higher than expected revenues, transfers from the Contingency Fund, transfers from the Salary Reserve, or transfers from the General Fund.

This resolution shows a transfer of \$1,090,818 from the General Fund. This resolution is just a small snapshot of the 2016 books. It does not show all the programs that were under budget for the year. Even with the transfer from the General Fund per this resolution, we estimate the General Fund fund balance will increase slightly from 2015 to 2016.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director-  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 5, 2017  
DATE DRAFTED

**Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications  
For the Construction of a New Public Works Garage in Beloit**

- 1 **WHEREAS**, the 2017 budget included funds for the architectural/engineering design for a new public
- 2 works garage in Beloit; and
- 3
- 4 **WHEREAS**, the expansion of the interstate 90 has increased the need to have a Rock County Public
- 5 Works Garage in Beloit; and
- 6
- 7 **WHEREAS**, the site where the new garage will be built has not been finalized; and
- 8
- 9 **WHEREAS**, the site selection is being reviewed and agreed upon by the City of Beloit, State of
- 10 Wisconsin DOT and Rock County DPW.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2017 that Angus Young Architects/Engineering firm of
- 14 Janesville, WI will be retained to prepare project plans and specifications in the amount of \$205,600.
- 15
- 16 **BE IT FURTHER RESOLVED** that a \$20,000 contingency also be approved to cover any additional
- 17 design costs that may result due to site selection.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homar

Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in the 2017 budget for these services. The project is being funded by cash and the cost will be expensed by future depreciation charges.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Randy Terronez  
Acting County Administrator

17-4B-264

## Executive Summary

### **Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications For the Construction of a New Public Works Garage in Beloit**

The resolution before you is giving authorization to retain Angus Young Architects/Engineering Firm to prepare plans and specifications for the construction of a new Public Works garage in Beloit. The design cost was included in the 2017 budget. We are preparing for construction in 2018 if approved.

The Public Works Interim Director and the Facilities Management Director reviewed the portfolio showing Public Works shops and garages designed by Angus Young. After evaluation of this portfolio and our current and past experience with Angus Young services, we are recommending Angus Young for the design of this garage.



Thursday, March 9, 2017

Mr. Brent Sutherland, Director - Facilities Management  
 Rock County Department of Public Works  
 Purchasing Division  
 51 S. Main Street  
 Janesville, WI 53545

**Re: Beloit Public Works Service Center**

Page 1 of 4

Dear Brent:

Thank you for having Angus Young Associates provide you with this proposal for architectural and/or engineering services for your project. We hope that this proposal format provides you with the needed information to select our firm. Please let us know if you have any questions or require changes.

This engagement letter is for professional services for the project scope, professional disciplines and services described below. Should the project scope, disciplines included or services being provided need adjustment or change during the development of the project, we will be happy to revise the scope or services with an adjustment in the fees corresponding to the revisions. The risk allocation amount shall be the limit of our professional liability as defined in the 'Risk Allocation' section of this engagement letter.

**Project Scope:**

Work with Rock County personnel to assist in the development of a new Service Center for the Public Works department to be located in the Beloit and I-90 area of Rock County. The building is anticipated to be approximately 38,000 square feet, including mezzanine storage area, with an initial construction budget estimated at \$3.8 to \$ 4 million.

The site has not yet been finalized, therefore as part of our design services we will work with Rock County staff and DOT to provide design alternatives and recommendations for the sites that are being considered. These alternative designs are intended to be schematic design level drawings and would not include detailed grading and storm water management plans.

Once the site selection is finalized, we shall: prepare schematic design through bidding and construction documents; then bidding and construction services for all of the site and building development.

We have included the estimated review and approval expenses as well as other reimbursable expenses.

**Professional Disciplines Included:**

Professional services included with the proposed fee include: architectural design services to define building layout, orientation, scope, finishes and color selection and construction; design of structural systems and components; HVAC system design including determining heating and cooling loads, determining system(s), components and operations; electrical power, lighting and communications systems design, equipment selection, layout and components; plumbing systems design, sizing, fixture selection and system layout; site design including buildings, parking, circulation, lighting, utilities and other improvements; landscaping design, layout, selection of materials, and details; design of site improvements, topography, storm water drainage systems, construction details and erosion control and storm water management plans.

**Re: Beloit Public Works Service Center**

Page 2 of 4

**Scope of Services Included:**

**Outline Program:** Preparation of an outline program by meeting and interviews with key stakeholders in the project and providing space allocation, relationship and functional requirements for the project.

**Schematic Design:** Working from the information you provide in the facility program, we will prepare building floor plans, site plan and exterior elevations. The plans will illustrate the spatial and functional relationships of the facility and site. The exterior elevations will illustrate the projected image and exterior materials. We shall also prepare a project schedule, construction cost estimate, and will discuss with you construction types, costs and alternatives you may want to consider.

**Design Development:** We will work with you to determine the next level of detail in the design of the project. Consideration for construction type, materials, finishes, features and final design considerations will be covered. If included: our engineers shall determine the structural, mechanical, electrical, and plumbing requirements of the building, mechanical system options and suggestions, then optimal locations and sizes for the systems. It is our goal, that by the conclusion of this phase, all aspects of the building design have been thoroughly reviewed with you and approved.

**Detailed Bidding/Construction Documents:** After systems have been selected and finishes approved, our team shall develop detailed drawings, specifications and project manual needed for bidding, approvals and construction. Project manual with specifications shall be developed for this project and shall include requirements for bidding, general conditions, and other general provisions as requested by the owner. Prepare documents shall provide a level of detail for competitive, comparable bidding of project.

**Bidding/Contract Negotiation:** During the bidding of the project, we shall answer questions, prepare addenda and assist in obtaining bids, award and preparation of the Standard AIA Owner-Contractor contracts. The conclusion of this phase will result in an award and contracts for construction with a single prime General Contractor.

**Construction Phase Services:** We shall provide construction services which will include: reviewing shop drawings and payment requests, attend bi-weekly job meetings, review construction on-site, prepare clarifications, bulletins, request for proposals and answer questions as called upon. At notification by the contractor of substantial completion, we shall closely review the project with you and prepare a list of all items that the contractor must complete, repair or provide prior to final completion and payment. As part of the final completion of the project, we shall assist in gathering as-built documents, warranties, instruction and operation manuals from the contractor, preparation of closing documents and paperwork required for reduction of retainage and final payment.

**Services Not Included:**

Professional disciplines not included in this proposal: interior design (ffe); site surveying; or, soil testing & geotechnical engineering. These may be available upon request with appropriate fee adjustments. Available services not included: feasibility study; and, post-construction services. These services are available upon request but have not been included in this proposal.

**Terms:** Contract form: B101 Owner-Architect Abbreviated Agreement, 2007

Angus Young Associates Risk Allocation: \$1,000,000

Type of Billing: Fixed fee plus reimbursible expenses (see last page for description), billed monthly based on the progress of completed work.

Professional Fee: **\$199,100.00** Estimated Expenses included: \$6,500.00

**Re: Beloit Public Works Service Center**

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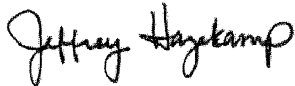
<b>Hourly Rates:</b>	Principal	\$120.00	Engineer	\$110.00
	Design Professional	\$100.00	Professional I	\$90.00
	Professional II	\$75.00	Professional III	\$65.00
	Designer	\$55.00	Technician I	\$45.00

Work will begin on the project after a signed copy of this engagement letter is received. If for any reason, work has begun without a signed engagement letter, contract or purchase order, we may terminate work on the project without notice. Receipt of a purchase order for this project will constitute agreement with the terms of this engagement letter. This agreement and the contract form defined under "Terms" above shall be the basis of our agreement. The contract form will be provided at your request.

We look forward to working with you on this project.

Sincerely,

Accepted By:



\_\_\_\_\_  
Signature

Jeffrey Hazekamp, President, AIA

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**INFORMATION REQUIRED FROM OWNER**

To provide the requested services, we may require information from you or others to provide the professional services requested. Depending on the scope of the project and services we will require you to provide: space needs or program statement; detailed site survey; soils engineering report; written design criteria and project requirements; and, existing building as-built drawings/construction documents. We will rely on the content, accuracy and completeness of all information provided by you or others on your behalf. Please confirm the accuracy of all information provided.

**SCOPE OF BASIC SERVICES**

Services that we may provide for your project include: architectural, structural, electrical, plumbing, and mechanical engineering. These services are implied unless omitted because of project scope or limitation of requested professional services. Unless otherwise stated, scope of professional services and form of agreement between the Angus Young Associates, Inc. and the owner shall be defined by the AIA contract form referenced previously. This contract form is available upon request.

**REIMBURSABLE EXPENSES**

Reimbursable expenses shall be billed in addition to professional fees at cost plus fifteen percent. Expenses may include but not limited to: submittal and approval fees; printing, reproduction of drawings and specifications; mailing, and advertising fees; and travel expenses. Where proposal is provided to include expenses, these fees are included in the profession fees listed.

**SERVICES NOT INCLUDED**

Angus-Young Associates shall not provide, coordinate nor be responsible for: soils, concrete, material and performance testing; site surveying services; pre-engineered metal building components; other professional services such as real estate, accounting, or legal services. Angus Young, except for its own services, shall not specify construction procedures, manage or supervise construction, or implement or be responsible for health and safety procedures, and shall not have control or charge of and shall not be responsible for construction means, methods, technics, sequences or procedures, or for safety precautions and programs.

**EXISTING FACILITY LIMITATIONS**

We are informing you of risk you assume associated with our work as it relates to the existing building construction. Since we are unfamiliar and unable to verify without damaging the facility we shall assume that the existing building construction is: as indicated on drawings provided; meets all code requirements; and is consistent with the construction that is visible. Construction that is buried, covered or not readily visible will not be verified by our staff prior to construction demolition. Should demolition expose structural, code or other conditions inconsistent with the information provided or available; additional costs to remedy will be born by the Owner. Costs for investigation, recommendations, and/or design efforts by our staff will also be charged in addition to the fees previously established at our standard hourly rates.

**LIMITATION OF LIABILITY**

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed the Consultant's risk allocation amount indicated under 'Terms' in this proposal. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise permitted by law.

**PAYMENT TERMS**

Angus-Young Associates, Inc. (the Firm) shall bill monthly based on the progress of work completed. Payment shall be due within 20 days of receipt of invoice. Interest of 1% per month on outstanding balances over 60 days from date of invoice will be charged in addition to professional service fees. If invoice has not been paid within 90 days of date of invoice, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of service. If the Client fails to make payments when due and the Firm incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs, including actual reasonable attorneys fees and time by Angus Young Associates, Inc. professionals at standard hourly rates incurred in addition to any fixed fee arrangement, shall immediately become due and payable

**INDEMNIFICATION**

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its sub-consultants or anyone for whom the Consultant is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and sub-consultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable. Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.





# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland –  
Director of Facilities Management  
DRAFTED BY

April 5, 2017  
DATE DRAFTED

### Awarding the Contract for Replacing Public Works Sidewalk and Concrete Pads

- 1 **WHEREAS**, funds were budgeted in 2017 for the replacement of 353 linear feet of sidewalk and
- 2 two concrete pads at the Public Works garage; and
- 3
- 4 **WHEREAS**, the sidewalk is in poor condition and at risk for a tripping hazard; and
- 5
- 6 **WHEREAS**, one concrete pad being replaced, had been removed to dig up an underground fuel
- 7 storage tank; and
- 8
- 9 **WHEREAS**, the other concrete pad is to be installed around the newly installed outdoor
- 10 Emergency Generator; and
- 11
- 12 **WHEREAS**, specifications were drafted and bids solicited with five qualified contractors
- 13 responding.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 16 assembled this \_\_\_\_ day of \_\_\_\_\_, 2017 does hereby approve and authorize
- 17 awarding a contract in the amount of \$13,150 to Property Services Maintenance of Madison WI.
- 18
- 19 **BE IT FURTHER RESOLVED**, that a \$5,000 contingency also be approved to cover any
- 20 possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

ADMINISTRATIVE NOTE:

Recommended.

Randy Terronez

Acting County Administrator

FISCAL NOTE:

Sufficient funds are available in the 2017 budget for this project. The project is being funded by cash and the cost will be expensed by future depreciation charges.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

17-4B-265

## *Executive Summary*

### **Awarding the Contract for Replacing Public Works Sidewalk and Concrete Pads**

The Public Works garage sidewalk is in poor condition and in need of replacement. The bid for this work includes replacing 353 linear feet of sidewalk and two concrete pads. One pad will be poured over the location where an underground fuel storage tank was removed. The other pad will be around the newly installed generator. Bids were solicited for this work with five qualified contractors responding.

The resolution before you approves contracting with the lowest, most responsive bidder, Property Services Maintenance Inc. of Madison WI, in the amount of \$13,150.00.

This resolution also provides a contingency fund of \$5,000 for any possible unforeseen items.

Funds were budgeted in 2017 for this project.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION

**ORIGINAL**

**BID SUMMARY FORM**

BID NUMBER 2017-34  
 BID NAME DPW SIDEWALK REPLACEMENT  
 BID DUE DATE MARCH 30, 2017 - 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

	PROPERTY SERVICES MAINTENANCE MADISON WI	JB JOHNSON BROTHERS EDGERTON WI	LYONS CONCRETE EDGERTON WI	MARVIN GLEASON CONTRACTORS FRANKSVILLE WI	JW SCHULTZ FORT ATKINSON WI
BASE BID	10,300.00	10,887.00	12,000.00	13,495.00	13,500.00
ALTERNATE A	2,850.00	3,108.00	3,200.00	3,755.00	4,335.00
<b>TOTAL BID</b>	<b>\$ 13,150.00</b>	<b>\$ 13,995.00</b>	<b>\$ 15,200.00</b>	<b>\$ 17,250.00</b>	<b>\$ 17,835.00</b>
ADDENDA	YES	YES	YES	NO	YES
START DATE	5/1/17	ANYTIME	5/15/17	1 <sup>ST</sup> WEEK OF MAY	SPRING
COMPLETION	5/5/17	7 DAYS	5/17/17	5 DAYS	5 DAYS

Alternate A - Installation of a new concrete pad around generator.

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Fifteen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Property Services Maintenance

*Jodi Millis*  
SIGNATURE 4-4-17 DATE

GOVERNING COMMITTEE APPROVAL:

*Henry Burt*  
CHAIR 5-0 VOTE 4/18/17 DATE

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director-  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 7, 2017  
DATE DRAFTED

**Retaining Industrial Roofing Services Inc. to Prepare Plans and Specifications  
for the Replacement of the Public Works Garage Roof in Orfordville.**

- 1 **WHEREAS**, the 2017 budget includes funds for the replacement of the Public Works garage roof in
- 2 Orfordville; and
- 3
- 4 **WHEREAS**, the Public Works garage roof is a metal roof with many leaks and analysis was performed
- 5 on the roof and results recommended replacement with a new insulated PTO roof; and
- 6
- 7 **WHEREAS**, Industrial Roof Services Inc. specializes in roofing installation.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2017 does hereby authorize that Industrial Roofing Services
- 11 Inc. of Butler, WI be retained to prepare project plans and specifications, in the amount of \$10,215.

Respectfully submitted,

**GENERAL SERVICES COMMITTEE**

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

**FISCAL NOTE:**

Sufficient funds are available in the 2017 budget for this project. The project is being funded by cash and the cost will be expensed by future depreciation charges.

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

Randy Terronez  
Acting County Administrator

17-4B-266

**Executive Summary**

**Retaining Industrial Roofing Services Inc. to Prepare Plans and Specifications for the Replacement of the Public Works Garage Roof in Orfordville**

The resolution before you is retaining Industrial Roofing Services Inc. to prepare plans and specifications for the replacement of a new roof on the Public Works garage in Orfordville.

This roof has many leaks. It was evaluated for repair and it was determined it needed to be replaced. Industrial roofing services Inc. specializes in roofing installation.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee  
INITIATED BY

Duane Jorgenson, Interim Dir of Public Works  
DRAFTED BY

Public Works Committee  
SUBMITTED BY

April 6, 2017  
DATE DRAFTED

**AUTHORIZING A CONTRACT FOR UPGRADING THE TWO-WAY  
RADIO SYSTEM FOR THE DEPARTMENT OF PUBLIC WORKS**

- 1 **WHEREAS**, the Department of Public Works (DPW) two-way radio system is based on analogue
- 2 technology and radio manufacturers are now providing digital technology; and,
- 3
- 4 **WHEREAS**, DPW was authorized to and purchased 150 mobile and 18 portable two-way radios
- 5 from the State Bid; and,
- 6
- 7 **WHEREAS**, the old radios need to be removed, the new radios need to be installed, and upgrades
- 8 to the radio system need to be done to complete the transition to the digital radio system; and,
- 9
- 10 **WHEREAS**, the Purchasing Division solicited bids for the removal of existing two-way radios,
- 11 installation of new two-way radios, and work to upgrade the associated radio system to utilize
- 12 digital technology.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 15 assembled this \_\_\_ day of \_\_\_\_\_, 2017, does hereby award the bid for the removal of
- 16 existing two-way radios, installation of new two-way radios, and work to upgrade the associated
- 17 radio system to utilize digital technology to the lowest responsible bidder, General
- 18 Communications of Madison, Wisconsin, with a base bid of \$91,314 and alternate #2 deduct of
- 19 \$5,000 for a total bid amount of \$86,314.

17-4B-267

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie  
Betty Jo Bussie, Chair

Brent Fox  
Brent Fox, Vice Chair

Absent  
Eva M. Arnold

Brenton Driscoll  
Brenton Driscoll

Rick Richard  
Rick Richard

AUTHORIZING A CONTRACT FOR UPGRADING THE TWO-WAY RADIO SYSTEM FOR  
THE DEPARTMENT OF PUBLIC WORKS

Page 2

FISCAL NOTE:

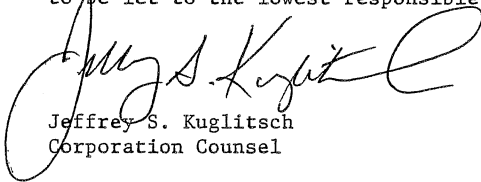
Sufficient funds are available in the 2017 budget for the upgrading of DPW's radio system. The project is being funded by cash and the cost will be expensed by future depreciation charges.



Sherry Oja  
Finance Director

LEGAL NOTE:

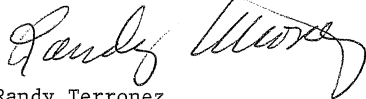
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randy Terronez  
Acting County Administrator

- Executive Summary -

The purpose of this resolution is to authorize a contract to complete the work necessary to transition to a two-way radio system that utilized digital technology instead of analogue technology.

The current DPW radios are based on analogue technology. Radio manufacturers are no longer producing these radios, in response to demand for better quality provided by digital radios. The current DPW radios are over ten years old and are failing or not getting good radio coverage due to this less reliable analogue platform.

In September 2016, the Department of Public Works (DPW) was authorized to and purchased 40 mobile and 10 portable two-way radios from the State Bid. In March 2017, DPW was authorized to and purchased 110 mobile and 8 portable two-way radios from the State Bid. The purchase of those radios at those times allowed DPW to take advantage of rebate offers from the manufacturer through the State Bid.

The installation and upgrade work remains and is included in this contract as the base bid.

Alternate #1 consists of providing a system link between the analogue and digital format for only one channel instead of two channels covered in the base bid. DPW currently utilizes two channels for operations.

Alternate #2 consists of vendor taking ownership of old radios.

Staff is recommending the award of a contract to lowest responsible bidder, General Communications of Madison, WI for the base bid in the amount of \$91,314 and Alternate #2 with a deduct amount of \$5,000, for a total bid amount of \$86,314. There is \$115,653.98 of budgeted funds available to complete this work.



ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### BID SUMMARY FORM

BID NUMBER 2017-35  
 BID NAME RADIO EQUIPMENT & INSTALLATION  
 BID DUE DATE APRIL 5, 2017 – 1:30 P.M.  
 DEPARTMENT PUBLIC WORKS

	GENERAL COMMUNICATIONS MADISON WI	BANDT COMMUNICATIONS JANESVILLE WI
<b>BASE BID</b>	<b>\$ 91,314.00</b>	<b>\$ 169,143.00</b>
ALTERNATE 1	\$ 1,000.00 DEDUCT	\$ 1,500.00 DEDUCT
ALTERNATE 2	\$ 5,000.00 DEDUCT	NOT INTERESTED
HOURLY RATE ADDITIONAL WORK	100.00	95.00
ADDENDA	YES	YES
START DATE	5/15/17	5/1/17
COMPLETION	7/28/17	1/31/18

ALTERNATE 1 – One channel link system  
 ALTERNATE 2 – Existing radios salvaged by vendor.

Invitation to Bid was advertised in the Beloit Daily News and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: General Communications of Madison, WI

/S/ Duane Jorgenson 4/20/17  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

/S/ Betty Jo Bussie 4-0-1-2017 4/20/2017  
 CHAIR VOTE DATE

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
Initiated by

Public Works Committee  
& Parks Advisory Committee  
Submitted by



Lori Williams, Parks Director  
Drafted by

April 10, 2017  
Date Drafted

### AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR SNOWMOBILE GRANT FUNDS

1 **WHEREAS**, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of  
 2 June, 1981, adopted the Rock County Snowmobile Plan; and,  
 3  
 4 **WHEREAS**, Rock County desires to participate in snowmobile grant funded projects pursuant to  
 5 provisions of s.23.09(11) of the Wisconsin Statutes; and,  
 6  
 7 **WHEREAS**, grant funds are available from the State of Wisconsin Department of Natural  
 8 Resources (DNR) and a resolution of application for Snowmobile Grant Funds is required; and,  
 9  
 10 **WHEREAS**, Rock County is interested in operating the snowmobile trail for public outdoor  
 11 recreation purposes as described in the application; and,  
 12  
 13 **WHEREAS**, financial aid is required to carry out the project.  
 14  
 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this  
 16 \_\_\_\_\_ day of \_\_\_\_\_, 2017, hereby authorizes Lori Williams, Parks Director, Parks  
 17 Division-Public Works Department, to act on behalf of Rock County to submit an application to  
 18 the State of Wisconsin Department of Natural Resources for financial aid for Snowmobile Grant  
 19 Funds that may be available.

17-4B-268

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie  
Betty Jo Bussie, Chair

Brent Fox  
Brent Fox, Vice Chair

Absent  
Eva M. Arnold

Brenton Driscoll  
Brenton Driscoll

Rick Richard  
Rick Richard

PARKS ADVISORY COMMITTEE

Tom Presny  
Tom Presny

Absent  
Floyd Finney

Absent  
Dean Paynter

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR SNOWMOBILE GRANT FUNDS

12.C.(2)

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FISCAL NOTE:


This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randy Terronez  
Acting County Administrator

- EXECUTIVE SUMMARY -  
**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR SNOWMOBILE GRANT FUNDS**

This resolution provides authorization to apply for funding for the 2017-2018 Rock County Snowmobile Trail Program.

The DNR Snowmobile Grant of \$56,600 would cover 226.4 miles of trail. The snowmobile trail project is 100% grant funded. Any field work (includes labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed back to the grant. The area Snowmobile Alliance provides trail signage and grooming and is reimbursed for those services after the county costs are covered.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.

ROCK COUNTY, WISCONSIN



Corporation Counsel Office  
51 South Main Street  
Janesville, WI 53545  
(608) 757-5530  
Fax: (608) 757-5511

**MEMORANDUM**

**TO: County Board Staff Committee**  
**FROM: Jeffrey S. Kuglitsch Corporation Counsel**  
**DATE: April 7, 2017**  
**RE: Notice of Claim**

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CLAIMANT: Kathleen D. Sargent

DATE OF INCIDENT: August 29, 2014

DATE OF NOTICE OF CLAIM: March 30, 2017

AMOUNT CLAIMED: \$63,603.48

NATURE OF CLAIM: Kathleen D. Sargent sustained injuries and damages in a fall on a wet restroom floor in the Eclipse Center, Beloit, while in the Community Action, Incorporated, office. Rock County is not involved with Community Action, Incorporated or the maintenance of the restrooms.

RECOMMENDATION: Denial.