



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, FEBRUARY 8, 2018 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES - January 25, 2018
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointment to Behavioral Health Redesign Steering Committee
  - B. Appointment to the Criminal Justice Coordinating Council
  - C. Appointment to the Traffic Safety Commission
  - D. Appointment to Community Action Inc. Board of Directors
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
  - A. Update on Enbridge Operations – Becky Haase
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
  - B. Contracts – Roll Call
    - 1) Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope
    - 2) Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Jail Exterior Building Envelope
    - 3) Change Order for Rock County Courthouse Security System Upgrade and Replacement - Phase I

**ROCK COUNTY BOARD OF SUPERVISORS**

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12. NEW BUSINESS

C. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$3,000,000

D. Claim

13. ADJOURNMENT

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member of the Behavioral Health Redesign  
Steering Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Term Expiring April 30, 2020

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Vacant

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT** Kate Luster  
Human Services Director

**EFFECTIVE DATE:** February 8, 2018

**APPOINTMENT TO THE CRIMINAL JUSTICE COORDINATING COUNCIL  
(CJCC)**

**POSITION:** Member of the Criminal Justice Coordinating  
Council (CJCC)

**AUTHORITY:** County Board Resolution 06-5B-014

**TERM:** Term expiring May 31, 2018

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Vacant

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Lonnie Brigham Jr.  
1913 Alden Road, Apt. F  
Janesville, WI 53545

**EFFECTIVE DATE:** February 8, 2018

**APPOINTMENT TO TRAFFIC SAFETY COMMISSION**

**POSITION:** Member of the Traffic Safety Commission

**AUTHORITY:** Wis. Stats. 83.013 and County Board Resolution  
Dated 8/24/72

**TERM:** Unexpired Term Ending 8/31/19

**PER DIEM:** For County Board Supervisors Only  
Yes, Per Board Rule IV.J.

**PRESENT MEMBER:** Dennis Ryan

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Ahnaray Bizjak, Senior Engineer  
City of Janesville  
18 N. Jackson Street  
Janesville, WI 53545

**EFFECTIVE DATE:** February 8, 2018

**APPOINTMENT TO COMMUNITY ACTION INC. BOARD OF DIRECTORS**

**POSITION:** Member of the Community Action Inc. Board of Directors

**AUTHORITY:** Per WI State Stats 49.265

**TERM:** To Complete the Unexpired Term of Supervisor Jason Heidenreich, ending April 17, 2018

**PER DIEM:** Yes, Per Board Rule IV.J.

**PRESENT MEMBER:** Supervisor Jason Heidenreich

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Supervisor Norvain Pleasant.  
1420 Yates Avenue  
Beloit, WI 53511

**EFFECTIVE DATE:** February 8, 2018

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland, Facilities  
Management Director  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 29, 2018  
DATE DRAFTED

**Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope.**

- 1 **WHEREAS**, the 2018 budget included funds for replacing failed chalk joints, wall damage due to lintel
- 2 failure as well as some tuck pointing; and
- 3
- 4 **WHEREAS**, there is several areas that have opened up and or failed that is allowing water to leak into
- 5 the interior space; and
- 6
- 7 **WHEREAS**, Industrial Roof Services Inc. specializes in roofing installation as well as building envelope.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2018, authorizes that Industrial Roofing Services Inc.
- 11 of Butler, WI, be retained to conduct an analysis, then prepare project plans and specifications for bidding
- 12 the exterior repairs, in the amount of \$19,500.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
J. Russell Podzilni

**FISCAL NOTE:**

Funds were budgeted for this project. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jodi Timmerman  
Deputy Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

Josh Smith  
County Administrator

18-2A-444

## **Executive Summary**

### **Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope.**

The resolution before you is retaining Industrial Roofing Services Inc. to complete an analysis, then prepare plans and specifications for replacing the failed chalk joints and wall damage due to failed lintels, as well as some tuck pointing.



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland Facilities  
Management Director  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 29, 2018  
DATE DRAFTED

**Retaining Industrial Roofing Services Inc. to Complete an Analysis then Prepare Plans and Specifications for the Jail Exterior Building Envelope.**

- 1 **WHEREAS**, the 2018 budget included funds for replacing failed chalk joints, as well as some tuck pointing; and
- 2
- 3
- 4 **WHEREAS**, there is several areas that have opened up and or failed that is allowing water to leak into
- 5 the interior space; and
- 6
- 7 **WHEREAS**, Industrial Roof Services Inc. specializes in roofing installation as well as building envelope.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2018, authorizes that Industrial Roofing Services Inc.
- 11 of Butler, WI, be retained to conduct an analysis then prepare project plans and specifications for bidding
- 12 the repairs at the Jail, in the amount of \$10,500.
- 13

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
J. Russell Podzilni

FISCAL NOTE:

Funds were budgeted for this project. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jodi Timmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

18-2A-445

## **Executive Summary**

### **Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Jail Exterior Building Envelope.**

The resolution before you is retaining Industrial Roofing Services Inc. to complete an analysis, then prepare plans and specifications for replacing the failed chalk joints, as well as some tuck pointing.

Although the County will be completing a facilities master plan in 2018, this project is necessary to keep the Pinehurst building operational and safe in the short term. Further repairs will be considered in the context of the master plan when completed.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 29, 2018  
DATE DRAFTED

**Change Order for Rock County Courthouse Security System Upgrade and Replacement - Phase I**

- 1. **WHEREAS**, funds were budgeted in 2017 for the upgrade and replacement of the current outdated
- 2 security system at the Courthouse; and,
- 3
- 4 **WHEREAS**, bids were solicited with the lowest most qualified, responsive and responsible bidder
- 5 being Gilbank Construction Inc.; and,
- 6
- 7 **WHEREAS**, the parking structure cameras were listed as an alternate due to a decision had not been
- 8 made if the east structure was going to be removed and the funds for the alternate was not approved
- 9 along with the base bid; and,
- 10
- 11 **WHEREAS**, the decision has now been made to keep the existing parking structures and now the
- 12 parking cameras will need to be installed and funded.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
- 15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, approves a change order in the amount of
- 16 \$34,000 for installing the parking structures cameras under Phase 1 of the security system upgrade and
- 17 replacement at the Rock County Courthouse which was awarded to Gilbank Construction Inc, of
- 18 Clinton, WI, in the amount of \$1,743,000; and,
- 19
- 20 **BE IT FURTHER RESOLVED**, that a \$20,000 contingency also had been approved to cover any
- 21 possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

18-2A-446

Change Order for Rock County Courthouse Security System Upgrade and Replacement - Phase I  
Page 2

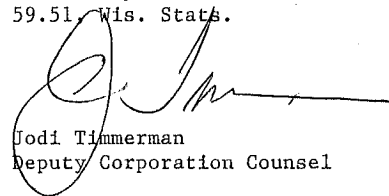
FISCAL NOTE:

Funds are available for this change order. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

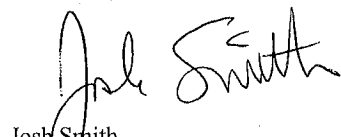
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jodi Timmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

### Change Order for Rock County Courthouse Security System Upgrade and Replacement- Phase I

The resolution before you is a change order to the contract with Gilbank Construction Inc. for the upgrade and replacement of the Courthouse Security System. The parking structure Cameras were listed as an alternate and not approved with the base bid due to the uncertainty of the parking structure being removed. Now a decision has been made the parking structures will remain and cameras are needing to be added for a cost of \$34,000. There are funds in the facilities management budget to cover the cost.

- \$20,000 contingency funds
- \$14,000 carryovers funds from prior years- \$4,000 from 2017 variable frequency drives that came in under budget and \$10,000 from 2015 carpet that did not get replaced.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Sherry Oja, Finance Director  
DRAFTED BY

January 18, 2018  
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION  
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,000,000**

- 1 **WHEREAS**, the 2018 Adopted Budget includes \$3,000,000 for Highway Road Construction Capital
- 2 Projects: and,
- 3
- 4 **WHEREAS**, these projects are included in the Budget with the anticipation that they would be funded
- 5 with the future issuance of debt; and,
- 6
- 7 **WHEREAS**, these projects will have long-term benefits and are most appropriately funded by debt
- 8 issuance.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, that there shall be issued, pursuant to Chapter 67,
- 12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,000,000
- 13 for highway construction and improvement projects.

Respectfully submitted,

**FINANCE COMMITTEE**

Mary Mawhinney  
Mary Mawhinney, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Mary Beaver  
Mary Beaver

Brent Fox  
Brent Fox

J. Russell Podzilni  
J. Russell Podzilni

18-2A-447

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION  
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,000,000  
PAGE 2**

**FISCAL NOTE:**

The purpose of this resolution is to authorize expenditures from the 2018 deferred finance budget appropriations prior to actual debt issuance. The 2018 budgeted capital projects are estimated to cost \$3,000,000 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

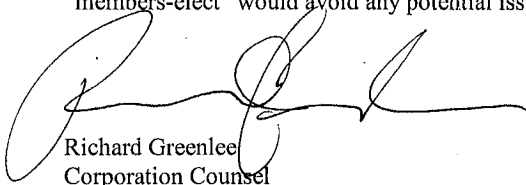


Sherry Oja  
Finance Director

**LEGAL NOTE:**

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

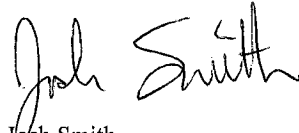
A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Richard Greenlee  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.




Josh Smith  
County Administrator

ROCK COUNTY, WISCONSIN



Corporation Counsel Office  
51 South Main Street  
Janesville, WI 53545  
(608) 757-5530  
Fax: (608) 757-5511

**MEMORANDUM**

**TO:** County Board Staff Committee  
**FROM:** Richard Greenlee, Corporation Counsel   
**DATE:** January 18, 2018  
**RE:** Notice of Claim

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**CLAIMANT:** Wade A. Hallett

**DATE OF INCIDENT:** 2/11/2017 – 12/20/2017

**DATE OF NOTICE OF CLAIM:** 1/16/2018

**AMOUNT CLAIMED:** \$166,000.00

**NATURE OF CLAIM:** On February 11, October 2 and 5, Mr. Hallett fell at the jail and sustained a lower back injury. He claims denial of a new mattress and medical care continuing to December 20, 2017. Mr. Hallett also claims he was forced to take heart medication, not being advised of what the medication was and resulting dizziness and nauseous. On October 28, Mr. Hallett claims a cardiac incident resulting in being transported to the hospital against his will, undue medical bills and impaired judgment.

**RECOMMENDATION:** Denial.