

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 S. Main Street
Janesville, WI 53545
Phone: 608/757-5510
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www.co.rock.wi.us

NOTE: This is a Teleconference

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, DECEMBER 17, 2020 – 6:00 P.M.**

WATCH VIA YOUTUBE:

<https://www.youtube.com/channel/UCcGhCAgg7M8721fnSaYU29Q/>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Thursday, December 17, 2020. To submit public comment use the following link: <https://www.co.rock.wi.us/public-comment-request>. At this meeting, the County Board will allow live public comment up to a total of 40 minutes.

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
 - A. ADOPTION OF AGENDA
 - B. APPROVAL OF MINUTES – October 29, 2020, November 4, 2020, November 10, 2020 and November 19, 2020
 - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - 1) Appointment of Chair to General Services Committee
 - 2) Appointment to Supervisor District #5
 - 3) Appointment to General Services Committee
 - 4) Appointment to Land Conservation Committee
 - 5) Appointment to Community Action Inc. Board of Directors
 - 6) Appointments to the Transportation Coordinating Committee
 - 7) Appointments to the Disabled Parking Enforcement Assistance Council
 - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - E. OTHER
 - 1) Authorizing Double Fill of Office Coordinator Position in the County Administrator's Office
 - 2) Authorizing Acceptance of the Bureau of Justice Assistance Adult Drug Court and Veterans Treatment Courts: Adult Drug Courts Grant Funds, Amending the 2020 Budget and Creating One Master Level Behavioral Health Clinician
 - 3) Amending the 2020 HSD Budget to Accept Additional Funds from the State Opioid Response 2 (SOR2) Grant and Creating 1.0 FTE Master Level Behavioral Health Clinician
 - 4) Authorization to Purchase Replacement WatchGuard Digital In-car Video Cameras
 - 5) Approving the Purchase of Champ EHR Software
 - 6) Authorization for Radio System Equipment Upgrade
 - 7) Authorizing Purchase of Sheriff's Office Portable Radio Replacements

ROCK COUNTY BOARD OF SUPERVISORS

DECEMBER 17, 2020

Page 2

- 8) Authorizing Purchase of Patrol Squads and Fleet Vehicles Five (5) Dodge Chargers
 - 9) Authorizing Purchase of Patrol Squad Dodge Durango
 - 10) Authorizing Purchase of Patrol Squad Chevy Tahoe
 - 11) Approving 2021-2025 Intergovernmental Agreement with Dane County for Medical Examiner Services
 - 12) Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant CC20-54WM Funds
 - 13) Acceptance of Wisconsin Department of Natural Resources Outdoor Recreation Aids Grant RTP-1019-20ND Funds
 - 14) Awarding Contract for Uniforms, Shop Towels and Walk-off Mats Department of Public Works and Parks for 2021-2023
 - 15) To Designate a Qualified Newspaper for all Rock County Legal Publications for 2021
 - 16) Authorizing Contract for Deployment of Laptops
 - 17) Authorizing Purchase of Cisco Umbrella Software
5. PUBLIC HEARING
- A. Creation of the Rock County Illicit Discharge Ordinance (Chapter 4, Part 13) (First Reading)
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
- A. Thanking Rock County Election Workers Involved in the 2020 Elections
 - B. Recognizing Marilyn Bondehagen
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
- A. Community COVID-19 Testing Site
11. NEW BUSINESS
- A. SUPPLEMENTARY APPROPRIATIONS AND BUDGET CHANGES - ROLL CALL
 - 1) Creating a 0.7 FTE Nursing Supervisor Position and Amending the 2021 Budget
 - B. CONTRACTS – ROLL CALL
 - 1) Authorizing Purchase of County Agenda Management System
 - 2) Authorizing Purchase of Website Hosting for Rock County
 - C. Naming of the County Owned Building at 1717 Center Ave.
 - D. Amending the County’s Personnel Ordinance (Second Reading & Adoption)
 - E. Modifying the Rock County COVID-19 Emergency Small Business Loan Fund
 - F. Approval of ADRC-COA Integration Recommendation
 - G. Directing the Exploration of Alternative Housing Options for Sexually Violent Offenders on Supervised Release in Accordance with Chapter 980 of the Wisconsin Statutes
 - H. Continuing Coronavirus Response Employee Leave Programs
 - I. To Ratify the 2021 Labor Agreement between Rock County and Deputy Sheriff’s Association
 - J. To Ratify the 2021 Labor Agreement between Rock County and Deputy Sheriff’s Supervisors Association
 - K. Approving the 2021 Base Wage Rates for all Employees except Represented Law Enforcement Employees, and Amending the Personnel Policy Wage Appendixes

ROCK COUNTY BOARD OF SUPERVISORS

DECEMBER 17, 2020

Page 3

- L. Setting the 2021 Salary of the County Administrator
- M. Claim

12. ADJOURNMENT

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

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Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
October 29, 2020

The Rock County Board of Supervisors met, pursuant to adjournment on October 22, 2020, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin. This was a hybrid teleconference and in-person meeting.

Chair Purviance called the meeting to order. Supervisor Rashkin gave the invocation.

3. Roll Call.

At roll call, Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Gustina, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Potter, Rashkin, Richard, Rynes, Schulz, Taylor, Wilde, Williams, Yeomans and Purviance were present. Supervisors Homan and Sweeney were absent. PRESENT – 26. ABSENT – 2. VACANT – 1.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
 - A. ADOPTION OF AGENDA
 - B. APPROVAL OF MINUTES
 - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - E. OTHER
5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call
 - C. Review of 2021 Recommended Budget with County Administration
12. ADJOURNMENT

Chair Purviance asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

6. Citizen Participation, Communications and Announcements

Proceedings of the Rock County Board of Supervisors
October 29, 2020

Angel Luis Rodriguez Perez submitted comments in opposition to the addition of an Equity Manager to Rock County's staff. Annette Mikula invited supervisors to attend the YWCA Racial Justice Conference.

Supervisor Sweeney arrived at 6:11 p.m.

11.C. Review of 2021 Recommended Budget with County Administrator – Josh Smith

County Board

Requested and recommended tax levy of \$187,829, which is a decrease of \$4,641 or 2.4% from the prior year.

Agriculture and Land Conservation Committee

UW-Extension – The recommended tax levy for all UW-Extension activities, including the Farm account, totals \$253,825, a decrease of \$2,077 or 0.8% from the prior year.

Land Conservation – Recommended tax levy for the Land Conservation department is \$252,477, which is an increase of \$77,414 or 44.2% over the prior year.

Board of Health

Public Health – Recommended tax levy for the Health Department is \$2,659,899, an increase of \$150,883 or 6.0% over the prior year.

County Board Staff Committee

County Administrator – The recommended tax levy for the County Administrator's Office is \$835,404, an increase of \$196,553 or 30.8% over the prior year.

Corporation Counsel – The Corporation Counsel requested and recommended tax levy is \$372,814, which is a decrease of \$5,247 or 1.4% from the prior year.

Human Resources – The recommended tax levy for Human Resources totals \$653,641, a decrease of \$7,286 or 1.1% from the prior year.

Education, Veterans & Aging Services

Council on Aging – The recommended tax levy for all Council on Aging Programs totals \$288,532, an increase of \$69,568 or 31.8% from the prior year.

Veterans Services Office – The recommended tax levy for the Veterans Service Office is \$307,845, a decrease of \$6,739 or 2.1% from the prior year.

Finance Committee

Finance – The Finance Department's request and recommended tax levy is \$1,010,891, an increase of \$15,184 or 1.5% over the prior year.

Information Technology Department – The recommended tax levy for the Information Technology Department is \$2,578,648, which is an increase of \$492,280 or 23.6% over the prior year.

County Clerk – The recommended tax levy for the County Clerk's main account is \$132,588, an increase of \$37,277 or 3.91% from the prior year. The recommended tax levy for the County Clerk's Election Account is \$93,963, a decrease of \$11,300 or 10.7% from the prior year. Overall, the recommended tax levy for the County Clerk's Office is \$226,551, an increase of \$25,977 or 13% over the prior year.

County Treasurer – The recommended budget contains \$3,066,263 of revenue in excess of expenditures, a decrease of \$363,676 or 10.6% from the prior year. This net revenue will go toward offsetting the County property tax levy and may be used to fund other County expenditures.

Proceedings of the Rock County Board of Supervisors
October 29, 2020

Register of Deeds – The recommended budget contains \$426,491 of revenue in excess of expenditures, which will go toward offsetting the County property tax levy. That figure is \$33,240 or 8.4% more than the amount used to offset the property tax levy in 2020.

Community Agency Initiatives – The recommended tax levy for the Community Agency Initiatives account is \$261,140. This is an increase of \$68,500 from 2020. Funding to RSVP, YWCA of Rock County, Family Services of Southern Wisconsin and Northern Illinois, CASA, Heritage Rock County, Rock County Tourism Council, Rock County 4-H Fair Board and InTouch Outreach. Several one-time increases are supported by the increased public utility aids revenue the County will have beginning in 2021 from the expansion of the Alliant Energy Riverside Plant.

General Services Committee

Facilities Management Department – The recommended tax levy for Facilities Management is \$2,582,003, a decrease of \$258,541 or 9.1% from the prior year. This includes projects at the Jail, Eclipse Center, Public Works, Medical Examiner, 1717 Center Ave, Public Health, Courthouse, Youth Services Center, UW-Whitewater at Rock County, Council on Aging, Fairgrounds and Information Technology.

Health Services

Rock Haven – The recommended tax levy for Rock Haven is \$4,195,294, which is an increase of \$26,193 or 0.6% from the prior year.

Human Services Board

Expenditures in the Children, Youth and Families Division total \$28,024,034. Recommended tax levy is \$18,914,996, a decrease of \$991,101 or 5.0%.

Expenditures in the Behavioral Health Division total \$25,456,241. Recommended tax levy is \$13,483,293, an increase of \$1,162,180 or 9.4%.

Expenditures in the Economic Support Division total \$8,969,105. Recommended tax levy is \$963,500, a decrease of \$10,775 or 1.1%.

Expenditures in ADRC/Adult Protective Services Division total \$4,715,567. Recommended tax levy is \$2,639,981, a decrease of \$185,570 or 6.6%.

Overall Expenditures for the Human Services Department total \$67,703,670. Recommended tax levy is \$23,949,762, an increase of \$155,835 or 0.7%.

Arrowhead Library System

Given the payments mandated by state law and the agreement to reimburse at 100% of the formula amount, the recommended tax levy is \$1,247,683, an increase of \$58,941 or 5.0% from the prior year. This portion of the tax levy does not count against the County's levy limit under state statutes, as it is not levied on all taxable property in the county.

Planning and Development Committee

Real Property Description – The tax levy for Real Property is recommended at \$207,826, which is a decrease of \$2,916 or 1.4% from the prior year.

Planning Department – The recommended tax levy for the Planning, Economic and Community Development Department is \$599,557, which is a decrease of \$59,918 or 9.1% from the prior year.

Public Safety & Justice Committee

Sheriff's Office – The recommended tax levy for Law Enforcement Services, including Emergency Management, is \$11,397,844, an increase of \$2,618 from the prior year.

The recommended tax levy for Correctional Services, including RECAP and Drug Court, is \$12,523,794, an increase of \$712,991 or 6.0% over the prior year.

The overall tax levy for all *Sheriff's Office* functions is \$23,921,638, which is an increase of \$715,609 or 3.1% over the prior year.

Circuit Court – The recommended tax levy for the Circuit Court is \$1,064,732, a decrease of \$35,177 or 3.2% from the prior year.

Proceedings of the Rock County Board of Supervisors
October 29, 2020

The recommended tax levy for Mediation and Family Court Services is \$136,745, an increase of \$14,121 or 11.5% over the prior year.

The recommend tax levy for the Clerk of Circuit Court is \$1,467,809, a decrease of \$50,338 or 3.3% from the prior year.

Collectively, the tax levy for all functions of the *Circuit Court* (Circuit Court, Mediation and Family Court Services and Clerk of Circuit Court) is \$2,669,286, a decrease of \$71,394 or 2.6% from the prior year.

911 Communications Center – The recommended tax levy is \$4,839,239, which is an increase of \$340,350 or 7.6% over the prior year.

District Attorney's Office – The recommended tax levy for the District Attorney's Office is \$2,006,321, which is an increase of \$166,963 or 9.1% over the prior year.

Medical Examiner's Office – The recommended tax levy for the Medical Examiner's Office is \$744,584, which is an increase of \$9,777 or 1.3% over the prior year.

Child Support Services Department – The recommended tax levy for the Child Support Office is \$487,288, a decrease of \$149,169 or 23.4% from the prior year.

Evidence Based Decision Making (EBDM) Initiative – The recommended tax levy for EBDM programs in 2021 is \$481,000, the same amount that was budgeted for EBDM programming in the 2020 budget.

Public Works Committee

Expenditures in the Parks Division total \$917,748. Recommended tax levy is \$653,777, an increase of \$48,621 or 8.0% from 2020.

Expenditures in the Highway Division total \$19,287,066. Recommended tax levy is \$2,643,918, a decrease of \$635,717 or 19.4% from the prior year.

Overall expenditures for the Public Works Department total \$20,204,814. Recommended tax levy is \$3,297,695, a decrease of \$587,096 or 15.1% from 2020.

Rail Transit – Tax levy for Rail Transit totals \$30,000.

SWR Airport Board

Airport – The recommended tax levy is \$539,645, an increase of \$10,960 or 2.1% over the prior year.

The 2021 Recommended Budget includes a tax levy of \$72,576,118 and total Expenditures of \$212,020,910. Revenue to cover expenditures include tax levy, sales tax, general fund balance, long-term debt, fees and grants.

12. Adjournment

Supervisors Rich Bostwick and Potter moved to adjourn at 9:08 p.m. to Wednesday, November 4, 2020 at 6:00 p.m. ADOPTED by acclamation.



Prepared by Lisa Tollefson, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

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PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
November 4, 2020

The Rock County Board of Supervisors met, pursuant to adjournment on October 29, 2020, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin. This was a hybrid teleconference and in-person meeting.

Chair Purviance called the meeting to order. Supervisor Rynes gave the invocation.

3. Roll Call.

At roll call, Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Homan, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Potter, Rashkin, Richard, Rynes, Schulz, Sweeney, Taylor, Wilde, Williams, Yeomans and Purviance were present. Supervisor Gustina was absent. PRESENT – 27. ABSENT – 1. VACANT – 1.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
 - A. ADOPTION OF AGENDA
 - B. APPROVAL OF MINUTES
 - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - E. OTHER
5. PUBLIC HEARING
 - A. Public Hearing on 2021 Recommended Budget
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call
12. ADJOURNMENT

Chair Purviance asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

5. PUBLIC HEARING

- A. Public Hearing on 2021 Recommended Budget

Proceedings of the Rock County Board of Supervisors
November 4, 2020

Public hearing began at 6:05 p.m.
Comments from Dorothy J. Harrell and Ruth Kolpack in support of police body worn cameras read by Supervisor Williams.
Public hearing ended at 6:08 p.m.

6. Citizen Participation, Communications and Announcements

Randy Terronez spoke on upcoming Mexican Consulate and YWCA Racial Justice Conference.

12. Adjournment

Supervisors Potter and Rashkin moved to adjourn at 6:13 p.m. to Thursday, November 10, 2020 at 6:00 p.m. ADOPTED by acclamation.

A handwritten signature in cursive script, appearing to read "L. Tollefson", written in black ink.

Prepared by Lisa Tollefson, County Clerk
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PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
November 10, 2020

The Rock County Board of Supervisors met, pursuant to adjournment on November 4, 2020, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Purviance called the teleconference meeting to order. Supervisor Homan gave the invocation.

3. Roll Call.

At roll call, Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Gustina, Homan, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Rashkin, Richard, Rynes, Schulz, Sweeney, Taylor, Wilde, Williams, Yeomans and Purviance were present. Supervisor Potter was absent. PRESENT – 27. ABSENT – 1. VACANT – 1.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
 - A. ADOPTION OF AGENDA
 - B. APPROVAL OF MINUTES
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 - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - E. OTHER
5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
 - A. Annual Report by County Clerk Per Wis. Stats. 59.17(16)
 - B. Recommendation by Finance Committee for Revisions to the 2021 Recommended Budget
11. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call
 - C. Consideration and Adoption of Recommended 2021 Annual County Budget
 - D. Setting the Tax Levy and Tax Rate for 2020
 - E. Cancellation of Checks Over Two Years Old
12. ADJOURNMENT

Proceedings of the Rock County Board of Supervisors
November 10, 2020

Supervisors Davis and Rich Bostwick moved to approve the consent agenda. Chair Purviance asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

6. Citizen Participation, Communications and Announcements

The following individuals submitted comment in support of amending the budget to include full funding for body cameras for the Rock County Sheriff's office: Shannon Oestreich, Jason Staack, Shannon Fitzgerald, Marilyn Shuh, Dr. Brittany Keyes, Sharon Grover, Jalil Luckey, Susan Adams, Ruth Kolpack, Verena Jones, Tracy Buck, Fiona Milchman, Marc Winslow, Tiffany Shaw, Angela Winslow, Todd Greco, Jessica Fox-Wilson and Meghan Trimm. Chair Purviance extended a sincere thank you to all the clerks for the smooth running of the recent election. Supervisor Aegerter spoke on the "We're Still Here: Native Perspectives for the 21st Century – MMIW".

10.A. Annual Report by County Clerk Per Wis. Stats. 59.23(2)(o) given by Clerk Tollefson
The records for 2019 indicate the following: Total Collections - \$306,382,800; Total Disbursements - \$311,233,065; and Decrease in Cash Balance or Equivalency - \$4,850,265.

10.B. Recommendations by Finance Committee for Revision to 2021 Recommended Budget
Supervisor Mawhinney stated the following recommendations by the Finance Committee:

- In the Rock Haven portion of the budget, delete the following sentence from the Personnel section: 'Delete a 0.7 FTE Nursing Supervisor position and create a 1.0 FTE Infection Preventionist position in the same pay range'
Replace the deleted language with: 'Add 0.3 FTE to the 0.7 FTE Nursing Supervisor position and retitle to Infection Preventionist'
- Also, add an additional bullet in this section that states: 'Create a new 0.7 FTE Nursing Supervisor (Behavioral Health)'

11.C. Consideration and Adoption of Recommended 2021 Annual County Budget
Supervisor Aegerter and Mawhinney move to adopt the budget.

Supervisor Beaver and Knudson moved to amend the budget as follows:

- Move \$306,965 from the excess sales tax account to the Sheriff's budget
- Move \$89,016 from the Administrator budget to the Sheriff's budget
- Add 1.0 FTE Analyst Position to the Sheriff Office
- Delete 1.0 Communications Manager Position from the Administrators budget
- This adds 196 body cameras (105 for patrol and 91 for jail)

Budget Amendment APPROVED on the following roll call vote. Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Gustina, Homan, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Rashkin, Richard, Rynes, Schulz, Sweeney, Taylor, Wilde, Williams, Yeomans and Purviance voted in favor. Supervisor Potter was absent. AYES – 27. ABSENT – 1. VACANT – 1.

Supervisor Mawhinney and Yeomans moved to amend the 2021 Health Services budget as follows:

- In the Rock Haven portion of the budget, delete the following sentence from the Personnel section:
 - 'Delete a 0.7 FTE Nursing Supervisor position and create a 1.0 FTE Infection Preventionist position in the same pay range'
 - Replace the deleted language with 'Add 0.3 FTE to the 0.7 Nursing Supervisor position and retitle to Infection Preventionist'
- Also, add an additional bullet in the section that states:
 - 'Create a new 0.7 FTE Nursing Supervisor (Behavioral Health)'

Amendment APPROVED by acclamation.

Proceedings of the Rock County Board of Supervisors
November 10, 2020

Supervisors Brien and Bomkamp moved to add 0.8 FTE Nurse Practitioner back into the Rock Haven budget.

Supervisors Fox and Yeomans moved to call the question to close discussion. Motion FAILED on the following roll call vote. Supervisors Beaver, Davis, Fox, Gustina, Homan, Leavy, Mawhinney, Mulligan, Peer, Richard, Schulz, Yeomans and Purviance voted in favor. Supervisors Aegerter, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Knudson, Lokrantz, Podzilni, Rashkin, Rynes, Sweeney, Taylor, Wilde and Williams voted against. Supervisor Potter was absent. AYES - 13. NOES - 14. ABSENT - 1. VACANT - 1.

Supervisor Beaver and Brien moved to amend the motion to include the deletion of the 1.0 Assistant Nursing Home Administrator. Beaver and Brien asked to REMOVE the Amendment to delete the Assistant Nursing Home Administrator.

Supervisors Rynes and Wilde moved to amend the motion to change the 0.8 FTE to a 1.0 FTE Nurse Practitioner, delete the 1.0 FTE Assistant Nursing Home Administrator, delete the 0.7 FTE Behavior Health Nursing Supervisor. Amendment APPROVED by acclamation.

Budget Amendment to add 1.0 Nurse Practitioner, delete Assistant Nursing Home Administrator and delete the 0.7 FTE Behavior Health Nursing Supervisor. Amendment APPROVED by the following roll call vote. Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Homan, Knudson, Leavy, Lokrantz, Peer, Rashkin, Richard, Rynes, Schulz, Taylor, Wilde, Williams and Purviance voted in favor. Supervisors Gustina, Mawhinney, Mulligan, Podzilni, Sweeney and Yeomans voted against. Supervisor Potter was absent. AYES – 21. NOES - 6. ABSENT - 1. VACANT - 1.

Motion to approve the 2021 Budget APPROVED on the following roll call vote. Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Homan, Knudson, Leavy, Lokrantz, Mulligan, Peer, Podzilni, Rashkin, Rynes, Schulz, Sweeney, Taylor, Wilde, Williams, Yeomans and Purviance voted in favor. Supervisors Fox, Gustina, Mawhinney and Richard voted against. Supervisor Potter was absent. AYES - 23. NOES - 4. ABSENT - 1. VACANT - 1.

Supervisors Fox and Sweeney moved to recess at 8:05 p.m.

Chair Purviance reconvened the meeting at 8:18 p.m.

11.D. Setting the Tax Levy and Tax Rate for 2020 Resolution No. 20-11B-104
NOW, THEREFORE, BE IT RESOLVED, that the sum of \$0.00 is hereby transferred from the General Fund to be applied against the proposed budget.
BE IT FURTHER RESOLVED, that the detailed line items are not adopted but are for informational purposes only.
BE IT FURTHER RESOLVED, that the special charges in the amount of \$2,423, are hereby ratified.
BE IT FINALLY RESOLVED, that the line summary budget and personnel roster, as modified, are hereby adopted and that the resulting tax levy for 2020 be in the amount of \$72,576,118 which reflects a rate of \$5.831175 of equalized valuation.
Supervisors Mawhinney and Rynes moved the above resolution. APPROVED by acclamation. Supervisors Fox, Gustina, Podzilni, Richard and Yeomans voted against.

11.E. Cancellation of Checks Over Two Years Old Resolution No. 20-11B-103
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled the 10th day of November, 2020, does hereby authorize that the following checks over two years old be cancelled and credited back to the proper accounts.

Proceedings of the Rock County Board of Supervisors
November 10, 2020

COUNTY TREASURER MASTER - ACCOUNT #1155-776 (FIRST NATIONAL)

<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
06/12/2018	12776	SPERRY, CAROLYN	5.48
06/29/2018	36708	LOANCARE	60.26
08/02/2018	36808	ZICK,HAZEL M	24.99
08/02/2018	36812	LUNDAHL,DAVID	23.53
		SUBTOTAL:	\$114.26

County Treasurer General Checks-Account #1155-784

<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
11/22/2017	AP 00591606	CACCIOTTI,KERRY A	\$52.40
11/22/2017	AP 00591622	LEE,MATTHEW E	31.30
12/07/2017	AP 00592060	MURILLO,HECTOR	22.00
12/07/2017	AP 00592075	GRUBBS,CHRISTAL	2.80
12/07/2017	AP 00592078	HELLER,TERRANCE	3.83
12/14/2017	AP 00592557	HABERMAN,JUDITH	34.78
12/14/2017	AP 00592675	EDWARDSON,KATIE JO	54.12
12/14/2017	AP 00592690	JEWELL,THOMAS L	70.12
12/21/2017	AP 00592828	DUNN,TYRONE	250.00
12/21/2017	AP 00592876	GOOD WORKS PAYEE SERVICES INC	251.34
12/28/2017	AP 00593111	ROBICHAUD,GEOFFREY LEWIS	22.63
12/28/2017	AP 00593122	MOORE,KIM	23.20
12/28/2017	AP 00593160	ANGELINI & ORI LLC	19.26
01/11/2018	AP 00593679	BELOIT TRANSIT SYSTEM	54.00
01/11/2018	AP 00593979	HARPER,ALEXIS D	39.00
01/11/2018	AP 00593980	HARPER,TANYA U	39.00
01/11/2018	AP 00593981	PARKER,TYLER	39.00
01/18/2018	AP 00594220	WITT LAW OFFICES LLC	322.00
01/18/2018	AP 00594230	GRANT,ROBERT	4.80
01/18/2018	AP 00594232	HENTHORN,SHAWNA L	38.20
01/18/2018	AP 00594233	LOVELAND,MARILYN	229.30
01/25/2018	AP 00594311	AVERTEST LLC	7,057.85
02/01/2018	AP 00594643	HATTER,KRISTINA MARIE	35.06
02/01/2018	AP 00594653	KRISTOPEIT,PAUL MARTIN	47.30
02/01/2018	AP 00594713	BRUENGER,CLAIRE	17.20
02/01/2018	AP 00594715	DEAN,JACOB	44.00
02/01/2018	AP 00594726	MCCAA,HAKEEM	22.00
02/08/2018	AP 00595226	ROBINSON,SONJA	17.20
02/15/2018	AP 00595519	E AND S SNOWPLOWING	2,269.00
02/15/2018	AP 00595664	MACGOWAN,TIM P	47.30
02/15/2018	AP 00595670	MOLDENHAUER,SHELBY JANICE	52.40
02/15/2018	AP 00595687	RAVE,JORDON T	36.08
02/22/2018	AP 00596000	HEAD,MICHAEL E	37.42

Proceedings of the Rock County Board of Supervisors
November 10, 2020

03/01/2018	AP 00596217	MOORE,JACOB	2.73
03/08/2018	AP 00596673	MATINGWINA,ALYCE	94.00
03/15/2018	AP 00597062	HARPER,TYLER	46.00
03/15/2018	AP 00597076	MARTIN,CHELSEA	3.43
03/22/2018	AP 00597134	COLEMAN,BECKY	168.75
03/22/2018	AP 00597242	DXC TECHNOLOGY	15.00
03/22/2018	AP 00597273	WISCONSIN ASSOCIATION MOBILITY	175.00
03/22/2018	AP 00597301	COBLENTZ,JOAN	19.20
03/22/2018	AP 00597337	MILLARD,SARAH	35.06
03/29/2018	AP 00597605	PARKER,JULIE A	17.00
04/05/2018	AP 00597635	TRICOR INSURANCE	50.00
04/05/2018	AP 00597701	MID STATE EQUIPMENT JANESVILLE	75.00
04/05/2018	AP 00597756	ANDERSON,KEATON LEE	28.24
04/05/2018	AP 00597810	REA,JAMIE LYNN	19.06
04/05/2018	AP 00597930	ROCK COUNTY CORRECTIONAL OFFIC	3,456.25
04/19/2018	AP 00598570	DUNN,TYRONE	250.00
04/26/2018	AP 00598862	BIER,MICHAEL V	26.20
04/26/2018	AP 00598867	CLINEMAN,AARON GUNTHER	38.12
05/03/2018	AP 00599104	ENBRIDGE ENERGY	1.00
05/10/2018	AP 00599707	BARDEN,MOLLIE	4.10
05/10/2018	AP 00599711	DALLMAN,LYNDSEY	6.24
05/10/2018	AP 00599715	HAWKES,BRIAN	2.66
05/10/2018	AP 00599716	HESSIAN,SARAH	8.57
05/10/2018	AP 00599721	POOLE,SUSAN	34.32
05/17/2018	AP 00600016	BEEDE,KIM	20.80
05/24/2018	AP 00600153	DEWEY,PAMELA	12.53
05/31/2018	AP 00600254	LYNCH,CHERYL	138.00
06/07/2018	AP 00600486	TOBERMAN,DARCY	44.69
06/07/2018	AP 00600596	PREGONT,MARY RYAN	40.16
06/07/2018	AP 00600615	YAGER,JAMES M	19.06
06/14/2018	AP 00601206	BLUMREICH,KRIS A	19.06
06/14/2018	AP 00601222	JACKSON,HOLLY R	19.06
06/14/2018	AP 00601227	MILZ,TAYLOR CHRISTINE	36.40
06/14/2018	AP 00601240	SELF RPR CSR, MALISSA J	7.50
06/21/2018	AP 00601488	DAWSON,STEPHANIE	2.73
07/05/2018	AP 00601726	LYNCH,CHERYL	105.00
07/05/2018	AP 00601739	ENYEART,BECKIE	14.09
07/12/2018	AP 00602030	DISRUDE,KRISTIN	58.93
07/12/2018	AP 00602349	HERRICK AND KASDORF LLP	960.00
07/12/2018	AP 00602386	BOWERS,SARA	7.08
07/26/2018	AP 00602826	ARCHAMBAULT,TODD V	22.12
08/02/2018	AP 00603001	GROESSL,JONATHAN	100.00
08/02/2018	AP 00603166	ESTATE OF DAVID WYLAND	214.00

Proceedings of the Rock County Board of Supervisors
November 10, 2020

08/09/2018	AP 00603718	LAMB,ZACHARY STEVEN	31.30
08/09/2018	AP 00603719	LANCASTER,NICOLE DAWN	21.10
08/09/2018	AP 00603746	RUPPRECHT,CASSANDRA ANN	19.06
08/09/2018	AP 00603762	UNBEHAUN,JAMES FERDINAND	22.12
08/16/2018	AP 00603913	TRAUMATIC INCIDENT RESOURCE	100.00
08/23/2018	AP 00604274	TROON, RICHARD	24.16
09/20/2018	AP 00605333	CLASS A	25.00
09/20/2018	AP 00605452	MARINOSCI LAW GROUP PC	150.00
09/27/2018	AP 00605692	FLETCHER, JEANETTE RHODA	21.10
09/27/2018	AP 00605706	RANUM, JONATHAN PAUL	20.59
09/27/2018	AP 00605709	SERWER, JULIE	19.06
09/27/2018	AP 00605712	VANDEVENTER, MEGAN LEIGH	28.24
10/04/2018	AP 00605897	COLEMAN, BECKY L	23.65
10/18/2018	AP 00606737	BRUDOS, MARK A	21.10
10/18/2018	AP 00606767	STALSBERG, CHARLES M	19.06
10/18/2018	AP 00606769	TIMM, JEREMIAH M	19.06
10/18/2018	AP 00606778	ST GERMAIN-HANLON, DEBORAH	2.73
10/25/2018	AP 00607008	CERROS, PAULO	21.20
11/01/2018	AP 00607194	MOORE, BRUCE CARL	24.16
11/08/2018	AP 00607696	JOHNSON, VALERIE A	19.06
11/08/2018	AP 00607697	JONES, JEFFREY J	31.30
11/08/2018	AP 00607701	MOGDEN, RUDY J	28.24

SUBTOTAL: \$18,394.32

ACCOUNT NUMBER PBA 1217287

PBA CHECKS

<u>DATE</u>	<u>CK NUMBER</u>	<u>PAYEE</u>	<u>AMOUNT</u>
01/05/2018	80647	REICH CHIROPRACTIC	\$120.82
02/16/2018	82075	WISCONSIN PATHOLOGISTS SC	202.95
02/23/2018	82233	HUBER, JOSHUA J	22.95
03/30/2018	83330	LALOR, PATRICK	94.62
04/13/2018	83692	GJERTSON, BARBARA	1,081.64
04/27/2018	84070	INTEGRATIVE REHAB MEDICINE	89.60
05/11/2018	84389	LEGRIS, RAYMOND	5.00
05/25/2018	84811	JOHNSON, AMBER L	114.27
06/01/2018	85085	STATELINE MENTAL HE	492.10
07/13/2018	86221	HESS, KENNETH	3.33
07/13/2018	86222	HESS, KENNETH	1.66
08/03/2018	86586	LOYOLA UNIVERSITY M	39.27
08/17/2018	87125	ENDTHOFF,BRENDA M	5.00
08/17/2018	87126	ENDTHOFF,BRENDA M	5.00
08/17/2018	87127	ENDTHOFF,BRENDA M	5.00

Proceedings of the Rock County Board of Supervisors
November 10, 2020

08/17/2018	87128	ENDTHOFF,BRENDA M	5.00
08/17/2018	87129	ENDTHOFF,BRENDA M	5.00
9/28/2018	88249	Quest Counseling And Consultation Center	215.68
10/12/2018	88809	PARK PLACE CHIROPRACTIC LLC	12.64
10/19/2018	88977	Quest Counseling And Consultation Center	829.88
11/9/2018	89707	BREG INC	6.55
SUBTOTAL:			\$3,357.96

CLERK OF COURTS (CCAP) - ACCOUNT #1179-591 (FIRST NATIONAL)

<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
11/16/2017	17C 028350	JENSON, PHILICIA M	650.00
11/27/2017	17C 028373	HUTH, KOLIN WARREN	2.00
11/27/2017	17C 028374	KJORNES, JOSHUA MATTHEW	100.00
11/27/2017	17C 028382	GUILLEN, SALVARDOR CORTEZ	50.00
12/1/2017	17C 028389	ACOSTA, THERESA M.L	4.00
12/1/2017	17C 028390	CAMPOSANO, NATHANIEL	86.50
12/8/2017	17C 028452	POUNDER, GEORGE	6.95
12/15/2017	17C 028456	DAVIS, SANDRA A	21.55
12/15/2017	17C 028459	BERG, KEEGAN D	126.00
12/15/2017	17C 028473	HOULE, ALEENA RENEE	10.00
01/02/2018	18C 028522	SCHLEISNER, VICKI L	5.00
01/05/2018	18C 028541	ATTORNEY VICKI SCHLEISNER	5.00
01/05/2018	18C 028542	ATTORNEY VICKI SCHLEISNER	5.00
01/05/2018	18C 028543	ATTORNEY VICKI SCHLEISNER	5.00
01/05/2018	18C 028550	SCHLEISNER, VICKI L	10.00
01/05/2018	18C 028556	FELLOWS, ERICK C	37.36
01/12/2018	18C 028581	POUNDER, GEORGE	8.71
01/19/2018	18C 028605	HENZE, KELLEN MICHAEL	1,895.00
01/26/2018	18C 028631	YATES, DOUGLAS	37.50
02/23/2018	18C 028734	THE TITLE TEAM	5.00
03/09/2018	18C 028775	SCHLEISNER, VICKI L	10.00
03/09/2018	18C 028784	BURNETT, CINDY MAKEBA	42.25
03/16/2018	18C 028793	BROWN, ANTONIO	125.00
03/16/2018	18C 028818	NEHLS, KENNETH ALLAN	14.00
03/23/2018	18C 028849	RAMOS, MAGDALENA L	14.00
03/23/2018	18C 028852	TAYLOR, JAMES D III	2.90
04/06/2018	18C 028903	WASH, DERRICK S	286.50
04/13/2018	18C 028920	NOBLE, ERIC CRAIG	289.20
05/04/2018	18C 029020	SCHLEISNER, VICKI L	10.00
05/04/2018	18C 029030	TARGET STORES	49.66
05/04/2018	18C 029033	DREW, WILLIAM T	523.00
05/11/2018	18C 029067	BROWN, DANIEL STEWART	280.25
05/11/2018	18C 029068	CATHER, ROGER W	451.25

Proceedings of the Rock County Board of Supervisors
November 10, 2020

05/11/2018	18C 029075	GALLAMORE, PATRICIA	603.14
05/11/2018	18C 029080	JERRY'S TROPHIES	134.88
05/11/2018	18C 029081	JONES, BURLIN	25.29
05/11/2018	18C 029083	MARTIN, PATRICIA	179.00
05/11/2018	18C 029084	MENTELE, DONALD P	11.24
05/11/2018	18C 029090	SHERROD, LUCY	70.47
05/18/2018	18C 029105	NEELEY, BRIANA LYNN	50.00
05/18/2018	18C 029115	GIES, JULIE E	29.00
05/18/2018	18C 029129	DEMONTIGNY, JAIME	24.12
05/18/2018	18C 029136	ROLON, MATT & TERESA	8.04
05/18/2018	18C 029137	TYLER, NINA	56.28
05/25/2018	18C 029147	GRUNDAHL, DAVID L	13.46
05/25/2018	18C 029152	LEMONS, JOCELYN L	924.00
05/25/2018	18C 029165	DAVIS, NATHANIEL	47.00
05/25/2018	18C 029176	POLK, PRISCILLA M	2.00
05/25/2018	18C 029185	LAIDIG, TAILOR MARIE	175.30
06/01/2018	18C 029214	AMBLER, THOMAS N	451.57
06/01/2018	18C 029220	SCHULTZ, MELVIN & NORMA	413.00
06/08/2018	18C 029238	CLINT, COSGROVE A	547.97
06/08/2018	18C 029244	MURRAY, ANN	848.47
06/13/2018	18C 029253	ARNOLD, KRISTINE LYNN	138.00
06/13/2018	18C 029274	JOINER, CHERIE M	215.00
06/13/2018	18C 029288	WATTS, PATRICK W	26.00
06/22/2018	18C 029316	KRETZ, JOHNATHON	514.00
06/22/2018	18C 029317	KRETZ, JOHNATHON	150.00
06/22/2018	18C 029330	KELLY, MICHAEL R	197.50
06/22/2018	18C 029341	ALLSTATE INSURANCE	175.00
06/22/2018	18C 029347	BROWN, LAWRENCE SR.	106.99
06/22/2018	18C 029351	JORGENSON, JEREMY	31.25
06/22/2018	18C 029354	PENNEWELL, NANCY J	191.00
06/22/2018	18C 029357	SCHNUCK, MEGAN	12.50
06/22/2018	18C 029359	WESLEY, SHELIA	14.34
06/22/2018	18C 029360	HALL, ROBERT	72.00
06/28/2018	18C 029383	WEHRLI, KELLY LEE	5.00
06/28/2018	18C 029384	ZAVALA, JUAN	250.00
06/28/2018	18C 029394	SANTAELLA, ORLANDO	63.00
06/28/2018	18C 029397	STANGL, LARRY	191.66
06/28/2018	18C 029415	MCLEAN, EARL	390.00
06/28/2018	18C 029417	SKALLERUD, TAMMY LYNN	212.69
07/09/2018	18C 029431	KRAWCZYK, MATTHEW J	80.00
07/09/2018	18C 029433	SCHOENFELDT, MARK A	20.00
07/09/2018	18C 029444	AIG SPECIALTY AUTO	37.19
07/13/2018	18C 029458	SCHLEISNER, VICKI L	147.34

Proceedings of the Rock County Board of Supervisors
November 10, 2020

07/20/2018	18C 029489	TORRES, JORGE	10.00
07/20/2018	18C 029497	BANKS, DAVID ALLEN	63.00
07/27/2018	18C 029527	MORELOCK, SHANE M	4.30
07/27/2018	18C 029533	WIESE, BRADLEY H	150.00
07/27/2018	18C 029550	FELLOWS, ERICK C	16.38
07/27/2018	18C 029557	LEMONS, JOCELYN L	93.04
07/27/2018	18C 029559	NELSON, PEGGY	167.46
07/27/2018	18C 029561	WEEKS, MICHAEL	71.00
08/03/2018	18C 029577	GUILLEN, SALVARDOR CORTEZ	40.00
08/03/2018	18C 029579	TOWNSEND, DIANE	420.00
08/10/2018	18C 029596	GARCIA, VALENTE	113.00
08/10/2018	18C 029602	SCHWARTZ, HEATHER D	5.00
08/16/2018	18C 029632	HOLCOMB, MORGAN LEE	10.00
08/24/2018	18C 029667	MOUTRY, SYLVESTER	150.00
08/24/2018	18C 029672	WILLIAMS, KENNETH T JR	25.05
08/24/2018	18C 029681	KOHL'S DEPARTMENT STORE	39.99
08/31/2018	18C 029701	CELAYA, ARACELI	3.50
08/31/2018	18C 029705	HARRIS, WYATT THOMAS	4.29
09/07/2018	18C 029750	LOPEZ CERA, RAUL	195.00
09/14/2018	18C 029784	RANGEL-SILVA, MARCOS	2.50
09/14/2018	18C 029785	VANA, MORGAN ALISYN	10.00
09/20/2018	18C 029794	FOGLE, CALEB L	11.00
09/28/2018	18C 029824	ARNOLD, DEBRA	150.00
09/28/2018	18C 029829	MEINEN, SHAWNNA	147.20
09/28/2018	18C 029830	BECKARD, RYAN	30.16
09/28/2018	18C 029831	CLINT, COSGROVE A	195.00
10/5/2018	18C 029845	GLENMORE, MICHAEL L	364.00
10/12/2018	18C 029876	CRAWFORD, AKIO ROMELLE	250.00
10/12/2018	18C 029877	FRANKENMUTH MUTUAL INSURANCE CO	455.00
10/12/2018	18C 029878	JOHNSON SCHMID, VEENA R	136.00
10/12/2018	18C 029880	VALLEY BANK/M&I BANK	95.00
10/12/2018	18C 029881	HALVORSEN, THOMAS	5.49
10/19/2018	18C 029903	SHEPHERD, NICK PAUL	263.50
10/26/2018	18C 029928	ERICKSON, ANGELA JO	500.00
10/26/2018	18C 029946	STEENSEN, MATTHEW D	180.00
11/2/2018	18C 029957	ERICKSON, ANGELA JO	150.00
11/2/2018	18C 029958	HARRIS, SIMONE TONYA	32.00
11/2/2018	18C 029963	NDUM, MIRANDA NKWAIN	5.00
11/2/2018	18C 029974	WANGROW, CHRISTOPHER C	10.00
11/2/2018	18C 029980	FRANKENMUTH MUTUAL INSURANCE CO	227.50
		SUBTOTAL:	\$17,823.63

Account Number: 1100043268

Proceedings of the Rock County Board of Supervisors
November 10, 2020

Bank Name: Johnson Bank

<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u> (ALL CAPS: LAST NAME, FIRST & MI)	<u>AMOUNT</u>
01/17/18	7556	DIESTLER, DAWN	20.00
01/31/18	7563	WINCH, JEFFREY	20.00
02/20/18	7576	SCHEMEHORN, BRIAN	16.20
02/20/18	7577	WHITE, ROBIN	21.20
03/08/18	7582	BARDEN, MOLLIE	48.44
03/08/18	7583	BARRETTE, AMANDA	17.40
03/08/18	7584	NIEDERMEIER, BARBARA	16.48
10/08/18	7655	ISACKSON, PAUL	<u>25.00</u>
SUBTOTAL:			\$184.72

Rock County Sheriff's Office - Inmate Trust II

<u>DATE OF ISSUE</u>	<u>CHECK#</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
11/16/2017	077624	AKINS, SAMUEL	3.56
11/16/2017	077626	KOCH, JEREMY JOHN	8.30
11/17/2017	077628	THOMAS, GEORGE DUKE	35.00
11/17/2017	077630	BURKHAMER, JIRI PATRIC	24.47
11/28/2017	077662	MORGAN, JONATHAN EDWARD	6.00
11/28/2017	077666	WILLIAMS, PRIEST GREGORY GERMAIN	2.06
12/1/2017	077684	ESTRADA, CONNIE MARIE	4.50
12/6/2017	077703	SCHULTZ, JAMES JOHN	30.10
12/14/2017	077736	ALEX, BENJAMIN GEORGE	19.00
12/15/2017	077737	WILLIAMS, LATASHA MONIZE	12.00
12/19/2017	077746	HIBBLER, WILLIAM RAY	10.25
12/28/2017	077766	CLARK, JASON RICHARD	19.41
1/3/2018	077784	JOLLY, PAUL THOMAS	33.00
1/4/2018	077793	CASIQUE-CORONA, RAFAEL	22.09
1/12/2018	077821	BROWN, MICHAEL LEWIS	14.06
1/14/2018	077823	THOMAS, ANTHONY TERRELL	34.33
1/22/2018	077835	LANGAN, TAYLOR JONATHON	77.85
1/22/2018	077839	THOMAS, DABOE WILLIE	4.65
1/22/2018	077842	MC GOWAN, PATRICK JOSEPH	16.34
1/22/2018	077843	STEWART, CHARLES LEON	16.09
1/24/2018	077856	PORTER, VICTOR LAWAN	6.30
1/30/2018	077864	NIMMO, DAKOTA E	39.55
1/30/2018	077868	GONZALEZ, MARTIN MARK	1,214.00
2/6/2018	077897	GONZALEZ-VELIZ, JUAN ERNESTO	15.07
2/8/2018	077910	FRIEDMAN, ALEXANDER WARNE	11.00
2/12/2018	077916	SYKES, THOMAS ODELL	29.00
2/13/2018	077933	GOETZMAN, CALEB LEE	13.00
2/16/2018	077940	HETH, MICHAEL DAVID	24.00

Proceedings of the Rock County Board of Supervisors
November 10, 2020

2/16/2018	077950	FRANKLIN, DARONA TANEILL	3.57
2/20/2018	077965	ZAGELow, GINA ROSE	15.00
2/20/2018	077967	REED, JAMES ERIC	15.00
2/20/2018	077968	TOLES, JOHN KENNETH	66.00
2/26/2018	077989	SERVIN, CINTHYA BERENICE	23.00
2/26/2018	077992	CAMPBELL, RONALD EUGENE	10.00
2/26/2018	077993	DEMONTIGNY, KENNETH RAY	10.00
3/6/2018	078034	MARSHALL, LEE JUNIOR	14.75
3/13/2018	078061	BELL, CHRISTOPHER CARLOS DEVONTE	52.02
3/13/2018	078063	FURSETH, SIVEN ALLEN	35.00
3/13/2018	078064	HOLMES, DARRELL DENARD PRINCETON	6.30
3/16/2018	078084	GRAVERT, ELLEN ELIZABETH	6.09
3/20/2018	078099	ROESKE, BRAD DAVID	5.38
3/20/2018	078100	LEWIS, LAMAR DION	5.00
3/20/2018	078102	CARTER, NATHAN MICHAEL	26.26
3/23/2018	078111	CHILD, GARY BRADFORD	7.67
3/23/2018	078113	WHITNEY, YOLANDA ANN	200.78
3/27/2018	078129	CARTWRIGHT, CHRISTINA MARIE	3.65
3/27/2018	078136	BICKFORD, KYLE STEVEN	80.00
3/27/2018	078142	KUHLMEIER, TERENCE RALPH	10.75
4/3/2018	078172	BRUNO, DANTE VITO	40.18
4/4/2018	078180	SINCERE, TIMOTHY JOSEPH	29.63
4/5/2018	078188	SAN-MIGUEL-CASTILLO, VICTOR	6.00
4/10/2018	078203	ARELLANES LAZARO, RAUL	26.39
4/17/2018	078239	CASTELLANO, JOHN JOSE	13.92
4/20/2018	078254	WILES, MICHAEL ORLANDO	29.62
4/25/2018	078272	BRADLEY, FLOYD ANTHONY	20.90
5/3/2018	078307	FLORES-MORALES, JESUS	861.00
5/8/2018	078327	CAMPBELL, TREVOR DEAN	55.45
5/8/2018	078329	REDMOND, CURTIS WAYNE	15.91
5/8/2018	078338	SCHADE, EDWARD WAYNE	5.00
5/10/2018	078346	JOHNSON, LADALE MAC	11.76
5/15/2018	078368	KNAKE, VALAURA B	13.18
5/15/2018	078369	SOLNER, ASHLEY NICOLE	16.88
5/30/2018	078421	MONYELLE, CHAD ANDREW	22.43
5/30/2018	078422	GRIMES, KENNETH ROY	8.51
6/4/2018	078442	MARCHAN, PRESTON THOMAS	270.33
6/5/2018	078457	SCHROEDER, RICK JAMESON	85.41
6/6/2018	078465	MIGUEL-LOPEZ, ADALBERTO	120.00
6/11/2018	078487	LOVELESS, VICKIE SUE	118.06
6/12/2018	078497	ZOESCH, COLETTE LUCILLE	17.12
6/15/2018	78512	SANCHEZ, SERGIO	17.28
6/15/2018	78520	KRUEGER, ANGELA FAYE	24.73

6/26/2018	078559	STOKER, LONNIE BYRON	9.75
6/26/2018	078560	WALKER, MALIK CASHMIR	76.84
7/3/2018	078584	ALLEN, JEFFREY MICHEAL	13.27
7/11/2018	078612	FORRETT, JEFFREY FRANCIS	22.90
7/11/2018	078614	HEWLETT, JAVARIS LEKIEZ	10.79
7/23/2018	078651	REDMOND, CURTIS WAYNE	13.88
7/23/2018	078652	THOMAS, RYAN EARL	13.84
8/8/2018	078727	MICHAELSON, GORDY ALLEN	20.50
8/8/2018	078732	SHIELDS, JOHN MICHAEL	11.73
8/9/2018	078742	POWERS, PAUL RICHARD	134.13
8/9/2018	078745	BEARD, EARLINE	10.00
8/15/2018	078766	TRAMMELL, WILLIE	18.83
8/15/2018	078768	HOFFMASTER, AARON JAMES	17.00
8/21/2018	078786	NOLTE, DAVID ANDREW	10.59
8/29/2018	078805	GOETZMAN, JERIMIAH LEE	169.29
9/6/2018	078844	MOON, MICHAEL	20.00
9/19/2018	078890	JONES, CHARLES EDWARD	25.00
9/19/2018	078892	HANNA, DEVON DESHAWN	52.95
9/19/2018	078898	MARTINEZ, DAWN MARIE	9.58
9/26/2018	078928	CONAWAY, BRIAN JAY	12.00
9/26/2018	078929	POTTER, JEFFREY KENT	10.00
9/27/2018	078936	MILLER, DOUGLAS LEE	5.00
10/1/2018	078946	GILLESPIE, JUSTIN MICHAEL	7.95
10/1/2018	078949	CARLSON, ANDREW WILLIAM LEE	13.00
10/3/2018	078958	JOHNSON, COREY CHRISTOPHER	34.72
10/3/2018	078959	SHABANI, GAZMEND AHMED	10.80
10/17/2018	79009	TAYLOR, LISA MARIE	12.69
10/17/2018	79004	WHITE, NATHAN LEE	14.13
10/19/2018	79015	HARRIS, SIMONE TANYA	12.00
10/19/2018	79014	MICHENER, MICHAEL EUGENE	52.00
10/24/2018	79029	JOHNSON, JARED DEXTER	19.21
11/2/2018	79059	STUHR, BEAU LUCAN	20.97
11/7/2018	79083	TURNER, BRANDON MICHAEL	22.50

SUBTOTAL \$5,078.73

SUMMARY

COUNTY TREASURER MASTER - ACCOUNT #1155-776	114.26
COUNTY TREASURER MASTER - ACCOUNT #1155-784	18,394.32
HEALTH INSURANCE PBA - ACCOUNT #1217287	3357.96
CLERK OF COURTS (CCAP) - ACCOUNT #1179-591	17,823.63
ROCK HAVEN PATIENT TRUST - ACCOUNT #59618	
SHERIFF'S OFFICE INMATE TRUST II - ACCOUNT #12288599	5,078.73
HUMAN SERVICES PETTY CASH- #1100043268	184.72

TOTAL: \$44,953.62

Proceedings of the Rock County Board of Supervisors
November 10, 2020

Supervisor Mawhinney and Fox moved the above resolution. ADOPTED by acclamation.

12. Adjournment

Supervisors Gustina and Rashkin moved to adjourn at 8:25 p.m. to Thursday, November 19, 2020 at 6:00 p.m. ADOPTED by acclamation.

A handwritten signature in black ink, appearing to read 'LME', with a long horizontal flourish extending to the right.

Prepared by Lisa Tollefson, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

COUNTY, WISCONSIN
Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545



Office: (608) 757-5660
Fax: (608) 757-5662
www.co.rock.wi.us

Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
November 19, 2020

The Rock County Board of Supervisors met, pursuant to adjournment on November 10, 2020, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Purviance called the teleconference meeting to order. Supervisor Peer gave the invocation.

3. Roll Call.

At roll call, Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Gustina, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Potter, Rashkin, Richard, Rynes, Schulz, Taylor, Wilde, Williams, Yeomans and Purviance were present. Supervisors Homan and Sweeney were absent. PRESENT – 26. ABSENT – 2. VACANT – 1.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA

A. ADOPTION OF AGENDA

B. APPROVAL OF MINUTES – October 8, 2020 and October 22, 2020

C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

1) Appointment to the Criminal Justice Coordinating Council (CJCC)

Position: Alternate Member of the Criminal Justice Coordinating Council (CJCC)

New Appointment: Jeremy Brown

Effective: November 19, 2020

2) Appointment to the Arrowhead Library System Board

Position: Member of the Arrowhead Library System Board

New Appointment: Maribeth Miller

Effective: November 19, 2020

3) Appointment to the City of Milton Joint Review Board TID #6 and TID #11

Position: Member of City of Milton Joint Review Board, TID #6 and TID #11

New Appointment: Richard Bostwick

Effective: November 19, 2020

D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS

1) Recognizing Diane Paul for Service to Rock Haven

2) Recognizing Colleen Reed for Service to Rock Haven

3) Recognizing Catherine Smith for Service to Rock Haven

4) Recognizing Captain Jay L. Wood

E. OTHER

1) Authorizing Purchase of Server Blades

Resolution No. 20-11C-109

Proceedings of the Rock County Board of Supervisors
November 19, 2020

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 authorized the purchase agreement with CDW-G, Inc. for an amount not to exceed \$38,231.97 for the purchase of three server blades for the UCS System.

2) Authorizing Purchase of ArcServe Unit Resolution No. 20-11C-110
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 to authorize the purchase agreement with Vanguard Computers Inc. for an amount not to exceed \$67,250 for the purchase of an additional ArcServe Unit.

3) Authorizing Purchase of Wireless Equipment (Removed from Consent Agenda. Moved to 11.B.)

4) Awarding Contract for Financial Audit of County Books for Fiscal Year 2020
Resolution No. 20-11C-112
NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 that Baker Tilly Virchow Krause, LLP, Madison, WI be awarded the audit contract for fiscal year 2020.

5) Amending the 2020 Council on Aging Budget to Adjust Title III C1 Congregate, Title III C2 Home Delivered, Title III D Preventative Health, Title III E NFCSP, CARES Act B Supportive Services, CARES Act C2 Allocations
Resolution No. 20-11C-113
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 does hereby amend the 2020 Rock County Council on Aging Budget as follows:

Account/Description	Budget at <u>1/1/2020</u>	Increase <u>Decrease</u>	Amended <u>Budget</u>
<u>Title III-C-1 (Nutrition Program)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	286,433	(100,000)	186,433
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Services	101,882	(75,000)	26,882
30-3903-0000-62119 Other Contracted Services	35,413	(10,000)	25,413
30-3903-0000-63110 Administrative Expenses	16,351	(15,000)	1,351
<u>Title III-C-2 (Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	135,751	100,000	235,751
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	371,770	100,000	471,770
<u>Title III-D (Preventive Health)</u>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	9,267	340	9,607
<u>Use of Funds</u>			
30-3908-0000-62634 Prevention Services	9,517	340	9,857

Account/Description	Budget at <u>1/1/2020</u>	Increase <u>Decrease</u>	Amended <u>Budget</u>
<u>Title II-E (National Family Caregiver Support Program)</u>			
<u>Source of Funds</u>			
30-3915-0001-42100	44,000	3,056	47,056
Federal Aid			
<u>Use of Funds</u>			
30-3915-0001-64615	44,000	3,056	47,056
Client Related Costs			
<u>CARES ACT B</u>			
<u>Source of Funds</u>			
30-3901-0004-42100	79,949	(50,000)	29,949
Federal Aid			
<u>Use of Funds</u>			
30-3901-0004-64615	79,949	(50,000)	29,949
Client Related Costs			
<u>CARES ACT III C2</u>			
<u>Source of Funds</u>			
30-3904-2021-42100	207,917	50,000	257,917
State Aid			
<u>Use of Funds</u>			
30-3904-0000-62015	371,770	50,000	421,770
Contracted Food Services			

6) Awarding Contract for Rental Services of Uniforms, Shop Towels and Walk-off Mats for Facilities Management Department 2021-2024

Resolution No. 20-11C-114

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 that a contract for uniforms, shop towels and walk-off mats be awarded to Unifirst of Menomonie Falls, WI based on the terms and conditions set forth in the contract and Invitation to Bid #2021-06.

7) Reauthorization of Self-insurance for Workers Compensation

Resolution No. 20-11C-115

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 that the County Board:

- (1) Provide for the continuation of a self-insured worker's compensation program that is currently in effect.
- (2) Continue to stay in compliance with all requirements of Wisconsin Administrative Code DWD 80.60(3)
- (3) Authorize the County Clerk to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

8) Authorizing Purchase of Motorola's WatchGuard Body Cameras

Resolution No. 20-11C-116

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 authorize the purchase agreements with WatchGuard for an amount not to exceed \$306,965 for WatchGuard Body Cameras.

5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

Proceedings of the Rock County Board of Supervisors
November 19, 2020

8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
 - A. COVID-19 Status – Public Health Department
11. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call
 - 1) Authorizing Purchase of Wireless Equipment
 - C. Retaining Architectural/Engineering Firm for Design Services for the Renovation and Addition to the 911 Communication Center to Accommodate the Information Technology Department and Data Center at the Same Location
 - ~~D. Set Wage Rate for 2020 Recount Workers~~
 - E. EXECUTIVE SESSION: Per section 19. 85(1)(g) – Wis. Stats. Conferring with Legal Counsel Concerning Strategy to be Adopted by the Board Regarding Litigation in which it is, or is Likely to Become Involved
12. ADJOURNMENT

Supervisors Davis and Rich Bostwick moved the consent agenda. Chair Purviance asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

6. Citizen Participation, Communications and Announcements
Supervisor Aegerter gave information on Courageous Conversations “Empty Plate”.
- 10.A. REPORTS
COVID-19 Status report given by Rock County Health Department, Noel Sandoval, Public Health Officer and Nick Zupan, Epidemiologist.
- 11.B.1. Authorizing Purchase of Wireless Equipment (Removed from consent agenda.)
Resolution No. 20-11C-111
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 19th day of November, 2020 to authorize the purchase agreement with CoreBTS Vanguard Computers Inc. for an amount not to exceed \$76,380.89 for the purchase of wireless equipment.
Supervisors Brien and Potter moved the above resolution. Supervisors Richard and Knudson moved to adopt the resolution by unanimous consent. Resolution ADOPTED.
- 11.C. Retaining Architectural/Engineering Firm for Design Services for the Renovation and Addition to the 911 Communication Center to Accommodate the Information Technology Department and Data Center at the Same Location Resolution No. 20-11C-118
NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 19th day of November, 2020, that a contract for architectural/engineering services be awarded to Venture/Architects, of Milwaukee, WI, in the amount of \$798,059; and, BE IT FURTHER RESOLVED, that based on the phases, timelines and budget, \$575,000 of this fee is budgeted and will be billed in 2020. The balance of the fee in the amount of \$223,059 is budgeted and will be billed in 2021.
Supervisor Potter and Brien moved the above resolution. Supervisors Taylor and Richard moved to adopt the resolution by unanimous consent. Resolution ADOPTED.
- 11.E. EXECUTIVE SESSION: Per Section 19.85(1) (g), Wis. Stats. Conferring with Legal Counsel Concerning Strategy to be Adopted by the Board Regarding Litigation in which it is, or is likely to become involved.
Supervisors Davis and Knudson moved to go into closed session. Approved on the following roll call vote. Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Rich Bostwick, Brien, Davis, Fox, Gustina, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Potter,

Proceedings of the Rock County Board of Supervisors
November 19, 2020

Rashkin, Richard, Rynes, Schulz, Taylor, Wilde, Williams, Yeomans and Purviance voted in favor. Supervisors Homan and Sweeney were absent. AYES – 26. NOES – 0. ABSENT - 2. VACANT - 1.

Closed session began at 6:41 p.m.

12. Adjournment

Supervisors Podzilni and Gustina moved to come out of executive session and adjourn the County Board meeting at 6:55 p.m. to Thursday, December 17, 2020 at 6:00 p.m. Adopted by acclamation.



Prepared by Lisa Tollefson, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

APPOINTMENT OF CHAIR TO GENERAL SERVICES COMMITTEE

POSITION: Chair of the General Services Committee

AUTHORITY: County Board Rule IV.G.

TERM: To Complete the Unexpired Term of Chair
Jeremy Zajac, ending April, 2022

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor Robert Potter

EFFECTIVE DATE: Immediately (December 17, 2020)

APPOINTMENT TO SUPERVISORY DISTRICT #5

POSITION: Representative to Supervisory District #5

AUTHORITY: County Board Rule I.F.

TERM: To Complete the Unexpired Term of Supervisor
Jeremy Zajac, Ending April, 2022

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: William Wilson
417 E. High Street
Milton, WI 53563

EFFECTIVE DATE: December 17, 2020

APPOINTMENT TO GENERAL SERVICES COMMITTEE

POSITION: Member of the General Services Committee

AUTHORITY: County Board Rule IV.G.

TERM: To Complete the Unexpired Term of Supervisor
Jeremy Zajac, ending April, 2022

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor William Wilson

EFFECTIVE DATE: Immediately (December 17, 2020)

APPOINTMENT TO THE LAND CONSERVATION COMMITTEE

POSITION: Member of the Land Conservation Committee

AUTHORITY: County Board Rule IV.G. and IV.H.

TERM: Unexpired Term Ending April 2022

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: William Wilson
417 E. High Street
Milton, WI 53563

EFFECTIVE DATE: December 17, 2020

APPOINTMENT TO COMMUNITY ACTION INC. BOARD OF DIRECTORS

POSITION: Member of the Community Action Inc. Board of Directors

AUTHORITY: Per WI State Stats 49.265

TERM: To Complete the Unexpired Term of Supervisor Jeremy Zajac, ending April, 2022

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor William Wilson
417 E. High Street
Milton, WI 53563

EFFECTIVE DATE: December 17, 2020

APPOINTMENTS TO THE TRANSPORTATION COORDINATING COMMITTEE

4.C.6.

POSITION: Members of the Transportation Coordinating Committee

AUTHORITY: County Board Resolution 13-1B-241

TERM: Terms Ending December 31, 2023

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

PRESENT MEMBER:	<u>MEMBER</u>	<u>ALTERNATE</u>
	Alexander Brown	Duane Cherek
	David Hyde	
	Joe Scharenbroch	
	Lynn Jones	Becky Veium
	Supervisor Ron Bomkamp	
	Vacant	

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT:	<u>MEMBER</u>	<u>ALTERNATE</u>
	Alexander Brown	Duane Cherek
	City of Janesville Planner 18 N. Jackson St Janesville, WI 53547	City of Janesville Planner 900 N. Parker Dr. Janesville, WI 53545

David Hyde
Wisconsin Center for Blind/Visually Impaired
1315 Mineral Point Ave.
Janesville, WI 53548

Joe Scharenbroch
Guardian Friends Associates
2100 E. Milwaukee St., Suite L10
Janesville, WI 53545

Kersten Huges	Sarah Garge
20 Eclipse Center	20 Eclipse Center
Beloit, WI 53511	Beloit, WI 53511

Supervisor Ron Bomkamp
3232 W. Happy Hollow Rd.
Janesville, WI 53546

Kate Stauffacher	Dawn Hudson
Recover Health	Beloit Health System
kstauffacher@recoverhealth.org	dhudson@beloithealthsystem.org

EFFECTIVE DATE: December 17, 2020

**APPOINTMENTS TO DISABLED PARKING
ENFORCEMENT ASSISTANCE COUNCIL**

POSITION: Members of the Disabled Parking Enforcement
Assistance Council

AUTHORITY: Wis. Stats. 349.145 and County Board Resolution
#95-9B-068

TERM: Terms Ending December 31, 2023

PER DIEM: No

PRESENT MEMBER: Jeanne Sheppard Madelyn Glaeden
James W. Westrick Denise Horn

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Jeanne Sheppard Madelyn Glaeden
107 Forest Park Blvd. 148 Hillside Court
Janesville, WI 53545 Janesville, WI 53545

James W. Westrick Denise Horn
3104 Ruger Ave. 4327 Woodcrest Drive
Janesville, WI 53546 Janesville, WI 53546

EFFECTIVE DATE: December 17, 2020

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Josh Smith, County Administrator
INITIATED BY



Josh Smith, County Administrator
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

November 25, 2020
DATE DRAFTED

**AUTHORIZING DOUBLE FILL OF OFFICE COORDINATOR POSITION
IN THE COUNTY ADMINISTRATOR'S OFFICE**

1 **WHEREAS**, Marilyn Bondehagen, Office Coordinator in the County Administrator's Office, has
2 announced her intention to retire; and

3
4 **WHEREAS**, her last day in the office will be January 4, 2021; and

5
6 **WHEREAS**, she has benefit time that continues until March 1, 2021, which will be her last day as a
7 County employee; and

8
9 **WHEREAS**, in order to maintain efficient County operations, it is necessary to fill this position in
10 excess of the two weeks of overlap allowed by County policy without County Board approval.

11
12 **NOW, THEREFORE, BE IT RESOLVED**, that Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2020 does hereby approve and authorize double filling the
14 Office Coordinator position in the County Administrator's Office.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

LEGAL NOTE:

Kara Purviance, Chair

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Rich Bostwick, Vice Chair

/s/ Richard Greenlee

Mary Beaver

Richard Greenlee
Corporation Counsel

Tom Brien

FISCAL NOTE:

Kevin Leavy

The cost of the double fill will depend on the hire date of the new staff. A six week overlap will cost approximately \$8,873. A transfer from the contingency fund may be needed to fund the overlap.

Louis Peer

/s/ Sherry Oja

J. Russell Podzilni

Sherry Oja
Finance Director

Alan Sweeney

ADMINISTRATIVE NOTE:

Bob Yeomans

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Criminal Justice
Coordinating Council
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Human Services Board, Finance
Committee
SUBMITTED BY

October 26, 2020
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF THE BUREAU OF JUSTICE ASSISTANCE
ADULT DRUG COURT AND VETERANS TREATMENT COURTS:
ADULT DRUG COURTS GRANT FUNDS, AMENDING THE 2020 BUDGET AND
CREATING ONE MASTER LEVEL BEHAVIORAL HEALTH CLINICIAN**

- 1 **WHEREAS**, the U.S. Department of Justice, through the Bureau of Justice Assistance, has appropriated
- 2 funding for grants to implement and enhance treatment court services to reduce opioid, stimulant, and
- 3 substance abuse; and,
- 4
- 5 **WHEREAS**, Rock County submitted an application to expand its Operating While Intoxicated (OWI)
- 6 Treatment Court Program to include 4th and 5th offense OWIs in addition to the 3rd offense OWIs that
- 7 are currently being served in the program; and,
- 8
- 9 **WHEREAS**, on October 16, 2020, Rock County’s application was approved in the amount of \$674,958
- 10 including \$500,000 in federal aid and a \$169,921 in-kind services match, and \$5,037 in program income;
- 11 and,
- 12
- 13 **WHEREAS**, this expansion grant, over 36 months beginning October 1, 2020, will be primarily used to
- 14 hire a 1.0 FTE master’s level, dually credentialed Behavioral Health Clinician and provide the
- 15 corresponding supports, including three hours/week of psychiatry time, to expand the OWI Court
- 16 Program to include up to fifteen 4th and 5th Offense OWIs at any given time; and,
- 17
- 18 **WHEREAS**, funding will also be used to purchase a computer, telephone and hotspot for the new
- 19 Clinician position; and,
- 20
- 21 **WHEREAS**, this is a grant-funded position, ending upon completion of the grant/depletion of grant
- 22 funds; and,
- 23
- 24 **WHEREAS**, this grant will be managed programmatically by the Rock County Administrator’s Office
- 25 and fiscally by the Rock County Human Services Department; and,
- 26
- 27 **WHEREAS**, the Rock County Criminal Justice Coordinating Council (CJCC) fully supports
- 28 expanding the OWI Court program and will continue to act as the advisory body to the OWI Court
- 29 program and has tasked itself with overseeing this project.
- 30
- 31 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 32 assembled this ____ day of _____, 2020, does hereby accept the Justice and Mental Health
- 33 Collaboration Program Grant funds in the amount of \$674,958 including \$500,000 in federal aid and a
- 34 \$169,921 in-kind services match, and \$5,037 in program income.
- 35
- 36 **BE IT FURTHER RESOLVED**, the County Board approves the creation of the grant-funded 1.0 FTE
- 37 Master’s Level Behavioral Health Clinician position and authorizes the Human Services Department to
- 38 fill this position and purchase the IT equipment necessary to support this role.
- 39
- 40 **BE IT FURTHER RESOLVED**, that the 2020 Rock County Human Services Department budget be
- 41 amended as follows:

	Budget at	Increase	Amended
<u>Account/Description</u>	<u>10/26/20</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Human Services Department</u>			
<u>Source of Funds</u>			
36-3715-0000-42100/ Federal Aid	0	500,000	500,000
<u>Use of Funds</u>			
36-3690-0000-61100/ Regular Wages	2,879,823	248,519	3,128,342
36-3690-0000-61400/ FICA	197,748	19,012	216,760
36-3690-0000-61510/ Retirement	177,753	16,775	194,528
36-3690-0000-61610/ Health Insurance	459,144	55,138	514,282
36-3690-0000-61620/ Dental Insurance	13,367	1,419	14,786
36-3690-0000-61630/ Life Insurance	609	54	663
36-3690-0000-63300/ Travel	13,000	748	13,748
36-3690-0000-68321/ Allocations	0	(341,665)	(341,665)
36-3715-0000-68208/ Allocated MH/AODA	0	341,665	341,665
36-3715-0000-62176/ Laboratory	0	107,283	107,283
36-3715-0000-62210/ Telephone	0	2,355	2,355
36-3715-0000-62503/ Interpreter Fees	0	3,600	3,600
36-3715-0000-64200/ Training	0	34,801	34,801
36-3715-0000-64604/ Program Expense	0	8,896	8,896
36-3715-0000-67130/ Terminals and PCs	0	1,400	1,400

Respectfully submitted,

HUMAN SERVICES BOARD

/s/ Brian Knudson
Brian Knudson, Chair

/s/ Ashley Hoffman
Ashley Hoffman

/s/ Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

/s/ Kathy Schulz
Kathy Schulz

/s/ Pam Bostwick
Pam Bostwick

/s/ Shirley Williams
Shirley Williams

/s/ Kaelyb Lokrantz
Kaelyb Lokrantz

/s/ Angelina Reyes
Angelina Reyes

/s/ J. Russell Podzilni
J. Russell Podzilni

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Rich Bostwick, Vice Chair

Mary Beaver

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
_____.

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution accepts a \$500,000 3 year grant for expanding the OWI Court Program. The required \$169,921 match will be in-kind. No additional County funds are required.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to § 59.52(19), Wis. Stats and to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

**AUTHORIZING ACCEPTANCE OF THE BUREAU OF JUSTICE ASSISTANCE
ADULT DRUG COURT AND VETERANS TREATMENT COURTS:
ADULT DRUG COURTS GRANT FUNDS, AMENDING THE 2020 BUDGET AND
CREATING ONE MASTER LEVEL BEHAVIORAL HEALTH CLINICIAN**

The U.S. Department of Justice, through the Bureau of Justice Assistance, has appropriated funding for grants to implement and enhance treatment court services to reduce opioid, stimulant, and substance abuse. Rock County submitted an application to expand its Operating While Intoxicated (OWI) Treatment Court Program to include 4th and 5th offense OWIs in addition to the 3rd offense OWIs that are currently being served in the program. In October 2020, Rock County's application was approved in the amount of \$674,958 including \$500,000 in federal aid and a \$169,921 in-kind services match, and \$5,037 in program income. This grant is for three years, beginning October 1, 2020, and will be primarily used for the Human Services Department to expand its OWI Treatment Court services to hire a 1.0 FTE master's level, dually credentialed Behavioral Health Clinician and provide the corresponding supports, including three hours/week of psychiatry time, to expand the OWI Court program. This expansion will be overseen by the Rock County Criminal Justice Coordinating Council which acts as the advisory body to the OWI Treatment Court.

This position will cease upon completion of the grant when all grant funds are expended. At that time, the County Board will decide whether to continue funding the position and/or the services it provides.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Marci Taets
DRAFTED BY

Human Services Board
SUBMITTED BY

November 13, 2020
DATE DRAFTED

**AMENDING THE 2020 HSD BUDGET TO ACCEPT ADDITIONAL FUNDS
FROM THE STATE OPIOID RESPONSE 2 (SOR2) GRANT
AND CREATING 1.0 FTE MASTER LEVEL BEHAVIORAL HEALTH CLINICIAN**

- 1 **WHEREAS**, Rock County has received funding through the State of Wisconsin Department of Health
- 2 Services Division of Care and Treatment Services (DCTS) for its Opiate Treatment Program since 2017;
- 3 and,
- 4
- 5 **WHEREAS**, the amount of the DCTS award has increased every year, most recently from \$226,288 in
- 6 federal fiscal year 2020 to \$380,095 in federal fiscal year 2021; and,
- 7
- 8 **WHEREAS**, these awards exceeded the amount of funding anticipated by Rock County Human Services
- 9 by a total of \$178,862; and,
- 10
- 11 **WHEREAS**, it is necessary to amend the 2020 budget to accept the additional funds; and,
- 12
- 13 **WHEREAS**, the FFY21 award funded through the State Opioid Response 2 (SOR2) grant for the
- 14 period 9/30/2020 - 9/29/2021 allows for the treatment of individuals with opioid use disorder, co-
- 15 occurring opioid use disorder and stimulant use disorder, and stimulant use disorder; and,
- 16
- 17 **WHEREAS**, the additional funds will support expanded treatment to provide co-occurring care
- 18 services through the hiring of a 1.0 FTE Master’s level, dually credentialed Behavioral Health
- 19 Clinician as well as continued support for psychiatry, nursing, case management and all levels of care
- 20 available through community providers; and,
- 21
- 22 **WHEREAS**, funding will also be used to purchase a computer, telephone and hotspot for the new
- 23 Clinician position; and,
- 24
- 25 **WHEREAS**, this is a grant-funded position, ending upon completion of the grant/depletion of grant
- 26 funds.
- 27
- 28 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 29 assembled this ____ day of _____, 2020, does hereby authorize the acceptance of \$178,862 in
- 30 additional grant funding from the State of Wisconsin Department of Health Services Division of Care
- 31 and Treatment Services.
- 32
- 33 **BE IT FURTHER RESOLVED**, the County Board approves the creation of the grant-funded 1.0 FTE
- 34 Master’s Level Behavioral Health Clinician position and authorizes the Human Services Department to
- 35 fill this position and purchase the IT equipment necessary to support this role; and,
- 36
- 37 **BE IT FURTHER RESOLVED**, that the 2020 Rock County Human Services Department budget be
- 38 amended as follows:

Amending the 2020 HSD Budget to Accept Additional Funds from the State Opioid Response 2 (SOR2)
Grant and Creating 1.0 FTE Master Level Behavioral Health Clinician

Page 2

	Budget at <u>11/13/20</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
39			
40 <u>Account/Description</u>			
41			
42 <u>Human Services Department</u>			
43 <u>Source of Funds</u>			
44 36-3693-0000-42100/			
45 Federal Aid	121,754	178,682	300,436
46			
47 <u>Use of Funds</u>			
48 36-3690-0000-61100/			
49 Regular Wages	3,128,432	55,745	3,184,087
50 36-3690-0000-61400/			
51 FICA	216,760	4,264	221,024
52 36-3690-0000-61510/			
53 Retirement	194,528	3,763	198,291
54 36-3690-0000-61610/			
55 Health Insurance	514,282	16,466	530,748
56 36-3690-0000-61620/			
57 Dental Insurance	14,786	473	15,259
58 36-3690-0000-61630/			
59 Life Insurance	663	12	675
60 36-3690-0000-68399/			
61 STR Opioid Allocation	(85,966)	(80,723)	(166,689)
62 36-3693-0000-62176/			
63 Laboratory	5,000	5,725	10,725
64 36-3693-0000-62210/			
65 Telephone	0	785	785
66 36-3693-0000-64604/			
67 Program Expense	30,788	47,501	78,289
68 36-3693-0000-67130/			
69 Terminals and PCs	0	1,400	1,400
70 36-3693-0000-68208/			
71 Allocated Outpatient	85,966	123,271	209,237

Respectfully submitted,

HUMAN SERVICES BOARD

/s/ Brian Knudson
Brian Knudson, Chair

/s/ Ashley Hoffman
Ashley Hoffman

/s/ Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

/s/ Kathy Schulz
Kathy Schulz

/s/ Pam Bostwick
Pam Bostwick

/s/ Shirley Williams
Shirley Williams

/s/ Kaelyb Lokrantz
Kaelyb Lokrantz

/s/ Angelina Reyes
Angelina Reyes

/s/ J. Russell Podzilni
J. Russell Podzilni

Amending the 2020 HSD Budget to Accept Additional Funds from the State Opioid Response 2 (SOR2) Grant and Creating 1.0 FTE Master Level Behavioral Health Clinician

Page 3

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Rich Bostwick, Vice Chair

Mary Beaver

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$178,682 in federal funds for the Opioid Treatment Program. No additional County funds are required for the acceptance of these funds.

/s/ Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats., and to accept grant funds pursuant to § sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY**AMENDING THE 2020 HSD BUDGET TO ACCEPT ADDITIONAL FUNDS
FROM THE STATE OPIOID RESPONSE 2 (SOR2) GRANT
AND CREATING 1.0 FTE MASTER LEVEL BEHAVIORAL HEALTH CLINICIAN**

Rock County received additional funding for the Opiate Treatment Program from the State of Wisconsin Department of Health Services Division of Care and Treatment Services (DCTS) in both federal fiscal year 2020 and federal fiscal year 2021. Our total award increased from \$226,288 in FFY20 to \$380,095 in FFY21. The FFY20 award, which ended on 9/29/20, exceeded the budgeted amount by \$24,875 and the FFY21 award, which is for the grant period 9/30/2020-9/29/2021, exceeded the budgeted amount by \$153,807, resulting in a need to accept \$178,862 in additional funding at this time.

Rock County has received grant funding for the Opiate Treatment Program since 2017. The FFY21 award funded through the State Opioid Response 2 (SOR2) Grant allows for the treatment of individuals with opioid use disorder, co-occurring opioid use disorder and stimulant use disorder, and stimulant use disorder. This grant is projected to serve 65 individuals with complex treatment needs. The additional funds will support expanded treatment to provide co-occurring care services through the hiring of a 1.0 FTE Master's level, dually credentialed Behavioral Health Clinician. The new clinician will collaborate with the existing grant-funded treatment team including psychiatry, nursing and case management. These funds will also allow access for all levels of care, including community providers, residential treatment, and sober living support.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Cpt. Curt Fell
INITIATED BY



Amanda Lagle
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

December 4, 2020
DATE DRAFTED

**AUTHORIZATION TO PURCHASE REPLACEMENT
WATCHGUARD DIGITAL IN-CAR VIDEO CAMERAS**

1 **WHEREAS**, the Rock County Sheriff’s Office has used a Digital In-Car Video Recording system for the
2 last ten (10) years; and,
3
4 **WHEREAS**, the Rock County IT (Rock-IT) recommends the rotational replacement of these units in the
5 Sheriff’s Office patrol squads; and,
6
7 **WHEREAS**, the Sheriff’s Office would like to purchase eight (8) replacement Digital In-Car Video
8 Recording Cameras from WatchGuard Video, to stay consistent with compatible equipment under
9 Invitation to Bid #2014-54.
10
11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2020 does authorize a Purchase Order be issued to WatchGuard Video
13 of Allen, TX in an amount not to exceed \$37,760, for the purchase of eight (8) Digital In-Car Video
14 Recording Cameras.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Wes Davis, Vice Chair

Brent Fox

Kara Purviance

Stephanie Aegerter

FISCAL NOTE:

Sufficient funds were included in the 2021 for these cameras. This purchase is being funded by sales tax revenue.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

AUTHORIZATION TO PURCHASE REPLACEMENT WATCHGUARD DIGITAL IN-CAR VIDEO CAMERAS

Page 2

Executive Summary

The Rock County Sheriff's Office, in an effort to make its Sheriff's Office and patrol deputies safer and more efficient, is purchasing eight (8) replacement Digital In-Car Video Cameras to go with their current system. This system allows video footage to be recorded from deputies' squads while they are patrolling our highways. The footage recorded by this system will often times be used in a court of law as evidence. This evidence would then support the deputies' actions and the arrests that they make. Mobile Squad cameras have proven time and time again to be a very valuable piece of equipment for the Sheriff's Office and law enforcement agencies across the county.

The WatchGuard Video Company employs the industry's largest engineering team and has invested about \$30 million specifically into the development of digital in-car video systems for Law Enforcement. WatchGuard is designed and manufactured in the U.S.A and was awarded a contract with Rock County through Invitation to Bid #2014-54.

The total cost for eight (8) replacement In-Car Video cameras is \$37,760. The funding will come from the Sheriff's Office 2021 budget.



4RE/VISTA Price Quote

CUSTOMER: Rock County Sheriff's Department

ISSUED: 11/23/2020 10:05 AM

EXPIRATION: 2/28/2021 12:00 PM

,
,,
'''

**TOTAL PROJECT ESTIMATED AT:
\$37,760.00**

ATTENTION: Sara Herzig

SALES CONTACT: Steve Doble

PHONE: 608-757-8000

DIRECT: 612-306-8241

E-MAIL:

E-MAIL: steve.doble@motorolasolutions.com

4RE and VISTA Proposal

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket.	8.00	\$4,795.00	\$0.00	\$38,360.00
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	8.00	\$200.00	\$0.00	\$1,600.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	8.00	\$200.00	\$0.00	\$1,600.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	8.00	\$0.00	\$0.00	\$0.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
BRK-DV1-MIC-100	Trade Credit for (5) Existing 4RE Camera Systems	8.00	\$-500.00	\$0.00	\$-4,000.00
Freight	Shipping/Handling and Processing Charges	1.00	\$200.00	\$0.00	\$200.00
					\$37,760.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00



4RE/VISTA Price Quote

Total Amount \$37,760.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

RESOLUTION: 20-12A-124



AGENDA NO.: 4.E.5.(1)

Information Technology
INITIATED BY

Marie-Noel Sandoval, Health Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

11/3/2020
DATE DRAFTED

Approving the Purchase of Champ EHR Software

1 **WHEREAS**, record keeping in public health has always been a challenge as many processes remain antiquated
2 and disjointed; and,
3
4 **WHEREAS**, this challenge has become even more profound with the response to and resulting operational
5 changes of the current COVID-19 pandemic; and,
6
7 **WHEREAS**, more accurate reporting and analysis will allow us to accurately bill various funding sources for our
8 work as well as make adjustments to programs and more efficiently deliver quality services; and,
9
10 **WHEREAS**, the Champ EHR software is cloud-based and makes all relevant public health information accessible
11 from a single source; and,
12
13 **WHEREAS**, the Champ EHR Software system can be configured to meet our specific requirements; and,
14
15 **WHEREAS**, this platform includes point of care charting and would reduce charting hours for public health staff,
16 improve accuracy in documentation, and provide greater protection of client data; and,
17
18 **WHEREAS**, the use of this software promotes efficiency through avoided duplicated efforts, which leads to
19 delivering better services to Rock County; and,
20
21 **WHEREAS**, Champ EHR software will make it easier for us to generate reports that measure the impact of our
22 activities on community health, including all the community health initiatives that need to be accomplished to
23 achieve the goals of PH 3.0 modernization; and,
24
25 **WHEREAS**, the Rock County Public Health Department has recurring grant funds that will be utilized for this
26 purpose.
27
28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
29 _____ day of _____, 2020 does hereby authorize the Rock County Public Health Department to
30 enter into a purchase agreement not to exceed \$36,609 for the purchase of Champ EHR software.
31

BOARD OF HEALTH

Respectfully Submitted,

/s/ Louis Peer
Lou Peer, Chair

FINANCE COMMITTEE

/s/ Mary Mawhinney
Mary Mawhinney, Chair

/s/ Connie Winter
Connie Winter, DDS, Vice Chair

/s/ Wes Davis
Wes Davis, Vice Chair

/s. Doug Wilde
Doug Wilde

/s/ Stephanie Aegerter
Stephanie Aegerter

/s/ Shirley Williams
Shirley Williams

/s/ Brent Fox
Brent Fox

/s/ Danette Rynes
Danette Rynes

/s/ Kara Purviance
Kara Purviance

/s/ Dr. Kaitlyn Meyers
Dr. Kaitlyn Meyers, DVM, MPH

Absent
Dr. Vijaya Somaraju, MD, MPH, FACP

/s/ Debra Kolste
Debra Kolste

/s/ Eric Gresens
Eric Gresens, R.Ph

Approving the Purchase of CHAMP EHR Software
Page 2

FISCAL NOTE:

The purchase will be funded by grant revenue.
Additional County funds are not required.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporate Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

Record keeping in public health has always been a challenge. This challenge has become even more profound with the COVID-19 pandemic situation. Public Health staff has been very busy trying to provide vital services to the community, while making the funding stretch as far as they can, and justify their programs and FTEs. Over the past several years we have been evaluating various electronic record keeping platforms and have found a platform that is meant specifically for public health.

Champ EHR Software is cloud-based and makes all relevant public health information accessible from a single source work more efficiently, and avoid duplicated efforts, to deliver better services. This platform includes point of care charting would reduce charting hours for public health staff, improve accuracy in documentation, and provide greater protection of client data. The system can be configured to meet Rock County's specific requirements. Champ Software will make it easier for us to generate reports that measure the impact of our activities on community health, including all the community health initiatives that need to be accomplished to achieve the goals of PH 3.0.

More accurate reporting and analysis will allow us to accurately bill various funding sources for our work as well as make adjustments to programs and more efficiently deliver quality services. Champ Software can be integrated with outside systems to connect our public health agency to a statewide system or third-party billing system. CHAMPS has begun the process to build an integration to the Wisconsin electronic Disease Surveillance System (WEDSS). They also built several features to handle COVID during the first few weeks of the pandemic.

The integration with Availity Clearinghouse and Teletask auto-messaging system for automated reminders will help us make our client's lives easier and our jobs more efficient. This has become a critical component with the COVID-19 work we are tasked with, but also has application for our other work on a daily basis. Critical information on immunizations and other programs can be shared electronically, ensuring more accuracy and efficiency.

We are in dire need of a good system to track COVID-19 and other public health work efficiently and would like to obtain this system for public health as soon as possible. We have recurring grant funds that could be utilized for this purpose.

We intend to utilize \$ 36,609 funds from the PHEP grant 31-3026-0000 to fund the set up and training along with an annual subscription cost of for the first year. Recurring annual subscription costs of \$25,209 will be funded out of recurring PHEP grant funds.



Public Health including Immunization Registry Integration

Playbook prepared for:

Name Marie-Noel Sandoval
 Agency Rock County Health Department

Created 6/22/2020
 Expires 12/31/2020

Contact David Smith
 Phone 507-399-0423
 Email david.smith@champssoftware.com
 Website www.champssoftware.com

Plans	Bronze	Silver	Gold
Time tracking	✓	✓	✓
Narrative charting	✓	✓	✓
Billing	✓	✓	✓
Scheduling	✓	✓	✓
Reporting	✓	✓	✓
Immunizations	✓	✓	✓
Integrated claim submissions	✓	✓	✓
Eligibility verification	✓	✓	✓
Omaha System charting		✓	✓
Clinical outcomes		✓	✓
Clinical data aggregation		✓	✓
Secure messaging		✓	✓
Continuity of care documents		✓	✓
HIE		✓	✓
Dashboards			✓
Text & messaging reminders			✓
Custom report building (8 hrs)			✓
Task force membership			✓
Metric-tracking report suite			✓

Check box to add Home Care features (OASIS, 485, Orders, Episodic Billing)

24 Number of Named User Licenses

	Bronze	Silver	Gold
	includes 2 licenses	includes 4 licenses	includes 6 licenses
Implementation and Training 1-Time	\$ 6,800	\$ 8,500	\$ 11,400
Discount on Implementation and Training			
Total Implementation & Training*	\$ 6,800	\$ 8,500	\$ 11,400
Annual Subscription**			
Discount on First Year Subscription			
Total First Year Subscription:	\$ 9,026	\$ 21,011	\$ 25,209
Number of Time Tracking (only) Licenses	\$ -	\$ -	\$ -
Local Sales Tax Rate, if applicable			
Total Quotation**	\$ 15,826	\$ 29,511	\$ 36,609

*Ongoing annual subscription includes phone and e-mail consultation on draftware updates to correct problems and maintain current features including revisions to comply with change in state or state and federal requirements. Subscription pricing may increase when significant updates or shipper features are added. Annual cost of living increases are also included. If subject to sales tax, please verify your local rate. If exempt from sales tax, please include your tax exempt number with the purchase order. This document is intended to help estimate costs. Please refer to the subscription agreement for full terms and pricing.
 **Data migration or customization is not included in this estimate. If data migration or customization is requested it will be considered by our development team and if feasible the costs and the specifics will be detailed under a separate written agreement.

Documenting Public Health Encounters for a Third of a Century!

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Kathren Sucus
INITIATED BY



Kathren Sucus, Director
DRAFTED BY

Public Safety and Justice
SUBMITTED BY

November 24, 2020
DATE DRAFTED

AUTHORIZATION FOR RADIO SYSTEM EQUIPMENT UPGRADE

- 1 **WHEREAS**, the 911 Communications Center is responsible for the continuous operation of the public
- 2 safety radio system infrastructure in Rock County; and,
- 3
- 4 **WHEREAS**, the MASTR III equipment (repeaters, base stations, and receivers) for the public safety
- 5 radio system is at end of life for most channels and must be replaced over the next several years in order
- 6 to maintain the integrity of the system; and,
- 7
- 8 **WHEREAS**, Beloit Tac 1, Beloit Tac 10, Janesville Main and Interop radio channels are scheduled to
- 9 be updated with the new MASTR III equipment in 2021; and,
- 10
- 11 **WHEREAS**, General Communications, Inc. of Madison, Wisconsin is the maintenance provider for the
- 12 Rock County public safety radio system infrastructure and the only authorized Harris/Tait reseller and
- 13 service provider in the area; and,
- 14
- 15 **WHEREAS**, the total cost for equipment, battery backup, configuration, programming and installation
- 16 for this project is \$226,657.50; and,
- 17
- 18 **WHEREAS**, this project was budgeted and approved for 2021.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 21 this _____ day of _____, 2020 that a contract be awarded to General Communications,
- 22 Inc. of Madison, Wisconsin, in the amount of \$226,657.50 to coordinate and implement this project.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

/s/ Mary Beaver
Mary Beaver, Chair

/s/ Brian Knudson
Brian Knudson, Vice Chair

Absent
Ronald Bomkamp

/s/ Danette Ryne
Danette Rynes

/s/ Jacob Taylor
Jacob Taylor

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. Requires the project to be let to the lowest responsible bidder. General Communications, Inc., is the sole source service provider in the area.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

Funds for this project were included in the 2021 budget. This project is being funded with sales tax revenues.

/s/ Sherry Oja

Sherry Oja
Finance Director

EXECUTIVE SUMMARY

In 2017 the Communications Center was notified that the Harris MASTR III equipment (repeaters, base stations, and receivers) that are required for every public safety radio channel in the County are at End of Life and must be replaced within the next five years. Most of this equipment was installed in the mid-1990's and 2001. The same equipment was also re-used and converted to P25 (digital) in 2012 as an effort to cut costs during the countywide narrow-banding project in 2013.

In 2021 we will be updating Beloit Tac 1, Beloit Tac 10 (link to JPD), Janesville Main & the Interop channel (links Beloit PD's UHF channel to a VHF channel so all agencies can communicate with Beloit PD). The total cost of the project is \$226,657.50 to include equipment, battery backup, configuration, programming and installation. This project was budgeted and approved for 2021.

General Communications is the only certified Harris-Tait (radio system) and technician in the area and they are the maintenance provider for the Communications Center. Much of the equipment and labor for this project has been priced off NASPO and the State of Wisconsin contracts.



L3HARRIS TECHNOLOGIES, INC.

Communication Systems
221 Jefferson Ridge Parkway
Lynchburg, VA USA 24501-6952
Phone 1-800-368-3277

L3Harris.com

November 17, 2020

Jodi Millis
Purchasing Manager
Rock County Courthouse
51 S Main Street
Janesville, WI 53545

Subject: Rock County, Wisconsin

Dear Ms. Mills,

I am pleased to inform you that General Communications of Madison, Wisconsin, is the only L3Harris/Tait authorized reseller covering the Rock County Wisconsin area. In addition, General Communications is an Authorized Service Center (ASC) which means they have made substantial investments in people and facilities. Their technicians are fully trained and qualified to maintain and repair L3Harris/Tait equipment.

If you have any questions or if you require any additional information, please do not hesitate to contact me at (224) 545-2197 or at Jack.Scully@L3Harris.com.

Respectfully,

Jack Scully
Regional Account Manager
L3Harris Technologies, Inc.
Jack.Scully@L3Harris.com



November 24, 2020

Rock County Communications
3636 N County Highway F
Janesville, WI 53545

RE: Radio System Upgrades

The following is our quote to upgrade the Janesville Main, Beloit TAC 10 and Beloit TAC, Interop digital radio channels. Pricing is based off the NASPO and State of Wisconsin contracts where available. Hyperlinks are provided to each contract.

Summary:

Item	NASPO Price
Janesville Main	\$ 72,054.00
Beloit TAC 10	\$ 15,252.25
Beloit TAC 1	\$ 71,907.75
Interop	\$ 61,854.50
Battery backup	\$ 5,589.00
Total:	\$ 226,657.50

Detailed Parts List:

Janesville PD Main

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
1	Chassis, TB9400, Single, 100W	NASPO	6913	Harris/Tait	\$958.50	\$958.50
7	Chassis, TB9400, Single Receiver x4	NASPO	6913	Harris/Tait	\$864.00	\$6,048.00
1	Reciter, TB9400, 148-174 MHz	NASPO	6913	Harris/Tait	\$1,935.75	\$1,935.75
7	Rx Only, TB9400, 148-174 MHz	NASPO	6913	Harris/Tait	\$1,290.75	\$9,035.25
1	Linear Power Amp, TB9400, 148-174 MHz, 100W	NASPO	6913	Harris/Tait	\$1,529.25	\$1,529.25
8	Cable, PMU IEC, 6.5ft	NASPO	6913	Harris/Tait	\$9.75	\$78.00
8	PMU, TB9000, AC, DC 12, Aux 12	NASPO	6913	Harris/Tait	\$1,875.75	\$15,006.00
7	SFE - P25 Common Air Interface (CAI) Rx Only	NASPO	6913	Harris/Tait	\$2,418.75	\$16,931.25
1	SFE - P25 Common Air Interface (CAI)	NASPO	6913	Harris/Tait	\$4,837.50	\$4,837.50
1	DFSI	NASPO	6913	Harris/Tait	\$392.25	\$392.25
1	SFE - Central Voter	NASPO	6913	Harris/Tait	\$3,619.50	\$3,619.50



7	SFE - IP Networking Satellite, RX-Only	NASPO	6913	Harris/Tait	\$285.75	\$2,000.25
1	Shipping	N/A	N/A	N/A	\$50.00	\$50.00
1	Miscellaneous Materials	N/A	N/A	N/A	\$50.00	\$50.00
2	Grounding	NASPO	6913	Harris	\$50.00	\$100.00
2	Program Management	NASPO	6913	Harris	\$187.00	\$374.00
14	Equipment Configuration and system design	NASPO	6913	Harris	\$187.00	\$2,618.00
30	Equipment Installation	NASPO	6913	Harris	\$150.00	\$4,500.00
					Sub Total:	\$70,063.50

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
1	CAR Stream License, Per DFSI radio connection		.	Mindshare	\$1,390.50	\$1,390.50
2	Antenna parts		.		\$150.00	\$300.00
2	Labor	NASPO	6913	Harris	\$150.00	\$300.00
					Sub Total:	\$1,990.50

					Total:	\$72,054.00
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Beloit TAC 10 - Simulcast with Janesville PD Main

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
1	Chassis, TB9400, Single, 100W	NASPO	6913	Harris/Tait	\$958.50	\$958.50
1	Reciter, TB9400, 440-480 MHz	NASPO	6913	Harris/Tait	\$1,935.75	\$1,935.75
1	Linear Pwr Amp, TB9400, 440-480 MHz, 100W	NASPO	6913	Harris/Tait	\$1,529.25	\$1,529.25
1	Cable, PMU IEC, 6.5ft	NASPO	6913	Harris/Tait	\$9.75	\$9.75
1	PMU, TB9000, AC, DC 12, Aux 12	NASPO	6913	Harris/Tait	\$1,875.75	\$1,875.75
1	SFE - P25 Common Air Interface (CAI)	NASPO	6913	Harris/Tait	\$4,837.50	\$4,837.50
1	SFE - IP Networking Satellite	NASPO	6913	Harris/Tait	\$570.75	\$570.75
0	SFE - Central Voter	NASPO	6913	Harris/Tait	\$3,619.50	\$0.00
1	Shipping	N/A	N/A	N/A	\$250.00	\$250.00
1	Miscellaneous Materials	N/A	N/A	N/A	\$200.00	\$200.00
1	Grounding	NASPO	6913	Harris	\$50.00	\$50.00
1	Program Management	NASPO	6913	Harris	\$187.00	\$187.00
4	Equipment Configuration and system design	NASPO	6913	Harris	\$187.00	\$748.00
10	Equipment Installation	NASPO	6913	Harris	\$150.00	\$1,500.00
					Total:	\$14,652.25

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
2	Antenna parts				\$150.00	\$300.00
2	Labor	NASPO	6913	Harris	\$150.00	\$300.00
					Total:	\$600.00

					Total:	\$15,252.25
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Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
1	Chassis, TB9400, Single, 100W	NASPO	6913	Harris/Tait	\$958.50	\$958.50
6	Chassis, TB9400, Single Receiver x4	NASPO	6913	Harris/Tait	\$864.00	\$5,184.00
2	Reciter, TB9400, 440-480 MHz	NASPO	6913	Harris/Tait	\$1,935.75	\$3,871.50
6	Rx Only, TB9400, 440-480MHz	NASPO	6913	Harris/Tait	\$1,290.75	\$7,744.50
1	Linear Pwr Amp, TB9400, 440-480 MHz, 100W	NASPO	6913	Harris/Tait	\$1,378.50	\$1,378.50
7	Cable, PMU IEC, 6.5ft	NASPO	6913	Harris/Tait	\$9.75	\$68.25
7	PMU, TB9000, AC, DC 12, Aux 12	NASPO	6913	Harris/Tait	\$1,875.75	\$13,130.25
1	DFSI	NASPO	6913	Harris/Tait	\$392.25	\$392.25
2	SFE - P25 Common Air Interface (CAI)	NASPO	6913	Harris/Tait	\$4,837.50	\$9,675.00
6	SFE - P25 Common Air Interface (CAI) Rx Only	NASPO	6913	Harris/Tait	\$2,418.75	\$14,512.50
1	SFE - Central Voter	NASPO	6913	Harris/Tait	\$3,619.50	\$3,619.50
6	SFE - IP Networking Satellite, RX-Only	NASPO	6913	Harris/Tait	\$285.75	\$1,714.50
1	Shipping	N/A	N/A	N/A	\$250.00	\$250.00
1	Miscellaneous Materials	N/A	N/A	N/A	\$200.00	\$200.00
2	Grounding	NASPO	6913	Harris	\$50.00	\$100.00
2	Program Management	NASPO	6913	Harris	\$187.00	\$374.00
12	Equipment Configuration and system design	NASPO	6913	Harris	\$187.00	\$2,244.00
30	Equipment Installation	NASPO	6913	Harris	\$150.00	\$4,500.00
					Sub Total:	\$69,917.25

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
1	CAR Stream License, Per DFSI radio connection			Mindshare	\$1,390.50	\$1,390.50
2	Antenna parts				\$150.00	\$300.00
2	Labor	NASPO	6913	Harris	\$150.00	\$300.00
					Sub Total:	\$1,990.50

					Total:	\$71,907.75
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Interop Simulcast with Beloit TAC 1

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
1	Chassis, TB9400, Single, 100W	NASPO	6913	Harris/Tait	\$958.50	\$958.50
6	Chassis, TB9400, Single Receiver x4	NASPO	6913	Harris/Tait	\$864.00	\$5,184.00
1	Reciter, TB9400, 148-174 MHz	NASPO	6913	Harris/Tait	\$1,935.75	\$1,935.75
6	Rx Only, TB9400, 148-174 MHz	NASPO	6913	Harris/Tait	\$1,290.75	\$7,744.50
1	Linear Pwr Amp, TB9400, 148-174 MHz, 100W	NASPO	6913	Harris/Tait	\$1,529.25	\$1,529.25
7	Cable, PMU IEC, 6.5ft	NASPO	6913	Harris/Tait	\$9.75	\$68.25
7	PMU, TB9000, AC, DC 12, Aux 12	NASPO	6913	Harris/Tait	\$1,875.75	\$13,130.25
1	SFE - P25 Common Air Interface (CAI)	NASPO	6913	Harris/Tait	\$4,837.50	\$4,837.50
6	SFE - P25 Common Air Interface (CAI) Rx Only	NASPO	6913	Harris/Tait	\$2,418.75	\$14,512.50
1	SFE - Central Voter	NASPO	6913	Harris/Tait	\$3,619.50	\$3,619.50
6	SFE - IP Networking Satellite, RX-Only	NASPO	6913	Harris/Tait	\$285.75	\$1,714.50
3	Shipping	N/A	N/A	N/A	\$50.00	\$150.00
4	Miscellaneous Materials	N/A	N/A	N/A	\$50.00	\$200.00
4	Grounding	NASPO	6913	Harris	\$50.00	\$200.00
2	Program Management	NASPO	6913	Harris	\$187.00	\$374.00
8	Equipment Configuration and system design	NASPO	6913	Harris	\$187.00	\$1,496.00
24	Equipment Installation	NASPO	6913	Harris	\$150.00	\$3,600.00
					Total:	\$61,254.50

Qty	Description	Contract	Contract #	Vendor	NASPO	Ext NASPO
2	Antenna parts				\$150.00	\$300.00
2	Labor	NASPO	6913	Harris	\$150.00	\$300.00
					Total:	\$600.00

					Total:	\$61,854.50
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If you have any questions, please email rwestgard@gencomm.com or call 608-310-7127.

Sincerely,

Rich Westgard

Rich Westgard
Service Manager

Madison Office
2880 Commerce Park Drive
Madison, WI 53719
Local: (608)271-4848
Fax: (608)661-2935

Milwaukee Office
N57 W13486 Reichert Avenue
Menomonee Falls, WI 53051
Local: (262)439-2000
Fax: (262)439-2009
www.gencomm.com

Eau Claire Office
3407 E Hamilton Avenue
Eau Claire, WI 54701
Local: (715)225-7604
Fax: (608)661-2935

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Michelle Wilson
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

November 16, 2020
DATE DRAFTED

Authorizing Purchase of Sheriff's Office Portable Radio Replacements

1 **WHEREAS**, the 2021 budget request contains the Portable Radio Replacement; and,
 2
 3 **WHEREAS**, the Sheriff's Office will purchase the radios in conjunction with Janesville Police and Fire
 4 Departments; and,
 5
 6 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase
 7 equipment through a cooperative purchasing agreement with the State of Wisconsin under contract
 8 #505ENT-O16-SAFETYCOMM-03; and,
 9
 10 **WHEREAS**, the majority of the current radios are ten years old and are due for replacing. They have been
 11 found to not function well in some areas of the county, presenting a risk to the patrol staff; and,
 12
 13 **WHEREAS**, General Communications, in Madison, Wisconsin maintains the Sheriff's Office radio and
 14 communication systems; and,
 15
 16 **WHEREAS**, the Sheriff's Office and the Purchasing staff have reviewed the quote and recommend
 17 purchasing the L3Harris XL-200P Portable Radios.
 18
 19 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this
 20 _____ day of _____ 2020, that a Purchase Order be issued, to General Communications, Madison,
 21 Wisconsin, totaling the amount of \$609,393 for the purchase of the 2021 budgeted Sheriff's Office
 22 Portable Radio Replacements.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

/s/ Mary Beaver
Mary Beaver, Chair

/s/ Brian Knudson
Brian Knudson, Vice Chair

/s/ Jacob Taylor
Jacob Taylor

/s/ Ron Bomkamp
Ron Bomkamp

/s/ Danette Rynes
Danette Rynes

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Funds were approved in the 2021 budget for these radios. This purchase is being funded by sales tax revenues.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

Executive Summary

The 2021 budget request contains the Sheriff's Office Portable Radio Replacements.

The Sheriff's Office will make this purchase in conjunction with Janesville Police and Fire Departments.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering the Portable Radio Replacements immediately. The delivery dates would be after January 1, 2021.

General Communications, in Madison, Wisconsin, maintains the Sheriff's Office radio and communication systems. The Sheriff's Office and the Purchasing staff reviewed the quote, and recommend purchasing the L3Harris XL-200P Portable Radios from General Communications of Madison, Wisconsin in the amount of \$609,393.00.



L3HARRIS TECHNOLOGIES, INC.

Communication Systems
221 Jefferson Ridge Parkway
Lynchburg, VA USA 24501-6952
Phone 1-800-368-3277

L3Harris.com

November 17, 2020

Jodi Millis
Purchasing Manager
Rock County Courthouse
51 S Main Street
Janesville, WI 53545

Subject: Rock County, Wisconsin

Dear Ms. Mills,

I am pleased to inform you that General Communications of Madison, Wisconsin, is the only L3Harris/Tait authorized reseller covering the Rock County Wisconsin area. In addition, General Communications is an Authorized Service Center (ASC) which means they have made substantial investments in people and facilities. Their technicians are fully trained and qualified to maintain and repair L3Harris/Tait equipment.

If you have any questions or if you require any additional information, please do not hesitate to contact me at (224) 545-2197 or at Jack.Scully@L3Harris.com.

Respectfully,

Jack Scully
Regional Account Manager
L3Harris Technologies, Inc.
Jack.Scully@L3Harris.com

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Michelle Wilson
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

November 12, 2020
DATE DRAFTED

Authorizing Purchase of Patrol Squads and Fleet Vehicles
Five (5) Dodge Chargers

1 **WHEREAS**, the 2021 budget request contains five Dodge Chargers; and,
2
3 **WHEREAS**, the Sheriff’s Office can purchase the 2021 model under the 2020 State contract price; and,
4
5 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles
6 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-
7 2019VEHICS-00; and,
8
9 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State
10 contract for law enforcement vehicles; and,
11
12 **WHEREAS**, the Sheriff’s Office and the Purchasing staff have reviewed the State of Wisconsin bid
13 specifications and recommended purchasing five Dodge Chargers.
14
15 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this
16 _____ day of _____ 2020, that a Purchase Order be issued, to Ewald Motors of Oconomowoc,
17 Wisconsin, totaling the amount of \$143,993.25 for the purchase of the Sheriff’s Office’s fleet vehicles.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

/s/ Mary Beaver
Mary Beaver, Chair

/s/ Brian Knudson
Brian Knudson, Vice Chair

/s/ Jacob Taylor
Jacob Taylor

/s/ Ron Bomkamp
Ron Bomkamp

/s/ Danette Rynes
Danette Rynes

FISCAL NOTE:

Funding for these vehicles were approved in the 2021 budget. These vehicles are being funded by sales tax revenues.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

The 2021 budget request contains five Dodge Chargers.

The Sheriff's Office can purchase the 2021 models under the 2020 State contract prices.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering five Dodge Chargers immediately. The delivery dates would be after January 1, 2021. The pricing would be from the 2020 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2020. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications, and recommend purchasing five Dodge Chargers from Ewald Motors of Oconomowoc, LLC.

Note-The Sheriff's Office has just taken delivery of the vehicles that were purchased under the 2020 budget, ordered in late 2019.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY

Public Safety and Justice Committee
SUBMITTED BY



Michelle Wilson
DRAFTED BY

November 12, 2020
DATE DRAFTED

Authorizing Purchase of Patrol Squad Dodge Durango

1 **WHEREAS**, the 2021 budget request contains two Dodge Durangos; and,
 2
 3 **WHEREAS**, the Sheriff’s Office can purchase the 2021 model under the 2020 State contract price; and,
 4
 5 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles
 6 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-
 7 2019VEHICS-00; and,
 8
 9 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State
 10 contract for law enforcement vehicles; and,
 11
 12 **WHEREAS**, the Sheriff’s Office and the Purchasing staff have reviewed the State of Wisconsin bid
 13 specifications and recommended purchasing two Dodge Durangos.
 14
 15 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this
 16 _____ day of _____ 2020, that a Purchase Order be issued, to Ewald Motors of Oconomowoc,
 17 Wisconsin, totaling the amount of \$74,725.60 for the purchase of two Dodge Durangos.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

/s/ Mary Beaver
Mary Beaver, Chair

/s/ Brian Knudson
Brian Knudson, Vice Chair

/s/ Jacob Taylor
Jacob Taylor

/s/ Ron Bomkamp
Ron Bomkamp

/s/ Danette Rynes
Danette Rynes

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Funding for these vehicles were approved in the 2021 budget. These vehicles are being funded by sales tax revenues.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

Executive Summary

The 2021 budget request contains two Dodge Durangos.

The Sheriff's Office can purchase the 2021 models under the 2020 State contract prices.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering two Dodge Durangos immediately. The delivery dates would be after January 1, 2021. The pricing would be from the 2020 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2020. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications, and recommend purchasing two Dodge Durangos from Ewald Motors of Oconomowoc, LLC.

Note-The Sheriff's Office has just taken delivery of the vehicles that were purchased under the 2020 budget, ordered in late 2019.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Michelle Wilson
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

November 12, 2020
DATE DRAFTED

Authorizing Purchase of Patrol Squad Chevy Tahoe

1 **WHEREAS**, the 2021 budget request contains one Chevy Tahoe; and,
 2
 3 **WHEREAS**, the Sheriff’s Office can purchase the 2021 model under the 2020 State contract price; and,
 4
 5 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles
 6 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-
 7 2019VEHICS-00; and,
 8
 9 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State
 10 contract for law enforcement vehicles; and,
 11
 12 **WHEREAS**, the Sheriff’s Office and the Purchasing staff have reviewed the State of Wisconsin bid
 13 specifications and recommended purchasing one Chevy Tahoe.
 14
 15 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this
 16 _____ day of _____ 2020, that a Purchase Order be issued, to Ewald Motors of Oconomowoc,
 17 Wisconsin, totaling the amount of \$44,889.35 for the purchase of one Chevy Tahoe.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

/s/ Mary Beaver
Mary Beaver, Chair

/s/ Brian Knudson
Brian Knudson, Vice Chair

/s/ Jacob Taylor
Jacob Taylor

/s/ Ron Bomkamp
Ron Bomkamp

/s/ Danette Rynes
Danette Rynes

FISCAL NOTE:

Funding for this vehicle was approved in the 2021 budget. This vehicle is being funded by sales tax revenues.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

The 2021 budget request contains one Chevy Tahoe.

The Sheriff's Office can purchase the 2021 models under the 2020 State contract prices.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering one Chevy Tahoe immediately. The delivery dates would be after January 1, 2021. The pricing would be from the 2020 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2020. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications, and recommend purchasing one Chevy Tahoe from Ewald Motors of Oconomowoc, LLC.

Note-The Sheriff's Office has just taken delivery of the vehicles that were purchased under the 2020 budget, ordered in late 2019.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety & Justice Committee
INITIATED BY

Public Safety & Justice Committee
SUBMITTED BY



Randy Terronez
DRAFTED BY

November 16, 2020
DATE DRAFTED

APPROVING 2021-2025 INTERGOVERNMENTAL AGREEMENT WITH DANE COUNTY FOR MEDICAL EXAMINER SERVICES

1 **WHEREAS**, the Rock County Board of Supervisors approved Resolution #16-10A-131 on October 13,
2 2016 which continued Rock County’s relationship with Dane County to provide Medical Examiners
3 services, contained within an intergovernmental agreement; and,
4
5 **WHEREAS**, the Intergovernmental Agreement expires on December 31, 2020; and,
6
7 **WHEREAS**, Dane County has been providing professional and administrative services to Rock County
8 since the transition from a coroner system to a medical examiner system in late 2014; and,
9
10 **WHEREAS**, Dane County is agreeable to provide a five-year agreement to provide professional and
11 administrative services which have been incorporated into the adopted 2021 budget.
12
13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
14 assembled this _____ day of _____, 2020 approves the Dane County Intergovernmental
15 Agreement that delineates the roles and responsibilities of each county for the period January 1, 2021
16 through December 31, 2025.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

/s/ Mary Beaver
Mary Beaver, Chair

/s/ Brian Knudson
Brian Knudson, Vice Chair

/s/ Ron Bomkamp
Ron Bomkamp

/s/ Danette Rynes
Danette Rynes

/s/ Jacob Taylor
Jacob Taylor

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Funds were approved in the 2021 budget for these services and will need to be included in future budgets.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 66.0301, Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

Executive Summary

Approving the Intergovernmental Agreement with Dane County for Medical Examiner Services

Effective in 2015, Rock County replaced the elected coroner's system with an appointed medical examiner system in order to operate a more efficient, professional manner that would ensure the highest quality of services to the residents of Rock County. Beginning in late 2014, Rock County has contracted with Dane County via an intergovernmental agreement (IGA) to provide professional and administrative services.

The proposed IGA will be the fourth such agreement with Dane County covering the period January 1, 2021 through December 31, 2025. The prior contract lengths covered two-year periods and the proposed covers a five-year length, a request of Rock County staff and meant to ensure more stability. Please note that the contract allows either party to opt out upon six months' written notice. Specifically the IGA calls for Dane County to provide:

1. Office Administrative oversight (via the Dane County Director of Operations, under the direction of the Dane County Medical Examiner, acts as the Director of Operations for Rock County).
 - Dane County management staff are on-site for 12 hours/week. (No change from the prior contract.)
2. Autopsy service, External Exams, Forensic Case Review, Management of Pathologists, Autopsy Medicine (via Chief Medical Examiner, the Deputy Chief Medical Examiner, and the Deputy Medical Examiner of Dane County acting in their capacity for Rock County).
 - Forensic case review of 900 cases.
 - Management – Pathologists at 2 hours/week.
 - Autopsies of 152 cases and covers use of CT scan in lieu of autopsy under certain situations.
 - External Exams of 10 cases.

(No change from the prior contract with the exception of CT scans being new.)

3. Transportation to/from the Rock County morgue and the Dane County morgue.
 - Transport of 304 autopsy cases and 10 external review cases to/from the Rock County morgue and the Dane County Medical Examiner facility.

(No change from the prior contract.)

Please note that Rock County employs five full-time and several part-time field staff (called Medicolegal Investigators) and a part-time office person.

Total contract cost in 2021 is \$335,486.61.

On a related matter, the County's Medical Examiner offices would be scheduled to move to the area currently occupied by the Council on Aging upon completion of the 1717 Center Avenue project.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



John Traynor, Parks Manager
Drafted by

November 25, 2020
Date Drafted

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY CONSERVATION AIDS GRANT CC20-54WM FUNDS

1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2 to the respective counties in the state on an acreage basis for fish and wildlife habitat projects on the
3 condition that the counties match the state allocation; and
4

5 **WHEREAS**, Rock County applied to participate in unallocated fish and wildlife habitat projects
6 pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by Rock County
7 Board Resolution 20-8A-058 on the 13th day of August, 2020; and
8

9 **WHEREAS**, \$5,000 is in the 2021 budget as an estimated amount for this grant 2021; and
10

11 **WHEREAS**, matching grant funds of \$5,000 are available for the Wisconsin Department of
12 Natural Resources.
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
15 _____ day of _____, 2020, hereby accepts the Wisconsin Department of Natural
16 Resources County Conservation Aids Grant CC20-54WM Funds.
17

18 **BE IT FURTHER RESOLVED**, that the Parks Manager is hereby authorized and directed to
19 sign the grant agreements and that this document be submitted to the Wisconsin Department of
20 Natural Resources.
21

22 **BE IT FURTHER RESOLVED**, that the Parks Manager be authorized to file all necessary
23 documents for administration and reimbursement of this program

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

/s/ Rick Richard
Rick Richard, Chair

/s/ Floyd Finney
Floyd Finney

/s/ Mary Mawhinney
Mary Mawhinney, Vice-Chair

/s/ Dean Paynter
Dean Paynter

/s/ Mike Mulligan
Mike Mulligan

/s/ Tom Presny
Tom Presny

Absent
Yuri Rashkin

/s/ Bob Yeomans
Bob Yeomans

FISCAL NOTE:

This resolution authorizes the acceptance of \$5,000 in State Conservation funds . The 50% match requirement will be met using in-kind sources.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

- EXECUTIVE SUMMARY -

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY CONSERVATION AIDS GRANT CC20-54MW FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we will be using our allocated funds to help complete the cleanup of the arboretum and trails at Lee Park.

Lee Park is a beautiful wooded 40 acre park and is located at 9205 East State Hwy 67 in Clinton, Wisconsin. This park features hiking/nature trails, 8 acre arboretum, picnic shelter, softball diamond, and a newer restroom facility.

In 2008, a storm knocked down trees and scattered debris throughout Lee Park. The downed trees and debris blocked the hiking/nature trails and littered the arboretum. Park crews started cleaning up the trees and debris, but more work is needed to complete the process. Once the cleanup work is completed it will improve the views and access to the arboretum and hiking/nature trails.

Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as a match.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



John Traynor, Parks Manager
Drafted by

November 25, 2020
Date Drafted

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES OUTDOOR RECREATION AIDS GRANT RTP-1019-20ND FUNDS

- 1 **WHEREAS**, Rock County Parks applied for Department of Natural Resources stewardship grant
- 2 funds pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by Rock
- 3 County Board Resolution 20-5A-010 on the 14th of May 2020 to develop trails for public outdoor
- 4 recreation purposes; and
- 5
- 6 **WHEREAS**, our application for funding was approved by the Wisconsin Department of Natural
- 7 Resources for \$45,000 with \$45,000 matching County for paving the Peace Trail from Walters
- 8 Road to S. Duggan Road; and
- 9
- 10 **WHEREAS**, the 2020-2025 Rock County Parks Outdoor Recreation Open Space (POROS) Plan
- 11 recommends the paving of the Peace Trail; and
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
- 14 _____ day of _____, 2020, hereby accepts the Wisconsin Department of Natural
- 15 Resources Outdoor Recreation Aids Grant RTP-1019-20ND.
- 16
- 17 **BE IT FURTHER RESOLVED**, that the Parks Manager is hereby authorized and directed to
- 18 sign the grant agreements and that this document be submitted to the Wisconsin Department of
- 19 Natural Resources.
- 20
- 21 **BE IT FURTHER RESOLVED**, that the Parks Manager be authorized to file all necessary
- 22 documents for administration and reimbursement of this program

Respectfully submitted,

PUBLIC WORKS COMMITTEE

/s/ Rick Richard
Rick Richard, Chair

/s/ Mary Mawhinney
Mary Mawhinney, Vice-Chair

/s/ Mike Mulligan
Mike Mulligan

Absent
Yuri Rashkin

/s/ Bob Yeomans
Bob Yeomans

PARKS ADVISORY COMMITTEE

/s/ Floyd Finney
Floyd Finney

/s/ Dean Paynter
Dean Paynter

/s/ Tom Presny
Tom Presny

Acceptance of Wisconsin Department of Natural Resources Outdoor Recreation Aids Grant RTP-1019-20ND Funds
Page 2

FISCAL NOTE:

This resolution accepts \$45,000 in Wisconsin DNR funding. A \$45,000 match is required. A budget resolution will be required to authorize expenditure of the grant and to authorize the required match when the source of funding is determined.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

- EXECUTIVE SUMMARY -

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
OUTDOOR RECREATION AIDS GRANT RTP-1019-20ND FUNDS**

The Rock County Parks, Outdoor Recreation, and Open Space (POROS) Plan implementation schedule identifies Paving of the Peace Trail between Janesville and Beloit. In order to move forward on this project, the Parks Division made an application to the Wisconsin Department of Natural Resources for Stewardship Grant Funds. Rock County has been awarded \$90,000 in Stewardship Grant Funds to start the process by paving the 1.3 miles between Walters Road and Duggan Road on the South end of the Peace Trail. The overall project includes grading and placement hot mix asphalt of the projected 1.3 mile section.

The grant being accepted requires a 50/50 match of local funds. The anticipated project is \$90,000 of which approximately \$45,000 would be Stewardship Funds. For the remaining funding for the project the Parks Division will be utilizing alternative funding options including possible donations or use of existing ATC funds. The Parks Division does not intend on impacting current or future County Fund balances with this grant project. If approved by the Board, the Parks Division will have until June 30th, 2023 to utilize the funds.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY



Duane Jorgenson, Public Works Director
DRAFTED BY

November 4, 2020
DATE DRAFTED

**AWARDING CONTRACT FOR UNIFORMS, SHOP TOWELS AND WALK-OFF MATS
DEPARTMENT OF PUBLIC WORKS & PARKS FOR 2021-2023**

- 1 **WHEREAS**, funds are incorporated into the budget each year for the rental of uniforms, shop
- 2 towels and walk-off mats that are used by the Department of Public Works and Parks; and,
- 3
- 4 **WHEREAS**, specifications were prepared and solicited from five vendors with only one vendor
- 5 submitting a bid (results attached); and,
- 6
- 7 **WHEREAS**, the bids were reviewed by Purchasing and Public Works staff with the
- 8 recommendation to accept the low bid from Unifirst of Menomonee Falls Wisconsin.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this _____ day of _____, 2020 that a contract for uniforms, shop towels and
- 12 walk-off mats be awarded to Unifirst of Menomonee Falls, Wisconsin based on the terms and
- 13 conditions set forth in the contract and Invitation to Bid #2021-06.

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

/s/ Rick Richard
Rick Richard, Chair

/s/ Mary Mawhinney
Mary Mawhinney, Vice Chair

/s/ Mike Mulligan
Mike Mulligan

Absent
Yuri Rashkin

/s/ Bob Yeomans
Bob Yeomans

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Funds were included in the 2021 budget for this contract.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

**DEPARTMENT OF PUBLIC WORKS
UNIFORMS, SHOP TOWELS AND WALK-OFF MATS**

The Rock County Department of Public Works Parks and Highway Divisions contract with a private vendor to provide employee uniforms, shop towels and walk-off mats.

Bids were solicited from five vendors with only one responding. The lowest, most responsible and responsive bid was received from Unifirst of Menomonee Falls, Wisconsin.

The contract will begin January 1, 2021 and terminate December 31, 2021. The Department of Public works may opt to renew the contract for two additional years, 2022 and 2023. The total contract shall not exceed three years.

ROCK COUNTY, WISCONSIN

FINANCE DEPARTMENT
PURCHASING DIVISION



PROJECT NUMBER #2021-06
 PROJECT NAME UNIFORMS, SHOP TOWELS & WALK-OFF MATS
 DEPARTMENT PUBLIC WORKS-HIGHWAY & PARKS
 BID DUE DATE OCTOBER 13, 2020 - 1:30 P.M.

	UNIFIRST MENOMONEE FALLS WI
2021 PARKS	1,178.84
2021 HIGHWAY	8,681.40
2021 TOTAL	\$ 9,860.24
2022 PARKS	1,214.20
2022 HIGHWAY	8,941.84
2022 TOTAL	\$ 10,156.04
2023 PARKS	1,250.62
2023 HIGHWAY	9,210.09
2023 TOTAL	\$ 10,460.71
3 YEAR TOTAL - PARKS	3,643.66
3 YEAR TOTAL - HIGHWAY	26,833.33
TOTAL 3 YEAR CONTRACT	\$ 30,476.99

The Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: Jodi Millis, Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:

Signature

12/8/2020
Date

GOVERNING COMMITTEE APPROVAL:

Chair

Vote

Date

RESOLUTION NO. 20-12A-134

AGENDA NO. 4.E.15.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lisa Tollefson
INITIATED BY

Lisa Tollefson
DRAFTED BY

Finance Committee
SUBMITTED BY



October 22, 2020
DATE DRAFTED

TO DESIGNATE A QUALIFIED NEWSPAPER FOR ALL ROCK COUNTY LEGAL PUBLICATIONS FOR 2021

- 1 **WHEREAS**, per Wisconsin Statute sec. 985.03(1)(a), the Rock County Board may designate a qualified
- 2 newspaper as certified by the Department of Administration having a general circulation in the county as
- 3 its official newspaper; and,
- 4
- 5 **WHEREAS**, the Rock County Board of Supervisors designated one official newspaper for all legal
- 6 publications beginning in 2003 in accordance with County policy stating that legal publications are to
- 7 be published in the *Beloit Daily News* in odd years and *Janesville Gazette* in even years, alternating
- 8 publishing years between the two newspapers; and,
- 9
- 10 **WHEREAS**, Rock County's budgeted expense for legal notices is reduced with the designation of an
- 11 official county newspaper.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this ____ day of _____, 2020, does hereby designate the *Beloit Daily News* as the official
- 15 county newspaper for all county legal publications for 2021.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Wes Davis, Vice Chair

Stephanie Aegerter

Brent Fox

Kara Purviance

FISCAL NOTE:

This resolution designates the *Beloit Daily News* as the County's official newspaper for 2021. Designating one newspaper results in publication cost savings.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 985.05(1), Wis. Stat.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Amanda Lagle
DRAFTED BY

Finance Committee
SUBMITTED BY

December 9, 2020
DATE DRAFTED

AUTHORIZING CONTRACT FOR DEPLOYMENT OF LAPTOPS

- 1 **WHEREAS**, Rock County IT (Rock-IT) is requesting authorization to begin the deployment of new and
- 2 replacement laptops with the assistance of two (2) IT contractor placements; and,
- 3
- 4 **WHEREAS**, the County Board approved the purchase of laptops beyond those regularly replaced every
- 5 year to expedite the ability of all County staff to work remotely; and,
- 6
- 7 **WHEREAS**, deployment of this larger number of laptops and pc replacements will require additional time
- 8 resources beyond the capabilities of current staff; and,
- 9
- 10 **WHEREAS**, this was a 2021 budgeted line item under Rock-IT; and,
- 11
- 12 **WHEREAS**, the services are available through Robert Half Technology; and,
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2020 to authorize the contract agreement with Robert Half for an
- 16 amount not to exceed \$75,000 for the placement of 2 IT contractors.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Brent Fox

Wes Davis, Vice Chair

Kara Purviance

Stephanie Aegerter

AUTHORIZING CONTRACT FOR DEPLOYMENT OF LAPTOPS

Page 2

FISCAL NOTE:

Funds were included in the 2021 budget for this contract. Since this is intended as a one-time contract to due to the quantity of devices being deployed, IT fund balance is the source of funds.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

Rock-IT is requesting approval of the use of two IT contractors for the deployment of new and replacement laptops. In 2020, the County Board approved the purchase of laptops beyond those regularly replaced every year so as to expedite the ability of all County staff to work remotely. Deployment of this larger number of laptops will require additional time resources beyond the capabilities of current staff.

These services are available through Robert Half Technology.

This resolution authorizes Rock County Information Technology to authorize this contract, not to exceed 75,000



1600 Aspen Commons Suite 260
Middleton, WI 53562
Phone: 608-827-8882
Fax: 608-827-6063

12/7/2020

Robert Half Technology is offering the following for IT contractor placements with:
Rock County, State of Wisconsin – Information Technology Department

Position: PC Technician (x2)
Duration: 6 months
Bill Rate: \$36.00/hour

We look forward to providing you with exceptional and experienced candidates.

DREW TEIG | ACCOUNT EXECUTIVE
PHONE: 608-827-8882 | **FAX:** 608-827-6063 | **CELL PHONE:** 563-580-5988
Connect with us: [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [YouTube](#)
Robert Half Technology | 1600 Aspen Commons | Suite 260 | Middleton | WI 53562 USA |
rht.com



Personal & Confidential

CONTACT NAME
COMPANY NAME
STREET ADDRESS 1
STREET ADDRESS 2 OR CITY, ST ZIP
CITY, ST ZIP OR SPACE IF NOT REQUIRED

Job Order Number: Job Order #

Dear Contact First Name,

Thank you for selecting Robert Half Technology to meet your staffing needs. Candidate Name is scheduled to start with Company Name as a Functional Role on . As agreed, we will invoice your firm at the rate of per hour. Overtime will be billed at 1.50 times such rate. Please find the enclosed General Conditions of Assignment and Terms of Payment for your review.

Our professional will submit a time report for verification and approval at the end of each week. Your approval thereby will indicate you have read and agree to the enclosed General Conditions of Assignment and Terms of Payment.

With more than 100 locations in North America, Europe and Asia, Robert Half Technology is a leading provider of technology professionals on a consulting basis. We are a division of Robert Half International Inc., the world's leader in specialized consulting and staffing services since 1948.

Please do not hesitate to contact us if you have any questions or we can be of additional service. We look forward to working with you.

Sincerely,

Robert Half Technology
Branch Address Line 1
Branch Address Line 2
Branch Address Line 3
(800) 793-5533

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson, Security Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

December 08, 2020
DATE DRAFTED

AUTHORIZING PURCHASE OF CISCO UMBRELLA SOFTWARE

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase computer
- 2 software on behalf of the County; and,
- 3
- 4 **WHEREAS**, the County Clerk has been awarded a County Election Security Subgrant from the
- 5 Wisconsin Elections Commission (WEC); and,
- 6
- 7 **WHEREAS**, the Information Technology Department and County Clerk recognize the need to enhance
- 8 election security in the Rock County Clerk’s Office with software upgrades; and,
- 9
- 10 **WHEREAS**, the County Election Security Subgrant was awarded to Rock County for the purpose of
- 11 enhancing the County’s election systems; and,
- 12
- 13 **WHEREAS**, the Information Technology Department staff did review the Cisco Umbrella software
- 14 suite and determined it to be the best fit for the security requirements of the County elections systems
- 15 and network.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2020 that a purchase order for Cisco Umbrella software be issued to
- 19 CoreBTS in the amount of \$34,937.88 under the State of Wisconsin Contract number 505ENT-M16-
- 20 DATACOMMUN-01.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Wes Davis, Vice Chair

Brent Fox

Kara Purviance

Stephanie Aegerter

AUTHORIZING PURCHASE OF CISCO UMBRELLA SOFTWARE

Page 2

FISCAL NOTE:

The software purchase is being funded through a grant. No County funds are required.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Authorizing Purchase of Cisco Umbrella Software

In September of 2020 per Resolution 20-9A-065, the Rock County Clerk's Office accepted grant funding from the Wisconsin Elections Commission for enhancing the security of the County Clerk's Office. The Information Technology Department researched Cloud delivered security products that would interface seamlessly with the County's Cisco infrastructure environment and found Cisco's Umbrella Security software would be the best fit. Not only would it give the County Clerk's office the security it needs, but since the County's infrastructure is already Cisco based, less components and software are required to complete the Cisco Umbrella software installation as compared to solutions that were not Cisco based resulting in cost savings and efficiency.

The Cisco Umbrella software is available from CoreBTS, Inc. under state Contract: #505ENT-M16-DATACOMMUN-01.

This resolution authorizes Rock County Information Technology to purchase the Cisco umbrella software from CoreBTS, Inc. for the amount of \$34,937.88.



Sales Operations Rep: Jason Warren
 Phone: (608) 661-7724
 Fax:
 E-mail: jason.warren@corebts.com

Account Manager: Michael Smith
 Phone: 608-661-7732
 Fax:
 E-mail: michael.smith@corebts.com

Quote Name: Umbrella- 1 Year
 Quote Number: Q-13734
 Quote Date: 12/8/2020
 Expiration Date: 1/7/2021
 Customer Account #: 0011124
 Customer: Rock County
 Payment Term: Net 30
 Shipping Method:
 Customer PO #:

Bill To:
 Rock County
 3530 County Road F
 PO Box 920
 Janesville
 Wisconsin
 53545-0768
 United States

Ship To:
 Rock County
 3530 County Road F
 PO Box 920
 Janesville
 Wisconsin
 53545-0768
 United States

Qty	Item Number	Description	Term (Months)	Billing Frequency	Price	Ext Price
1	UMBRELLA-SUB	Umbrella Cloud Security Subscription	12	Prepaid	\$0.00	\$0.00
1,300	S-UMB-INSIGHTS-K9	SVP Umbrella Insights	12	Prepaid	\$22.91	\$29,783.00
1	UMB-SUPT-G	Umbrella Support - Gold	12	Prepaid	\$5,154.88	\$5,154.88
1	CORE-NOFGHT	No freight charge to customer		Prepaid	\$0.00	\$0.00
1	WI-CONTRACT-505ENT-M16-DC-01	Wisconsin State Cisco contract#505ENT-M16-DATACOMMUN-01		Prepaid	\$0.00	\$0.00
					Subtotal:	\$34,937.88
					First Invoice Amount:	\$34,937.88
					Quote Subtotal:	\$34,937.88
					Estimated Sales Tax:	\$0.00
					Quote Total:	\$34,937.88

Notes: Prices are prepaid and are based on 12 month subscription commitment.

Automatically Renews For 12 months.

Please refer to the following additional Cisco terms and conditions:

Cisco Umbrella Enterprise Terms of Service
<https://umbrella.cisco.com/terms>

Cisco Universal Cloud Agreement (UCA)
https://www.cisco.com/c/dam/en_us/about/doing_business/legal/docs/universal-cloud-terms.pdf

Cisco End User License Agreement (EULA)
<https://www.cisco.com/c/en/us/products/end-user-license-agreement.html>

Accepted by: _____ Printed name: _____ Date: _____

By accepting this quote you agree to Core's standard Terms and Conditions which can be found at <https://corebts.com/legal/T&C>.

To ensure fastest processing, please send purchase order/signed quote to purchase.orders@corebts.com and CC the two individuals listed above. If changes are required, please request a revised quote. Thank you for your business!

This proposal is confidential, and shall not be used or disclosed, in whole or in part, for any purpose other than evaluation within the client organization. This quote shall expire on the "Expiration Date" above. Notwithstanding the foregoing, all product and pricing information is based on the latest information available and is subject to change without notice, including at any time prior to the expiration of the quote. All prices are in U.S. dollars. Prices and tax rates are valid in the U.S. only and are subject to change. Sales tax is based on the "ship to" address on your purchase order. Please indicate your taxability status on your purchase order. Product availability is subject to change and cannot be guaranteed. All shipments are FOB origin. Appropriate freight charges will be added at the time of invoice. Please note that this quote may include items which may be subject to vendor restocking fees if returned, or may not be returnable if not defective (all returns are subject to vendor RMA approval). Core passes through all vendor restocking terms and fees without modification, markup, or additional fees.

Cancellation of any licensing or services with a fixed term or indicated as non-cancellable shall incur a termination fee equal to 100% of the cost of the remainder of the term, payable to Core in full upon the effective termination date. If First Invoice Amount is less than the Quote Total this is due to the fact that some or all items have a billing frequency of more than one instance, please consult the billing frequency listed for each item. First Invoice Amount is estimated and may not include shipping/ freight, estimated sales tax, and incidental charges.

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Committee
INITIATED BY



Andrew Baker, County Conservationist
DRAFTED BY

Land Conservation Committee
SUBMITTED BY

October 20, 2020
DATE DRAFTED

**CREATION OF THE ROCK COUNTY ILLICIT DISCHARGE ORDINANCE
(CHAPTER 4 PART 13)**

1 The County Board of Supervisors of the County of Rock at its regular meeting this _____ day of
2 _____, 2020 does ordain as follows:

3
4 I. Chapter 4, Part 13, of the Rock County Ordinances shall be created to read as follows:

Part 13 – Illicit Discharge

5
6
7
8 **4.1301 TITLE**

9 This ordinance shall be cited as the Rock County Illicit Discharge Ordinance.

10

11 **4.1302 AUTHORITY**

12 This ordinance is adopted under authority granted by sec. 283 Wis. Stats and NR 216.07(3) Wis. Adm. Code. The
13 provisions of this ordinance are not intended to limit any other lawful regulatory powers of the County of Rock.

14

15 **4.1303 RESPONSIBILITY FOR ADMINISTRATION AND APPEALS**

16 The Rock County Board of Supervisors designates the Rock County Land Conservation Department (LCD) to
17 administer and enforce the provisions of this ordinance. LCD staff will be responsible for the administration and
18 enforcement of this ordinance. The Land Conservation Committee (LCC), functioning in accord with sec. 92 Wis.
19 Stats, shall hear and decide appeals where it is alleged that there is an error in any order, decision or determination
20 made by the LCD upon written request by a person to the Committee chair. A responsible person or landowner
21 may appeal within 30 calendar days of the date of any order, decision, or determination made by the LCD in
22 administering this ordinance, relative to sites in which such person has an interest.

23

24 **4.1304 PURPOSE AND INTENT**

25 The purpose of this ordinance is to provide for the health, safety, and general welfare of citizens through the
26 regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as
27 required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants
28 into the municipal separate storm sewer system (MS4) in order to comply with requirements of the Wisconsin
29 Pollutant Discharge Elimination System (WPDES) permit process. The intent of this ordinance is:

30

- 31 (1) To prohibit the discharge, spilling or dumping of non-storm water substances or materials into waters of the
32 state or the MS4;
- 33
- 34 (2) To identify non-storm water discharges or flows that are not considered illicit discharges;
- 35
- 36 (3) To establish legal authority to carry out all inspection, surveillance, monitoring and enforcement procedures
37 necessary to ensure compliance with this ordinance.

38

39 **4.1305 JURISDICTION**

40 This ordinance shall apply to unincorporated lands within the Permitted Area of the County of Rock's Municipal
41 WPDES Permit as amended and revised unless explicitly exempted by this ordinance.

42

43 **4.1306 SEVERABILITY**

44 If a court of competent jurisdiction judges any section, clause, provision, or portion of this ordinance
45 unconstitutional or invalid, the remainder of the ordinance shall remain in force and not be affected by such
46 judgment.

47

48 **4.1307 REMEDIES NOT EXCLUSIVE**

49 The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable
50 federal, state or local law and it is within the discretion of the LCD to seek cumulative remedies.

51 **4.1308 ULTIMATE RESPONSIBILITY**

52 The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; therefore this
53 ordinance does not intend nor imply that compliance by any person will ensure that there will be no contamination,
54 pollution, nor unauthorized discharge of pollutants.

55

56 **4.1309 DISCHARGE PROHIBITIONS**

57 No person shall discharge or cause to be discharged into the MS4 or waters of the state any materials, including
58 but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable
59 water quality standards, other than storm water. This prohibition expressly includes, without limitation, illicit
60 connections made in the past, regardless of whether the connection was permissible under law or practices
61 applicable or prevailing at the time of connection.

62

63 The commencement, conduct or continuance of any illicit discharge to the MS4 is prohibited except as described
64 as follows:

65

66 (1) The following discharges are exempt from discharge prohibitions established by this ordinance: water line
67 flushing or other potable water sources, landscape irrigation or lawn watering, diverted stream flows, rising
68 ground water, ground water infiltration, uncontaminated pumped ground water, foundation or footing drains
69 (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation,
70 springs, individual residential car washing, natural riparian habitat or wetland flows, swimming pools (if
71 dechlorinated - typically less than one PPM chlorine), firefighting activities, and any other water source not
72 containing pollutants.

73

74 (2) Dye testing is an allowable discharge, but requires a verbal notification to the LCD prior to the time of the
75 test.

76

77 (3) The prohibition shall not apply to any non-storm water discharge permitted under an WPDES permit, waiver,
78 or waste discharge order issued to the discharger and administered under the authority of the Wisconsin DNR,
79 provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and
80 other applicable laws and regulations, and provided that written approval has been granted for any discharge
81 to the storm drain system.

82

83 **4.1310 NOTIFICATION OF SPILLS**

84 Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or
85 responsible for emergency response for a facility or operation has information of any known or suspected release
86 of materials which are resulting or may result in illicit discharges or pollutants discharging into storm water, the
87 MS4, or water of the state, said person shall take all necessary steps to ensure the discovery, containment, and
88 cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify
89 emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-
90 hazardous materials, said person shall notify the LCD in person or by phone or facsimile immediately.
91 Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the LCD within
92 three business days of the phone notice.

93

94 **4.1311 INDUSTRIAL OR CONSTRUCTION SITE DISCHARGES**

95 Any person subject to an industrial or construction site WPDES storm water discharge permit or a Rock County
96 Construction Site Erosion Control or Storm Water Management Permit shall comply with all provisions of such
97 permit. Proof of compliance with said permit may be required in a form acceptable to the LCD prior to the allowing
98 of discharges to the MS4.

99

100 **4.1312 INSPECTIONS**

101 (1) The LCD shall be permitted to enter and inspect any property subject to regulation under this ordinance as
102 often as may be necessary to determine compliance with this ordinance. If a discharger has security
103 measures in force that require proper identification and clearance before entry into its premises, the
104 discharger shall make the necessary arrangements to allow access to representatives of the LCD.

105

106 (2) LCD shall be permitted ready access to all parts of the premises for the purposes of inspection, sampling,
107 examination and copying of records that must be kept under the conditions of a WPDES permit to discharge
108 storm water, and the performance of any additional duties as defined by state and federal law

109

110 (3) If the LCD has been refused access to any part of the premises from which storm water is discharged, and
111 he/she is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or
112 that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed
113 to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public
114 health, safety, and welfare of the community, then the LCD may seek issuance of a search warrant from any
115 court of competent jurisdiction.

116

117 **4.1313 ENFORCEMENT AND PENALTIES**

118 (1) Any illicit discharge initiated after the effective date of this ordinance by any person, firm, association,
119 or corporation subject to the provisions of this ordinance shall be deemed a violation unless conducted in
120 compliance with the requirements of this ordinance.

- 121 (2) Every violation of this ordinance is a public nuisance. Compliance with this ordinance may be enforced by
 122 injunctive order at the suit of the County pursuant to sec. 59.69 (11), Wis. Stats. It shall not be necessary
 123 to prosecute for forfeiture before resorting to injunctive proceedings.
 124
- 125 (3) When the LCD finds that a person has violated a prohibition or failed to meet a requirement of this
 126 ordinance, the LCD may order compliance by written notice of violation to the responsible person via
 127 certified mail. Such notice may require without limitation:
 128 (A) The performance of monitoring, analyses, and reporting;
 129 (B) The elimination of illicit connections or discharges;
 130 (C) That violating discharges, practices, or operations shall cease and desist;
 131 (D) The abatement or remediation of storm water pollution or contamination hazards and the restoration
 132 of any affected property; and
 133 (E) The implementation of source control or treatment BMPs.
 134
- 135 (4) Upon receipt of written notification from the LCD, the responsible person shall correct the activity as
 136 necessary to meet the specifications and schedule set forth in the notice.
 137
- 138 (5) If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a
 139 deadline within which such remediation or restoration must be completed. Said notice shall further advise
 140 that, should the violator fail to remediate or restore within the established deadline, the work will be done by
 141 the LCD or a contractor and the expense thereof shall be charged to the violator. It shall be unlawful for any
 142 person, owner, agent or person in possession of any premises to refuse to allow the LCD or designated
 143 contractor to enter upon the premises for the purposes set forth above.
 144
- 145 (6) If the responsible person does not comply with the provisions of a notice of violation, the LCD may request
 146 the Corporation Counsel to obtain a cease and desist order in any court with jurisdiction.
 147
- 148 (7) Any person, firm, association or corporation violating any of the provisions of this ordinance shall be
 149 subject to a forfeiture of no less than 500 dollars, nor more than 5,000 dollars, and the costs of prosecution,
 150 including staff time, per offense. Each day a violation exists shall constitute a separate offense.
 151
- 152 (8) In lieu of enforcement proceedings, penalties, and remedies authorized by this Ordinance, the LCD may
 153 impose upon a violator alternative compensatory actions, such as attendance at compliance workshops,
 154 creek cleanup, etc.
 155

156 **4.1314 COST OF LCD ABATEMENT OF THE VIOLATION**

157 In the instance of LCD abatement of the violation due to lack of compliance above, within 15 days after LCD
 158 abatement of the violation, the owner of the property will be notified of the cost of abatement, including
 159 administrative costs. The property owner may file a written protest objecting to the amount of the assessment
 160 within 30 days. If the amount due is not paid within a timely manner as determined by the decision of the LCD or
 161 by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the
 162 property and shall constitute a lien on the property for the amount of the assessment.
 163

164 **4.1315 DEFINITIONS**

165 For the purposes of this ordinance, the following shall mean:
 166

167 **Best Management Practices (BMPs):** schedules of activities, prohibitions of practices, general good
 168 housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other
 169 management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water,
 170 receiving waters, or storm water conveyance systems. BMPs also include treatment practices, operating
 171 procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw
 172 materials storage.
 173

174 **DNR:** Wisconsin Department of Natural Resources
 175

176 **Hazardous Materials:** Any material, including any substance, waste, or combination thereof, which because of
 177 its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly
 178 contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when
 179 improperly treated, stored, transported, disposed of, or otherwise managed.
 180

181 **Illicit Discharge:** Any discharge to the MS4 that is not composed entirely of storm water except discharges
 182 authorized by a WPDES permit or exempted in by this Ordinance
 183

184 **Illicit Connections:** An illicit connection is defined as either of the following: Any drain or conveyance, whether
 185 on the surface or subsurface, which allows an illicit discharge to enter the MS4 regardless of whether said drain or
 186 connection had been previously allowed, permitted, or approved by an LCD or, any drain or conveyance
 187 connected from a commercial or industrial land use to the MS4 which has not been documented in plans,
 188 maps, or equivalent records and approved by the LCD.
 189
 190

189 **Industrial Activity:** Activities subject to WPDES or NPDES Industrial Permits as defined in 40 CFR,
 190 Section 122.26 (b)(14).

191

192 **Jurisdiction:** The area where the MS4 permittee (County of Rock) has authority to enforce its
 193 ordinance(s) or otherwise has authority to exercise control over a particular area of concern.

194

195 **LCC:** Rock County Land Conservation Committee

196

197 **LCD:** Rock County Land Conservation Department

198

199 **Municipal Separate Storm Sewer System (MS4):** A conveyance or system of conveyances including
 200 roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, constructed channels
 201 or storm drains, which meet all of the following criteria:

202 (1) Owned or operated by a municipality.

203 (2) Designed or used for collecting or conveying storm water

204 (3) Which is not a combined sewer conveying both sanitary and storm water

205

206 **National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit:** means a permit
 207 issued by EPA (or by a State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the
 208 discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or
 209 general area-wide basis.

210

211 **Non-Storm Water Discharge:** Any discharge to the storm drain system that is not composed entirely of storm
 212 water.

213

214 **Permittee:** The owner or operator of a MS4 authorized to discharge storm water into waters of the state (in this
 215 case the County of Rock).

216

217 **Permitted Area:** The areas of land under the jurisdiction of the County of Rock that contribute to discharge from
 218 the County's MS4 which are regulated under a Municipal WPDES Permit pursuant to subch. I of NR 216 Wis.
 219 Adm. Code. The Permitted Area is limited to any of the following:

220 (1) An "urbanized area", adjacent developing areas and areas whose runoff will connect to a
 221 municipal separate storm sewer regulated under subch. I of NR 216 Wis. Adm. Code; or

222 (2) An area associated with a municipal population of 10,000 or more and a population
 223 density of 1,000 or more per square mile, adjacent developing areas and areas whose runoff will
 224 connect to a MS4 regulated under subch. I of NR 216 Wis. Adm. Code; or

225 (3) An area that drains to a MS4 that is designated for permit coverage pursuant to s. NR
 226 216.02(2) or 216.025, Wis. Adm. Code.

227

228 **Person:** means any individual, association, organization, partnership, firm, corporation or other entity recognized
 229 by law and acting as either the owner or as the owner's agent.

230

231 **Pollutant:** Anything which causes or contributes to pollution. Pollutants may include, but are not limited to:
 232 paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard
 233 wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations,
 234 so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous
 235 substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes;
 236 wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any
 237 kind.

238

239 **Premises:** Any building, lot, parcel of land, or portion of land whether improved or unimproved including
 240 adjacent sidewalks and parking strips.

241

242 **Storm Water:** Any surface flow, runoff, and drainage consisting entirely of water from any form of natural
 243 precipitation, and resulting from such precipitation.

244

245 **Urbanized Area:** A place and the adjacent densely settled surrounding territory that together have a minimum
 246 population of 50,000 people, as determined by the US Bureau of the Census based on the latest decennial federal
 247 census.

248

249 **Wastewater:** means any water or other liquid, other than uncontaminated storm water, discharged from a facility.

250

251 **WPDES Permit:** A Wisconsin Pollutant Discharge Elimination System permit issued pursuant to ch 382 Wis.
 252 Stats by the DNR.

253

254 II. This ordinance shall be effective upon publication.

255

Respectfully submitted:

LAND CONSERVATION COMMITTEE

/s/ Richard Bostwick
Richard Bostwick, Chair

/s/ Alan Sweeney
Alan Sweeney, Vice Chair

/s/ Stephanie Aegerter
Stephanie Aegerter

/s/ West Davis
Wes Davis

/s/ Kaelyb Lokrantz
Kaelyb Lokrantz

/s/ Mike Mulligan
Mike Mulligan

Vacant
Vacant

/s/ James Quade
James Quade, USDA-FSA Rep.

FISCAL NOTE:

Undetermined fiscal impact.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

Rock County maintains a WPDES MS4 general permit to operate a municipal storm sewer system (the "MS4"). As a condition of that permit, the County is required to "implement and enforce a program to detect and remove illicit connections and discharges to the MS4." This ordinance attempts to comply with those permit conditions.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

CREATION OF THE ROCK COUNTY ILLICIT DISCHARGE ORDINANCE

Executive Summary

The County of Rock was authorized by the Department of Natural Resources on November 13, 2006 to discharge storm water from the County owned Municipal Separate Storm Sewer Systems (MS4, i.e. road ditches and curb and gutter systems) in the Urbanized Area in Rock County under a Wisconsin Pollutant Discharge Elimination System (WPDES) General Permit. The most recent permit update occurred in May 2019 and is referenced as Permit No. WI-S050075-3. The original permitted Urbanized Area was determined by population density based on the 2000 census. The permitted area was revised based on the 2010 census population density. The County's WPDES MS4 general permit outlines certain minimum programs and documentation that must be developed to maintain compliance with the permit conditions of approval. One element is policies and procedures to detected and eliminate sources of illicit discharges. An Illicit Discharge is defined in the Ordinance as “any discharge to the MS4 that is not composed entirely of storm water except discharges authorized by a WPDES permit or exempted in by this Ordinance.” Exemptions are included in the Ordinance on page 2 starting at line 14. It is the intention that approval of this Ordinance, along with an internal policy to be finalized at a later date, will meet this requirement of the Permit.

The Ordinance will be implemented in the County's Permitted Area, which, as noted above, is comprised of certain census blocks that are served by County Highways surrounding the Cities of Janesville and Beloit. The Ordinance will not be administered county-wide nor within any city or village.

The Land Conservation Department will take the lead on the administration of this Ordinance, though it is likely that the Public Works Department and Health Department will be asked to assist if an enforcement action is necessary. It is not foreseen that this Ordinance will take substantial staff time or other resources to administer.

RESOLUTION NO. 20-12A-138

AGENDA NO. 8.A.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lisa Tollefson
INITIATED BY

Lisa Tollefson
DRAFTED BY



Finance Committee
SUBMITTED BY

November 24, 2020
DATE DRAFTED

Thanking Rock County Election Workers Involved in the 2020 Elections

- 1 **WHEREAS**, Rock County election officials ran four elections in 2020, three of those elections during
- 2 COVID-19 pandemic conditions and with a record number of voters participating in the November 3,
- 3 2020 Presidential Election in Rock County; and,
- 4
- 5 **WHEREAS**, the municipal clerks and staff revamped polling locations to provide social distancing
- 6 and protective measures for in-person absentee and election day voting, working in conjunction with
- 7 the Wisconsin Elections Commission, County EOCs, Rock County Public Works and the Rock County
- 8 Clerk’s Office; and,
- 9
- 10 **WHEREAS**, Rock County electors and National Guard members stepped forward to help at the polls
- 11 when there was a shortage of workers due to the pandemic; and,
- 12
- 13 **WHEREAS**, municipal clerks and their staff worked tirelessly to ensure the integrity of our elections
- 14 while the majority of voters chose to cast absentee ballots and the Rock County postal employees
- 15 worked diligently to deliver ballots.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled this ____ day of _____, 2020, does hereby recognize the significant effort and
- 19 teamwork of the municipal clerks, municipal staff, election inspectors, county staff and many others
- 20 involved in the 2020 elections, and express their sincere gratitude on behalf of Rock County and its
- 21 residents for the outstanding service provided by all parties involved in the 2020 Elections.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Wes Davis, Vice Chair

Stephanie Aegerter

Brent Fox

Kara Purviance

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Randy Terronez, Asst. to the Co.
Admin.
DRAFTED BY

December 7, 2020
DATE DRAFTED

Recognizing Marilyn Bondehagen

- 1 **WHEREAS**, Marilyn Bondehagen began her employment with Rock County on July 11, 1994 as an
- 2 Account Clerk II in the Human Services Department; and,
- 3
- 4 **WHEREAS**, Marilyn transferred to the Planning and Development Department on June 5, 1995; and,
- 5
- 6 **WHEREAS**, Marilyn, on June 1, 1996 was promoted to Administrative Assistant/Stenographer in the
- 7 Planning and Development Department; and,
- 8
- 9 **WHEREAS**, Marilyn was promoted to Secretary II in the County Administration Department on
- 10 March 29, 2006, under then-County Administrator Craig Knutson; and,
- 11
- 12 **WHEREAS**, Marilyn’s position was reclassified to Confidential Administrative Assistant on January 1,
- 13 2011; and,
- 14
- 15 **WHEREAS**, Marilyn’s position was reclassified to Office Coordinator on January 1, 2019; and,
- 16
- 17 **WHEREAS**, Marilyn played a key role in the successful operation of the County Administrator’s Office
- 18 and has been a valuable professional to two County Administrators, several County Board Chairs,
- 19 numerous County Board members, management personnel, and the general public; and,
- 20
- 21 **WHEREAS**, Marilyn’s willingness to put in long hours and do whatever is necessary to get the job done
- 22 has contributed to many positive outcomes; her extensive knowledge of County operations has made her
- 23 an indispensable resource for County staff, the County Board, and members of the public; and her
- 24 friendly demeanor and customer service skills made her an excellent representative of Rock County; and,
- 25
- 26 **WHEREAS**, Marilyn will retire from Rock County on March 1, 2021.
- 27
- 28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 29 assembled this _____ day of _____, 2020, does hereby recognize Marilyn Bondehagen
- 30 for her twenty-six years and eight months of service to Rock County, and recommend that a sincere
- 31 expression of appreciation be given to Marilyn along with best wishes for the future.

Recognizing Marilyn Bondehagen
Page 2

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Richard Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS



Josh Smith
INITIATED BY

Sara Beran and Josh Smith
DRAFTED BY

Health Services Committee
SUBMITTED BY

December 2, 2020
DATE DRAFTED

CREATING A 0.7 FTE NURSING SUPERVISOR POSITION AND AMENDING THE 2021 BUDGET

1 **WHEREAS**, during adoption of the 2021 Rock County Budget a 0.7 FTE Nursing Supervisor
2 position focused on behavioral health was eliminated from the recommended budget in order to fund a
3 1.0 FTE Nurse Practitioner position; and,
4

5 **WHEREAS**, this 0.7 FTE Nursing Supervisor position, while new, was to replace the 0.7 FTE
6 Nursing Supervisor focused on infection control that was recommended (and approved) to become a
7 1.0 FTE Infection Preventionist, which resulted in a schedule change for the Infection Preventionist to
8 no longer work weekends to provide weekend supervisory coverage; and,
9

10 **WHEREAS**, this new 0.7 FTE Nursing Supervisor position is needed to provide weekend supervision
11 of the facility during the a.m. shift, and not having this position in place will cause disruption to the
12 schedules of other staff who will be required to rotate working weekends to provide this coverage;
13 and,
14

15 **WHEREAS**, when not providing weekend supervisory coverage, this position would provide
16 supervisory-level nursing coordination consistent with Rock Haven’s behavior health policies, which
17 will not only provide better care for residents but also promote improved compliance with state and
18 federal requirements; and,
19

20 **WHEREAS**, given the increasing needs of Rock Haven residents in this area, an increased focus on
21 nursing-level care to work with residents, families, medical providers, the interdisciplinary team, and
22 the facility’s psychiatric consultant is appropriate.
23

24 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
25 assembled this _____ day of _____, 2020 does hereby create a 0.7 FTE Nursing Supervisor
26 focused on behavioral health and amend the 2021 budget as follows:
27

<u>Account/Description</u>	<u>Budget at 1/1/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
32-7500-7100-46400	-0-	78,038	78,038
Working Capital			
<u>Use of Funds</u>			
32-7500-7100-61101	977,451	78,038	1,055,489
Supervisor Wages/Benefits			

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Tom Brien, Chair

Mary Beaver, Vice Chair

Kevin Leavy

Ron Bomkamp

Kathy Schulz

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Richard Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

FISCAL NOTE:

This resolution authorizes the use of \$78,038 in Rock Haven Working Capital to fund the creation of the 0.7 FTE Nursing Supervisor.

/s/ Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended. While it is not typical to recommend this funding source for ongoing costs, it is more typical to do so when a department has its own fund balance rather than drawing on the County's General Fund. While no application of Rock Haven working capital was included in the 2021 budget as adopted by the County Board, both the 2019 and 2020 adopted budgets included working capital applications of \$140,000 and \$60,000, respectively, to make Rock Haven's budget balance. This is a necessary trade-off to better staff both weekend supervision of the facility and the resident population with behavioral health needs.

/s/ Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Finance Director

Executive Summary

The proposed 0.7 FTE Behavioral Health Nurse Supervisor will work every other weekend AM shift as the Nurse Supervisor overseeing the entire building in addition to implementing and managing a robust behavior management program.

When not fulfilling supervisor duties, the Behavioral Health Nurse Supervisor is responsible for supporting and closely coordinating the mental and physical health care of residents with their medical provider and, when appropriate, other mental health providers. In this role, the Behavioral Health Nurse Supervisor provides behavioral interventions using evidence-based techniques and systematically tracks treatment response and monitors changes in clinical symptoms and treatment side effects. This position will participate in regularly scheduled caseload consultation with the psychiatric consultant and communicate resulting treatment recommendations to the patient's medical provider. The intent of the position is not to create another provider but instead monitor programs and document resident progress and treatment recommendations in electronic health record so it can be shared with medical providers, psychiatric consultant, and other treating providers to ensure appropriateness of each individual resident's behavior management plan. The Behavioral Health Nurse Supervisor will also facilitate treatment plan changes for residents who are not improving as expected in consultation with the medical provider and the psychiatric consultant. This is secondary to a gradual dose reduction program.

The Behavioral Health Nurse Supervisor is an asset to the staff for continuous hands on education, training and support to staff as it relates to managing the ever growing needs of the mental health population. They are to be a resource and advocate for staff, residents and families when caring for individuals with challenging behaviors in the skilled nursing home setting. The opportunity for the supervisor position on the weekend also allows for stronger leadership skills and support to the staff when challenging behaviors arise during times when there is not the presence of management in the building.

It is in the best interest of Rock Haven residents to have this position available to meet the resident's mental and physical needs. The person-centered approach of the Behavioral Health Nurse Supervisor will complement nursing staff to provide quality care.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Amanda Lagle
DRAFTED BY

Finance Committee
SUBMITTED BY

December 9, 2020
DATE DRAFTED

**AUTHORIZING PURCHASE OF COUNTY AGENDA MANAGEMENT
SYSTEM**

- 1 **WHEREAS**, Rock County IT (Rock-IT) is requesting authorization to begin the implementation and
- 2 purchasing process of a web-based agenda management system, CivicClerk; and,
- 3
- 4 **WHEREAS**, the system will support and digitize / automate the existing manual process at Rock County
- 5 for meeting agendas & minutes creation, distribution, storage, approval tracking for the County Board &
- 6 Committee Administrators; and,
- 7
- 8 **WHEREAS**, CivicClerk would allow access control for resolutions, video distribution, storage, and
- 9 indexing against agendas / minutes; and,
- 10
- 11 **WHEREAS**, it will also replace the existing voting PC and display within Courtroom H; and,
- 12
- 13 **WHEREAS**, the equipment and services are available to purchase through CivicPlus under RFP 2020-31;
- 14 and,
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2020 to authorize the purchase agreement with CivicPlus for an amount
- 18 not to exceed \$56,155 for the purchase of CivicClerk.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Brent Fox

Wes Davis, Vice Chair

Kara Purviance

Stephanie Aegerter

AUTHORIZING PURCHASE OF COUNTY AGENDA MANAGEMENT SYSTEM
Page 2

FISCAL NOTE:

Sales tax was included in the 2021 budget for the purchase of this software.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

CivicClerk is a subscription web-based agenda management solution that would allow the digitization and automation of the existing manual process at Rock County. Solution will include system design, implementation, training, and support for County Board & Committee administrators within Rock-IT. It will also support meeting agendas & minutes creation, distribution, and storage, approval tracking and access control for resolutions, video distribution, storage, and indexing against agendas/minutes, and electronic voting to replace the existing voting PC & display within Courtroom H.

This equipment and services are available through CivicPlus via RFP 2020-31

This resolution authorizes Rock County Information Technology to make this necessary purchase, not to exceed \$56,155

CivicClerk Agenda Management System

CivicClerk is the fastest, most intuitive way to streamline the entire agenda management process — from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with CivicClerk is easy with customized workflows, version tracking, and built-in communication tools.

Our innovators designed CivicClerk to offer configuration flexibility so that the system can be scaled from the most simple agenda process to the most complex. Built-in integrations and a suite of APIs make working with other internal applications easy. CivicClerk's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

Fully Integrated, Cloud-Based Software Suite

- User-friendly, modern interface
- Unlimited users
- Unlimited storage
- Highly configurable to your agenda and meeting management processes
- Adaptable permission settings
- Confidential attachments
- Field-level versioning
- Built-in integrations with Dropbox, Microsoft's One Drive and Google Drive and API availability
- Single sign-on through the CivicPlus Platform
- Secure Cloud-Based Hosting
- Automatic Updates
- Customer-Defined Roadmap
- Enhanced Analytics for Data Visibility

Part of the Integrated CivicPlus Platform

Our powerful CivicPlus Platform is the foundation on which all our CivicPlus solutions are built, allowing them to work seamlessly and securely, leveraging existing data, and reducing information silos so your administrative staff can collaborate efficiently. Administrators can take advantage of authentication using our identity provider integrations to provide a single sign-on experience for internal users. The entire system is cloud-based, eliminating the need for internal application management. CivicClerk is hosted in Microsoft's Azure cloud service, providing a stable multi-user environment while ensuring high availability and uptime.

Explanation of CivicClerk Cost

Pricing is valid for 120 days from August 11, 2020.

Development

- Agenda Management
 - Up to 30 boards
 - Custom-developed templates (two Agenda Templates, one Staff Report Template, one Minutes Template, one Agenda Script Template)
 - System-generated staff reports
- Live Meeting Management
 - Record minutes including motions, votes, speakers, and discussion
 - Display Pages
- Analytics module access
 - Create and save custom individual views and organizational views
 - Export views as .xls and .csv files
- Unlimited users
- Unlimited storage
- Google Drive, OneDrive, and Dropbox integrations
- Public Portal and Accessibility Portal
- Board Portal
- CP Media with Unlimited Storage
- Boards and Committees Module
- Custom IdP Integration
- Historical File Import

Implementation

- Typical project timeline – ten to sixteen weeks
- Four hours virtual consulting
- Eight hours virtual training

Annual Services

- Hosting and security
- Software maintenance including service patches and system enhancements
- 24/7 Technical support and access to the CivicPlus community
- Dedicated Client Success Manager
- Annual services are subject to a cumulative five percent technology fee increase beginning year three (for non-CivicPlus Advantage payment projects) and beyond

Year 1 (one-time + annual)	\$56,155
Year 2 & Beyond (subject to cumulative 5% technology fee increase beginning Year 3)	\$42,155

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2020-31
PROPOSAL NAME AGENDA & MINUTES MANAGEMENT SOFTWARE
PROPOSAL DUE DATE AUGUST 11, 2020 – 12:00 NOON
DEPARTMENT ADMINISTRATION / INFORMATION TECHNOLOGY

	GRANICUS DENVER CO	CIVICPLUS MANHATTAN KS	PROVOX SYSTEMS MCKINNEY TX	PRIMEGOV SCOTTSDALE AZ
RATER 1	98	94	88	76
RATER 2	92	93	89	83
RATER 3	90	68	100	74
RATER 4	70	65	65	55
RATER 5	80	60	68	62
RATER 6	45	45	45	44
RATER 7	69	64	53	43
RATER 8	74	67	59	61
RATER 9	80	85	69	69
RATER 10	75	90	70	50
RATER 11	84	80	64	60
TOTAL SCORE	857	811	770	677

Proposals were evaluated based on the following criteria:

- VENDOR PROFILE - MAXIMUM 5 POINTS
 - Company Information
 - Client List
 - References
- FUNCTIONALITY MATRIX - MAXIMUM 60 POINTS
 - Agenda Preparation Features
 - Agenda Creation/Document Routing Features
 - Meeting Minutes & Activity Tracking Features
 - Video, Web, Mobile Components
- PRICING - MAXIMUM 35 POINTS
 - Software License Costs
 - Training Costs
 - Configuration & Implementation
 - Total Initial Project Costs
 - Yearly Maintenance/Subscription Costs

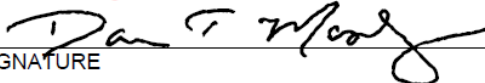
The top three ranked firms were asked to provide demonstrations. Twelve staff attended the demonstrations for the Agenda Management software and three IT staff attended the demonstrations for the Website Management Software. The ranking after the demonstrations is as follows:

	GRANICUS DENVER CO	CIVICPLUS MANHATTAN KS	PROVOX SYSTEMS MCKINNEY TX		GRANICUS DENVER CO	CIVICPLUS MANHATTAN KS	PROVOX SYSTEMS MCKINNEY TX
FIRST CHOICE WEBSITE MANAGEMENT	2	1	0	FIRST CHOICE AGENDA MANAGEMENT	4	8	0
ONE TIME COSTS	\$37,185	\$77,894	No proposal	ONE TIME COSTS	\$20,840	\$12,748	\$700 ¹
YEAR 1 ANNUAL COST	\$0	\$15,845	No proposal	YEAR 1 ANNUAL COST	\$34,872	\$42,155	\$21,360
ON-SITE TRAINING	\$5,790	\$7,200	No proposal	ON-SITE TRAINING	\$13,400	\$1,252	Included above
YEAR 2 ANNUAL COST	\$5,600	\$15,845	No proposal	YEAR 2 ANNUAL COST	\$37,313	\$42,155	\$10,370
YEAR 3 ANNUAL COST	\$5,880	\$15,845	No proposal	YEAR 3 ANNUAL COST	\$39,925	\$44,263	\$10,370
YEAR 4 ANNUAL COST	\$6,174	\$15,845	No proposal	YEAR 4 ANNUAL COST	Not provided	\$46,476	\$10,370
YEAR 5 ANNUAL COST	\$6,482	\$15,845	No proposal	YEAR 5 ANNUAL COST	Not provided	\$48,800	\$10,370
				¹ Not included in additional \$25/meeting fee to scan, convert, and upload all existing & historical meeting documents into the new system.			

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Seventeen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Procure the "govAccess" website hosting solution from Granicus and the "CivicClerk" Agenda Management solution from CivicPlus, with integration between the two solutions completed by both vendors and Rock-IT.

SIGNATURE 

12-8-2020

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Amanda Lagle
DRAFTED BY

Finance Committee
SUBMITTED BY

December 9, 2020
DATE DRAFTED

AUTHORIZING PURCHASE OF WEBSITE HOSTING FOR ROCK COUNTY

- 1 **WHEREAS**, Rock County IT (Rock-IT) is requesting authorization to begin the implementation and
- 2 purchasing process of a web-based design and hosting solution, govAccess; and,
- 3
- 4 **WHEREAS**, the system will include website design, implementation, content management, hosting,
- 5 training and support for website administrators within Rock-IT; and,
- 6
- 7 **WHEREAS**, this solution will be integrated with the Agenda Management System; and,
- 8
- 9 **WHEREAS**, the equipment and services are available to purchase through Granicus under RFP 2020-31;
- 10 and,
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2020 to authorize the purchase agreement with Granicus for an amount
- 14 not to exceed \$42,975 for the purchase of govAccess.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Brent Fox

Wes Davis, Vice Chair

Kara Purviance

Stephanie Aegerter

AUTHORIZING PURCHASE OF WEBSITE HOSTING FOR ROCK COUNTY

Page 2

FISCAL NOTE:

Sales tax was included in the 2021 budget for the purchase of this software.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

The Granicus “govAccess” is a subscription web-based website design & hosting solution that will replace the existing County-hosted website process. Solution will include website design, implementation, content management, hosting, training, and support for website administrators within Rock-IT. This solution will be integrated with an Agenda Management solution being procured from a different vendor, CivicPlus, via the same RFP 2020-31.

This equipment and services are available through Granicus via RFP 2020-31

This resolution authorizes Rock County Information Technology to make this necessary purchase, not to exceed \$42,975



GOVACCESS TRAILBLAZER

Most people come to a government website with one goal – to complete a task – yet most government websites fail to deliver. With Granicus govAccess, user-friendly design, powerful content, accessibility, and secure transactions have never been easier.

A Transformative Digital Experience

Let us help you take your website to the next level, promoting self-service, transparency, and civic engagement. Your project will start with our advanced UX research to identify the services and information important to your website visitors. We'll also work to break down departmental silos and optimize the digital citizen journey across all devices.

Simple, Yet Dynamic Government CMS

govAccess is a content management system (CMS) that was purpose built for government, allowing your staff to easily create content that informs, engages and serves their communities. Our CMS makes it easy to manage mobile experiences, bring more services online, share content through popular social media channels, create custom interior pages, and more - all while ensuring consistency and control.

Enterprise-Class Hosting + Support

From our state-of-the-art hosting infrastructure with greater than 99.9% uptime, to a team of certified government experts and tech gurus, the govAccess team relentlessly focuses on client satisfaction. Continuous optimization, regular health checks that include research-based recommendations, and 24x7 support deliver guaranteed success.



Heatmaps help us understand where eyes and clicks are going on your site.



Basing our redesign on science, rather than emotion, helped to keep everyone on the same page as we worked through the process of transforming our web presence from a mere website to a customer service portal."

- Kevin Tunell, Communications Director, Yuma County, AZ



Website Design + Implementation – Trailblazer

- ✓ UAdvanced UX consultation including
 - Heatmap analysis, web analytics, internal stakeholder survey, community survey
 - Remote user testing of top tasks
 - Three (3) customer journeys (detailed analysis + recommendations to optimize top tasks)
 - Website usability report
- ✓ Fully custom homepage wireframe
- ✓ Fully responsive design
- ✓ Video Background or Standard Rotating Image carousel (switchable at any time)
- ✓ Three (3) specialty alternate homepages - choose from our library including emergencies, election night, special events
- ✓ Three (3) customer experience features - choose from our library including service finder, geo finder, data visualization banner
- ✓ Website Programming + CMS Implementation
- ✓ Migrate up to 200 webpages
- ✓ Ten (10) forms converted into the new CMS
- ✓ Three (3) days of consultation / training to be applied toward project management or training (two of three days must be consecutive)

Key CMS Features

- ✓ Ongoing software updates (quarterly)
- ✓ Role-based dashboard for easy content updates, approvals + ability to lock down user permissions
- ✓ Mobile management to analyze mobile traffic and customize display on mobile device
- ✓ Interior page builder with drag-and-drop page building, 100+ widgets, save and reuse layouts + more
- ✓ Social media management with ability to schedule + preview posts to multiple social media accounts
- ✓ Form and survey builder with ready-to-use templates for the most common use cases, conditional logic, payment processing, and legally binding digital signatures
- ✓ Flexible search with the ability to define search synonyms, promote page + more
- ✓ Universal API + a vast number of commonly used apps integrated out-of-the-box

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROPOSAL SUMMARY FORM

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				Not included in additional \$25/meeting fee to scan, convert, and upload all existing & historical meeting documents into the new system.			

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Seventeen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Procure the "govAccess" website hosting solution from Granicus and the "CivicClerk" Agenda Management solution from CivicPlus, with integration between the two solutions completed by both vendors and Rock-IT.

SIGNATURE *Dan T. Moody*

DATE 12-8-2020

GOVERNING COMMITTEE APPROVAL:

CHAIR _____

VOTE _____

DATE _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland-Director
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

June 29, 2020
DATE DRAFTED

Naming of the County Owned Building at 1717 Center Ave.

- 1 **WHEREAS**, Resolution No. 79-12B-422, adopted on 12/13/1979 establishes the policy for naming of
- 2 county owned buildings and;
- 3
- 4 **WHEREAS**, the policy requires approval of the governing Committee and the County Board staff
- 5 Committee, and;
- 6
- 7 **WHEREAS**, in all cases the naming or renaming of county property requires approval of a resolution by
- 8 two-thirds vote of the County Board, and;
- 9
- 10 **WHEREAS**, General Services Committee requested the Director of Facilities Management to draft a
- 11 press release and send to the local papers and internally to solicit public and staff input, and;
- 12
- 13 **WHEREAS**, Facilities Management Director received one hundred and seven possible names, and;
- 14
- 15 **WHEREAS**, the Human Services Board having many programs that will operate out of this building was
- 16 given an opportunity to review the names and make any recommendations to the General Services
- 17 Committee, and;
- 18
- 19 **WHEREAS**, after reviewing the submitted names and hearing the feedback from the Human Services
- 20 Board. The General Services Committee is recommending the name of the 1717 Center Ave building be
- 21 "Rock County Resource Center".
- 22
- 23 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 24 this ____ day of _____, 2020 does hereby approve the naming of the 1717 Center Ave.
- 25 building "Dr. Daniel Hale Williams Rock County Resource Center"

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

/s/ Jeremy Zajac
Jeremy Zajac, Chair

/s/ Kara Purviance
Kara Purviance, Vice Chair

/s/ Robert Potter
Robert Potter, Vice Chair

/s/ Rich Bostwick
Rich Bostwick, Vice Chair

/s/ Tom Brien
Tom Brien

/s/ Tom Brien
Tom Brien

/s/ Brent Fox
Brent Fox

/s/ Kevin Leavy
Kevin Leavy

/s/ Dave Homan
Dave Homan

Absent
Bob Yeomans

/s/ J. Russell Podzilni
J. Russell Podzilni

/s/ Louis Peer
Louis Peer

/s/ Alan Sweeney
Alan Sweeney

/s/ Mary Beaver
Mary Beaver

Naming of the County Owned Building at 1717 Center Ave.
Page 2

FISCAL NOTE:

No Fiscal impact.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.03, Wis. Stats. Pursuant to the policy on naming of County property, Resolution 79-12B-422, naming or renaming County property requires approval by a $\frac{3}{4}$ vote of the County Board.

/s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of Policy.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

Naming of the County Owned Building at 1717 Center Ave.

The resolution before you approves naming the 1717 Center Ave. building “Rock County Resource Center”.

Resolution No. 79-12B-422, adopted on 12/13/1979 establishes the policy for naming of county owned buildings. The policy requires approval of the governing Committee, the County Board Staff Committee and in all cases the naming or renaming of County property requires approval of a resolution by two-thirds vote of the County Board.

A press release was sent out to the local paper and internally to gather public and staff input on the name. We received 107 suggested names. Many of the services that will be occupying this building will be under Human Services Department. Therefore the Human Services Board was given the opportunity to review all 107 names and provide input to the General Services Committee as well, before they chose the name.

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Annette Mikula
INITIATED BY

Amy Spoden, Asst. Human Resource Director
DRAFTED BY

County Board
Staff Committee
SUBMITTED BY



October 9, 2020
DATE DRAFTED

AMENDING THE COUNTY'S PERSONNEL ORDINANCE

1 **WHEREAS**, Rock County has an established Personnel Ordinance; and,

2
3 **WHEREAS**, it is good practice to review the personnel ordinance language on an annual basis; and

4
5 **WHEREAS**, certain additional changes have been suggested by Employees and Department Managers; and,

6
7 **WHEREAS**, the County wants to incorporate these additional changes to the Personnel Ordinance effective
8 December 17, 2020

9
10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this _____
11 day of _____, 2020 does hereby amend Chapter XVIII, the County's Personnel Ordinance as
12 follows:

13
14 **Section 3: Recruitment and Selection**

15
16
17 Probationary Period
18 18.306

19
20 Except for Department Heads and the County Administrator, original appointments to all positions shall
21 be made with a Probationary Period of one (1) calendar year.

22
23 The length of the Probationary Period shall be specified in the written offer of employment, which will be
24 written by the Human Resources Department.

- 25
26 (1) Regular status begins on the first workday following completion of the
27 Probationary Period.
- 28
29 (2) The Probationary Period may be extended for a period of time not to exceed
30 six (6) months, with prior approval of the Human Resources Director. This
31 request must be made in writing citing the reason for the request.
- 32
33 (3) An employee shall automatically be appointed at the end of the prescribed
34 Probationary Period, unless the appointing authority, with approval of the
35 Human Resources Director, notifies the probationary employee of the
36 extension, or the unsuccessful completion of the Probationary Period at
37 which time the employee shall have their Probationary Period extended or
38 be dismissed.
- 39
40 (4) Dismissal of an employee during the initial Probationary Period shall be at the
41 sole discretion of the employer and without recourse to the grievance
42 procedures herein provided.
- 43
44 (5) An employee appointed to a position in an acting capacity by the County
45 Administrator and subsequently selected as the regular employee in that
46 position shall have his/her total time of continuous employment, including
47 the time spent in an interim capacity, counted for seniority purposes, but
48 shall serve at least a six month Probationary Period after regular

20-11C-117

- 49 appointment. When an employee is in an acting capacity, the employee will
 50 continue to receive step increases as provided under Section 18.405.
 51
 52 (6) Probationary employees, with the exception of Pool Staff, Relief Staff, and
 53 Project Staff, will not be permitted to apply for other positions until they
 54 have completed twelve months of employment. An employee who has
 55 completed at least six months of their probationary period, may sign for a
 56 lateral transfer in the same classification with in the same division. In
 57 unusual circumstances, this requirement may be waived in advance and in
 58 writing by the current Department Head and Human Resources Director.
 59
 60 (7) Completion of the Probationary period does not guarantee continued
 61 employment for any specified period of time, nor does it modify or change the
 62 employee's at will status.
 63
 64 (8) Probationary employees, who have not completed their initial twelve (12)
 65 month probationary period, who are either promoted or, demoted, or accept a
 66 lateral transfer to another position, which results in a change of duties, will be
 67 required to serve a new one year probationary period starting from the date of
 68 their new position.
 69
 70
 71

Section 5: Fringe Benefits

Holidays 18.501

76
 77 The following holidays are observed by the County and shall be granted to regular employees with pay
 78 and to temporary employees without pay, unless such employees are required to be on scheduled work:

- 79
 80 (a) New Year's Day
 81 (b) Martin Luther King Jr. Day
 82 (bc) Spring Holiday to be observed the Friday immediately preceding
 83 Easter
 84 (ed) Memorial Day
 85 (de) July 4th
 86 (ef) Labor Day
 87 (fg) Thanksgiving Day
 88 (gh) Friday following Thanksgiving
 89 (hi) Day before Christmas
 90 (ij) Christmas Day
 91 (jk) One Floating Holiday
 92 (kl) Any additional holiday granted by the County Board.
 93 (lm) The County Administrator may designate additional holidays in
 94 unusual circumstances with the approval of the County Board
 95 Chair and/or Vice Chair.
 96

97 For employees working the standard work schedule, when a holiday falls on Saturday, it shall be
 98 observed on the preceding Friday. When a holiday falls on a Sunday, the following Monday shall be
 99 observed.

100
 101 For employees not working the standard work schedule see the HR Policies and Procedures.

102
 103 Floating holidays must be taken in whole day increments (pro-rated for part-time employees).

104
 105 The floating holiday shall accrue to the employee effective any work shift starting on or after 4 a.m. of
 106 January 1st of each year. Employees need to use the floating holiday on or before December 31 of each
 107 calendar year. If the floating holiday is not used by December 31, the floating holiday will be
 108 forfeited. During their first year of employment, Employees hired after November 30, will have until
 109 January 31 of the following year to use their floater from the previous year.
 110

111 The floating holiday may be taken upon at least 7 days advance notice. The floating holiday request
 112 will normally be approved, however, it may be denied by the Department Head, even with a 7 day

113 advance notice, if granting the request would put the department, division, unit, or shift below the
 114 minimum staffing needs of the department, division, unit or shift. A floating holiday with less than 7
 115 day notice may be granted in an emergency circumstance at the discretion of the Department Head or
 116 his/her designee. Employees are strongly encouraged to use their floating holiday prior to the last
 117 payroll period of the calendar year.

Vacation
18.506

121
 122 (a) Unilateral employees hired prior to January 1, 2008, shall earn ten days paid vacation after
 123 one year of continuous service. Thereafter, he/she shall earn one additional day per year
 124 for each year of continuous employment to a maximum of twenty two days. Employees
 125 shall continue to earn vacation until the employee's length of service would provide
 126 additional vacation under paragraph (b) below, at which time they shall be placed on that
 127 schedule.

128
 129 (b) Unilateral employees hired after January 1, 2008, shall earn vacation according to the
 130 following schedule:
 131

Completed Years of Service	Unilateral A & B	Unilateral C
1 year	10 Days	15 Days
2 Years	11 Days	15 Days
3 Years	12 Days	15 Days
4 Years	13 Days	15 Days
5 Years	14 Days	20 Days
6 Years	15 Days	"
7 Years	16 Days	"
8 Years	17 Days	"
9 Years	18 Days	"
10 Years	19 Days	25 Days
11 Years	20 Days	"
12 Years	21 Days	"
13 Years	22 Days	"
14 Years	22 Days	"
15 Years	22 Days	"
16 Years	22 Days	"
17 Years	23 Days	"
18 Years	24 Days	"
19 Years	25 Days	"

132
 133 Unilateral A & B Employees may use up to 5 of their 10 days after they have been with the County for six
 134 months. Unilateral C employees may use 7.5 of their 15 days after they have been with the County for six
 135 months. Any time used between six (6) months and one year, will result in a
 136 reduction of the days available after one year. (Example: a Unilateral B employee uses 2 days after six
 137 months but prior to his one year anniversary date, that person would have 8 days to use after completing
 138 one year of service. $10 - 2 = 8$.)

139
 140 (c) Vacation schedules for non ~~unilateral~~ unilateral employees are contained in the HR Policies
 141 and Procedures manual.

142
 143 (d) Credit for years of service may be awarded to an employee based on years of prior related
 144 experience plus years of service with the County. Prior related experience shall be
 145 determined by the Human Resources Director and the Corporation Counsel, and will only
 146 be awarded for service in jobs that are substantially related to the work performed for the
 147 County. This service credit shall be awarded at the time of initial employment, or at the time
 148 promoted into a new employee group.

149
 150 (e) An employee shall take earned vacation time within the twelve month period immediately
 151 following eligibility. Earned vacation time not taken within the designated twelve month
 152 period shall be forfeited, unless the Department Head and Human Resources Director
 153 specifically approves the carryover of an employee's vacation, in writing, due to an inability

- 154 of the employee to utilize the time requested to be carried over because of work
 155 requirements or other legitimate reasons; or paid out according to HR Policy and
 156 Procedures. Vacation deferral or carry over of one (1) hour or more shall be requested by
 157 the employee in writing prior to his or her anniversary date, or within ten weeks of his or
 158 her anniversary date, and shall state with specificity the reason for the request. Failure to
 159 make a timely request shall result in the vacation being forfeited.
 160
- 161 (f) The amount of vacation days deferred shall not exceed the number of vacation days that
 162 the employee earns on that anniversary date. Vacation may be granted in advance only
 163 upon the approval of the Department Head and the Human Resources Director.
 164
- 165 Department Heads shall establish work and vacation schedules with the first consideration
 166 to be given to the efficient operation of the department. Senior employees in terms of length
 167 of service shall be given vacation schedule preferences when practicable. Deferral of
 168 vacation for the County Administrator shall be at the discretion of the County Board Staff
 169 Committee.
 170
- 171 (g) Part-time employees whose regular workweek is sixteen hours or more shall earn vacation
 172 time on a pro rata basis directly proportionate to the amount of time worked in relation to
 173 the normal full time employment period. Part-time employees whose regular workweek is
 174 less than sixteen hours shall not earn vacation credits.
 175
- 176 (h) In the event an employee is on authorized sick leave and has insufficient sick leave credits
 177 to cover the period of absence, earned vacation time may be used for this purpose if the
 178 employee or employer so elects.
 179
- 180 (i) Upon separation, an employee shall be paid for the unused portion of his/her
 181 accrued vacation credits provided the employee has completed twelve consecutive months
 182 of service, except as modified by the rules governing resignation without
 183 sufficient notice.
 184
- 185 (j) An employee who moves from one position to another in the County service, by
 186 transfer, promotion or re-assignment, shall be credited with his/her accumulated vacation
 187 leave in the new position.
 188
- 189 (k) An employee who moves from one an employee group to another employee group in the
 190 County service, by transfer, promotion or re-assignment, will have their vacation
 191 entitlement determined by a number of factors (i.e. years of service, FTE previously
 192 worked, entitlement under new employee group, etc.).
 193
- 194 (l) An employee, whose appointment status is changed from temporary to regular
 195 status without a break in service, shall receive vacation credits from the date of his/her
 196 original appointment to temporary status.
 197
- 198 (m) No credit for vacation leave shall be granted for time worked by an employee in
 199 excess of his/her normal workweek.
 200
- 201 (n) Vacation credits shall not be earned by an employee during a leave of absence
 202 without pay, a suspension without pay, or when the employee is otherwise in a non-
 203 compensable status, should such period without pay exceed thirty working days in any
 204 calendar year.
 205
- 206 (o) There shall be charged against accrued vacation only those days on which an
 207 employee normally would have worked. In the event a legal holiday falls within the
 208 vacation period, the holiday shall not be charged against vacation.
 209
- 210 (p) Use of vacation time must be approved in advance by the Department Head or his
 211 or her designee. Use of vacation by appointed Department Heads must be
 212 approved in advance by the County Administrator.
 213
- 214 (q) All vacation shall be utilized in not less than thirty minute increments.
 215

216 (r) Unilateral "C" employees whose position has been moved to Unilateral "A" will have their
217 vacation allotment frozen at current level until the employee's length of service would
218 provide additional vacation under the Unilateral "A" schedule.
219

220 Bereavement Leave
221 18.509

222
223 In the event of a death an employee may be excused from work without loss of pay for up to a maximum
224 of thirty-two (32) hours annually for the purpose of attending a person's wake, visitation, memorial
225 service, funeral, or make necessary arrangements regarding the person's death, within a reasonable time
226 after the occurrence.
227

228 No more than (32) hours can be used for the same decedent.
229

230 If additional time is required beyond the thirty-two (32) hours annually, an employee may request to use
231 accumulated vacation, holiday or comp-time. Sick leave cannot be used.
232

233 Bereavement leave cannot be accrued from one year to the next.
234

235 Bereavement leave can be used in increments of quarter hours.
236

237 A second or third shift employee may be excused from work the scheduled shift before or after the event,
238 provided the shift begin or ends on the same calendar date of the event.
239

240 All leaves under this section shall be prorated based upon the employee's FTE.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

/s/ Kara Purviance
Kara Purviance, Chair

/s/ Alan Sweeney
Alan Sweeney

/s/ Rich Bostwick
Rich Bostwick, Vice Chair

Absent
Bob Yeomans

/s/ Tom Brien
Tom Brien

/s/ Mary Beaver
Mary Beaver

/s/ Kevin Leavy
Kevin Leavy

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes §§ 59.03 and 59.52(8).

/s/ Louis Peer
Louis Peer

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

/s/ J. Russell Podzilni
J. Russell Podzilni

FISCAL NOTE:

The cost of adding Martin Luther King, Jr Day as a holiday is mainly staff productivity. The County pays approximately \$325,000 per workday for salary and benefits (FICA and WRS), which would be paid whether the day is a holiday or not. However, staff in 24/7 operations that work on the actual holiday are paid a premium for working. Adding an additional holiday would cost the County approximately \$22,500 (includes FICA and WRS) in holiday premium pay.

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

/s/ Sherry Oja

Sherry Oja
Finance Director

Executive Summary

Rock County has a Personnel Ordinance that establishes a uniform personnel program for Rock County. The ordinance is reviewed annually and suggestions for modifications are brought forward to the County Board Staff Committee and the County Board.

It is important to give our workforce a voice in the process, and in 2020 a survey was sent to managers and employees to solicit input into suggestions for modifications to the current personnel ordinances and for suggestions for new ordinances. Overall there were 37 employee responses. The Human Resources Department identified several areas that were brought to their attention during 2020.

A draft of the proposed changes was reviewed with the County Administrator. There were some additional suggestions offered and a final version of proposed changes was compiled.

These changes are summarized below and a full version of the Ordinance language is included with the resolution.

Proposed Personnel Ordinance Changes

- **18.306 – Probationary Period**

Updates probationary period to include a lateral transfer made during an employee's probationary period, which results in a change of duties, serve a new one year probationary period.

- **18.501 – Holidays**

Adds Martin Luther King Jr. Day as a paid County holiday.

- **18.506 Vacation**

Correct a typo.

- **18.509 –Bereavement**

Clarifies language that you cannot use more than 32 hours for the same decedent.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Committee
INITIATED BY



James Otterstein
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

November 30, 2020
DATE DRAFTED

**MODIFYING THE ROCK COUNTY COVID-19 EMERGENCY
SMALL BUSINESS LOAN FUND**

1 **WHEREAS**, various federal, state and local programs have been approved to assist with the ongoing
2 efforts to combat and mitigate the COVID-19 global pandemic, including the County’s COVID-19
3 Emergency Small Business Loan Fund (SBLF); and
4

5 **WHEREAS**, the overall utilization of the SBLF has been tempered by the availability of funding
6 originating from the federal government that is grant-based, or has forgivable and/or zero-interest bearing
7 elements; and
8

9 **WHEREAS**, the demand for this type of COVID-related funding continues to evolve, particularly as small
10 businesses are making critical operational and financial decisions that will determine if they will be able
11 to survive the existing and future pandemic-related public health mandates and recommendations; and
12

13 **WHEREAS**, the presence of COVID-19 will continue to drive the need for creative and different financial
14 tools that small businesses can leverage to stabilize, sustain, strengthen or restart their operations; and
15

16 **WHEREAS**, the County of Rock has a responsibility, as well as an opportunity, to assist its small business
17 community by modifying the existing SBLF into a more comprehensive offering; and
18

19 **WHEREAS**, the County Board of Supervisors has reviewed the need for responding to the pandemic’s
20 ever-evolving impacts on small businesses, and it also understands the importance of enhancing Rock
21 County small business ecosystem.
22

23 **NOW THEREFORE, BE IT RESOLVED**, the Rock County Board of Supervisors, duly assembled this
24 _____ day of _____, 2020, authorizes and approves the modification of the Rock County COVID-19
25 Emergency Small Business Loan Fund (SBLF) into four different, yet related, program allocations. In
26 addition to preserving and servicing the original SBLF [Fund I], a new micro-loan offering will be
27 dedicated toward meeting the needs of: minority-owned small businesses [Fund II]; home-based
28 businesses that represent new start-ups and/or early stage firms [Fund III]; and non-profits that provide
29 cultural, social, or tourism-related assistance [Fund IV]. These reallocated or reprogrammed monies for
30 Fund II, Fund III and Fund IV will be equal and in the amount of \$225,000 per Fund. The remaining SBLF
31 balance will be for Fund I.
32

33 **BE IT FURTHER RESOLVED** that overall SBLF program oversight, policy and funding decision
34 making authority remains granted to the appointed seven-member Rock County COVID-19 Emergency
35 Small Business Loan Fund Committee (LFC). Additionally, the County Board Chair is authorized to
36 appoint a five-member subcommittee, at least two of which are to be members of the LFC and at least
37 three of which are to be County Board members, to make funding and policy recommendations to the
38 LFC regarding Funds II – Fund IV. Subcommittee appointments will be for a period of time deemed
39 necessary to address, respond, or recover from the impacts of the COVID-19 pandemic
40

41 **BE IT FURTHER RESOLVED** that the County Board continues to delegate the administrative, fiscal
42 and program management of this modified Rock County COVID-19 SBLF to the County’s Planning,
43 Economic and Community Development Department.
44

45 **BE IT FURTHER RESOLVED** the LFC is empowered to direct and approve expenditures from the
46 existing SBLF Administrative Fund; and at its discretion, direct staff to develop third-party agreements
47 to administer and/or provide services, as needed, on the County’s behalf.

MODIFYING THE ROCK COUNTY COVID-19 EMERGENCY SMALL BUSINESS LOAN FUND
Page 2

Respectfully submitted,

PLANING & DEVELOPMENT COMMITTEE

/s/ Alan Sweeney
Alan Sweeney, Chair

/s/ Wayne Gustina
Wayne Gustina, Vice Chair

/s/ Wes Davis
Wes Davis

/s/ J. Russell Podzilni
J. Russell Podzilni

/s/ Robert Potter
Robert Potter

FISCAL NOTE:

The existing Small Business Loan fund balance will be reallocated to these programs. No additional funds are being requested. The Small Business Loan Program was started with \$1,000,000 in sales tax revenue.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.57, Wis. Stats., as well as Rule IV-C of the County Board Rules.

/s/ Richard Greenlee

Richard D. Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Modifying the loan fund in this manner would better direct resources to small businesses that do not have access to capital to maintain operations during the pandemic (Fund III), consistent with the County Board's original goal in establishing the COVID-19 Emergency Small Business Loan Fund. It would also recognize the importance of supporting minority-owned small businesses (Fund II), consistent with the Board's 2020 resolution committing the County to "eliminate...opportunity gaps along racial lines, and increase the success of all groups by distributing resources justly across all communities." Finally, it would provide resources to certain non-profit organizations that have not had as many opportunities to access government grants and loans (Fund IV), consistent with the recommendations of the Entertainment Sector of the Reopen Rock Task Force.

/s/ Josh Smith

Josh Smith
County Administrator

EXECUTIVE SUMMARY

In response to the COVID-19 pandemic, various federal, state programs have been approved during 2020 to assist with the ongoing efforts to combat and mitigate the COVID-19 global pandemic. On April 9th, the County Board of Supervisors approved the creation of the Rock County COVID-19 Emergency Small Business Loan Fund (SBLF). Funding for the SBLF derived from the transfer in of \$1,050,000 in excess sales tax revenues collected during prior years. As such, \$1,000,000 was established as the original loan or program fund balance, with \$50,000 allocated toward SBLF administrative expenses.

The online SBLF application portal began accepting applications on April 24th and it remains open today. Since May, the Loan Fund Committee has approved 15 loans – totaling \$238,500, with loans ranging in amounts from \$8,500 to \$20,000. Each loan has a two-percent interest rate, with a four year repayment schedule and a six-month deferral period. Each borrower is required to provide collateral, in an amount equal to the loan amount and in an approved form, to secure the SBLF. To date, one SBLF borrower has repaid its entire loan amount and the remaining SBLF borrowers will begin making their scheduled repayments in 2021.

The influx of COVID-19 grant-based, as well as forgivable and/or zero-interest loan features, has created a dynamic and fluid financing environment. From the onset of the pandemic, small businesses that possessed the expertise and organizational capacities positioned themselves to secure assistance from these funding sources. Meanwhile, others generally continue to find themselves unable to meet program eligibility perimeters; or provide the required financials or accounting documentation to support said funding applications. Further challenges exist when attempting to identify, value and secure collateral – as most small businesses are generally already leveraged.

In recognition of the current, as well as projected, COVID-19 landscape, this Resolution recommends the modification of the existing SBLF. While the original framework of the SBLF will be maintained, specifically in what's been renamed as Fund I, Fund II through Fund IV represents reallocated and unencumbered program funding. Fund II will be reserved for minority-owned small business, which have been historically under-served and under-represented; Fund III will be targeted at home-based small businesses, specifically those representing early stage and/or start-ups; and Fund IV will be aimed at non-profits that provide cultural, social, and/or tourism-related assistance, the operations of which can have a significant impact on the local economy. The proposed reallocation or segregation of funding for Fund II, Fund III and Fund IV is \$225,000. Any remaining and unallocated fund balance will then be reserved to support Fund I.

Per applicant funding will be capped at \$10,000 for Fund II – Fund IV; and the amounts will be structured as a zero-percent, working capital loan with a three-year repayment period. In addition to providing COVID-19 impact documentation, applicants will need to demonstrate they are in good standing and represent non-franchise, small businesses. Prioritization will be given to small business that are affiliated with business or personal services, as well as hospitality and retail business. Additional funding consideration will be given to small businesses that have been unable to secure longer-term, bridge financing to stabilize, sustain, strengthen or restart their operations. When and where appropriate, ongoing technical assistance from Rock County's small business ecosystem will be a stipulation for receiving financial support from Fund II – Fund IV.

Given the unique, as well as diverse, needs of the Fund II – Fund IV applicant pool, a five-member subcommittee, at least two of whom would be members of the SBLF Loan Fund Committee (LFC) and at least three of which would be County Board members, will be created to make funding and policy recommendations to the LFC. In addition to continuing with its overall SBLF program oversight, policy and loan decision making authority, the LFC will maintain its direct Fund I responsibilities. To assist the LFC and its subcommittee, the County's Planning, Economic and Community Development Department will continue providing SBLF administrative, fiscal and program management support.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Terronez, Asst. to the County
Administrator
INITIATED BY



Randy Terronez, Asst. to the
County Administrator
DRAFTED BY

Education, Veterans and Aging
Services Committee & Human
Services Board
SUBMITTED BY

December 2, 2020
DATE DRAFTED

Approval of ADRC-COA Integration Recommendation

1 **WHEREAS**, in early 2019, the retirement of the director of the Council on Aging provided the
2 opportunity to study the feasibility of combining the senior services of the Council on Aging with the
3 Aging and Disability Resource Center; and,
4

5 **WHEREAS**, in a separate but related event, the decision to move Human Services programs to 1717
6 Center Avenue led to the decision for the Council on Aging to be co-located with the future office
7 space of the ADRC as both programs' clients were similar; and,
8

9 **WHEREAS**, in May 2019, the County Board established an Aging Services Integration Review
10 Advisory Committee to study the integration of the Council on Aging and the ADRC. The Study
11 Committee consisted of ten members: half representing the Council on Aging Advisory Board and half
12 representing the ADRC Advisory Committee; and
13

14 **WHEREAS**, a consultant was hired utilizing state funds to assist the Advisory Committee with its
15 charge. The purpose of this project was to gather and analyze information, gather input, and discuss the
16 opportunities and concerns with regard to integration; and,
17

18 **WHEREAS**, the Advisory Committee after several meetings recommended integration of the Council
19 on Aging with the ADRC as the best available course of action; and,
20

21 **WHEREAS**, a memo dated October 9, 2020 from County Administrator Josh Smith recommended
22 integrating the Council on Aging with the ADRC/Adult Protective Services under the Human Services
23 Department, effective January 1, 2022 as the best way forward for the following reasons:
24

- 25 A. Share one database of clients. Both programs utilize the State-required SAMS software to track
26 client data but are unable to share client data under the existing organizational set-up. Shared
27 client data would greatly enhance client outcomes.
- 28 B. Additional funding would be generated that can be used to expand Elder Benefit Specialist
29 services. Specifically, integration would allow the current Elderly Benefits Specialist function in
30 the COA to capture Medicaid (MA) reimbursement. The COA Elder Benefit Specialist position is
31 currently funded by state monies in the amount of \$53,000. In a merged environment, the position
32 would be able to bill the MA program for MA clients it serves, which would free up the state
33 aging grant funds for other needed areas, including additional Elder Benefit Specialist staff.
34 Currently, this additional revenue cannot be realized as the COA does not have the capability to
35 bill for MA clients.
- 36 C. Utilize the existing fiscal and administrative support staff in HSD, particularly as it relates to
37 additional MA revenue. This will keep administrative costs lower by not having to hire additional
38 accounting staff and allow COA and ADRC staff to spend more time on programming,
39 communication, marketing, and other strengths
40

41 **WHEREAS**, the integration would result in three separate units (ADRC, Council on Aging, and Adult
42 Protective Services) whereby each unit would maintain a distinct focus on service delivery and
43 identity.

Approval of Council on Aging and ADRC Integration Recommendation
Page 2

44 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
45 this _____ day of _____, 2020, does hereby approve the ADRC-COA Integration
46 recommendation that places the Council on Aging under the Human Services Department ADRC/APS
47 division, effective January 1, 2022, per County Administrator Josh Smith memo dated October 8, 2020.
48

49 **BE IT FURTHER RESOLVED**, the following activities would occur:

- 50
- 51 1. The COA and ADRC prepare for the move to 1717 Center Avenue and develop an integration
- 52 plan. This would include working with Eau Claire and Sheboygan counties, as identified in the
- 53 Advisory Committee’s report, to learn about their processes used for integration and
- 54 developing a communication strategy for clients. Any further organizational structure changes
- 55 would be submitted as part of the 2022 budget request.
- 56 2. Part of the integration plan would also include a recommendation for advisory committee
- 57 oversight that meets state statutory requirements and the needs of the represented
- 58 constituencies.
- 59 3. Following the move, finalize plans to begin operation as a joint entity as of January 1, 2022.

Respectfully submitted,

HUMAN SERVICES BOARD

/s/ Brian Knudson
Brian Knudson, Chair

/s/ Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Dissent
Pam Bostwick

/s/ Kaelyb Lokrantz
Kaelyb Lokrantz

/s/ J. Russell Podzilni
J. Russell Podzilni

Dissent
Kathy Schulz

/s/ Ashley Hoffman
Ashley Hoffman

Dissent
Angelina Reyes

Dissent
Shirley Williams

FISCAL NOTE:

The ADRC-COA integration is expected to open up new funding sources as well as administrative efficiencies. Total fiscal impact is undetermined at this time.

/s/ Sherry Oja

Sherry Oja
Finance Director

EDUCATION, VETERANS AND AGING SERVICES COMMITTEE

Yuri Rashkin, Chair

Doug Wilde, Vice Chair

Pam Bostwick

Louis Peer

Jacob Taylor

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 55.043, 59.01, 59.03(01) & 59.53(11), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

A memo dated October 8, 2020 by County Administrator Josh Smith outlined the process, options and benefits regarding moving forward with integrating the Council on Aging with ADRC and is attached.

The study began in early 2019 with the retirement of the director of the Council on Aging which provided the opportunity to study the feasibility of combining the senior services of the Council on Aging with the Aging and Disability Resource Center.

Separate but related, the decision to move Human Services programs to 1717 Center Avenue led to the decision for the Council on Aging to be co-located with the future office space of the ADRC as both programs' clients were similar.

An Aging Services Integration Review Advisory Committee was established by County Board resolution to investigate the integration of the Council on Aging and the ADRC. The Study Committee consisted of ten members: 1.) half representing the Council on Aging (three citizens and two County Board members serving on the Council on Aging and/or Education, Veterans and Aging Services Committee); and 2.) half representing the ADRC Advisory Committee (four citizens and one County Board member serving on the ADRC Advisory Committee and/or Human Services Board).

A consultant was hired utilizing state funds to assist the Advisory Committee with its charge. The purpose of this project was to gather and analyze information, gather input, and discuss the opportunities and concerns with regard to integration. After several meetings, the Advisory Committee recommended integration of the Council on Aging with the ADRC in late 2019. The final report was presented and reviewed at the January 21, 2020 EVAS Committee and the January 22, 2020 Human Services Board meetings.

The October 9, 2020 memo from County Administrator Josh Smith recommended integrating the Council on Aging with the ADRC/Adult Protective Services under the Human Services Department, effective January 1, 2022 as the best way forward for the following reasons:

- A. Share one database of clients. Both programs utilize the State-required SAMS software to track client data but are unable to share client data under the existing organizational set-up. Shared client data would greatly enhance client outcomes.
- B. Additional funding would be generated that can be used to expand Elder Benefit Specialist services. Specifically, integration would allow the current Elderly Benefits Specialist function in the COA to capture Medicaid (MA) reimbursement. The COA Elder Benefit Specialist position is currently funded by state monies in the amount of \$53,000. In a merged environment, the position would be able to bill the MA program for MA clients it serves, which would free up the state aging grant funds for other needed areas, including additional Elder Benefit Specialist staff. Currently, this additional revenue cannot be realized as the COA does not have the capability to bill for MA clients.
- C. Utilize the already existing fiscal and administrative support staff in HSD, particularly as it relates to additional MA revenue. This will keep administrative costs lower by not having to hire additional accounting staff and allow COA and ADRC staff to spend more time on programming, communication, marketing, and other strengths

The integration would result in three separate units (ADRC, Council on Aging, and Adult Protective Services) whereby each unit would maintain a distinct focus on service delivery and identity.

Subject to approval of the resolution, the following activities would occur:

1. The COA and ADRC prepare for the move to 1717 Center Avenue and develop an integration plan. This would include working with Eau Claire and Sheboygan counties, as identified in the Advisory Committee's report, to learn about their processes used for integration and developing a communication strategy for clients. Any further organizational structure changes would be submitted as part of the 2022 budget request.
2. Part of the integration plan would also include a recommendation for advisory committee oversight that meets state statutory requirements and the needs of the represented constituencies. At present, the following bodies are established as advisory to their respective programs: 1.) Council on Aging Advisory Council; 2.) members of the Council on Aging Advisory Council also serve as the Council on Aging Nutrition Advisory Board; 3.) Transportation Coordinating Committee; and 4.) the ADRC Advisory Committee .
3. Following the move, finalize plans to begin operation as a joint entity as of January 1, 2022.

ROCK COUNTY, WISCONSIN



County Administrator's Office
 51 South Main Street
 Janesville, Wisconsin 53545
 Phone: 608/757-5510
www.co.rock.wi.us

DATE: October 8, 2020

TO: Education, Veterans, and Aging Services Committee
 Human Services Board
 Council on Aging
 ADRC Advisory Committee

FROM: Josh Smith
 County Administrator

RE: ADRC – Council on Aging Integration Recommendation

Background

In early 2019, the retirement of the director of the Council on Aging provided the opportunity to study the feasibility of combining the senior services of the Council on Aging with the Aging and Disability Resource Center.

Separate but related, the decision to move Human Services programs to 1717 Center Avenue led to the decision for the Council on Aging to be co-located with the future office space of the ADRC as both programs' clients were similar.

In May 2019, the County Board established an Aging Services Integration Review Advisory Committee to look into whether to integrate the Council on Aging and the ADRC. The Study Committee consisted of ten members:

- half representing the Council on Aging (three citizens and two County Board members serving on the Council on Aging and/or Education, Veterans and Aging Services Committee); and
- half representing the ADRC Advisory Committee (four citizens and one County Board member serving on the ADRC Advisory Committee and/or Human Services Board).

The Advisory Committee was chaired by then County Board member Phil Owens who also represented the Council on Aging and Education, Veterans and Aging Services Committee.

A consultant was hired utilizing state funds to assist the Advisory Committee with its charge. The purpose of this project was to gather and analyze information, gather input, and discuss the opportunities and concerns with regard to integration.

Meetings were held in 2019 with a final report in early fall of that year. The report's recommendations (page 15 of the report) called for:

1. The Rock County COA and ADRC to integrate into one entity:
 - a. This effort's main focus must be on the customer.
 - b. Set aside personal agendas.
 - c. Multiple staff trainings needed monthly. Utilizing experiences from other benchmark counties to establish a training process for moving forward. No need to re-invent the wheel.
2. Develop a marketing strategy for all aging programs and services in the newly integrated entity:
 - a. One brochure, one website, one social media point, one phone number, and advertising that promotes all aging programs and services as one.
 - b. Identification of the potential for additional marketing dollars through ADRC.
 - c. Solicit Donations from health care organizations for additional promotion.

3. Establish an integrated SAMS (software application used by Council on Aging and ADRC) database for tracking purposes.
 - a. Staff need to understand and review customer contacts within the software application.
 - b. Establish contact goals on an annual basis and include them in County budget documents.
4. Establish customer service metrics
 - a. What does excellent customer service mean?
 - b. Define what excellent customer service means and use this as a tool to develop a customer service survey. Review survey metrics with staff every 6 weeks.
5. Strategize on how integration with ADRC can grow state funding for positions.
 - a. Initially, growing the Elder Benefits Specialist FTE, prevention funding, and caregiver support for people with disabilities.
 - b. Implementing a billable hours model across the integrated organization.
6. Identify how the integration will affect advisory boards and oversight committee.
 - a. Identify the structure of advisory boards and what County Board committee will provide oversight.
 - b. Work with Eau Claire and Sheboygan counties to learn about their processes with regard to structure and how their corporation counsels engaged with this effort.
7. Secure additional funding for transportation services.
 - a. Is it possible to expand transportation rides from Beloit to Rockford and Janesville to Madison?
 - b. Determine what funding sources could be secured to expand transportation and write proposals to obtain this funding.

In late 2019 and into early 2020, the report's findings were presented to the respective governing committees and subsidiary committees. At that time, no decision was made as to the preferred organizational structure for integration. Due to COVID-19, progress to recommend an implementation strategy was placed on hold.

Options for Integration

The report clearly outlines the benefits of a combined department, such as being able to share one database of clients. Another important benefit is that a combined department could generate more funding that could be used to expand Elder Benefit Specialist services. Specifically, integration would allow the current Elderly Benefits Specialist function in the COA to capture Medicaid (MA) reimbursement. The COA Elder Benefit Specialist position is currently funded by state monies in the amount of \$53,000. In a merged environment, the position would be able to bill the MA program for MA clients it serves, which would free up the state aging grant funds for other needed areas, including additional Elder Benefit Specialist staff. Currently, this additional revenue cannot be realized as the COA does not have the capability to bill for MA clients.

There are a number of options to consider.

1. Option 1
Status Quo. As co-location has been incorporated into the 1717 Center Avenue project, clients will already see a benefit from services located on the same site.
2. Option 2
Integrate COA with ADRC/Adult Protective Services (APS) under the Human Services Department.

This option would utilize the HSD Administrative Services Division for financial/grant administration support. This would likely result in three separate units (ADRC, COA, and APS). Utilizing existing HSD fiscal and administrative support would free up time of COA staff to focus on providing services.
3. Option 3
Merge the ADRC and the Council on Aging as a separate department outside of the Human Services Department.

This option would require separate fiscal staff for the integrated and larger department to oversee budget, grant reporting, billing, and accounting functions. We would suggest creating a 1.0 FTE Account Clerk position at a cost of \$59,414. Additionally, the APS unit would be transferred to another HSD division. Further Human Resources involvement would be needed to further analyze position and pay grade changes for a stand-alone department.

4. Option 4

Take a more targeted approach by transferring the Elderly Benefit Specialist position from COA to ADRC in order to maximize MA client reimbursement. Leave all else as status quo.

Future of Advisory Bodies

Presently, state and/or federal regulations require the County to have several advisory committees composed of predominantly citizen volunteers. These include:

4. **Council on Aging Advisory Council** consisting of 15 members representing a cross-section of seniors and/or service providers for the senior population. The Rock County Council on Aging Advisory Board's main objectives are to advise and assist the staff of the County Aging Unit and the Education, Veterans & Aging Services Committee (policy body), and to advocate on behalf of the older population living in Rock County. In doing so, members provide information to the public about the aging experience and about resources for, and within, the aging population. Members assist in representing needs, views and concerns of older individuals in local decision-making and assist older individuals in expressing their views to elected officials and providers of services. Terms are 3 years, with the option of serving two consecutive terms.
5. Members of the Council on Aging Advisory Council also serve as the **Council on Aging Nutrition Advisory Board**. Over 50% of the membership is composed of individuals over age 60. Other members are advocates for older adults and their family members. Terms are 3 years, with the option of serving two consecutive terms.
6. Per the Council on Aging Mobility Management program, the **Transportation Coordinating Committee** was established in 2013. This advisory body develops and administers the Public Transit-Human Services Coordination Plan, advocates on behalf of transportation-disadvantaged populations, reviews and comments on federal and state human service transportation capital assistance applications, and reviews passenger transportation plans for Rock County. Membership consists of up to 16 members with representation from the County Board; County Aging Unit; County Department of Human Services; public, proprietary and non-profit transportation providers; County Mobility Manager; area planning organizations; elderly and disabled citizen advocates and consumer and agency advocates; and health care, medical or medically related organizations/individuals. Members serve 3-year terms.
7. The **ADRC Advisory Committee** meets quarterly and provides strategic direction to ensure fidelity to the ADRC mission. This committee advocates for older adults and adults with physical or intellectual/developmental disabilities as well as represents and promotes the ADRC and the services it provides to the community. An ADRC is required to have a governing board that reflects the ethnic and economic diversity of the geographic area served by the ADRC and at least 1/4 of the members of the governing board shall be individuals who belong to a client group served by the resource center or their family members, guardians, or other advocates. The proportion of these board members who belong to each client group, or their family members, guardians, or advocates, shall be the same, respectively, as the proportion of individuals in this state who receive services under s.46.2805 to 46.2895 and belong to each client group,

Recommendation

It is my recommendation that the County implement Option 2, integrating the COA and ADRC under the Human Services Department. I believe this is the best option not only because it maximizes MA reimbursement, which could lead to expanded Elder Benefit Specialist services, but also because it utilizes the already existing fiscal and administrative support staff in HSD. This will keep administrative costs lower by not having to hire additional accounting staff and allow COA and ADRC staff to spend more time on programming, communication, marketing, and other strengths.

Timeline

I would suggest the following timeline:

October 2020—The two advisory committees and two governing committees discuss the recommendation.

November 2020-January 2021—The two governing committees and the County Board consider a resolution to integrate,

January 2021-August 2021—The COA and ADRC prepare for the move to 1717 Center Avenue and develop an integration plan. This would include working with Eau Claire and Sheboygan counties, as identified in the Advisory Committee's report, to learn about their processes used for integration and developing a communication strategy for clients. Any further organizational structure changes would be submitted as part of the 2022 budget request. Part of the integration plan would also include a recommendation for advisory committee oversight that meets state statutory requirements and the needs of the represented constituencies.

September 2021-December 2021—Following the move, finalize plans to begin operation as a joint entity as of January 1, 2022.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Rick Richard
INITIATED BY

Human Services Board
SUBMITTED BY



Corporation Counsel Richard
Greenlee
DRAFTED BY

October 30, 2020
DATE DRAFTED

**DIRECTING THE EXPLORATION OF ALTERNATIVE HOUSING OPTIONS
FOR SEXUALLY VIOLENT OFFENDERS ON SUPERVISED RELEASE
IN ACCORDANCE WITH CHAPTER 980 OF THE WISCONSIN STATUTES**

1 **WHEREAS**, the Wisconsin Legislature has enacted Chapter 980 of the Wisconsin Statutes for the
2 commitment of certain “sexually violent persons” for the purposes of providing treatment and protection
3 of the public; and,
4

5 **WHEREAS**, pursuant to Chapter 980, the State may petition to have a person committed to the custody
6 of the Wisconsin Department of Health Services and detained at Sand Ridge Secure Treatment Center
7 when that person has been convicted of a sexually violent offense and suffers from a mental disorder that
8 makes it likely that a person will engage in one or more acts of sexual violence; and,
9

10 **WHEREAS**, a person committed under Chapter 980 and detained at Sand Ridge Secure Treatment Center
11 must have a periodic review to determine whether they still qualify for commitment,, released from
12 institutionalization on supervised release , or should be discharged from the commitment; and,
13

14 **WHEREAS**, if an offender is appropriate for supervised release, then pursuant to 2017 Act 184, the county
15 of residence of the offender must form a temporary committee to locate a suitable residence for the offender
16 to be placed while on supervised release. The temporary committee must be made up of representatives
17 from the local department of human services, the Wisconsin department of health services, the local
18 probation and parole office, the county corporation counsel or his or her designee, and a representative of
19 the county planning or land information office; and,
20

21 **WHEREAS**, in securing a placement, a county must locate a property that meets certain minimum criteria
22 listed in section 980.08, Wis. Stats., including that the residence not be within 1,500 feet of any school
23 premises, child care facility, public park, place of worship, or youth center, and if the offender is a serious
24 child sex offender, the residence may not be adjacent to a property where a child’s primary residence exists,
25 or if the offender committed a sexually violent offense against an adult at risk or an elder at risk, the
26 residence may not be within 1,500 feet of a nursing home or assisted living facility; and,
27

28 **WHEREAS**, locating placements for offenders on supervised release is a substantial burden on county
29 resources, in particular diverting staff away from other duties with no remuneration from the State for time
30 or resources used to locate placements; and,
31

32 **WHEREAS**, chapter 980 offenders placed into the community on supervised release can have negative
33 effects on a community, increasing the stress and anxiety of residents, creating community tension that
34 affects the quality of life for residents and could inhibit the treatment progress and rehabilitation of
35 offenders; and,
36

37 **WHEREAS**, offender placements are very expensive. Currently, there are six individuals on Chapter 980
38 supervised release placed in Rock County. For each offender, Wisconsin Department of Health Services
39 must pay rent to landlords to secure housing. Currently, it costs Wisconsin taxpayers \$110,400 per year
40 to maintain the placements for all six offenders placed in Rock County; and,
41

42 **WHEREAS**, studying local alternatives to the current system of placing Chapter 980 supervised release
43 offenders, including the County-funded purchase or construction of a centralized facility or unit to house
44 multiple offenders, may help offset costs and result in a better outcomes for Rock County communities
45 and offenders.

46

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NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 20__ does hereby direct the Rock County Administrator to create a group of multidisciplinary stakeholders to study the issue of creating alternative housing resources for offenders placed on Chapter 980 supervised release, and that such group shall make a report to the Board of Supervisors on the feasibility of any such alternatives by _____, 2021.

BE IT FURTHER RESOLVED that such group shall consider multiple housing options and locations including constructing a housing complex adjacent to the Rock County Sheriff's Office, the possibility of state funding sources in developing, acquiring, or constructing potential placement resources, and the potential offsets of future rental income from the State for housing Chapter 980 offenders in a County-owned facility.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

/s/ Mary Beaver

Mary Beaver, Chair

/s/ Brian Knudson

Brian Knudson, Vice Chair

/s/ Jacob Taylor

Jacob Tayler

/s/ Ron Bomkamp

Ron Bomkamp

/s/ Danette Rynes

Danette Rynes

FISCAL NOTE:

Minimal fiscal impact. The stakeholders listed in the resolution do not qualify for per diems.

/s/ Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Matter of Policy.

/s/ Josh Smith

Josh Smith
County Administrator

HUMAN SERVICES BOARD

/s/ Brian Knudson

Brian Knudson, Chair

/s/ Sally Jean Weaver-Landers

Sally Jean Weaver-Landers, Vice Chair

Absent

Pam Bostwick

/s/ Ashley Hoffman

Ashley Hoffman

/s/ Kaelyb Lokrantz

Kaelyb Lokrantz

Dissent

J. Russell Podzilni

/s/ Angelina Reyes

Angelina Reyes

Absent

Kathy Schulz

/s/ Shirley Williams

Shirley Williams

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Administrator Josh Smith
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Corporation Counsel Richard Greenlee
DRAFTED BY

December 9, 2020
DATE DRAFTED

CONTINUING CORONAVIRUS RESPONSE EMPLOYEE LEAVE PROGRAMS

1 **WHEREAS**, in March of 2020, the United States Congress passed H.R. 6201, known as the Families
2 First Coronavirus Response Act, (P.L. 116-127) which among other items, established two leave
3 programs that certain employers, including units of local government, were required to establish and
4 administer for their employees; and
5

6 **WHEREAS**, the first leave program was the Emergency Paid Sick Leave program (“EPSL”), under
7 which, employees were provided with 80 hours of paid sick leave if they experienced one of six
8 qualifying events related to the coronavirus: (1) The employee is subject to a Federal, State, or local
9 quarantine or isolation order related to COVID-19; (2) The employee has been advised by a
10 health care provider to self-quarantine due to concerns related to COVID-19; (3) The employee is
11 experiencing symptoms of COVID-19 and seeking medical diagnosis; (4) The employee is caring for
12 an individual who is subject to an order as described in subparagraph (1) or has been advised as described
13 in subparagraph (2); (5) The employee is caring for a son or daughter of the employee, if the son or
14 daughter’s school or place of care has been closed, or the child care provider of the employee’s son or
15 daughter is unavailable, due to COVID-19 precautions; or (6) The employee is experiencing any
16 other substantially similar condition specified by the Secretary of Health and Human Services in
17 consultation with the Secretary of the Treasury and the Secretary of Labor; and
18

19 **WHEREAS**, employees who take EPSL for qualifying reasons (1)-(4) are paid their regular base wage
20 for those hours, and employees who take EPSL for qualifying reasons (5) & (6) are paid two-thirds of
21 their base wage and may be supplemented with other leave available to the employee such as vacation,
22 holiday, or comp time; and
23

24 **WHEREAS**, the second leave program was the Emergency Family Medical Leave program (“EFMLA”)
25 under which employees were provided 12 weeks of job protected leave if they employee is unable to
26 work (or telework) due to a need for leave to care for child because their child’s school or place of care
27 has closed or unavailable due to the coronavirus; and ,
28

29 **WHEREAS**, under the EFMLA, employees can receive up to 10 weeks of paid leave, paid at two-thirds
30 of the employees normal base wage, and may supplement with other leave available to the employee such
31 as vacation, holiday or compensatory time; and
32

33 **WHEREAS**, both the EPSL and the EFMLA expire on December 31, 2020 and without extension or
34 replacement by Congress, the leave established by both programs will be unavailable to Rock County
35 Employees after that date.
36

37 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
38 this _____ day of _____, 20__ establishes the following Coronavirus Related Employee
39 Leave Policy to supplement the other employee leave programs available to Rock County Employees
40 and which shall begin on January 1, 2021:
41

Definitions

42
43
44 *Eligible Employees:* For the purposes of taking leave under the Emergency Family Leave pursuant to
45 this Resolution, ‘eligible employees’ are employees who have been employed by the County for at
46 least 30 calendar days. Consistent with prior decision made by the County pursuant to section 3105
47 of the Families First Coronavirus Response Act the County, the County continues to exclude health
48 care providers and first responders as eligible employees.

49

50 *Child Care Provider:* the term ‘child care provider’ means a provider who receives compensation for
51 providing child care services on a regular basis.

52

53 *First Responder:* The term ‘first responder’ means any employee who works for the following
54 departments: Rock County Communications Center (911), Rock County Medical Examiner’s Office,
55 or the Rock County Youth Services Center. ‘First responder’ also includes the following personnel
56 the Rock County Sheriff’s Office: Employees who are members of the collective bargaining units
57 represented by the Correctional Officers Association, the Deputy Sheriffs Association, and the
58 Deputy Sheriff Supervisors Association; all employees in the Emergency Management Bureau; the
59 Chief Deputy; and all employees holding the rank of commander or captain.

60

61 *Health Care Provider:* The term ‘health care provider’ means any employee who works for the
62 following departments: Rock Haven Nursing Home, and Rock County Public Health Department.

63

64 *Public Health Emergency:* The term ‘public health emergency’ means an emergency with respect to
65 COVID-19 declared by a Federal, State, or local authority.

66

67 *Qualifying Need Related to a Public Health Emergency:* The term ‘qualifying need related to a
68 public health emergency’ means the employee is unable to work (or telework) due to a need for leave
69 to care for their son or daughter under 18 years of age of the employee because the employee’s son or
70 daughter’s school or place of care has closed, or the child care provider of the employee’s son or
71 daughter is unavailable due to a public health emergency.

72

73 *School:* the term ‘school’ means an elementary school or secondary school as such terms are defined
74 in section 1801 of the Elementary School and Secondary Education Act of 1965 (20 U.S.C. § 7801).

75

76 **Temporary COVID Related Paid Sick Leave**

77

78 **Generally**

79

80 In addition to the sick leave provided under Section 18.515 of the Rock County Code of Ordinances,
81 all employees, except as provided below, immediately upon the start of employment shall be
82 provided Temporary COVID Related Paid Sick Leave under this Resolution. Temporary COVID
83 Related Paid Sick Leave may be used by an employee under this Resolution to the extent that the
84 employee is unable to work (or telework) due to a need for leave because:

85

- 86 (1) The employee is subject to a Federal, State, or local quarantine or isolation order related to
87 COVID-19;
- 88 (2) The employee has been advised by a health care provider to self-quarantine due to concerns
89 related to COVID-19;
- 90 (3) The employee is experiencing symptoms of COVID-19 and seeking medical diagnosis;
- 91 (4) The employee is caring for an individual who is subject to an order as described in subparagraph
92 (1) or has been advised as described in subparagraph (2); or
- 93 (5) The employee is caring for a son or daughter of the employee, if the son or daughter’s school
94 or place of care has been closed, or the child care provider of the employee’s son or daughter
95 is unavailable, due to COVID-19 precautions.

96

97 For the purposes this Resolution, health care providers and first responders are only considered
98 eligible employees for the purposes of taking Temporary COVID Related Paid Sick Leave under
99 subparagraphs (1), (2), (3), & (4). The terms ‘health care provider’ and ‘first responder’ shall have
100 the same meaning as those terms are defined under the definitions section of this Resolution above.

101

102 **Hours of Leave Available and Compensation**

103

104 An employee shall be entitled to Temporary COVID Related Paid Sick Leave in the amount of 80
105 hours for 1.0 FTE employees and, for less than 1.0 FTE employees, a number of hours equal to the
106 number of hours that such employee works, on average, over a 2-week period. In the case of an
107 employee whose schedule varies from week to week to such an extent that the County is unable to
108 determine with certainty the number of hours the employee would have worked during a standard pay
109 period if such employee had not taken leave under the Temporary COVID Related Paid Sick Leave
110 pursuant to this Resolution, compensation shall be calculated as follows:

111

- 112 (6) A number of hours in a standard pay period equal to the number of hours that the employee was
 113 scheduled per day over the 6-month period ending on the date on which the employee takes
 114 Temporary COVID Related Paid Sick Leave, including hours for which the employee took any
 115 type of leave; or
 116 (7) If the employee did not work for a 6-month period, the reasonable expectation of the employee
 117 at the time of hiring of the average number of hours per day during a standard pay period that
 118 the employee would normally be scheduled to work.
 119

120 If Temporary COVID Related Paid Sick Leave is used in accordance with subparagraphs (1), (2), or
 121 (3) of this Resolution, then the employee's pay during such leave shall be paid at the employee's
 122 regular rate of pay except that such payment shall be limited to \$511 per day and \$5,110 in the
 123 aggregate. If Temporary COVID Related Paid Sick Leave is used in accordance with subparagraphs
 124 (4), or (5) of this Resolution, then the employee's pay during such leave shall be paid at two thirds of
 125 the employees regular rate of pay, except that such payment shall be limited to \$200 per day and
 126 \$2,000 in the aggregate.
 127

128 Employees may, at their election, supplement their Temporary COVID Related Paid Sick Leave with
 129 the use of any accrued paid leave to which the employee may otherwise be eligible to take under the
 130 Rock County Personnel Ordinance, or the Administrative Policy and Procedure Manual to increase
 131 their compensation to an amount equal to the compensation the employee would have received if
 132 such employee had not used Temporary COVID Related Paid Sick Leave.
 133

134 **Order of Use and Carry Over**

135
 136 Temporary COVID Related Paid Sick Leave under this Resolution shall not carry over from 1 year to
 137 the next and shall not be eligible for pay-out under section 18.515 of the Rock County Code of
 138 Ordinances.
 139

140 Temporary COVID Related Paid Sick Leave provided to employees under this Resolution shall cease
 141 beginning with the employee's next scheduled work shift immediately following the termination of
 142 the need for paid sick leave under subparagraphs (1)-(5) above. Upon cessation of Temporary
 143 COVID Paid Sick Leave, the employee must return to work, or if qualified, use other available paid
 144 or unpaid benefit time under the Rock County Personnel Ordinance or the Administrative Policy and
 145 Procedure Manual.
 146

147 **COVID Related Family Leave**

148 **Generally**

149
 150 Eligible employees are entitled to take COVID Related Family Leave because of a qualifying need
 151 related to a public health emergency. Such leave shall be taken in the same manner leave provided
 152 under the Family Medical Leave Act in accordance with Policy 5.12 of the Administrative Policy and
 153 Procedure Manual, except as provided under this Resolution. Leave under this Resolution shall be in
 154 addition to any leave available under Policy 5.12.
 155
 156

157 **Relationship to Paid Leave:**

158
 159 The first 10 days for which an employee takes leave because of a qualifying need related to a public
 160 health emergency shall be unpaid. An employee may elect to substitute any accrued paid leave to
 161 which the employee may otherwise be eligible to take under the Rock County Personnel Ordinance,
 162 or the Administrative Policy and Procedure Manual for unpaid leave.
 163

164 After taking leave because of a qualifying need related to a public health emergency under this
 165 Resolution for 10 days, the employee shall be paid as follows:
 166

- 167 (1) An amount that is equal to two-thirds of the employee's regular rate of pay; and
 168 (2) For the number of hours the employee would otherwise be normally scheduled to work during
 169 a standard pay period (or the number of hours calculated for a varying schedule employee
 170 below).
 171 (3) Capped at \$200 per day and a maximum of \$10,000 in the aggregate.
 172

173 In the case of an employee whose schedule varies from week to week to such an extent that the
 174 County is unable to determine with certainty the number of hours the employee would have worked

175 during a standard pay period if such employee had not taken leave under this policy, compens 11.H.(4)
176 shall be calculated as follows:

- 177
178 (4) A number of hours in a standard pay period equal to the number of hours that the employee was
179 scheduled per day over the 6-month period ending on the date on which the employee takes
180 leave under this policy, including hours for which the employee took any type of leave; or
181 (5) If the employee did not work for a 6-month period, the reasonable expectation of the employee
182 at the time of hiring of the average number of hours per day during a standard pay period that
183 the employee would normally be scheduled to work.

184
185 Employees may supplement paid leave under this policy with accrued paid leave to which the
186 employee may otherwise be eligible to take under the Rock County Personnel Ordinance or
187 Administrative Policy and Procedure Manual to make up any difference in pay based upon the
188 number of hours the employee would otherwise be normally scheduled to work as provided above.

189
190 **Return to Work After Leave**

191
192 Employees returning to work after a period of leave under this policy shall return in accordance with
193 the provisions set forth in Policy 5.12 of the Administrative Policy and Procedure Manual.

194
195 **BE IT FURTHER RESOLVED** that any leave program established by this Resolution shall expire upon
196 a determination made by the County Board Staff Committee that a leave program has been established
197 by any act or regulation of the State of Wisconsin or Federal Government which would adequately
198 substitute any leave program created pursuant to this Resolution such that employees would not be
199 substantially disadvantaged by the discontinuance and replacement of the leave programs established by
200 this resolution, or upon October 1, 2021, whichever comes first, and upon such expiration all unused
201 leave balances under this resolution shall extinguish.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Louis Peer

Rich Bostwick, Vice Chair

J. Russell Podzilni

Mary Beaver

Alan Sweeney

Tom Brien

Bob Yeomans

Kevin Leavy

CONTINUING CORONAVIRUS RESPONSE EMPLOYEE LEAVE PROGRAMS

Page 2

FISCAL NOTE:

Based on the usage of the federal EPSL and EFMLA programs in 2020, the County program is estimated to cost approximately \$300,000 in 2021. Transfers may be needed throughout the year in various departmental budgets to cover the cost of this program.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.22(2), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

COVID-19 will remain present in the community into 2021, and federally required leave benefits will expire at the end of 2020. Providing a supplemental leave program that provides incentive for COVID-positive or -exposed staff to not bring the virus into the workplace and to care for ill family members is a reasonable step to help control the spread. Providing a leave option to staff who are challenged with child care due to school or day care closures and who are otherwise unable to work remotely would support employee families in a difficult time.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

In March of 2020, the United States Congress passed H.R. 6201, known as the Families First Coronavirus Response Act (FFCRA), which among other items, established two leave programs that certain employers, including units of local government, were required to establish and administer for their employees.

The first leave program was the Emergency Paid Sick Leave program (EPSL), under which employees were provided with 80 hours of paid sick leave if they experienced one of six qualifying events related to the Coronavirus. The second leave program was the Emergency Family Medical Leave (EFMLA) program, under which employees were provided 12 weeks of job protected leave if they employee is unable to work (or telework) due to a need for leave to care for child because their child's school or place of care has closed or unavailable due to the coronavirus. Both the EPSL and the EFMLA expire on December 31, 2020, and without extension or replacement by Congress, the leave established by both programs will be unavailable to Rock County Employees after that date.

This resolution establishes a Rock County-specific Coronavirus Related Employee Leave Policy, which largely mirrors the current federally required leave programs, to supplement the other employee leave programs available to Rock County Employees. The policy would begin on January 1, 2021.

Temporary COVID Related Paid Sick Leave

The first of two programs under this policy, referred to as Temporary COVID Related Paid Sick Leave, may be used by an employee under this Resolution to the extent that the employee is unable to work (or telework) due to a need for leave because:

- (1) The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
- (2) The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
- (3) The employee is experiencing symptoms of COVID-19 and seeking medical diagnosis;
- (4) The employee is caring for an individual who is subject to an order as described in subparagraph (1) or has been advised as described in subparagraph (2); or
- (5) The employee is caring for a son or daughter of the employee, if the son or daughter's school or place of care has been closed, or the child care provider of the employee's son or daughter is unavailable, due to COVID-19 precautions.

Temporary COVID Related Paid Sick Leave would provide up to 80 hours (pro-rated for part-time staff) of paid leave.

COVID Related Family Leave

The second program under this policy, referred to as COVID Related Family Leave, would provide an additional 10 weeks of job-protected leave to employees who must care for a child due to a school or day care closure.

The amount an employee would be paid under both programs can vary, is subject to limits, and can be supplemented by an employee's own accrued paid leave balances for which they would otherwise be eligible to take.

When the County implemented the federally required programs earlier in 2020, it made a decision to exclude first responders and health care providers from being able to access child care-related leave due to concerns about staffing shortages in critical response areas. This resolution would continue that decision.

Any leave program established by this resolution would expire upon a determination made by the County Board Staff Committee that a leave program has been established by the State of Wisconsin or federal government that would adequately substitute any leave program created pursuant to this resolution such that employees would not be substantially disadvantaged by the discontinuance and replacement of the leave programs established by this resolution, or upon October 1, 2021, whichever comes first.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Annette Mikula, HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

November 17, 2020
DATE DRAFTED

**TO RATIFY THE 2021 LABOR AGREEMENT BETWEEN ROCK COUNTY
AND DEPUTY SHERIFF'S ASSOCIATION**

- 1 **WHEREAS**, the County is subject to 111.70 of the Wisconsin Statutes; and
- 2
- 3 **WHEREAS**, representatives of the Deputy Sheriff's Association have met with the County's Bargaining Team
- 4 in an attempt to arrive at a mutual agreement on wages, hours and conditions of employment; and
- 5
- 6 **WHEREAS**, the proposed wage settlement represents an across the board wage increase of 2% on January 1,
- 7 2021 and an additional 1% on July 1, 2021; and
- 8
- 9 **WHEREAS**, the membership of the Association has ratified the agreement; and,
- 10
- 11 **WHEREAS**, a summary of the contractual agreement is attached.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 14 _____ day of _____, 2020 does hereby ratify the terms and conditions of the 2021 labor
- 15 agreement between Rock County and the Deputy Sheriff's Association.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

Kara Puviance, Chair

J. Russell Podzilni

Rich Bostwick, Vice Chair

Alan Sweeney

Mary Beaver

Bob Yeomans

Tom Brien

Kevin Leavy

Louis Peer

TO RATIFY THE 2021 LABOR AGREEMENT BETWEEN ROCK COUNTY AND THE DEPUTY
SHERIFF'S ASSOCIATION

Page 2

FISCAL NOTE:

	<u>Base Compensation</u>	<u>Add'l Base Compensation</u>	<u>Total Base Compensation</u>
2021	5,387,311	134,683	5,521,994

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTICE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 111.70, Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended. This action is consistent with the direction provided by the County Board.

/s/ Josh Smith

Josh Smith
County Administrator

TO RATIFY THE 2021 LABOR AGREEMENT BETWEEN ROCK COUNTY AND THE DEPUTY
SHERIFF'S ASSOCIATION

Page 3

Executive Summary

The Rock County bargaining team met with representatives of the Rock County Deputy Sheriff's Association (DSS) to negotiate a successor agreement. The sides were able to reach a tentative agreement for 2021. The union has ratified this one year settlement.

There are several language changes in the tentative agreement that include a modification to the bereavement language to align with county-wide changes, a one year extension of a multi-day special team memorandum of understanding, and a uniform allowance clarification. The across the board (ATB) wage settlement provides for a 2% increase on January 1, 2021 and an additional 1% increase on July 1, 2021 to be added to each cell in the wage matrix. In addition, Martin Luther King Jr Holiday is added to the designated holiday schedule.

AGREEMENT BETWEEN
Rock County, Wisconsin
&
Rock County Deputy Sheriff's Association
2021

Agreement

This Agreement made and entered into this _____ day of _____, 2020
by and between Rock County, Wisconsin hereinafter referred to as County and the
Rock County Deputy Sheriff's Association, hereinafter referred to as the Association.

Table of Contents

1.01.....	10
ARTICLE II - MANAGEMENT RIGHTS.....	10
2.01.....	10
Responsibilities.....	10
ARTICLE III - PROBATIONARY PERIOD	10
3.01.....	10
Length.....	10
3.02.....	10
Probationary Period for Promotions.	10
3.03.....	10
Completed Probationary.....	10
3.04.....	10
Right to Return to the Association after Promotion.....	10
ARTICLE IV - LEAVES OF ABSENCE	10
4.01.....	10
Length.....	10
4.02.....	11
Anniversary Date.....	11
4.03.....	11
Military Leave.....	11
ARTICLE V - HOLIDAYS.....	11
5.01.....	11
Paid Holidays.	11
What day the holiday falls on.	11
Requests for Holiday Time Off.	11
Holiday on a 5-2 Schedule.....	11
Holiday Pay Out if Hired After May 1, 1998.....	11
Holiday Pay Out if Hired Before May 1, 1998.	11
ARTICLE VI - VACATIONS	12
6.01.....	12
Length.....	12
6.02.....	12
Schedule.	12
6.03.....	12
Vacation Grids.	12
6.04.....	12
Staffing.	12
6.05.....	12

Selection.....12

6.06.....12

 Consecutive Weeks.....12

6.07.....12

 Termination.....12

ARTICLE VII - SICK LEAVE13

 7.01.....13

 Accumulation.....13

 7.02.....13

 Notice.....13

 7.03.....13

 Retirement or Voluntary Termination.....13

 Survivor Benefit.....13

 7.04.....13

 Bereavement Leave.....13

 7.05.....13

 Pallbearer Pay.....13

 7.06.....13

 Worker's Compensation.....13

 7.07.....13

 Sick Leave Payment.....13

ARTICLE VIII - HOURS OF WORK, WAGES AND CLASSIFICATIONS13

 8.01.....13

 Work Schedule.....13

 8.02.....14

 Typical Work Shifts.....14

 Atypical Work Shifts.....14

 Shift Preference.....14

 Detective Weekend Coverage.....14

 Detective On-Call.....14

 Alert Status Pay.....15

 8.03.....15

 Overtime.....15

 8.04.....15

 Maintain Work Unit Staffing Levels.....15

 Special Events or Extra Duty Posting.....15

 8.05.....15

 Subpoena Pay.....15

 8.06.....15

Subpoena Cancellation Pay.....15

8.07.....15

 Classification.15

8.08.....16

 Pay Progression.....16

 Lateral Transfer Pay/Vacation Credit.....16

8.09.....16

 Pay Schedule.16

8.10.....16

 Pay Date.16

8.11.....16

 Compensatory Time Off/Overtime Payment.....16

8.12.....16

 Field Training Officer Pay.16

8.13.....16

 Canine Handler.....16

8.14.....17

 Recreational Safety Deputy.17

8.15.....18

 Special Event Deputies.....18

ARTICLE IX - BENEFITS IN LIEU OF WAGES18

9.01.....18

 Life Insurance.18

9.02.....18

 Uniform Allowance.18

9.03.....18

 Health Insurance.18

9.04.....19

 Health Insurance For Retirees.....19

9.05.....19

 Dental Insurance.19

9.06.....19

 Retirement.19

9.07.....19

 Education.19

9.08.....20

 Shift Differential.....20

9.09.....20

 Physical Examinations.....20

9.10.....20
 PEHP.....20

9.11.....20
 Meal Reimbursement.....20

9.12.....20
 Retiree Firearm Qualification.....20

ARTICLE X- GRIEVANCE PROCEDURE20

10.0120
 Definition.....20

10.0220
 Procedure.....20

10.0321
 Costs.....21

ARTICLE XI - DUES DEDUCTION21

11.0121
 Dues Deduction.....21

11.0222
 Modifications.....22

11.0322
 Hold Harmless.....22

ARTICLE XIII - LAYOFF, RECALL22

12.0122
 Criteria.....22

12.0222
 Notice.....22

12.0322
 Order.....22

12.0422
 Recall.....22

ARTICLE XIV - TRAINING TIME22

13.0122
 Compensatory Time Earned.....22

13.0222
 Compensatory Time-Off.....22

13.0323
 Flex Shift For Training.....23

13.0423
 Recruit Academy Training.....23

ARTICLE XV - AMENDMENT, LIMITATION, DURATION23

14.0123
 Amendment.23
 14.0223
 Waiver.23
 14.0323
 Duration.23
 14.0423
 Re-Opener.23
 ARTICLE XVI - DEFINITIONS23
 15.0123
 ARTICLE XVII – EXECUTION23
 16.0123
 Appendix A – Wage Schedule24
 Appendix B – Explanation of Health Benefits25
 Appendix C – Schedule of Dental Benefits.....26
 Appendix D – PHEP Plan.....27
 Appendix E – Part-time Deputy Sheriff Positions28

ARTICLE I - RECOGNITION

1.01

The County recognizes the Association as the exclusive collective bargaining representative for all non-ranking deputies, and detectives below the rank of lieutenant, employed by the County in classifications set forth in Appendix A, but excluding all other employees accordance with WERC Case CXXXVI, No. 27879 ME-1994 dated August 28, 1981.

ARTICLE II - MANAGEMENT RIGHTS

2.01

Responsibilities. The management of the Department and the direction of the working force is vested exclusively in the Sheriff, including, but not limited to the right to hire or appoint, suspend, demote, discipline or discharge for cause (all pursuant to the provisions of Wis. Stats. 59.26) for the Sheriff's Department to transfer or layoff for economic or other legitimate reasons, to determine the type, kind and quality of service to be rendered to the citizenry, to determine the location, operation and type of any physical structures or facilities of any division or shift within a division, to plan and schedule service, work shifts and training programs, to establish reasonable work rules, to determine what constitutes good and efficient County service and all other functions of management and direction not expressly limited by the terms of this Agreement. The Association expressly recognizes the prerogative of the County and the Sheriff to operate and manage its/his affairs in all respects in accordance with it/his responsibilities.

ARTICLE III - PROBATIONARY PERIOD

3.01

Length. All newly hired employees shall serve a probationary period of one (1) year of continuous service, except newly hired employees who have not been certified as law enforcement officers by the State of Wisconsin as of their date of hire, in which case the employee shall serve a probationary period of one (1) year, plus a period of time equal to the time spent in law enforcement certification training as established by the State Law Enforcement Standards Board. During such probationary period, they shall not attain any seniority rights and shall be subject to dismissal at the sole discretion of the Employer and without recourse to appeal the dismissal through the grievance procedure hereinafter provided.

3.02

Probationary Period for Promotions. Employees promoted to positions in the classification of Detective shall serve a probationary period of one (1) year. Each probationary Detective shall be evaluated midway during and one month prior to completion of his/her probationary period.

If the employee failed in the sole judgment of the Department Head to successfully complete the probationary period, the employee shall have the right to return to his/her former position.

3.03

Completed Probationary. Upon the successful completion of the probationary period, the employee shall have seniority rights from the date of original hire.

3.04

Right to Return to the Association after Promotion. Any member of the Association who accepts a promotion within the Sheriff's Department to a position in the Supervisor's Association or a unilateral command position, shall retain the right to return to the Association. Any employee who returns to the Association under this provision will have the seniority that the employee had as of the date of promotion, except that for benefit purposes, all years of continuous employment will be counted.

ARTICLE IV - LEAVES OF ABSENCE

4.01

Length. Leaves of absence without pay for periods not in excess of six months in any year, may in the discretion of the department head be granted in writing to any employee who has completed his/her probationary period, providing such employee does not accept employment elsewhere. Failure to grant leave of absence shall not be subject to the grievance procedure. The employee to whom written leave of absence has been granted shall be entitled at the expiration of the time stated on such leave to be reinstated to a comparable position or the one in which he/she was employed at the time the leave was granted. The Association shall be provided with a copy of the written leave by the Employer at the time such leave is granted.

4.02

Anniversary Date. When a leave of more than thirty days is granted, the employee's anniversary date shall be advanced by the amount of time that the leave exceeds thirty days and such time shall not be counted for the purpose of computing salary increments, except leave necessary for illness, injury or Family Medical Leave when member has no sick time left.

4.03

Military Leave. Leaves of absence shall be automatically granted all full-time employees who are called or volunteer for military service and such employees shall be reinstated to at least their former job level or classification at the expiration of their military service, all pursuant to the provisions of Wis. Stats. 45.50 and Title 38 of the Federal Code as it applies to military leave.

ARTICLE V - HOLIDAYS

5.01

Paid Holidays. Employees shall be granted the following holidays off with pay:

- 1) New Year's Day,
- 2) Martin Luther King Day
- 3) Memorial Day,
- 4) July 4th,
- 5) Labor Day,
- 6) Thanksgiving Day,
- 7) Friday following Thanksgiving,
- 8) December 25 and three "floating" holidays to be selected by the employee. New employees who commence employment on or after July 1, of each year shall be granted only two "floating" holidays.

What day the holiday falls on. If the holiday falls on a regular scheduled day of work for an employee on a 5-2, 5-3 schedule, the employee shall be compensated at one and one-half times the employees' normal hourly rate of pay and the employee will be granted a day in lieu thereof off with pay. If the holiday falls on a regular scheduled day off for an employee on a 5-2, 5-3 schedule, the employee will be granted a day in lieu thereof off with pay. If the holiday falls on a weekend for an employee on a 5-2 schedule, the employee will be granted a day in lieu thereof off with pay. Any such requested days off shall be granted subject to the approval of the Sheriff with regard to the particular day requested.

Employees called into work on a holiday shall receive the overtime rate for all hours worked in addition to the holiday pay.

Requests for Holiday Time Off. Requests for holiday time shall be by seniority within each shift of each division, but the days must be requested prior to February 1 of the New Year. Holiday requests will be granted only after all vacation requests have been approved. After February 1, all holiday requests will be approved on a first come, first serve basis, with no regard to seniority. Holidays may be used in increments as small as one-quarter (1/4) hour at a time, except Floating Holidays which must be used in single day increments.

Holiday on a 5-2 Schedule. An employee on a 5-2 schedule who works eight (8) hours on a holiday shall receive one and one-half (1 1/2) times the employee's normal hourly rate of pay and will be paid eight (8) hours of holiday pay or granted a day off with pay in lieu thereof, at the employee's option. If an employee on a 5-2 schedule works less than eight (8) hours on a holiday, he/she shall receive one and one-half (1 1/2) times the employee's normal hourly rate of pay for hours worked and eight (8) hours of pay for the holiday.

Court Officers must be available, as necessary, to staff holiday court proceedings. When Court Officers are needed to work on a holiday, the work will be offered by seniority. If the work cannot be assigned voluntarily, it will be assigned by reverse seniority.

Holiday Pay Out if Hired After May 1, 1998. Employees hired on or after May 1, 1998 shall have the right to accumulate and must use their holidays within twelve (12) months of earning said holiday. If not used, the holiday will be paid out.

Holiday Pay Out if Hired Before May 1, 1998. Employees hired prior to May 1, 1998 may elect to have any accumulated holidays paid out. The Employee shall provide two weeks written notice to the Sheriff's Office and Human Resources Department prior to the requested payment date. The hours will be paid through normal payroll and not be paid in a separate check.

ARTICLE VI - VACATIONS

6.01

Length. All regular full-time employees shall earn vacation from the most recent date of employment followed by uninterrupted employment. Leaves of absence pursuant to Article VII shall not be counted as an interruption of employment.

6.02

Schedule. Employees shall be entitled to annual paid vacations as follows: Upon the completion of one year, ten working days; in addition, employee shall be entitled to one additional day of vacation per year for each additional year of employment up to a maximum of twenty-two working days of paid vacation per year.

6.03

Vacation Grids. Employees hired after February 1, 2002 shall be entitled to annual paid vacation as follows: upon the completion of one year, ten working days. Each year starting with the completion of 5 years of service, an employee shall receive 1 additional day of paid vacation up to a maximum of 25 days according to the following schedule:

After 5 years -	11 days	After 13 years	- 19 days
After 6 years -	12 days	After 14 years	- 20 days
After 7 years -	13 days	After 15 years	- 21 days
After 8 years -	14 days	After 16 years	- 22 days
After 9 years -	15 days	After 17 years	- 23 days
After 10 years -	16 days	After 18 years	- 24 days
After 11 years -	17 days	After 19 years	- 25 days
After 12 years -	18 days		

Employees hired prior to February 1, 2002 will receive vacation as specified in Article 6.02 until the employee's length of service would provide more vacation under Article 6.03, at which time the employee will be placed in the vacation scheduled specified in Article 6.03. Effective January 1, 2014 Employees hired after February 1, 2002 shall be entitled to annual paid vacation as follows: upon the completion of one year, ten working days. Each year starting with the completion of 2 years of service, an employee shall receive 1 additional day of paid vacation up to a maximum of 25 days according to the following schedule:

After 2 years -	11 days	After 10 years -	19 days
After 3 years -	12 days	After 11 years -	20 days
After 4 years -	13 days	After 12 years -	21 days
After 5 years -	14 days	After 13 years -	22 days
After 6 years -	15 days	After 17 years -	23 days
After 7 years -	16 days	After 18 years -	24 days
After 8 years -	17 days	After 19 years -	25 days
After 9 years -	18 days		

Employees hired prior to February 1, 2002 will receive vacation as specified in Article 6.02 until the employee's length of service would provide more vacation under Article 6.03, at which time the employee will be placed in the vacation scheduled specified in Article 6.03.

6.04

Staffing. The number of employees on vacation within a given shift or division at any given period shall be determined by the Sheriff.

6.05

Selection. Choice of vacation time shall be by seniority within each shift of each division, but the days must be requested prior to February 1 of the New Year. Vacation may be used in increments as small as one-quarter (1/4) hour at a time. Preference (by seniority) shall be granted to full day increments. After February 1, all vacation requests will be approved on a first come, first serve basis, with no regard to seniority.

6.06

Consecutive Weeks. Employees may take two consecutive weeks of their earned vacation and with prior approval of the Sheriff, may take all their earned vacation consecutively.

6.07

Termination. Employees who give at least two weeks prior notice of termination of employment, and employees or the heirs thereof, whose services are terminated due to discharge (except for dishonesty), retirement or death shall receive all earned vacation based on months of service on a pro-rata basis. A fractional month of employment shall be counted

as a whole month when the fraction is one-half or more and dropped when less than one-half. Payment shall be made in full on the next regular payday after termination.

ARTICLE VII - SICK LEAVE

7.01

Accumulation. Each full-time employee shall accumulate one sick leave day with pay for each month or major fraction thereof of employment until a total of one hundred-fifty days has been accumulated.

7.02

Notice. Sick leave pay shall begin on the first day of absence for illness and notice shall be given by the employee at least two hours prior to his/her starting time, if possible. Failure to give such notice which is due to the carelessness or negligence of the employee shall result in a forfeiture of one days sick leave pay to which such employee would otherwise be entitled. Sick leave may be used in increments as small as one-quarter (1/4) hour at a time.

7.03

Retirement or Voluntary Termination. An employee who leaves the service voluntarily after fifteen years or more of service, shall receive payment in money for accumulated sick leave up to, but not exceeding one hundred days. The employee shall notify his/her supervisor thirty days prior to date of separation from service. A day shall be defined as a regular working day in computing the payment in money. Payment shall be made in full on the next regular payday after retirement.

Survivor Benefit. In the event of a death of an employee who is still in service, the County shall pay in money for any of his/her accumulated sick leave, to his/her surviving spouse, if any and then to his/ her children if any and then to his/her heirs at law.

7.04

Bereavement Leave. In the event of a death an employee may be excused from work without loss of pay for up to a maximum of thirty-two (32) hours annually for the purpose of attending a person's wake, visitation, memorial service, funeral, or make necessary arrangements regarding the person's death, within a reasonable time after the occurrence.

No more than (32) hours can be used for the same person.

If additional time is required beyond the thirty-two (32) hours annually, an employee may request to use accumulated vacation, holiday or comp-time. Sick leave cannot be used.

Bereavement leave cannot be accrued from one year to the next.

Bereavement leave can be used in increments of quarter hours.

All leaves under this section shall be prorated based upon the employee's FTE.

7.05

Pallbearer Pay. In the event an employee is requested to act as a pallbearer for a funeral not otherwise eligible for funeral leave, he/she shall be granted no more than one day to serve without loss of pay.

7.06

Worker's Compensation. In the event of illness or injury incurred as a direct result of a service related incident, an employee shall be paid his/her regular salary provided that he/she returns all weekly payments from Worker's Compensation to the County. Said payments shall continue for a period not to exceed two calendar years.

7.07

Sick Leave Payment. Employees with at least ten years of service who have accumulated more than one hundred days of sick leave may elect to be paid in cash for those days beyond one hundred at a rate of one day of sick leave equals one-half day pay. Employees must notify the department through sign-up, of their intention to collect such pay for sick leave before December 1, of each year. Employees failing to notify the department as required will not be permitted to sign up until the following year. Said payout shall be for a time accrued as of December 31, of the year the election is made, and shall be paid out on the second paycheck in January.

ARTICLE VIII - HOURS OF WORK, WAGES AND CLASSIFICATIONS

8.01

Work Schedule. The hours of work for all regular full-time employees shall average forty hours per week annually. The workweek shall be five (5) days on/two (2) days off, five (5) days on/three (3) days off schedule, or a straight five (5) days on/two (2) days off schedule. Those regular full-time employees working a straight five (5) days on/two (2) days off schedule shall be paid for eighty (80) hours on a bi-weekly basis.

8.02

Typical Work Shifts. The hours of work for employees assigned the work schedule of five (5) days on/two (2) days off, five (5) days on/three (3) days off, shall be on either the first shift (7:00 am to 3:00 pm), second shift (3:00 pm to 11:00 pm), mid-shift (7:00 pm to 3:00 am), or third shift (11:00 pm to 7:00 am). All employees on this shift schedule shall report to work one-half (1/2) hour prior to commencement of their shift. It is understood and agreed that employees may be called for emergency work at any time.

Atypical Work Shifts. Exemptions from the above scheduled hours may be adopted for Detectives, Process Servers, Court Officers, Support Service Officers, and Narcotics Officers. Such employees shall work a 5-2 schedule with workdays and hours as follows:

Civil Process: Monday thru Friday, 8:00 am to 4:00 pm/1:00 pm to 9:00 pm;

Detectives: Regularly Scheduled--Monday thru Friday, 7:30 am to 3:30 pm/3:00 pm to 11:00 pm;

Bureau of Identification: Regularly Scheduled Monday thru Friday, 7:00 am to 3:00 pm or 8:00 am to 4:00 pm.

Narcotics Officer: flex hours only;

Support Service Officer: 7:00 am to 3:00 pm, Monday thru Friday;

Court Officers: Monday thru Friday, 7:00 am to 3:00 pm/8:00 am to 4:00 pm/9:00 am to 5:00 pm./10:00 am to 6:00 pm. The Court Officer shall be regularly assigned to one of these scheduled shifts.

The hours of employees who are exempt from Article 8.02 (A) shall be scheduled in advance and in writing.

Should the Department establish new assignments, the County and the Association shall negotiate required schedules. Assignments under this provision shall be made following the posting of such assignment for employees to sign indicating an interest. Said assignments shall be on a voluntary basis. If there are not qualified signers the position shall be filled using paragraph 8.02(a).

Shift Preference. The Employer shall continue the practice of considering request for shift preference based on seniority, subject to the staffing requirements of the Employer; however, such request must only be honored when a vacancy or staffing change occurs; no bumping shall be allowed.

Detective Weekend Coverage. In order to ensure weekend coverage, detectives will be assigned to weekend and holiday on-call status on a rotating basis. Detectives assigned to weekend investigative on-call status shall limit their activities while on-call so as to be able to respond to the Sheriff's Office following the below listed conditions:

1. A cell phone shall be provided to the detective on call.
2. One detective shall be responsible for on-call status for each day over the weekend. Detectives shall be allowed to switch assigned weekends or days within the weekend, with notice to and approval of a supervisor. Approval will not be unreasonably denied.
3. The detective shall respond in person to the Sheriff's Office as soon as practicable, but not longer than a two-hour period of receiving an alerting page or call.
4. On-call detectives shall maintain themselves in a fit-for-duty condition while on call.
5. A weekend of investigative on-call shall be defined as the time period from 11:00 PM on Friday until 7:30 AM on the following Monday.

Detective On-Call. Compensation for this on call status shall be as follows:

1. On-call detectives will be compensated with four (4) hours of compensatory time or (4) hours straight time for each day they are scheduled on call for a total of eight (8) for each weekend.
2. This on-call system shall also apply to holidays. The Thursday and Friday Thanksgiving holidays and subsequent weekend shall be separated into two separate on -call assignments.
3. If called into duty, the call-in provision of the collective bargaining agreement shall apply in addition to the compensation provided in this agreement.

4. The use of compensatory time earned under this agreement shall be according to Article 8 – Hours of Work, Wages and Classifications, Section 8.10 – Compensatory time off/Overtime Payment.
5. Assignment of on-call weekends shall be completed after the vacation selection process. First, the Department shall post a sign-up sheet for all weekends and holidays from February 1, of the current year to January 31 of the following year. Selection of the on-call weekends and holidays shall be offered by seniority. After all detectives have selected by seniority, open on-call weekends and holidays shall be assigned on a rotating basis, starting with the least senior detective. Seniority referred to in this section means seniority based on detective rank date.

Alert Status Pay. The Sheriff, or authorized designee, may place an employee in alert status via voice contact or confirmed electronic communication during which the employee shall be available and ready for duty when contacted within one hour. An employee placed in alert status shall receive an hourly rate equal to 15% of the top patrol Deputy's hourly rate for every hour in which they are in alert status, with a four (4) hour minimum.

8.03

Overtime. Employees working a 5-2, 5-3 schedule shall receive time and one-half (1 1/2) in compensation for all hours worked in excess of eight and one-half (8 1/2) per day. Employees working a 5-2, 5-2 schedule shall receive time and one-half (1 1/2) in compensation for all hours worked in excess of eight hours per day and forty hours per week. Overtime shall be computed on base salary plus shift differential. Employees called into work who report to work shall be compensated on a minimum of two (2) hours of pay at said overtime rate.

If a vacation, holiday or compensatory time is scheduled at least 24 hours in advance, and is subsequently cancelled by management, the employee will be paid time and one-half (1 1/2) for hours worked and will retain the vacation, holiday or compensatory time in the appropriate bank. If the employee works less than eight (8) hours, he/she will be paid time and one-half (1 1/2) for hours worked and the remainder of the eight (8) hours will be paid as vacation, holiday or compensatory time off, whichever was to be used for the off time. If the partial day was scheduled as a floating holiday, the floating holiday time not used to complete the eight (8) hour day will be transferred to the employee's regular holiday bank.

8.04

Maintain Work Unit Staffing Levels. Volunteer overtime shall be offered to Deputy Sheriff's based upon seniority at the Deputy rank. Mandatory overtime shall be ordered by reverse seniority if no volunteers are available. Deputy Sheriff Supervisors are not eligible for volunteer overtime or mandated overtime to maintain Deputy Sheriff staffing in a work unit.

Special Events or Extra Duty Posting. Overtime anticipated for special events (i.e. 4-H Fair, etc.) or extra patrol (Highway Safety Projects and Water Patrol) shall be posted. Deputy Sheriffs who sign postings shall be selected on the basis of seniority for each block of overtime offered. For unfilled Deputy overtime vacancies, Deputy Sheriff Supervisors will be selected for overtime by rank and seniority.

8.05

Subpoena Pay. Employees who are not on duty shall receive time and one-half pay for all time in court when subpoenaed by court to appear in traffic, civil and criminal cases directly to their employment with Rock County or when specifically requested by the Sheriff, Office of District Attorney or Corporation Counsel. Employees whose services are required under this provision and who are not on duty shall receive a minimum of two (2) hours pay at time and one-half. There shall be a maximum of three (3) subpoenas per day.

8.06

Subpoena Cancellation Pay. Employees who are subpoenaed to testify on off-duty time and are not notified of the cancellation or dismissal of said subpoena at least twenty-four hours prior to the time scheduled for appearance, shall be paid two hours of pay at their regular rate of pay. There shall be a maximum of two (2) canceled subpoenas per day.

8.07

Classification. Each employee presently employed or hired after adoption of this contract shall be classified by job title as listed under Appendix A under "Classification". The anniversary date of employment shall determine the step placement and Section 8.07 of Article VIII shall be used to determine the progression.

8.08

Pay Progression. Employees shall normally be hired at Step A as set forth in the applicable appendix-classification schedule and shall then be advanced to Step B upon completion of twelve months of service, to Step C upon completion of twenty-four months of service, to Step D upon completion of forty-eight months of service, to Step E upon completion of eighty-four months of service, and to Step F upon completion of one-hundred forty-four months of service.

Lateral Transfer Pay/Vacation Credit. The Sheriff may determine that a particular appointment be made above the entrance pay rate, up to Step D, in recognition of relevant experience and/or exceptional qualifications. In this scenario, the employee will receive completion credits, as labeled in the wage schedule, towards step progression. For example, if the employee is awarded Step B they have earned 12 months toward movement to Step C. These completion credits only apply to step progression and no other benefits or seniority. Upon completion of the probationary period, the completion credits shall be applied to the employee's vacation allotment up to Step D.

8.09

Pay Schedule. The classification and salary steps listed in Appendix A shall be in effect on the date specified in the appendix.

8.10

Pay Date. Employees shall be paid every two weeks.

8.11

Compensatory Time Off/Overtime Payment. A Deputy may select to be paid for all of his/her overtime at the rate of time and one-half, or take his/her overtime in a comp-time procedure at the rate of time and one-half not to exceed a total of 80 hours. All time accumulated over the 80 hours would automatically be paid at a rate of time and one-half. Utilization of said leave shall be subject to authorization of the shift commander or appropriate supervisor.

Comp time may be used in one-quarter (1/4) increments.

Compensatory time must be taken in the calendar year in which it was generated or it will be paid out on the 25th pay date of the calendar year in a separate check.

8.12

Field Training Officer Pay. Deputies who perform the duties of a Field Training Officer shall receive one (1) hour of straight-time to be taken as pay or comp-time for each four hour period or substantial portion thereof.

8.13

Canine Handler. Employees that are employed as full-time canine handlers shall be compensated as follows:

A. The regular workday for canine handlers will consist of seven and one-quarter hours. The handler will be compensated for eight hours of work—the additional three quarters hour of pay is compensation to the canine handler for home care of their canine. Care is defined as time spend at the canine handler's home while off-duty, feeding, grooming, yard and kennel cleaning, and exercising the canine. Care does not include police canine training, as training time will normally be provide during the canine handler's regular duty hours.

B. The canine handler shall receive three-quarters of an hour of benefit time to be taken as straight pay if caring for the canine on non-work days or on a benefit day off.

C. If the canine handler kennels his or her assigned dog at County expense, he or she will not have his or her workday schedule reduced by the three-quarters of an hour, nor will he or she be compensated for the care of the dog.

D. The canine handler will be eligible to receive appropriate benefits during the three-quarters of an hour provided for in this section, including but not limited to, workers compensation benefits if the canine handler experiences a work-related injury during the three-quarter of an hour that he or she is caring for the canine.

E. The canine handler's shift will still begin with briefing, and the canine handler will report for his or her shift in accordance with the terms of this contract. Any law enforcement related work conducted after the canine handler's scheduled seven and one-quarter hour shift will be compensated at the rate of time and one-half.

F. The canine handler will be provided with an appropriately equipped vehicle that is personally assigned to the handler, and that the handler may take home. The vehicle shall not be used for personal use.

G. All costs associated with maintain the Canine Unit, including equipment (e.g. outdoor pen/kennel, grooming supplies, etc.) food, veterinary costs, kennel costs, certification,

licensing, and training shall not be borne by the canine handler. The Sheriff or his or her designee must approve all non-routine expenses, including veterinary costs, in advance. The final decision to make any expenditure, including veterinary costs, will be made by the Sheriff or his or her designee.

H. The canine is the property of the County of Rock. The County of Rock will carry proper insurance coverage and indemnify the canine handler from liability resulting from the proper performance of the canine handler's job duties.

I. The Sheriff or his or her designee shall determine the appropriate training related to the canine handler and canine. The Sheriff, in his or her sole discretion, reserves the right to remove the handler or the canine from the assignment due to unsatisfactory performance.

J. The canine handler will not receive compensation for commuting to work for regular duty hours, nor for carrying a Sheriff's Office telephone or pager. On-call status is not in effect for any canine handler. When canine handlers are called in for duty during their off-duty hours, they will be compensated at time and one half starting with travel time to the call location and will receive a minimum of two (2) hours of pay at said overtime rate. Upon completion of all duties related to the call out, including travel time back to the Sheriff's Office or residence (whichever is shorter) from a mutual aid call, compensation is ended.

K. Canine handler call-ins should be made on a rotating basis between handlers, when practicable, depending upon availability and/or specialized canine training.

L. The Sheriff or his or her designee reserves the right to determine the shift assignment of the canine handler. The shift structure and hours shall be that established by this Collective Bargaining Agreement.

M. Selection of canine handlers will be based on a posted section process determined by the Sheriff.

N. If there is more than one canine handler they will select their shift and day-off rotation on the basis of seniority within the Canine Unit. Shifts and day=off rotations available for selection by canine handlers will be determined by the Sheriff or his or her designee.

O. Canine handlers may occasionally need to perform non-law enforcement, work-related duties (such as veterinary visits) outside of their regular work hours. Canine handlers will participate in one four-hour training block per month with other handlers or canine helpers, under the direction of the Canine Unit Supervisor. Canine handlers may accrue earned compensatory time off, on an hour-for-hour basis to perform these tasks and the monthly training.

P. Employees selected to be canine handlers must make a 5-year commitment with the understanding that the actual length of the assignment may be influenced by the service life of the dog. No assignment will extend beyond the five years, unless mutually agreed upon by the handler and the Sheriff's Office.

Q. The canine handler will be required to be a resident of Rock County.

R. As per Standard Operating Procedure 5.12(IV)(A)(2), selection as a canine handler will be considered an assignment and will not impede any officer's future opportunities for promotion.

S. When the canine is retired (at the end of its effective working life, as determined by the Sheriff or his or her designee) the County must offer the canine to its handler for \$1. If an officer ceases to be a canine handler (voluntarily or otherwise) during the effective life of the canine, the Sheriff or his or her designee will determine the disposition of the canine.

T. The parties acknowledge that the Fair Labor Standards Act ("FLSA"), entitles the parties to agree to a reasonable number of hours per month for the performance of off duty canine duties. The hours derived at in this section were determined after an actual inquiry of deputies previously assigned as canine handlers. It is the intent to the parties through the provisions of this section to comply with the requirements of the FLSA. In addition, both parties believe that this section does comply with the requirements of the FLSA.

8.14

Recreational Safety Deputy. Deputies assigned to fill the Recreational Safety Deputy shall be subject to the following working terms:

A. The assigned deputies shall be exempted from the standard scheduling practices in section 8.02 of this agreement and will be assigned as follows:

1. During the off-peak period of Labor Day to Memorial Day the hours for this position will be Monday through Friday 7:00 am to 3:00 pm. However, if there is a weekend event or other scheduled recreational safety related duties, deputies assigned as Recreational Safety Deputies may be assigned an adjusted schedule. Every attempt will be made to give the employee as much notice as possible about the change in schedule.

2. During the peak period of Memorial Day to Labor Day Deputies assigned as a Recreational Safety Deputy shall work an eight hour shift from 11:00 am to

7:00 pm five days a week, including Friday, Saturday, and Sunday. However, if there is a weekend event or other scheduled recreational safety related duties, deputies assigned as Recreational Safety Deputies may be assigned an adjusted schedule. Every attempt will be made to give the employee as much notice as possible about the change in schedule. It is understood, that the employee will receive at least one scheduled weekend off per month.

- B. Overtime for this position shall receive time and one-half for all hours worked in excess of eight hours per day and forty hours per week. All other terms and conditions of section 8.03 in this Agreement shall apply. Benefit time will be calculated on an hour for hour basis.
- C. Recreation Safety overtime assignments will be awarded based on seniority within the team, however, preference will be given to allow one of the fulltime Recreational Deputies the opportunity to work the assignment, when possible, to help ensure safe and proper operation of all equipment.
- D. Recreational Deputy Call-ins should be made on a rotating basis between Deputies, when practicable, depending on availability and/or specialized training. Deputies who report to work shall be compensated on a minimum of two hours of pay at said overtime rate.
- E. The Recreational Safety Deputies shall be provided with an appropriately equipped vehicle that is personally assigned to the unit.
- F. Selection of Recreational Safety Deputies will be based on a posted selection process determined by the Sheriff, or his or her designee.
- G. Deputies assigned to this position shall receive a second shift premium.

8.15

Special Event Deputies. The Sheriff may appoint one or more Special Events Deputies for the purposes of providing traffic control at special events, security at the Rock County 4-H Fair, mental health transports, providing detention and courtroom services, hospital guard duty and other related supported law enforcement activities as assigned by the Sheriff's Office. Special Events Deputies will be utilized only in lieu of mandating a deputy for overtime. The number of Special Events Deputies will not exceed twelve at any given time. The Special Event Deputy must legally be able to carry a firearm. Rock County will assist the Special Event Deputy in obtaining their certification with the Wisconsin Law Enforcement Standards Board and the required twenty-four hours of in-service training to maintain such certification. The Special Event Deputies will be limited to working not more than twenty hours per week.

ARTICLE IX - BENEFITS IN LIEU OF WAGES

9.01

Life Insurance. The County having elected to participate in the State Life Group Insurance Program for employees of Wisconsin Municipalities, pursuant to the provisions of Wisconsin Statutes 40.20, shall continue to so participate with the County paying ninety-five percent of the total cost thereof, with coverage of \$1,000 for each \$1,000 of annual base salary or fraction thereof.

9.02

Uniform Allowance. Effective January 1, 2014 each full-time employee shall be granted an annual uniform allowance of \$1,025.00. This shall be paid to the employee on or before January 15 of each year by separate check. Newly hired employees who leave the County employment within one calendar year of date of employment, shall be required to return all uniform equipment purchased by the County. Employees may purchase bullet-proof vests from their basic allowance.

Any employee promoted into a new position, that requires a new uniform, will be granted a uniform allowance equivalent to the annual uniform allowance to be paid after the date of promotion by a separate check.

9.03

Health Insurance. A group comprehensive major medical plan shall be in force for all full-time employees, the premiums for which shall be paid by the County. In addition, all full-time employees shall have the like coverage provided for their spouse and children, the expense of which shall be provided by the County during the term of the contract. During the term of the contract the health insurance plan in effect will not be modified except by mutual agreement of the parties. The schedule of medical benefits will be modified as specified in Appendix B.

9.04

Health Insurance For Retirees.

- A. Effective January 1, 2014, for employees retiring after attaining age 53, the County shall pay 100% of the health insurance premiums for the applicable coverage for the retired and eligible dependents in until such time as the employee becomes eligible for coverage under any federal health insurance plan, which is understood to be Medicare / Medicaid eligible. No retiree retiring after January 1, 2020 shall be able to stay enrolled on any Health Insurance Plan other than the plan currently offered to Rock County's ordinary employees.
- B. Employees desiring to retire as early as age 50, 51 or 52 shall be allowed to pay their insurance related costs inclusive of health premiums through use of their PEHP. Upon attaining age 53, the health insurance premiums shall be paid by the County in accordance with the terms of the agreement as appears in paragraph A above.
- C. If a Deputy upon retirement does not have sufficient funds available to pay health insurance premiums until age 53 through the use of his or her PEHP, then he or she may participate in the health insurance plan upon the following conditions:
1. The Deputy must have at least fifteen (15) years of continuous services with the Rock County Sheriff's Office.
 2. The Deputy must pay the annual premium cost yearly in advance to age fifty-three (53) based upon the known premium at the time of retirement. There will be an annual adjustment and payment by the deputy or County to reflect changes in the actual premium amount.

9.05

Dental Insurance. A group dental insurance plan shall be made available by the County. The coverage and benefit level shall be as set forth in Appendix C of this Agreement. Only employees working one-half time or more shall be eligible to participate in said program. The costs for said premiums shall be shared as follows:

The Employer shall pay 60% of applicable premium and the employee shall pay 40% of the applicable premium.

9.06

Retirement.

A. For all employees hired prior to July 1, 2011, the County shall participate in the Wisconsin Retirement System pursuant to Wisconsin State Statute 40.21(1) and shall contribute the full employee's contribution of the employee's earnings as required by 40.05(l)(a)(3) less three (3%) percent.

For all employees hired after July 1, 2011, the County shall participate in the Wisconsin Retirement System pursuant to Wisconsin State Statute 40.21(1). The Employee shall contribute the full employee's contribution of the employee's earnings as required by 40.05(l)(a)(3).

B. In addition to the amount in A above, the County shall pay the benefit adjustment contribution equal to one percent of earnings beginning January 1, 1986 as set forth in Section 40.05(2m), Wisconsin Statutes (1983-84)

C. Such retirement contributions made by the Employer as listed in 9.05 (A) above, shall be reported by the Employer to the Wisconsin Retirement System in the same manner as though deducted from the earnings of said employees. It is understood and agreed between the parties hereto that such payments made by the Employer shall not be considered municipality contributions.

9.07

Education.

Tuition Reimbursement. The County shall reimburse employees for the full cost of their tuition and books for approved police science, criminal justice or related courses in an accredited vocational/technical school, college or university. Reimbursement for tuition shall be limited to the highest level for in-state tuition for such courses at UW-Whitewater or Blackhawk Technical or UW-Rock County. Further said reimbursement shall be limited to the tuition charge for a full-time student per semester. No reimbursement shall be required of the County that would be a duplication of payment for educational benefits received by the employee from another source other than assistance from a private source. Such courses are subject to prior approval in writing by the Sheriff or his representative; however, such approval shall not be unreasonably withheld. Reimbursements will be limited to courses for

one (1) approved Bachelor's Degree program and/or one (1) approved Master's Degree program.

Premium Incentive. In addition to the regular wage schedule, employees who have obtained a bachelor's degree in police science or a related field approved by the Sheriff or LEAA guidelines, shall receive an additional \$125 per month. Employees who have attained an associate degree in police science or related field as approved by the Sheriff or LEAA guidelines shall receive in addition to their regular salary \$50.00 per month. Employees hired on or after May 1, 1998 will not be eligible for the associate degree payment until 1-1-2019. In addition to the regular wage schedule, employees who have obtained a master's degree in police science or a related field approved by the Sheriff or LEAA guidelines, shall receive an additional \$150.00 per month. In order to receive such incentive the employee must submit an official transcript or a copy of their official conferred diploma to the Human Resources Department.

Tuition Reimbursement Upon Termination. In the event an employee should cease his/her employment with the Sheriff's Department (exceptions; retires at age 50, is laid-off, death or accepts other employment with Rock County) within two years of the date of the last payment of any tuition by the County, he/she shall reimburse the County a sum of money equal to 25% of tuition payments made by the County on his/her behalf during the last three years of employment. Said reimbursement to be made in the form of a deduction from the employee's final paycheck.

9.08

Shift Differential. All employees who work on second shift shall receive one percent of their base pay as shift differential. Employees working third shift or mid-shift or as narcotics officer shall receive two percent of their base pay as a shift differential. Employees who work as a civil process deputy and whose actual hours of work include four (4) or more hours during second shift shall receive one percent of their base pay as a shift differential for all hours worked during that shift. Said payments shall be added to their base pay and shall be computed to the nearest cent per hour.

9.09

Physical Examinations. Each employee may have a physical examination every three years. The County will determine the scope of the examination and pay the full cost of the exam. The County will select the provider of the examination. When the County's Health Insurance Policy provides coverage for physicals that does not incur deductibles, this section does not apply.

9.10

PEHP. The County shall make available a Post-Employment Health Plan (PEHP) program in accordance with appropriate IRS regulations. See Appendix D.

9.11

Meal Reimbursement. (See County Personnel Ordinance Section 18.626.)

9.12

Retiree Firearm Qualification. Retirees who wish to maintain the appropriate firearms qualifications and carry a Sheriff's retiree ID card may do so free of charge with the Rock County Sheriff's Office provided he or she shoots with his or her own weapon and supplies his or her own ammunition.

ARTICLE X- GRIEVANCE PROCEDURE

10.01

Definition. Any dispute which may arise from a complaint by an employee or the Association with respect to the interpretation of the terms and conditions of this Agreement, shall be subject to the following grievance procedure unless expressly excluded from such procedure by the terms of this Agreement. Grievances resulting from discipline shall begin processing at Step 2. Time limits set forth herein may be extended upon mutual agreement of the parties.

10.02

Procedure.

Step 1. The employee and/or the Association Committee shall present the grievance, orally or in writing, involving matters of interpretation of the terms and conditions of this Agreement to the most immediate supervisor who has the authority to make adjustments in the matter within 14 calendar days of the

alleged grievance or the time the employee can reasonably have been expected to have knowledge of said grievance.

The supervisor shall respond within 7 calendar days. If the grievance is denied, said denial shall be in writing.

Step 2. If the grievance is not resolved at Step 1 within 7 calendar days from the date of the written denial in Step 1, the employee and /or the Association Committee shall present the grievance in writing to the Sheriff or his/her designee, who shall attempt to adjust the grievance. The Sheriff or his/her designee, shall meet with the employee, and/or the Association representative within 7 calendar days following receipt of the written grievance. The Sheriff, or his/her designee, shall provide a written response to the employee or Association representative, within 14 calendars of the meeting.

Step 3. If a satisfactory settlement is not reached in Step 2 it shall be presented in writing to the Human Resources Director by the employee or the Association Committee and/or the Association representative no later than 7 calendar days after receipt of the Sheriff's decision. Within 14 calendar days, the Human Resources Director shall meet with the parties to discuss the grievance and attempt to settle the matter. If there is no settlement, the Human Resources Director shall provide a decision in writing to the Association within 14 calendar days following the meeting of the parties.

Step 4. If a satisfactory settlement is not reached in Step 3 within 14 calendar days after the date the Human Resources Director's written response is due, the County or the Association may serve written notice upon the other that the grievance issue shall be arbitrated.

Within 7 calendar days thereafter, the parties shall meet and attempt to agree upon an arbitrator. If the parties fail to agree upon an arbitrator within 14 calendar days following said notice of arbitration, the parties shall request the Wisconsin Employment Relations Commission to submit a panel of 5 arbitrators. In the event the parties do not agree upon one of the 5 arbitrators, the moving party shall strike two names and the opposing party shall strike 2 names and the individual remaining shall serve as arbitrator to hear the dispute. The arbitrator shall have jurisdiction and authority only to interpret the specific provision aggrieved and shall not amend, delete, or modify any of the express provisions of this Agreement.

10.03

Costs. The decision of the arbitrator shall be final and binding upon the parties. The cost of arbitration shall be borne equally by the parties, except that each party shall be responsible for the costs of any witnesses testifying on its behalf. Upon mutual consent of the parties, more than one grievance may be heard before one arbitrator.

ARTICLE XI - DUES DEDUCTION

11.01

Dues Deduction.

- A. The Employer agrees to deduct monthly dues in the amount certified by the Association from the pay of employees who individually sign a dues deduction authorization form supplied by the Authorization. This deduction shall include any Local Association dues which the employee has authorized to be deducted in conjunction with the WPPA/LEER dues (the "combined dues").
- B. It shall be the Association's responsibility to obtain dues authorization forms from new employees and provide them to employer no less than 30 days prior to the date in which dues deductions are to commence.
- C. The Employer shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the Association, in one lump sum not later than the end of the month in which the deduction is made.
- D. Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association.

- E. No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with the either the WPPA or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.

11.02

Modifications. Changes in dues amounts to be deducted shall be certified by the Association at least four weeks before the start of the pay period the increased deduction is to be effective.

11.03

Hold Harmless. It is understood and agreed that the Association will refund to the employer or the employee involved any dues erroneously deducted by the employer and paid to the Association. The Association shall indemnify, defend and save the Employer harmless against any and all claims, demands, suits or other forms of liability, including court costs, that shall arise out of or by reason of action taken or not taken by the Employer in reliance upon employee payroll deduction authorized forms submitted by the Association to the Employer. If it should be ruled by a court of competent jurisdiction that this indemnification clause, or any part of it, is void as against public policy, then 11.01 Dues Deduction shall become null and void and shall no longer be considered a part of this contract. The parties shall enter into immediate negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or part.

ARTICLE XIII - LAYOFF, RECALL

12.01

Criteria. When it becomes necessary to reduce the workforce for any reason, the layoffs shall be based upon ability to perform available work as determined by the department head based upon written records and reports. When abilities are stated to be equal, seniority shall prevail.

12.02

Notice. The department head shall notify each person to be laid-off of all his/her rights, including his/her reinstatement eligibility in writing. Regular employees shall receive at least ten days' notice prior to such layoff.

12.03

Order. No permanent employee shall be laid-off when there are temporary, probationary, state or federal subsidized employees or reserves in the department performing deputy sheriff's functions.

12.04

Recall. Laid-off employees shall be eligible for recall for a period of time equal to their length of service, but in no event longer than two full calendar years. Recall shall be on a seniority basis, unless qualifications are not equal to other laid-off personnel.

ARTICLE XIV - TRAINING TIME

13.01

Compensatory Time Earned. In the event the Sheriff or his authorized representatives post information occasionally relating to technical training programs, seminars, and other specialized police training or meetings, and in the event an employee shall voluntarily desire to attend said program during his/her off-duty hours; then any such employee shall receive compensatory time off from his/her regular working hours for substantially the same amount of time spent in attending and traveling to and from said off-duty training programs.

13.02

Compensatory Time-Off. Each employee seeking such compensatory time off shall certify to the Sheriff the number of hours spent at said program, including travel time, during off-duty time and the place where such courses were taken prior to receiving compensatory time off. It is the express intent of the parties hereto that attendance at such approved programs shall be voluntary on the part of the Deputies. Utilization of compensatory time shall be subject to the staffing needs of the department in the judgment of the Sheriff or his authorized representative. Accumulation of compensatory time shall not exceed sixty hours. Authorization to accumulate compensatory time under this provision shall be the responsibility of the Sheriff.

13.03

Flex Shift For Training. The Sheriff, or his/her authorized representative, is authorized to create a flex-shift from 8:00 am to 4:00 p.m. for in-service or mandated training; or a 1:00 p.m. to 9:00 p.m. shift exclusively for Firearms and/or EVOC training. This shift applies to both attendees and instructors of such training. Specialty team training events shall adhere to the listed schedules; unless a different schedule is agreed upon by all affected union members, as well as the Sheriff and/or his/her designee.

13.04

Recruit Academy Training. Probationary Deputies attending a law enforcement academy are not eligible for overtime for the academy daily schedule of Monday through Friday, including, but not limited to, time attending academy classes and travel time. If the academy requires attendance on Saturday or Sunday, the deputy will receive overtime for those hours in attendance. This does not preclude overtime assignments authorized by the Sheriff or designee.

ARTICLE XV - AMENDMENT, LIMITATION, DURATION

14.01

Amendment. This Agreement may be amended anytime during its life by the mutual consent of the parties. Such amendments to be enforceable must be in writing and attached to at least two copies of this Agreement.

14.02

Waiver. This Agreement shall supersede all ordinances or resolutions which are in conflict herewith; however, if any article or section be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any article or section shall be restrained by such tribunal, the remainder of this Agreement and appendices shall not be affected thereby.

14.03

Duration. This Agreement shall become effective **January 1, 2021** and shall remain in full force and effect through **December 31, 2021** subject to the provisions of Article XV, Section 15.04.

14.04

Re-Opener. Unless either party desires to alter, amend or otherwise change this Agreement upon written notice to the other party no sooner than **January 15, 2021**, and no later than **August 1, 2021** or between the 15th day of June and the 1st day of August in any year thereafter, this Agreement shall be automatically renewed from year to year.

In the event one of the parties desire to alter, amend or otherwise change this Agreement and proper notice is given, but agreement between the parties to the proposed alteration, amendment or other change is not reached prior to the expiration date of this Agreement, and unless other terms are agreed to, this Agreement shall continue in full force and effect until the parties shall agree on the proposed alterations, amendments or other changes.

ARTICLE XVI - DEFINITIONS

15.01

The following terms as hereinbefore used in this Agreement have the following meanings:

- A. Department Head means the Sheriff of Rock County.
- B. Department means the Rock County Sheriff's Office.
- C. Division means the several divisions within the Office.
- D. Shifts:
 1. The 1st shift shall be from 7:00 a.m. to 3:00 p.m.
 2. The 2nd shift shall be from 3:00 pm to 11:00 p.m.
 3. The mid-shift shall be from 7:00 p.m. to 3:00 a.m.
 4. The 3rd shift shall be from 11:00 p.m. to 7:00 a.m.
- E. Step "A" through Step "F" means those salary steps listed in Appendix A.
- F. Immediate Family (See County Personnel Ordinance Section 18.1025).
- G. Association Committee means the committee of members of the Rock County Deputy Sheriff's Association of 5 persons no more than 3 of which may participate in bargaining while on duty and being paid by the County.

ARTICLE XVII – EXECUTION

16.01

This Agreement has been executed in quintuple; one copy to be filed with the County Clerk's Office, one copy to be filed with the Human Resources Director, one copy to be filed with the Sheriff and two copies to be filed with the Association.

Signed this _____ day of _____, 2020.

FOR THE ASSOCIATION:

FOR THE COUNTY:

Rock County Clerk

Appendix A – Wage Schedule

APPENDIX A							
WAGE APPENDIX							
DEPUTY SHERIFF							
1/1/2021							
CLASSIFICATION	Step	1ST	2ND(1%)	3RD & MID (2%)			
<u>DEPUTY SHERIFF</u>							
Hire rate	1/1/2021	A	25.13	25.36	25.63		
After 1 Year	1/1/2021	B	26.51	26.80	27.01		
After 2 Years	1/1/2021	C	28.90	29.17	29.47		
After 4 Years	1/1/2021	D	32.11	32.41	32.75		
After 7 Years	1/1/2021	E	33.01	33.33	33.68		
After 12 Years	1/1/2021	F	35.07	35.43	35.76		
<u>DETECTIVE</u>							
	1/1/2021	C	31.27	31.59	31.92		
	1/1/2021	D	34.52	34.86	35.22		
	1/1/2021	E	36.44	36.84	37.18		
	1/1/2021	F	38.55	38.93	39.31		
APPENDIX A							
WAGE APPENDIX							
DEPUTY SHERIFF							
7/1/2021							
CLASSIFICATION	Step	1ST	2ND(1%)	3RD & MID (2%)			
<u>DEPUTY SHERIFF</u>							
Hire rate	7/1/2021	A	25.38	25.61	25.89		
After 1 Year	7/1/2021	B	26.78	27.07	27.28		
After 2 Years	7/1/2021	C	29.19	29.46	29.76		
After 4 Years	7/1/2021	D	32.43	32.73	33.08		
After 7 Years	7/1/2021	E	33.34	33.66	34.02		
After 12 Years	7/1/2021	F	35.42	35.78	36.12		
<u>DETECTIVE</u>							
	7/1/2021	C	31.58	31.91	32.24		
	7/1/2021	D	34.87	35.21	35.57		
	7/1/2021	E	36.80	37.21	37.55		
	7/1/2021	F	38.94	39.32	39.70		

Appendix B – Explanation of Health Benefits

Employee's Share of Premium: 10%-however the employee can earn back that 10% with completion of the Rock County Healthy Employee Incentive Program (HEIP)

Benefit	Dean or Mercy
Deductible	In Network: \$500 / \$1,500 Out of Network: \$750 / \$2,250
Coinsurance	In Network: 90% Out of Network: 65%
Deductible and Coinsurance Limit	\$3,650/\$7,300
Maximum Total Cost (Medical and Pharmacy)	In Network: Covered at 100% Out of Network: Deductible, then 65% Coinsurance
Preventative Care	In Network: Covered at 100% Out of Network: Deductible, then 65% Coinsurance
Primary Care / Specialty Care Office Visit	In Network: \$15 Copay Out of Network: Deductible, then 65% Coinsurance
Urgent Care	In Network: \$30 Copay Out of Network: \$30 Copay
Emergency Room	In Network: \$300 Copay* Out of Network: \$300 Copay* *ER Copay waived if admitted to the hospital
Inpatient / Outpatient Hospitalization	In Network: Deductible, then 90% Coinsurance Out of Network: Deductible, then 65% Coinsurance
Prescription Drugs	\$10/\$25/\$50/\$150

Appendix C – Schedule of Dental Benefits

2020 Plan Year

LOW PLAN HIGH PLAN

	LOW PLAN	HIGH PLAN
Maximum per participant per calendar year	\$1,000.00	\$1,500.00
Deductible per participant per calendar year	\$25.00*	\$0.00
Maximum family deductible per calendar year	\$75.00*	\$0.00
*Diagnostic (includes)	100%	100%
Diagnostic X-rays		
Oral Examinations		
*Preventive	100%	100%
Ancillary (includes)	100%**	100%
Anesthesia and injections		
Emergency palliative treatment and		
Denture repairs/adjustments		
Restorations		
Regular (Direct Fillings)	100%**	100%
Crowns, inlays, onlays	50%**	70%
Bridges and dentures	0	70%
Oral Surgery	100%**	100%
Endodontics	100%**	100%
Periodontics	100%**	100%
Orthodontic Services	50%	50%
(lifetime max \$1,000, dependents only)		
Dependents covered to age	26	

* APPLIES TO ONLY BASIC AND MAJOR SERVICES

** DEDUCTIBLE APPLY

Appendix D – PHEP Plan

APPENDIX D

Rock County ("Employer") agrees to participate in the Security Benefit Group Healthcare Reimbursement Account (HRA) for Public Sector Labor Association Employees (the Plan) in accordance with the terms and conditions of the Plan's Participation Agreement, a copy of which is attached to this Agreement. The parties hereto designate Security Financial Resources, Inc. to serve as the Plan Administrator for the Plan, or its successors appointed in accordance with the Plan and Trust documents. The Employer agrees to contribute to the Plan on behalf of the following category of employees:

All non-ranking deputies and detectives below the rank of lieutenant, employed by the County in classifications set forth in Appendix A of the collective bargaining agreement, but excluding all other employees in accordance with WERC Case CXXXVI, No. 27879 ME-1994 dated August 28, 1981.

For the term of this Agreement, the Employer shall contribute for each eligible employee the amount of \$25.00 per month into the HRA Medical Expense Reimbursement Account and their gross monthly salaries will be reduced by that amount. Additionally, upon termination, 100 percent of the eligible employee's accumulated sick leave balance that would otherwise have been paid to the eligible employee had the Employer not participated in the Plan shall be deposited into the HRA Insurance Premium Reimbursement Account. In order to minimize the risk of this Plan being found discriminatory under section 105 (h) of the Internal Revenue Code of 1986, as amended ("Code"), the Administrator may request that a contribution amount to a highly compensated eligible employee's account be reduced to the maximum amount contributed on behalf of a non-highly compensated eligible employee. If such a request is made, the reduction amount shall be paid to the employee in the form of wages.

The Employer and Association further agree that for the term of this Agreement, salary or hourly rate of pay, for the sole purpose of computing pensionable wages and overtime rates of pay, shall include the Employer's recurring contributions to the Plan (i.e., not lump sum termination contributions) that would otherwise have been recognized as a pensionable benefit had such amounts not been contributed to the Plan.

The Employer agrees to provide the Security Benefit 457 Deferred Compensation Plan. (Note: this is subject to approval by a separate County Board resolution).

Appendix E – Part-time Deputy Sheriff Positions

APPENDIX E
MEMORANDUM OF UNDERSTANDING
BETWEEN
ROCK COUNTY
&
ROCK COUNTY DEPUTY SHERIFF’S ASSOCIATION

PART-TIME DEPUTY SHERIFF POSITIONS

The County of Rock and the Rock County Deputy Sheriff’s Association agree to the following for the creation of part-time deputy sheriff positions:

Part-time deputies are not covered by any other aspects of the collective bargaining agreement with the Rock County Deputy Sheriff’s Association. They may, at the direction of management, work up to 4600 hours as deputy sheriffs serving in capacities within the Court Services Bureau primarily related to the courthouse security station, but also including custodial transports, courthouse security, and any other function normally completed by a deputy sheriff at the courthouse or at the jail related to the service of the courts.

Part-time deputies, at the direction of management, may work additional hours outside of regular Court Services contractually scheduled hours, only in lieu of mandating a full-time deputy for said hours (with the exception of courthouse security station hours). Volunteer overtime outside of regular Court Services contractually scheduled hours, with the exception of the courthouse security station, would still be offered to full-time Deputy Sheriffs first, by seniority. Part-time deputies will be paid at Step F of the Rock County Deputy Sheriff’s Association contract, without shift premium, regardless of hours worked. They will also receive one half the clothing allowance agreed to for full-time deputies.

The number of part-time deputies will not exceed more than seven (7) at any given time. The part-time deputies must legally be able to carry a firearm. Rock County will assist the part-time deputies in obtaining their certification with the Wisconsin Law Enforcement Standards Board and the required 24 hours in-service training to maintain such certification.

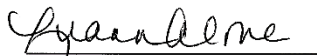
The above-listed language replaces 8.15 Special Event Deputy, located in the current Agreement between Rock County, Wisconsin, and the Rock County Deputy Sheriff’s Association. Language involving the use of special event deputies in the current 2020 contract with the Rock County Deputy Sheriff’s Association is null and void.

Dated this 14th day of February, 2020.

ROCK COUNTY DEPUTY
SHERIFF’S ASSOC.



Luke DuCharme, President



Luann Alme
WPPA Business Agent

COUNTY OF ROCK



Troy J. Knudson, Sheriff



Annette Mikula, Rock County
Human Resources Director

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Annette Mikula, HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

November 17, 2020
DATE DRAFTED

**TO RATIFY THE 2021 LABOR AGREEMENT BETWEEN ROCK COUNTY
AND DEPUTY SHERIFF'S SUPERVISORS ASSOCIATION**

- 1 **WHEREAS**, the County is subject to 111.70 of the Wisconsin Statutes; and
- 2
- 3 **WHEREAS**, representatives of the Deputy Sheriff's Supervisors Association have met with the
- 4 County's Bargaining Team in an attempt to arrive at a mutual agreement on wages, hours and
- 5 conditions of employment; and
- 6
- 7 **WHEREAS**, the proposed wage settlement represents an across the board wage increase of 2% on
- 8 January 1, 2021 and an additional 1% on July 1, 2021; and
- 9
- 10 **WHEREAS**, the membership of the Association has ratified the agreement; and, a summary of the
- 11 contractual agreement is attached.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled
- 14 this _____ day of _____, 2020 does hereby ratify the terms and conditions of the 2021
- 15 labor agreement between Rock County and the Deputy Sheriff's Supervisors Association.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Rich Bostwick, Vice Chair

Mary Beaver

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

TO RATIFY THE 2021 LABOR AGREEMENT BETWEEN ROCK COUNTY AND THE DEPUTY
SHERIFF'S SUPERVISORS ASSOCIATION

Page 2

FISCAL NOTE:

	<u>Base Compensation</u>	<u>Add'l Base Compensation</u>	<u>Total Base Compensation</u>
2021	\$1,926,952	\$48,174	\$1,975,126

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 111.70, Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended. This action is consistent with the direction provided by the County Board.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

The Rock County bargaining team met with representatives of the Rock County Deputy Sheriff's Supervisor's Association (DSS) to negotiate a successor agreement. The sides were able to reach a tentative agreement for 2021. The union has ratified this one year settlement.

There are several language changes in the tentative agreement that include a modification to the bereavement language to align with county-wide changes, a one year extension of a multi-day special team memorandum of understanding, and a uniform allowance clarification. The across the board (ATB) wage settlement provides for a 2% increase on January 1, 2021 and an additional 1% increase on July 1, 2021 to be added to each cell in the wage matrix. In addition, Martin Luther King Jr Holiday is added to the designated holiday schedule.

AGREEMENT BETWEEN

Rock County, Wisconsin
&
Rock County Deputy Sheriff's
Supervisors Association

2021

AGREEMENT

This Agreement made and entered into this _____ day of _____, 2020, by and between Rock County, Wisconsin hereinafter referred to as County and the Rock County Deputy Sheriff's Supervisors Association, hereinafter referred to as the Association.

Table of Contents

ARTICLE I – RECOGNITION.....	8
1.01.....	8
ARTICLE II - MANAGEMENT RIGHTS.....	8
2.01.....	8
ARTICLE III - PROBATIONARY PERIOD	8
3.01.....	8
Length.....	8
3.02.....	8
Seniority Date.....	8
ARTICLE IV - LEAVES OF ABSENCE	9
4.01.....	9
Length.....	9
4.02.....	9
Anniversary Date.....	9
4.03.....	9
Military Leave.....	9
ARTICLE V – HOLIDAYS	9
5.01.....	9
Holidays.....	9
5.02.....	9
Compensatory Time.....	9
5.03.....	9
ARTICLE VI – VACATION	10
6.01.....	10
Length.....	10
6.02.....	10
Schedule.....	10
6.03.....	10
Staffing.....	10
6.04.....	10
Selection.....	10
6.05.....	10
Start Date.....	10
6.06.....	10
Consecutive Weeks.....	10
6.07.....	10
Termination.....	10
ARTICLE VII - SICK LEAVE	10

7.01.....10
 Accumulation.10
 7.02.....10
 Notice.10
 7.03.....10
 Retirement or Voluntary Termination.10
 7.04.....11
 Bereavement Leave11
 7.05.....11
 Pallbearer Pay.11
 7.06.....11
 Worker's Compensation11
 7.07.....11
 Sick Leave Payment.....11
 ARTICLE VIII - HOURS OF WORK, WAGES AND CLASSIFICATIONS11
 8.01.....11
 Work Schedule.11
 8.02.....11
 Shift Structure.11
 8.03.....11
 Overtime.11
 8.04.....12
 Subpoena Pay.....12
 8.05.....12
 Subpoena Cancellation Pay.....12
 8.06.....12
 Classification.12
 8.07.....12
 Pay Progression.....12
 8.08.....12
 Pay Date.12
 8.09.....12
 Compensatory Time Off/Overtime Payment.....12
 ARTICLE IX - BENEFITS IN LIEU OF WAGES13
 9.01.....13
 Life Insurance.13
 9.02.....13
 Uniform Allowance13
 9.03.....13

Health Insurance	13
9.04.....	13
Dental Insurance.	13
9.05.....	13
Health Insurance for Retirees.	13
9.06.....	13
Retirement.	13
9.07.....	14
Education.	14
9.08.....	14
Shift Differential.	14
9.09.....	15
Dues Deduction	15
Modifications.	15
Hold Harmless.	15
9.10.....	15
Physical Examinations.	15
9.11.....	15
Post Employment Healthcare Program (PEHP).	15
9.12.....	16
Meal Reimbursement.	16
ARTICLE X - GRIEVANCE PROCEDURE	16
10.01	16
Definition.....	16
10.02	16
Procedure.....	16
10.03	17
Costs.....	17
ARTICLE XI - LAYOFF/RECALL.....	17
11.01	17
Criteria.....	17
11.02	17
Notice.....	17
11.03	17
Order.....	17
11.04	17
Recall.....	17
ARTICLE XII - TRAINING TIME	17
12.01	17

Compensatory Time Earned.....17

12.0217

Compensatory Time-Off.....17

12.0317

Flex Shift For Training.....17

ARTICLE XIII - AMENDMENT, LIMITATION, DURATION.....17

13.0117

Amendment.17

13.0217

Waiver.17

13.0318

Duration.18

13.0418

ReOpener.18

ARTICLE XIV – DEFINITIONS.....18

14.0118

ARTICLE XV – EXECUTION19

Appendix A – Wages20

Appendix B – Schedule of Dental Benefits.....21

Appendix C – Schedule of Health Insurance Benefits22

ARTICLE I – RECOGNITION

1.01

The County recognizes the Association as the exclusive collective bargaining representative for all sergeants employed by the County, but excluding all other employees in accordance with WERC Case CXXXV, No. 27880 ME-1995, dated August 28, 1981.

ARTICLE II - MANAGEMENT RIGHTS

2.01

The management of the Department and the direction of the working force is vested exclusively in the Sheriff, including, but not limited to the right to hire, or appoint; suspend, or demote, discipline or discharge for cause (all pursuant to the provisions of Wis. Stats. 59.26); to transfer or layoff for economic or other legitimate reasons, to determine the type, kind and quality of service to be rendered to the citizenry, to determine the location, operation and type of any physical structures or facilities of any division or shift within a division, to plan and schedule service, work shifts and training programs, to establish reasonable work rules, to determine what constitutes good and efficient County service and all other functions of management and direction not expressly limited by the terms of this Agreement. The Association expressly recognizes the prerogative of the County and the Sheriff to operate and manage its/his affairs in all respects in accordance with its/his responsibilities.

ARTICLE III - PROBATIONARY PERIOD

3.01

Length. All personnel promoted to higher classifications shall serve a probationary period of twelve months. At the sole discretion of the Sheriff employees deemed to not be performing satisfactorily during the probationary period shall retain the right to return to the position held prior to the instant promotion.

3.02

Seniority Date. Upon successful completion of the probationary period, employee's seniority date in rank shall be the initial date of promotion to that rank within the Rock County Deputy Sheriff's Supervisors Association. "Seniority in rank" shall be used for the purposes of vacation selection and overtime sign-up.

ARTICLE IV - LEAVES OF ABSENCE

4.01

Length. Leaves of absence without pay for periods not in excess of six months in any year, may in the discretion of the department head be granted in writing to any employee who has completed his/her probationary period, providing such employee does not accept employment elsewhere. Failure to grant leave of absence shall not be subject to the grievance procedure. The employee to whom written leave of absence has been granted shall be entitled at the expiration of the time stated on such leave to be reinstated to a comparable position or the one in which he/she was employed at the time the leave was granted. The Association shall be provided with a copy of the written leave by the Employer at the time such leave is granted.

4.02

Anniversary Date. When a leave of more than thirty days is granted, the employee's anniversary date shall be advanced by the amount of time that the leave exceeds thirty days and such time shall not be counted for the purpose of computing salary increments.

4.03

Military Leave. Leaves of absence shall be automatically granted all full-time employees who are called or volunteer for military service and such employees shall be reinstated to at least their former job level or classification at the expiration of their military service, all pursuant to the provisions of Wis. Stats. 45.50 and Title 38 of the Federal Code as it applies to military leave.

ARTICLE V – HOLIDAYS

5.01

Holidays.

A. Each employee shall be granted the following holidays or days in lieu thereof off with pay. 1) New Year's Day; 2) Martin Luther King Day, 3) Memorial Day; 4) July 4th; 5) Labor Day; 6) Thanksgiving Day; 7) Day after Thanksgiving; 8) December 25 and three "Floating" holidays to be selected by the employee. New employees who commence employment on or after July 1, of the year, shall be granted only two "Floating" holidays.

B. If the holiday falls on a regular scheduled day of work for an employee on a 5-2, 5-3 schedule, the employee shall be compensated at one and one-half times the employee's normal hourly rate of pay and the employee will be granted a day in lieu thereof off with pay. If the holiday falls on a regular scheduled day off for an employee on a 5-2, 5-3 schedule, the employee will be granted a day in lieu thereof off with pay. If the holiday falls on a weekend for an employee on a 5-2 work schedule, the employee will be granted a day in lieu thereof off with pay. Any such requested days off shall be granted subject to the approval of the Sheriff with regard to the particular day requested.

Employees called into work on a holiday shall receive the overtime rate for all hours worked in addition to the holiday pay.

C. Requests for holiday time shall be by seniority within each shift of each division, but the days must be requested prior to February 1 of the New Year. Holiday requests will be granted only after all vacation requests have been approved. After February 1, all holiday requests will be approved on a first come, first serve basis, with no regard to seniority.

D. Employees on a 5-2 schedule called to work on a holiday shall be compensated at the rate of time and one-half their hourly rate of pay for hours worked in addition to the holiday pay. Employees shall not receive more than two and one-half times their normal rate of pay for holiday hours worked.

E. Employees hired on or after May 1, 1998 shall have the right to accumulate and must use their holidays within twelve (12) months of earning said holiday. If not used, the holiday will be paid out.

5.02

Compensatory Time. If a holiday falls on an employee's scheduled day of work or a scheduled day off, the employee shall have a compensatory day off with pay. Any such requested days off shall be granted subject to the approval of the Sheriff with regard to the particular day requested.

5.03

Effective January 1, 1993, if a holiday falls on an employee's scheduled day of work, the employee shall be paid time and one-half for all hours worked.

ARTICLE VI – VACATION

6.01

Length. All regular full-time employees shall earn vacation from the most recent date of employment followed by uninterrupted employment. Leaves of absence pursuant to Article VII shall not be counted as an interruption of employment.

6.02

Schedule. Effective January 1, 2016, employees shall be entitled to annual paid vacations as follows: Upon the completion of one year, ten working days; in addition, employee shall be entitled to one additional day of vacation per year for each additional year of employment up to a maximum of twenty-five working days of paid vacation per year.

After 2 years – 11 days	After 9 years – 18 days
After 3 years – 12 days	After 10 years --19 days
After 4 years – 13 days	After 11 years – 20 days
After 5 years – 14 days	After 12 years -- 21days
After 6 years – 15 days	After 13 years – 22 days
After 7 years – 16 days	After 17 years – 23 days
After 8 years – 17 days	After 18 years – 24 days
	After 19 years – 25 days

6.03

Staffing. The number of employees on vacation within a given shift or division at any given period shall be determined by the Sheriff.

6.04

Selection. Choice of vacation time shall be by seniority within each shift of each division, but the days must be requested prior to February 1 of the New Year. Vacation may be used in single day increments. After February 1, all vacation requests will be approved on a first come, first serve basis, with no regard to seniority. The “freezing of the books” will not be done until after February 1 of each year.

6.05

Start Date. All vacations may commence on the first day following the employee's regular days off.

6.06

Consecutive Weeks. Employees may take two consecutive weeks of their earned vacation and with prior approval of the Sheriff, may take all their earned vacation consecutively.

6.07

Termination. Employees who give at least two weeks prior notice of termination of employment, and employees or the heirs thereof, whose services are terminated due to discharge (except for dishonesty), retirement, or death, shall receive all earned vacation based on months of service on a pro-rata basis. A fractional month of employment shall be counted as a whole month when the fraction is one-half or more and dropped when less than one-half. Payment shall be made in full on the next regular payday after termination.

ARTICLE VII - SICK LEAVE

7.01

Accumulation. Each full-time employee shall accumulate one sick leave day with pay for each month or major fraction thereof of employment until a total of one hundred-fifty days has been accumulated.

7.02

Notice. Sick leave pay shall begin on the first day of absence for illness and notice shall be given by the employee at least two hours prior to his/her starting time, if possible. Failure to give such notice which is due to the carelessness or negligence of the employee shall result in a forfeiture of one days sick leave pay to which such employee would otherwise be entitled.

7.03

Retirement or Voluntary Termination.

A. An employee who leaves the service voluntarily after fifteen years or more of service shall receive payment in money for accumulated sick leave up to, but not exceeding one hundred days. The employee shall notify his/her supervisor thirty days prior to date of separation from service. A day shall be defined as a regular working day in computing payment in money. Payment shall be made in full on the next regular payday after retirement.

B. **Survivor Benefit.** In the event of a death of an employee who is still in service, the County shall pay in money for any of his/her accumulated sick leave, up to, but not exceeding eighty (80) days to his/her surviving spouse, if any and then to his/her children if any, and then to his/her heirs at law.

7.04

Bereavement Leave. In the event of a death an employee may be excused from work without loss of pay for up to a maximum of thirty-two (32) hours annually for the purpose of attending a person's wake, visitation, memorial service, funeral, or make necessary arrangements regarding the person's death, within a reasonable time after the occurrence.

No more than (32) hours can be used for the same person.

If additional time is required beyond the thirty-two (32) hours annually, an employee may request to use accumulated vacation, holiday or comp-time. Sick leave cannot be used.

Bereavement leave cannot be accrued from one year to the next.

Bereavement leave can be used in increments of quarter hours.

All leaves under this section shall be prorated based upon the employee's FTE.

7.05

Pallbearer Pay. In the event an employee is requested to act as a pallbearer, for a funeral not otherwise eligible for funeral leave, he/she shall be granted no more than one day to so serve without loss of pay.

7.06

Worker's Compensation. In the event of illness or injury incurred as a direct result of a service related incident, an employee shall be paid his/her regular salary provided that he/she returns all weekly payments from Worker's Compensation to the County. Said payments shall continue for a period not to exceed two calendar years.

7.07

Sick Leave Payment. Employees with at least ten years of service who have accumulated more than one hundred days of sick leave may elect to be paid in cash for those days beyond one hundred at a rate of one day of sick leave equals one-half day's pay on the first pay date in December of each year. Employees must notify their employer of their intention to collect such pay for sick leave before November 1, of that year.

ARTICLE VIII - HOURS OF WORK, WAGES AND CLASSIFICATIONS

8.01

Work Schedule.

A. The hours of work for supervisors shall average forty (40) hours per week annually. The workweek shall be a five (5) days on/two (2) days off, five (5) days on/three (3) days off schedule or a straight five (5) days on/two (2) days off schedule. Employees working a straight 5-2 schedule shall be paid for eighty (80) hours on a bi-weekly basis.

The hours of work for supervisors assigned the work schedule of 5-2, 5-3 shall be as follows:

First Shift	7a to 3p	Third Shift	11p to 7a
Second Shift	3p to 11p	Mid-Shift	7p to 3a

All employees on this shift schedule shall report to work one-half (1/2) hour prior to commencement of their shift. It is understood and agreed that employees may be called for emergency work at any time.

B. Exemption from the above-scheduled hours may be adopted for persons working on a 5-2 schedule Monday through Friday. Management will establish regular and consistent work hours for each position above other than the special investigation unit supervisor (flex) that are consistent with their duties and objectives. Such work hours shall consist of a continuous 8-hour shift between the hours of 6:00 am and 11:00 pm. From time to time, at the direction or authorization of management, the above-positions may work hours outside of their ordinary 8-hour shift to meet the needs of the Department.

8.02

Shift Structure. The hours of work for employees, except for swing shift personnel, shall ordinarily be either the first, second, mid or third shift, provided that employees shall respond to a call for emergency work at any time.

8.03

Overtime. Employees working a 5-2, 5-3 schedule shall receive time and one-half (1 1/2) in compensation for all hours worked in excess of eight and one-half (8 1/2) per day.

Employees working a 5-2, 5-2 schedule shall receive time and one-half (1 1/2) in compensation for all hours worked in excess of eight (8) per day and forty (40) per week. Employees called in to work who report to work, shall receive time and one-half (1 1/2) in wages for all hours worked on the off day and shall be compensated for a minimum of two (2) hours of pay at time and one-half (1 1/2). Overtime shall be computed on base salary plus shift differential.

If a vacation, holiday or compensatory day off is scheduled at least 24 hours in advance, and is subsequently cancelled by management, the employee will be paid time and one-half (1 1/2) for hours worked and will retain the vacation, holiday or compensatory day in the appropriate bank. If the employee works less than eight (8) hours, he/she will be paid time and one-half (1 1/2) for hours worked and the remainder of the eight (8) hours will be paid as vacation, holiday or compensatory time off, whichever was to be used for the off time. If the partial day was scheduled as a floating holiday, the floating holiday time not used to complete the eight (8) hour day will be transferred to the employee's regular holiday bank.

8.04

Subpoena Pay. Employees who are not on duty shall receive time and half pay for all time in court when subpoenaed by court to appear in traffic, civil and criminal cases or when specifically requested by the Sheriff, Office of District Attorney or Corporation Counsel. Employees whose services are required under this provision and who are not on duty shall receive a minimum of two (2) hours pay at time and one-half. There shall be a maximum of three (3) per day.

8.05

Subpoena Cancellation Pay. Employees who are subpoenaed to testify on off-duty time and are not notified of the cancellation or dismissal of said subpoena within twenty-four hours of the time scheduled for appearance, shall be paid two hours of off-duty pay at their regular rate of pay. There shall be a maximum of two (2) canceled subpoenas per day.

8.06

Classification. Each employee presently employed or hired after adoption of this contract shall be classified by a job title as listed under Appendix A under "Classification."

8.07

Pay Progression. Employees shall normally be hired at Step A as set forth in the applicable appendix-classification schedule and shall then be advanced to Step B upon completion of forty-eight (48) months in the classification. Employees will advanced to Step C upon completion of eighty-four (84) months in the classification.

Effective 7/01/2018 Employees shall normally be hired at Step A as set forth in the applicable appendix-classification schedule and shall then be advanced to Step B upon completion of twenty-four (24) months in the classification. Employees will advanced to Step C upon completion of forty-eight (48) months in the classification. Employees will advanced to Step D upon completion of one hundred and eight (108) months in the classification.

Effective 1/01/2019 Employees shall normally be hired at Step A as set forth in the applicable appendix-classification schedule and shall then be advanced to Step B upon completion of twenty-four (24) months in the classification. Employees will advanced to Step C upon completion of forty-eight (48) months in the classification. Employees will advanced to Step D upon completion of seventy-two (72) months in the classification. Employees will advanced to Step E upon completion of one hundred and eight (108) months in the classification.

The Sheriff may determine that a particular appointment be made above the entrance pay rate, up to Step B, in recognition of relevant experience and/or exceptional qualifications. In this scenario, the employee will receive completion credits, as labeled in the wage schedule, towards step progression. For example, if the employee is awarded Step B they have earned 24 months toward movement to Step C. These completion credits only apply to step progression and no other benefits or seniority. Upon completion of the probationary period, the completion credits shall be applied to the employee's vacation allotment up to Step B.

The County offers a 2.00% across the board increase on January 1, 2021, and a 1.0% across the board increase on July 1, 2021.

8.08

Pay Date. Employees shall be paid every two weeks.

8.09

Compensatory Time Off/Overtime Payment. An employee may select to be paid for all of his/her overtime at the rate of time and one-half, or take his/her overtime in a comp-time procedure at the rate of time and one-half not to exceed a total of 80 hours. All time accumulated over the 80 hours would automatically be paid at a rate of time and one-half. Utilization of said leave shall be subject to authorization of the shift commander or appropriate supervisor.

Compensatory time must be taken in the calendar year in which it was generated or it will be paid out on the last pay check of the calendar year in a separate check.

ARTICLE IX - BENEFITS IN LIEU OF WAGES

9.01

Life Insurance. The County having elected to participate in the State Life Group Insurance Program for employees of Wisconsin Municipalities, pursuant to the provisions of Wisconsin Statutes 40.20, shall continue to so participate with the County paying ninety-five percent of the total cost thereof, with coverage of \$1,000 for each \$1,000 of annual base salary or fraction thereof.

9.02

Uniform Allowance. Each full-time employee shall be granted an annual uniform allowance of \$1,025. This shall be paid to the employee on or before January 15 of each year by separate check. Employees may purchase bullet-proof vests from their basic allowance.

An employee promoted into a new position, that requires a new uniform, will be granted a uniform allowance equivalent to the annual uniform allowance to be paid after the date of promotion by a separate check.

9.03

Health Insurance. A group comprehensive health plan shall be in force for full-time employees. In addition, all full-time employees shall have the like coverage for their spouse and children. The County will pay 90% of the premium for Health Insurance, and the employees will pay 10% of the premium based on the terms of participation of the Healthy Employee Incentive Program.

9.04

Dental Insurance. Effective July 1, 1986 a group dental insurance plan shall be made available by the County. The coverage and benefit level shall be as set forth in Appendix B of this Agreement. Only employees working one-half time or more shall be eligible to participate in said program. The cost for said premiums shall be shared as follows: The Employer shall pay 60% of applicable premium and the employee shall pay 40% of the applicable premium.

9.05

Health Insurance for Retirees.

- A. Effective January 1, 2014, for employees retiring after attaining age 53, the County shall pay 100% of the health insurance premiums for the applicable coverage for the retired and eligible dependents until such time as the employee becomes eligible for coverage under any federal health insurance plan, which is understood to be Medicare/Medicaid eligible.
- B. Employees desiring to retire as early as age 50, 51 or 52 shall be allowed to pay their insurance related costs inclusive of health premiums through use of their PEHP. Upon attaining age 53, the health insurance premiums shall be paid by the County in accordance with the terms of the agreement as appears in paragraph A above.

9.06

Retirement.

- A. For all employees hired prior to July 1, 2011, the County shall participate in the Wisconsin Retirement System pursuant to Wisconsin State Statute 40.21(1) and shall contribute the full employee's contribution of the employee's earnings as required by 40.05(l)(a)(3) less two percent which the employee shall begin paying effective January 1, 2015. Effective July 1, 2018, the employee contribution shall increase to three (3%) percent.

For all employees hired after July 1, 2011, the County shall participate in the Wisconsin Retirement System pursuant to Wisconsin State Statute 40.21(1). The Employee shall contribute the full employee's contribution of the employee's earnings as required by 40.05(l)(a)(3).

In addition to the amount in A above, the County shall pay the benefit adjustment contribution equal to one percent of earnings beginning January 1, 1986 as set forth in Section 40.05(2m), Wisconsin State Statutes (1983-84).

- B. Employees desiring to retire as early as age 50, 51, or 52 shall be allowed to pay their insurance related costs inclusive of health premiums through use of their VEBA. Upon attaining age 53, the health insurance premiums shall be paid by the County in accordance with the terms of the agreement as appears in paragraph A above.
- C. Such retirement contributions made by the Employer as listed in 9.06 A above, shall be reported by the Employer to the Wisconsin Retirement System in the same manner as though deducted from the earnings of said employees. It is understood and agreed between the parties hereto that such payments made by the Employer shall not be considered municipality contributions.

9.07

Education.

- A. The County shall reimburse employees for full cost of their tuition and books for an approved police science, criminal or related course at an approved vocational school or college, provided that such payment is not covered under the terms of employment, G.I. or other eligibility benefits.

Such courses must receive prior approval in writing from the Sheriff or his representatives, and a grade of at least a C must be attained.

Effective January 1, 1999 the above tuition reimbursement provision will be replaced with the following:

The County shall reimburse employees for the full cost of their tuition and books for approved police science, criminal justice or related courses in an accredited vocational/technical school, college or university. Reimbursement for tuition shall be limited to the highest level for in-state tuition for such courses at UW-Whitewater or Blackhawk Technical or UW-Rock County. Further said reimbursement shall be limited to the tuition charge for a full-time student per semester. No reimbursement shall be required of the county that would be duplication of payment for educational benefits received by employee from another source other than assistance from a private source. Such courses are subject to prior approval in writing by the Sheriff or his representative; however, such approval shall not be unreasonably withheld. Reimbursements will be limited to courses for one (1) approved Bachelor's Degree program and/or one (1) approved Master's Degree program.

- B. In addition to the regular wage schedule, employees who have obtained a bachelor's degree in, shall receive an additional \$125.00 per month.

Employees who have attained an associate degree shall receive in addition to their regular salary \$50.00 per month. Employees hired on or after May 1, 1998 will not be eligible for the associate degree payment until January 1, 2019.

In addition to the regular wage schedule, employees who have obtained a master's degree shall receive an additional \$150.00 per month.

In order to receive such incentive the employee must submit an official transcript or a copy of their conferred diploma to the Human Resources Department.

- C. In the event an employee should cease his/her employment with the Sheriff's Department (exceptions; retires at age 50, is laid-off, death or accepts other employment with Rock County) within two years of the date of the last payment of any tuition by the County, he/she shall reimburse the County a sum of money equal to 25% of tuition payments made by the County on his/her behalf during the last three years of employment. Said reimbursement to be made in the form of a deduction from the employee's final paycheck.

9.08

Shift Differential. All employees who work on second shift shall receive one percent of their base pay as shift differential. Employees working third shift or mid-shift, or special investigation unit supervisor shall receive two percent of their base pay as a shift differential.

Said payments shall be added to their base pay and shall be computed to the nearest cent per hour.

9.09

Dues Deduction. The Employer agrees to deduct monthly dues in the amount certified by the Association from the pay of employees who individually sign a dues deduction authorization form supplied by the Association. This deduction shall include any Local Association dues which the employee has authorized to be deducted in conjunction with the WPPA/LEER dues (the "combined dues").

It shall be the Association's responsibility to obtain dues authorization forms from new employees and provide them to employer no less than 30 days prior to the date in which dues deductions are to commence.

The Employer shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the Association, in one lump sum not later than the end of the month in which the deduction is made.

Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association.

No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with the either the WPPA or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.

Modifications. Changes in dues amounts to be deducted shall be certified by the Association at least four weeks before the start of the pay period the increased deduction is to be effective.

Hold Harmless. It is understood and agreed that the Association will refund to the employer or the employee involved any dues erroneously deducted by the employer and paid to the Association. The Association shall indemnify, defend and save the Employer harmless against any and all claims, demands, suits or other forms of liability, including court costs, that shall arise out of or by reason of action taken or not taken by the Employer in reliance upon employee payroll deduction authorized forms submitted by the Association to the Employer. If it should be ruled by a court of competent jurisdiction that this indemnification clause, or any part of it, is void as against public policy, then 11.01 Dues Deduction shall become null and void and shall no longer be considered a part of this contract. The parties shall enter into immediate negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or part.

9.10

Physical Examinations. Each employee may have a physical examination every 3 years. The County will determine the scope of the examination and pay the full cost of the exam. The County will select the provider of the examination. When the County's Health Insurance Policy provides coverage for physicals that does not incur deductibles, this section does not apply.

No Association member shall be discharged, retired, pensioned or severed from employment upon the basis of information contained in such physical examination, unless the examining physician certified that the employee is no longer capable of performing his duties. Should such certification be given, the employee shall have the right to a hearing thereon and introduction of his medical testimony.

9.11

Post Employment Healthcare Program (PEHP). Rock County ("Employer") agrees to participate in the Security Benefit Group Healthcare Reimbursement Account (HRA) for Public Sector Labor Association Employees (the Plan) in accordance with the terms and conditions of the Plan's Participation Agreement, a copy of which is attached to this Agreement. The parties hereto designate Security Financial Resources, Inc. to serve as the Plan Administrator for the Plan, or its successors appointed in accordance with the Plan and Trust documents. The Employer agrees to contribute to the Plan on behalf of the following category of employees:

All sergeants employed by the County in classifications set forth in Appendix A of the collective bargaining agreement, but excluding all other employees in accordance with WERC Case CXXXVI, No. 27879 ME-1994 dated August 28, 1981.

For the term of this Agreement, the Employer shall contribute for each eligible employee the amount of \$25.00 per month into the HRA Medical Expense Reimbursement Account and

their gross monthly salaries will be reduced by that amount. Additionally, upon termination, 100 percent of the eligible employee's accumulated sick leave balance that would otherwise have been paid to the eligible employee had the Employer not participated in the Plan shall be deposited into the HRA Insurance Premium Reimbursement Account. In order to minimize the risk of this Plan being found discriminatory under section 105 (h) of the Internal Revenue Code of 1986, as amended ("Code"), the Administrator may request that a contribution amount to a highly compensated eligible employee's account be reduced to the maximum amount contributed on behalf of a non-highly compensated eligible employee. If such a request is made, the reduction amount shall be paid to the employee in the form of wages.

The Employer and Association further agree that for the term of this Agreement, salary or hourly rate of pay, for the sole purpose of computing pensionable wages and overtime rates of pay, shall include the Employer's recurring contributions to the Plan (i.e., not lump sum termination contributions) that would otherwise have been recognized as a pensionable benefit had such amounts not been contributed to the Plan.

9.12

Meal Reimbursement. See County Personnel Ordinance Section 18.626.

ARTICLE X - GRIEVANCE PROCEDURE

10.01

Definition. Any dispute which may arise from a complaint by an employee or the Association with respect to the interpretation of the terms and conditions of this Agreement, shall be subject to the following grievance procedure unless expressly excluded from such procedure by the terms of this Agreement. Grievances resulting from discipline shall begin processing at Step 2. Time limits set forth herein may be extended upon mutual agreement of the parties.

10.02

Procedure.

Step 1. The employee and/or the Association Committee shall present the grievance orally or in writing involving matters of interpretation of the terms and conditions of this Agreement to the most immediate supervisor who has the authority to make adjustments in the matter within 14 calendar days of the alleged grievance or the time the employee can reasonably have been expected to have knowledge of said grievance.

The supervisor shall respond within 7 calendar days. If the grievance is denied, said denial shall be in writing.

Step 2. If the grievance is not resolved at Step 1, within 7 calendar days from the date of the written denial in Step 1, the employee and/or the Association Committee shall present the grievance in writing to the Sheriff, or his/her designee, who shall attempt to adjust the grievance. The Sheriff or his/her designee, shall meet with the employee and/or the Association representative within 7 calendar days following receipt of the written grievance. The Sheriff, or his/her designee, shall provide a written response to the employee, or Association representative within 14 calendar days of the meeting.

Step 3. If a satisfactory settlement is not reached in Step 2, it shall be presented in writing to the Human Resources Director by the employee or the Association Committee and/or the Association representative no later than 7 calendar days after receipt of the Sheriff's decision. Within 14 calendar days, the Human Resources Director shall meet with the parties to discuss the grievance and attempt to settle the matter. If there is no settlement, the Human Resources Director shall provide a decision in writing to the Association within 14 calendar days following the meeting with the parties.

Step 4. If a satisfactory settlement is not reached in Step 3, within 14 calendar days after the date the Human Resources Director's written response is due, the County or the Association may serve written notice upon the other that the grievance issue shall be arbitrated. Within 7 calendar days thereafter, the parties shall meet and attempt to agree upon an arbitrator. If the parties fail to agree upon an arbitrator within 14 calendar days following said notice of arbitration, the parties shall request the Wisconsin Employment Relations Commission to submit a panel of 5 arbitrators. In the event the parties do not agree upon one of the 5 arbitrators, the moving party shall strike two names and the opposing party shall strike 2 names and the individual remaining shall serve as arbitrator to hear the dispute. The arbitrator shall have jurisdiction and authority only to interpret the specific provision aggrieved and shall not amend, delete, or modify any of the express provisions of this Agreement.

10.03

Costs. The decision of the arbitrator shall be final and binding upon the parties. The cost of arbitration shall be borne equally by the parties, except that each party shall be responsible for the costs of any witnesses testifying on its behalf. Upon mutual consent of the parties, more than one grievance may be heard before one arbitrator.

ARTICLE XI - LAYOFF/RECALL

11.01

Criteria. When it becomes necessary to reduce the work force for any reason, the lay-offs shall be based upon ability to perform available work as determined by the department head based upon written records and reports. When abilities are stated to be equal, seniority shall prevail.

11.02

Notice. The Sheriff shall notify each person to be laid-off of all his rights, including his reinstatement eligibility in writing. Regular employee shall receive at least ten days' notice prior to such layoff.

11.03

Order. No permanent employee shall be laid off when there are temporary, probationary, state or federal subsidized employees or reserves in the department performing deputy sheriff's functions.

11.04

Recall. Laid off employees shall be eligible for recall for a period of time equal to their length of service, but in no event longer than two full calendar years. Recall shall be on a seniority basis, unless qualifications are not equal to other laid off personnel.

ARTICLE XII - TRAINING TIME

12.01

Compensatory Time Earned. In the event the Sheriff or his authorized representatives post information occasionally relating to technical training programs, seminars, and other specialized police training or meetings, and in the event an employee shall voluntarily desire to attend said program during his off duty hours; then any such employee shall receive compensatory time off from his/her regular working hours for substantially the same amount of time spent in attending and traveling to and from said off duty training programs.

12.02

Compensatory Time-Off. Each employee seeking such compensatory time off shall certify to the Sheriff the number of hours spent at said program, including travel time, during off duty time and the place where such courses were taken prior to receiving compensatory time off. It is the express intent of the parties hereto that attendance at such approved programs shall be voluntary on the part of the deputies. Utilization of compensatory time shall be subject to the staffing needs of the department in the judgment of the Sheriff or his authorized representative. Accumulation of compensatory time shall not exceed eighty hours. Authorization to accumulate compensatory time under this provision shall be the responsibility of the Sheriff.

12.03

Flex Shift For Training. The Sheriff or his/her authorized representative is authorized to create a flex-shift from 8:00 am to 4:00 pm for in-service or mandated training; or 1:00 pm to 9:00 pm shift exclusively for firearms and/or EVOC training. This shift applies to both attendees and instructors of such training. Specialty team training events shall adhere to the listed schedules unless a different schedule is agreed upon by all affected union members, as well as, the Sheriff and/or his/her designee.

ARTICLE XIII - AMENDMENT, LIMITATION, DURATION

13.01

Amendment. This Agreement may be amended anytime during its life by the mutual consent of the parties. Such amendments to be enforceable must be in writing and attached to at least two copies of this Agreement.

13.02

Waiver. This Agreement shall supersede all ordinances or resolutions which are in conflict herewith; however, if any article or section be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any article or section shall be restrained by such tribunal, the remainder of this Agreement and appendix shall not be affected thereby.

13.03

Duration. This Agreement shall become effective the first day of the first pay period in 2021, and shall remain in full force and effect through the last day of the final pay period in 2021, subject to the provisions of Article XIII, Section 13.04.

13.04

ReOpener. Unless either party desires to alter, amend or otherwise change this Agreement upon written notice to the other party no sooner than June 1, 2021 and no later than August 1, 2021, or between the 15th day of June and the 1st day of August in any year thereafter, this Agreement shall be automatically renewed from year to year. In the event one of the parties desires to alter, amend or otherwise change this Agreement and proper notice is given, but agreement between the parties to the proposed alteration, amendment or other change is not reached prior to the expiration date of this Agreement, and unless other terms are agreed to, this Agreement shall continue in full force and effect until the parties shall agree on the proposed alterations, amendments or other changes.

ARTICLE XIV – DEFINITIONS

14.01

- A. Department Head means the Sheriff of Rock County
- B. Department means the Rock County Sheriff's Office.
- C. Division means of the several divisions within the Office.
- D. Shifts:
 - 1. The 1st shift shall be from 7:00 a.m., to 3:00 p.m.
 - 2. The 2nd shift shall be from 3:00 p.m., to 11:00 p.m.
 - 3. The mid-shift shall be from 7:00 p.m. to 3:00 a.m.
 - 4. The 3rd shift shall be from 11:00 p.m., to 7:00 a.m.
- E. Immediate family means See County Personnel Ordinance Section 18.1025.
- F. Association Committee a committee of members of the Rock County Deputy Sheriff's Supervisors Association of not more than five persons.
- G. Employee shall mean personnel employed by the Rock County Sheriff's Department in position classifications set forth in the wage appendix of this Agreement.

ARTICLE XV – EXECUTION

This Agreement has been executed in quintuple; one copy to be filed with the County Clerk's Office, one copy to be filed with the Human Resource Director, one copy to be filed with the Sheriff and two copies to be filed with the Association.

Signed this _____ day of _____, 2020

FOR THE ASSOCIATION:

_____ Name	_____ Date
_____ Name	_____ Date
_____ Name	_____ Date
_____ Name	_____ Date

FOR THE COUNTY:

_____ Name	_____ Date
---------------	---------------

Appendix A – Wages

APPENDIX A DEPUTY SHERIFF SUPERVISOR 2021					
	Shift:	1ST	2ND (1%)	3RD & MID (2%)	
CLASSIFICATION	STEP				
<u>EFFECTIVE 1/1/2021</u>					
SERGEANT					
Hire Rate	A	\$36.31	\$36.67	\$37.05	
After 2 Years	B	\$38.33	\$38.71	\$39.10	
After 4 Years	C	\$40.22	\$40.62	\$41.02	
After 6 Years	D	\$41.83	\$42.25	\$42.67	
After 9 Years	E	\$43.63	\$44.06	\$44.50	
APPENDIX A DEPUTY SHERIFF SUPERVISOR 2021					
	Shift:	1ST	2ND (1%)	3RD & MID (2%)	
CLASSIFICATION	STEP				
<u>EFFECTIVE 7/1/2021</u>					
SERGEANT					
Hire Rate	A	\$36.67	\$37.04	\$37.42	
After 2 Years	B	\$38.71	\$39.10	\$39.49	
After 4 Years	C	\$40.62	\$41.03	\$41.43	
After 6 Years	D	\$42.25	\$42.67	\$43.10	
After 9 Years	E	\$44.07	\$44.50	\$44.95	

Appendix B – Schedule of Dental Benefits

APPENDIX B SCHEDULE OF DENTAL BENEFITS JANUARY 1, 2021		
	LOW PLAN	HIGH PLAN
Maximum per participant per calendar year	\$1,000.00	\$1,500.00
Deductible per participant per calendar year	\$25.00*	\$0.00
Maximum family deductible per calendar year	\$75.00*	\$0.00
*Diagnostic (includes)	100%	100%
Diagnostic X-rays		
Oral Examinations		
*Preventive	100%	100%
Ancillary (includes)	100%**	100%
Anesthesia and injections		
Emergency palliative treatment and		
Denture repairs/adjustments		
Restorations:		
Regular (Direct Fillings)	100%**	100%
Crowns, inlays, onlays	50%**	70%
Bridges and dentures	0	70%
Oral Surgery	100%**	100%
Endodontics	100%**	100%
Periodontics	100%**	100%
Orthodontic Services	50%	50%
(lifetime max \$1,000, dependents only)		
Dependents covered to age	26	
* APPLIES TO ONLY BASIC AND MAJOR SERVICES		
** DEDUCTIBLE APPLIES		

Appendix C – Schedule of Health Insurance Benefits

Employee's Share of Premium: 10%-however the employee can earn back that 10% with completion of the Rock County Healthy Employee Incentive Program (HEIP).

Benefit	Dean or Mercy
Deductible	In Network: \$500 / \$1,500 Out of Network: \$750 / \$2,250
Coinsurance	In Network: 90% Out of Network: 65%
Deductible and Coinsurance Limit	\$3,650/\$7,300
Maximum Total Cost (Medical and Pharmacy)	In Network: Covered at 100% Out of Network: Deductible, then 65% Coinsurance
Preventative Care	In Network: Covered at 100% Out of Network: Deductible, then 65% Coinsurance
Primary Care / Specialty Care Office Visit	In Network: \$15 Copay Out of Network: Deductible, then 65% Coinsurance
Urgent Care	In Network: \$30 Copay Out of Network: \$30 Copay
Emergency Room	In Network: \$300 Copay* Out of Network: \$300 Copay* *ER Copay waived if admitted to the hospital
Inpatient / Outpatient Hospitalization	In Network: Deductible, then 90% Coinsurance Out of Network: Deductible, then 65% Coinsurance
Prescription Drugs	\$10/\$25/\$50/\$150

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Annette Mikula, HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

November 17, 2020
DATE DRAFTED

**APPROVING THE 2021 BASE WAGE RATES FOR ALL EMPLOYEES EXCEPT
REPRESENTED LAW ENFORCEMENT EMPLOYEES, AND AMENDING THE
PERSONNEL POLICY WAGE APPENDIXES**

1 **WHEREAS**, it is necessary to adjust the Employee Wage Rates regularly to ensure that County wages
2 continue to reflect salary rates which are competitive for those job classes covered by the pay plans;
3 and,
4
5 **WHEREAS**, the County has settled with the Deputy Sheriff’s Association and the Deputy Sheriff
6 Supervisor’s Association; and,
7
8 **WHEREAS**, the proposed wage settlement represents an across the board wage increase of 2% on
9 January 1, 2021 and an additional 1% on July 1, 2021; and,
10
11 **WHEREAS**, the County previously settled a two year agreement 2020-2021 with the Correctional
12 Officers Association that included a 2.5% across the board wage increase on January 1, 2021; and,
13
14 **WHEREAS**, the County Board values providing consistent wage increases for represented and non-
15 represented employees;
16
17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
18 assembled this _____ day of _____, 2020 does hereby approve the County’s 2021 Pay
19 Plans with an across the board wage increase of 2% on January 1, 2021 and an additional 1% on July 1,
20 2021.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Rich Bostwick, Vice Chair

Mary Beaver

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

APPROVING THE 2021 WAGE RATES FOR EMPLOYEES, EXCEPT REPRESENTED LAW
ENFORCEMENT EMPLOYEES, AND AMENDING THE PERSONNEL POLICY WAGE

APPENDIXES

Page 2

FISCAL NOTE:

	<u>Projected Base Compensation</u>	<u>Add'l Base Compensation</u>	<u>Total Base Compensation</u>
2021	\$74,429,230	\$1,860,731	\$76,289,961

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended. This action is consistent with the direction provided by the County Board.

/s/ Josh Smith

Josh Smith
County Administrator

APPROVING THE 2021 WAGE RATES FOR EMPLOYEES, EXCEPT REPRESENTED LAW
ENFORCEMENT EMPLOYEES, AND AMENDING THE PERSONNEL POLICY WAGE

APPENDIXES

Page 3

Executive Summary

The purpose of this resolution is to provide wage rate increases for County employees who are not represented by a law enforcement labor unit.

The County previously settled a two year contract with the Correctional Officers Association, where they bargained a 2021 across the board salary increases of 2.50% effective January 1, 2021. The County recently settled a one year contract for 2021 with the Deputy Sherriff's Association and the Deputy Sheriff Supervisor's Association where they will receive a 2.0% across the board salary increase on January 1, 2021 and an additional 1% on July 1, 2021. These three law enforcement union settlements provide a net salary increase of 2.5% for the calendar year 2021.

The Rock County Board of Supervisors has provided direction to the Administration of the value of consistent wage increases to represented and non-represented employees. This wage increase provides the consistency desired and helps to keep employees on pace with cost of living, inflation, and external market factors. The wage this resolution provides for a 2.00% increase for wage rates effective January 1, 2020 and an additional 1% to wage rates on July 1, 2021.

APPENDIX A
UNILATERAL PAY PLAN
Salaries Effective January 1, 2021

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Range 1	\$13.00	\$13.65	\$14.33	\$15.05	\$15.80
	\$27,144.00	\$28,501.20	\$29,921.04	\$31,424.40	\$32,990.40
	Specialized Transit Driver				
Range 2					
Range 3					
Range 4					
Range 5					
Range 6	\$17.25	\$18.18	\$18.98	\$20.00	\$21.01
	\$36,018.00	\$37,959.84	\$39,630.24	\$41,760.00	\$43,868.88
	Environmental Health Technician (A)		Vehicle Maintenance Technician (A)		
Range 7	\$17.85	\$18.76	\$19.77	\$20.69	\$21.75
	\$37,270.80	\$39,170.88	\$41,279.76	\$43,200.72	\$45,414.00
	Secretary I (A)		Fleet Specialist (A)		
Range 8	\$18.59	\$19.41	\$20.44	\$21.41	\$22.50
	\$38,815.92	\$40,528.08	\$42,678.72	\$44,704.08	\$46,980.00
Range 9	\$19.23	\$20.07	\$21.14	\$22.20	\$23.28
	\$40,152.24	\$41,906.16	\$44,140.32	\$46,353.60	\$48,608.64
	Nursing Staff Coordinator (A)				
Range 10	\$19.85	\$20.78	\$21.85	\$22.95	\$24.10
	\$41,446.80	\$43,388.64	\$45,622.80	\$47,919.60	\$50,320.80
	Court Attendant (A)		Judicial Assistant (A)		
	Human Resources Secretary (A)		Legal Assistant (A)		
	Secretary II (A)		Administrative Secretary (A)		
	Payroll Specialist (A)				

Range 11

\$20.53	\$21.52	\$22.61	\$23.74	\$24.92
\$42,866.64	\$44,933.76	\$47,209.68	\$49,569.12	\$52,032.96

Community Coordinator (A) Purchasing Specialist (A)
 Conservation Specialist I (A) Victim Witness Specialist (B)
 Health Promotion Coordinator (A) Vehicle Maintenance Supervisor (A)

Range 12

\$21.26	\$22.32	\$23.43	\$24.61	\$25.83
\$44,390.88	\$46,604.16	\$48,921.84	51,385.68	\$53,933.04

Range 13

\$21.98	\$23.09	\$24.19	\$25.44	\$26.73
\$45,894.24	\$48,211.92	\$50,508.72	\$53,118.72	\$65,812.24

Administrative Services Supervisor (C) RECAP Site Supervisor (A)
 Division Leader Deputy Clerk (A) Environmental Health Specialist I (B)
 Mobility Manager (C) Storekeeper (A)
 Office Coordinator (A) Nutrition Program Supervisor (C)
 Transportation Program Supervisor (C)

Range 14

\$22.74	\$23.86	\$25.08	\$26.34	\$27.67
\$47,481.12	\$49,819.68	\$52,367.04	\$54,997.92	\$57,774.96

Assistant Food Services Manager (A)* Investigator (A)
 GIS Specialist (A)

Range 15

\$23.58	\$24.71	\$25.96	\$27.25	\$28.59
\$49,235.04	\$51,594.48	\$54,204.48	\$56,898.00	\$59,695.92

Application Support Specialist (A)

Range 16

\$24.33	\$25.60	\$26.86	\$28.23	\$29.67
\$50,801.04	\$53,452.80	\$56,083.68	\$58,944.24	\$61,950.96

Youth Services Center Supervisor (A)*

Range 17

\$25.25	\$26.47	\$27.77	\$29.16	\$30.61
\$52,722.00	\$55,269.36	\$57,983.76	\$60,886.08	\$63,913.68

Accountant (C) GIS Coordinator (B)
 Environmental Health Specialist II (B) Human Resources Generalist (C)
 Conservation Specialist II (C) Materials & Environmental Services
 Manager (C)

Range 18

\$26.10	\$27.46	\$28.78	\$30.21	\$31.74
\$54,496.80	\$57,336.48	\$60,092.64	\$63,078.48	\$66,273.12

Activity Director (C) Financial Supervisor (C)
 DA Office Manager (C) Planner III (B)
 Child Support Supervisor (C) Support Services Supervisor (C)
 Conservation Specialist III (C) User Support Specialist (A)
 Economic Support Supervisor (C)

Range 19

\$27.02	\$28.38	\$29.79	\$31.27	\$32.80
\$56,417.76	\$59,257.44	\$62,201.52	\$65,291.76	\$68,486.40

Chief Deputy Clerk of Circuit Court (C) Enterprise Desktop Administrator (A)
 Circuit Court Office Manager (C) Health Educator (A)
 Court Reporter (A) Lead Economic Support Supervisor (C)
 Conservation Specialist IV (C) Medicolegal Investigator (A)
 Food Service Manager (C) Payroll Manager (C)

Range 20

\$27.97	\$29.38	\$30.84	\$32.36	\$33.98
\$58,401.36	\$61,345.44	\$64,393.92	\$67,567.68	\$70,950.24

AODA Coordinator (C) Financial Office Manager (C)
 Analyst (C) Medical Records Manager (C)
 Communication Center Shift Supervisor (B)

Range 21

\$28.97	\$30.39	\$31.95	\$33.48	\$35.21
\$60,489.36	\$63,454.32	\$66,711.60	\$69,906.24	\$73,518.48

Deferred Prosecution Director (C) Real Property Lister (C)
 Mediation & Fam Court Services Manager (C) Shop Superintendent (B)
 Master Electrician (A)
 Public Works Accounting Supervisor (C) Veterans Service Officer (C)
 Public Works Superintendent (B) Victim Witness Coordinator (C)

Range 22

\$29.93	\$31.51	\$33.04	\$34.71	\$36.41
\$62,493.84	\$65,792.88	\$68,987.52	\$72,474.48	\$76,024.08

Admissions Coordinator (C) MOS Nurse (A*)
 Community Health Education Coordinator (C) Environmental Health Specialist III (C)
 Epidemiologist (C) Purchasing Manager (C)
 Human Resources Manager (C) GIS Manager (C)
 Lead Floor Supervisor (C) Surveyor (C)
 Training & Quality Assurance Manager (C)

Range 23

\$31.01	\$32.59	\$34.21	\$35.91	\$37.68
\$64,748.88	\$68,047.92	\$71,430.48	\$74,980.08	\$78,675.84

Computer Programmer/Analyst I (B) Network Technician (B)
 Coordinator of Prevention and Community Engagement (C) Parks Manager (C)
 Systems Analyst (B)
 Senior Conservation Specialist (C) Public Safety Systems Coordinator (B)
 Senior Planner (C)

Range 24

\$32.11	\$33.71	\$35.36	\$37.12	\$39.02
\$67,045.68	\$70,386.48	\$73,831.68	\$77,506.56	\$81,473.76

Human Services Supervisor I (C) Facilities Superintendent (C)
 Director of Council on Aging (C)

Range 25

\$33.26	\$34.88	\$36.61	\$38.46	\$40.37
\$69,446.88	\$72,829.44	\$76,441.68	\$80,304.48	\$84,292.56

Environmental Health Supervisor (C) Nursing Supervisor (A*)
 Human Services Supervisor II (C) Public Health Supervisor (C)
 Coordinator of Quality Improvement (C) Medicolegal Investigations Manager (C)
 Coordinator of Family Support (C) Operations Manager (C)
 Infection Preventionist (A)*

Range 26

\$34.77	\$36.06	\$37.93	\$39.78	\$41.79
\$72,599.76	\$75,293.28	\$79,197.84	\$83,060.64	\$87,257.52

Airport Director(C)	Equity Manager (C)
Assistant Human Resources Director (C)	Environmental Protection Director (C)
Business Manager (C)	Human Services Lead Supervisor (C)
Computer Programmer/Analyst II (B)	Information Technology Project Manager (B)
Child Support Director (C)	Justice System Manager (C)
Cloud Services Coordinator (C)	Nurse Manager (C)
Data Solutions Architect (B)	Network Support Administrator (B)

Range 27

\$35.56	\$37.38	\$39.21	\$41.19	\$43.23
\$74,249.28	\$78,049.44	\$81,870.48	\$86,004.72	\$90,264.24

Assistant Public Works Director (C)	Communications Center Assistant Director (C)
Assistant Director of Nursing (C)	Risk Manager (C)
Assistant Director (C)	IT Customer Service Manager (C)
Program Manager (C)	

Range 28

\$368.5	\$38.67	\$40.62	\$42.63	\$44.76
\$76,942.80	\$80,742.96	\$84,814.56	\$89,011.44	\$93,458.88

Assistant to County Administrator (C)	Assistant Finance Director (C)
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Range 29

\$38.11	\$40.00	\$42.03	\$44.14	\$46.32
\$79,573.68	\$83,520.00	\$87,758.64	\$92,164.32	\$96,716.16

Economic Support Division Manager (C)	ADRC/Adult Protective Services Division Manager (C)
---	---

Range 30

\$39.41	\$41.38	\$43.51	\$45.71	\$47.89
\$82,288.08	\$86,401.44	\$90,848.88	\$95,442.48	\$99,994.32

Data Services Manager (C)	IT Security Officer (C)
	IT Infrastructure Services Manager (C)

Range 31

\$40.70	\$42.74	\$44.89	\$47.09	\$49.40
\$84,981.60	\$89,241.12	\$93,730.32	\$98,323.92	\$103,147.20

Economic Development Manager (C)	Director of Nursing (C)
------------------------------------	---------------------------

Range 32

\$42.03	\$44.14	\$46.35	\$48.61	\$51.10
\$87,758.64	\$92,164.32	\$96,778.80	\$101,497.68	\$106,696.80

Administrative Services Division Manager (C)	Communication Center Director (C)
Court Commissioner (C)	Director of Land Conservation, Planning & Development

Range 33

\$43.41	\$45.56	\$47.85	\$50.27	\$52.80
\$90,640.08	\$95,129.28	\$99,910.80	\$104,963.76	\$110,246.40

Deputy Corporation Counsel (C)	Information Technology Deputy Director (C)
Health Officer (C)	
HSD Deputy Director (C)	

Range 34

\$44.84	\$47.06	\$49.39	\$51.88	\$54.48
\$93,625.92	\$98,261.28	\$103,126.32	\$108,325.44	\$113,754.24

Facilities Management Director (C)	Public Works Director (C)
------------------------------------	-----------------------------

Range 35

\$46.28	\$48.56	\$51.00	\$53.55	\$56.27
\$96,632.64	\$101,393.28	\$106,488.00	\$111,812.40	\$117,491.76

Range 36

\$47.76	\$50.17	\$52.65	\$55.30	\$58.08
\$99,722.88	\$104,754.96	\$109,933.20	\$115,466.40	\$121,271.04

Human Resources Director (C)

Range 37

\$49.33	\$51.78	\$54.35	\$57.09	\$59.97
\$103,001.04	\$108,116.64	\$113,482.80	\$119,203.92	\$125,217.36

Director of Information Technology (C)

Range 38

\$50.93	\$53.49	\$56.18	\$58.92	\$61.86
\$106,341.84	\$111,687.12	\$117,303.84	\$123,024.96	\$129,163.68

Finance Director (C)

Range 39

\$52.57	\$55.26	\$58.03	\$60.87	\$63.90
\$109,766.16	\$115,382.88	\$121,166.64	\$127,096.56	\$133,423.20

Nursing Home Administrator (C)

Range 40

\$54.26	\$56.97	\$59.87	\$62.80	\$65.96
\$113,294.88	\$118,953.36	\$125,008.56	\$131,126.40	\$137,724.48

Range 41

\$56.05	\$58.84	\$61.76	\$64.87	\$68.17
\$117,032.40	\$122,857.92	\$128,954.88	\$135,448.56	\$142,338.96

Corporation Counsel (C)

Director of Human Services (C)

Unilateral (A) employees are non-exempt FLSA covered employees, which means they are eligible for overtime compensation on a time and one-half basis over 40 hours per week.

Unilateral (B) employees are exempt employees for purposes of the FLSA, but we have decided that they are eligible for overtime compensation on a straight time basis over 40 hours per week.

Unilateral (C) employees are exempt employees for purposes of FLSA and we have decided that they are not eligible for overtime, but may utilize "flex" hours.

An * indicates that the position is exempt for the purposes of FLSA, but we have decided to pay them overtime on a time and one half basis over 40 hours per week.

APPENDIX A
UNILATERAL PAY PLAN
Salaries Effective July 1, 2021

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Range 1	\$13.13	\$13.79	\$14.47	\$15.20	\$15.96
	\$27,415.44	\$28,793.52	\$30,213.36	\$31,737.60	\$33,324.48
Specialized Transit Driver					
Range 2					
Range 3					
Range 4					
Range 5					
Range 6	\$17.42	\$18.36	\$19.17	\$20.20	\$21.22
	\$36,372.96	\$38,335.68	\$40,026.96	\$42,177.60	\$44,307.36
Environmental Health Technician (A)			Vehicle Maintenance Technician (A)		
Range 7	\$18.03	\$18.95	\$19.97	\$20.90	\$21.97
	\$37,646.64	\$39,567.60	\$41,697.36	\$43,639.20	\$45,873.36
Secretary I (A)			Fleet Specialist (A)		
Range 8	\$18.78	\$19.60	\$20.64	\$21.62	\$22.73
	\$39,212.64	\$40,924.80	\$43,096.32	\$45,142.56	\$47,460.24
Range 9	\$19.42	\$20.27	\$21.35	\$22.42	\$23.51
	\$40,548.96	\$42,323.76	\$44,578.80	\$46,812.96	\$49,088.88
Nursing Staff Coordinator (A)					
Range 10	\$20.05	\$20.99	\$22.07	\$23.18	\$24.34
	\$41,864.40	\$43,827.12	\$46,082.16	\$48,399.84	\$50,821.92
Court Attendant (A)			Judicial Assistant (A)		
Human Resources Secretary (A)			Legal Assistant (A)		
Secretary II (A)			Administrative Secretary (A)		
Payroll Specialist (A)					

Range 11

\$20.74	\$21.74	\$22.84	\$23.98	\$25.17
\$43,305.12	\$45,393.12	\$47,689.92	\$50,070.24	\$52,554.96

Community Coordinator (A) Purchasing Specialist (A)
 Conservation Specialist I (A) Victim Witness Specialist (B)
 Health Promotion Coordinator (A) Vehicle Maintenance Supervisor (A)

Range 12

\$21.47	\$22.54	\$23.66	\$24.86	\$26.09
\$44,829.36	\$47,063.52	\$49,402.08	\$51,907.68	\$54,475.92

Range 13

\$22.20	\$23.32	\$24.43	\$25.69	\$27.00
\$46,353.60	\$48,692.16	\$51,009.84	\$53,640.72	\$56,376.00

Administrative Services Supervisor (C) RECAP Site Supervisor (A)
 Division Leader Deputy Clerk (A) Environmental Health Specialist I (B)
 Mobility Manager (C) Storekeeper (A)
 Office Coordinator (A) Nutrition Program Supervisor (C)
 Transportation Program Supervisor (C)

Range 14

\$22.97	\$24.10	\$25.33	\$26.60	\$27.95
\$47,961.36	\$50,320.80	\$52,889.04	\$55,540.80	\$58,359.60

Assistant Food Services Manager (A)* Investigator (A)
 GIS Specialist (A)

Range 15

\$23.82	\$24.96	\$26.22	\$27.52	\$28.88
\$49,736.16	\$52,116.48	\$54,747.36	\$57,461.76	\$60,301.44

Application Support Specialist (A)

Range 16

\$24.57	\$25.86	\$27.13	\$28.51	\$29.97
\$51,302.16	\$53,995.68	\$56,647.44	\$59,528.88	\$62,577.36

Youth Services Center Supervisor (A)*

Range 17

\$25.50	\$26.73	\$28.05	\$29.45	\$30.92
\$53,244.00	\$55,812.24	\$58,568.40	\$61,491.60	\$64,560.96

Accountant (C) GIS Coordinator (B)
 Environmental Health Specialist II (B) Human Resources Generalist (C)
 Conservation Specialist II (C) Materials & Environmental Services
 Manager (C)

Range 18

\$26.36	\$27.73	\$29.07	\$30.51	\$32.06
\$55,039.68	\$57,900.24	\$60,698.16	\$63,704.88	\$66,941.28

Activity Director (C) Financial Supervisor (C)
 DA Office Manager (C) Planner III (B)
 Child Support Supervisor (C) Support Services Supervisor (C)
 Conservation Specialist III (C) User Support Specialist (A)
 Economic Support Supervisor (C)

Range 26

\$35.12	\$36.42	\$38.31	\$40.18	\$42.21
\$73,330.56	\$76,044.96	\$79,991.28	\$83,895.84	\$88,134.48

Airport Director (C)	Equity Manager (C)
Assistant Human Resources Director (C)	Environmental Protection Director (C)
Business Manager (C)	Human Services Lead Supervisor (C)
Computer Programmer/Analyst II (8)	Information Technology Project Manager (8)
Child Support Director (C)	Justice System Manager (C)
Cloud Services Coordinator (C)	Nurse Manager (C)
Data Solutions Architect (8)	Network Support Administrator (8)

Range 27

\$35.92	\$37.75	\$39.60	\$41.60	\$43.66
\$75,000.96	\$78,822.00	\$82,684.80	\$86,860.80	\$91,162.08

Assistant Public Works Director (C)	Communications Center Assistant Director (C)
Assistant Director of Nursing (C)	Risk Manager (C)
Assistant Director (C)	IT Customer Service Manager (C)
Program Manager (C)	

Range 28

\$37.22	\$39.06	\$41.03	\$43.06	\$45.21
\$77,715.36	\$81,557.28	\$85,670.64	\$89,909.28	\$94,398.48

Assistant to County Administrator (C)	Assistant Finance Director (C)
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Range 29

\$38.49	\$40.40	\$42.45	\$44.58	\$46.78
\$80,367.12	\$84,355.20	\$88,635.60	\$93,083.04	\$97,676.64

Economic Support Division Manager (C)	ADRC/Adult Protective Services Division Manager (C)
---	---

Range 30

\$39.80	\$41.79	\$43.95	\$46.17	\$48.37
\$83,102.40	\$87,257.52	\$91,767.60	\$96,402.96	\$100,996.56

Data Services Manager (C)	IT Security Officer (C)
	IT Infrastructure Services Manager (C)

Range 31

\$41.11	\$43.17	\$45.34	\$47.56	\$49.89
\$85,837.68	\$90,138.96	\$94,669.92	\$99,305.28	\$104,170.32

Economic Development Manager (C)	Director of Nursing (C)
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Range 32

\$42.45	\$44.58	\$46.81	\$49.10	\$51.61
\$88,635.60	\$93,083.04	\$97,739.28	\$102,520.80	\$107,761.68

Administrative Services Division Manager (C)	Communication Center Director (C)
Court Commissioner (C)	Director of Land Conservation, Planning & Development

Range 33

\$43.84	\$46.02	\$48.33	\$50.77	\$53.33
\$91,537.92	\$96,089.76	\$100,913.04	\$106,007.76	\$111,353.04

Deputy Corporation Counsel (C)	Information Technology Deputy Director (C)
Health Officer (C)	
HSD Deputy Director (C)	

Range 34

\$45.29	\$47.53	\$49.88	\$52.40	\$55.02
\$94,565.52	\$99,242.64	\$104,149.44	\$109,411.20	\$114,881.76

Facilities Management Director (C)	Public Works Director (C)
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Range 35

\$46.74	\$49.05	\$51.51	\$54.09	\$56.83
\$97,593.12	\$102,416.40	\$107,552.88	\$112,939.92	\$118,661.04

Range 36

\$48.24	\$50.67	\$53.18	\$55.85	\$58.66
\$100,725.12	\$105,798.96	\$111,039.84	\$116,614.80	\$122,482.08

Human Resources Director (C)

Range 37

\$49.82	\$52.30	\$54.89	\$57.66	\$60.57
\$104,024.16	\$109,202.40	\$114,610.32	\$120,394.08	\$126,470.16

Director of Information Technology (C)

Range 38

\$51.44	\$54.02	\$56.74	\$59.51	\$62.48
\$107,406.72	\$112,793.76	\$118,473.12	\$124,256.88	\$130,458.24

Finance Director (C)

Range 39

\$53.10	\$55.81	\$58.61	\$61.48	\$64.54
\$110,872.80	\$116,531.28	\$122,377.68	\$128,370.24	\$134,759.52

Nursing Home Administrator (C)

Range 40

\$54.80	\$57.54	\$60.47	\$63.43	\$66.62
\$114,422.40	\$120,143.52	\$126,261.36	\$132,441.84	\$139,102.56

Range 41

\$56.61	\$59.43	\$62.38	\$65.52	\$68.85
\$118,201.68	\$124,089.84	\$130,249.44	\$136,805.76	\$143,758.80

Corporation Counsel (C)

Director of Human Services (C)

Unilateral (A) employees are non-exempt FLSA covered employees, which means they are eligible for overtime compensation on a time and one-half basis over 40 hours per week.

Unilateral (B) employees are exempt employees for purposes of the FLSA, but we have decided that they are eligible for overtime compensation on a straight time basis over 40 hours per week.

Unilateral (C) employees are exempt employees for purposes of FLSA and we have decided that they are not eligible for overtime, but may utilize "flex" hours.

An * indicates that the position is exempt for the purposes of FLSA, but we have decided to pay them overtime on a time and one half basis over 40 hours per week.

APPENDIX A - 1
SHERIFF'S COMMAND STAFF
UNILATERAL PAY GRID
Salaries Effective January 1, 2021

Range 31

\$40.70	\$42.74	\$44.89	\$47.09	\$49.40
\$84,981.60	\$89,241.12	\$93,730.32	\$98,323.92	\$103,147.20

Captain (C)

Range 33

\$43.41	\$45.56	\$47.85	\$50.27	\$52.80
\$90,640.08	\$95,129.28	\$99,910.80	\$104,963.76	\$110,246.40

Commander (C)

Range 35

\$46.28	\$48.56	\$51.00	\$53.55	\$56.27
\$96,632.64	\$101,393.28	\$106,488.00	\$111,812.40	\$117,491.76

Chief Deputy (C)

APPENDIX A - 2
SHERIFF'S NON-COMMAND STAFF
UNILATERAL PAY GRID
Salaries Effective January 1, 2021

Range 19

\$27.02	\$28.38	\$29.79	\$31.27	\$32.80
\$56,417.76	\$59,257.44	\$62,201.52	\$65,291.76	\$68,486.40

Correctional Supervisor (A)

APPENDIX A - 1
SHERIFF'S COMMAND STAFF
UNILATERAL PAY GRID
Salaries Effective July 1, 2021

Range 31

\$41.11	\$43.17	\$45.34	\$47.56	\$49.89
\$85,837.68	\$90,138.96	\$94,669.92	\$99,305.28	\$104,170.32

Captain (C)

Range 33

\$43.84	\$46.02	\$48.33	\$50.77	\$53.33
\$91,537.92	\$96,089.76	\$100,913.04	\$106,007.76	\$111,353.04

Commander (C)

Range 35

\$46.74	\$49.05	\$51.51	\$54.09	\$56.83
\$97,593.12	\$102,416.40	\$107,552.88	\$112,939.92	\$118,661.04

Chief Deputy (C)

APPENDIX A - 2
SHERIFF'S NON-COMMAND STAFF
UNILATERAL PAY GRID
Salaries Effective July 1, 2021

Range 19

\$27.29	\$28.66	\$30.09	\$31.58	\$33.13
\$56,981.52	\$59,842.08	\$62,827.92	\$65,939.04	\$69,175.44

Correctional Supervisor (A)

APPENDIX 8
AFSCME LOCAL 1077 PAY GRID

		Start	6 Mos	5 Years*	10 Years*	15 Years*	20 Years*
Classification I	1/1/2021	21.211	22.301	22.61	22.931	23.871	24.101
Stock Clerk							
Classification II	1/1/2021	21.731	22.851	23.181	23.501	24.481	24.761
Building Maintenance Worker II							
Classification III	1/1/2021	22.131	23.321	23.641	23.981	24.991	25.191
Highway Worker							
Classification III(A)	1/1/2021	22.131	23.321	23.641	23.981	24.991	25.191
Classification III(B)	1/1/2021	22.131	23.321	23.641	23.981	24.991	25.191
Classification III(C)	1/1/2021	22.31	23.491	23.821	24.141	25.171	25.381
Heavy Truck Driver							
Classification IV	1/1/2021	22.801	23.981	24.321	24.741	25.701	25.991
Bridge Crew Crusher Operator Heavy Equipment Operator Machnist Maintenance Worker IV Mechanic Highway Sign Maker Welder							
Classification IV(A)	1/1/2021	22.801	23.981	24.321	24.741	25.701	25.991
Airport Maintenance Worker							
Classification V	1/1/2021	23.721	24.951	25.31	25,691	26.731	27.001
Crew Leader							
Classification V(A)	1/1/2021	24.391	25.601	25.971	26.351	27.51	27.651
Airport Crew Leader Rock Haven Crew Leader							
Seasonal Employees	1/1/2021	14.401					

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIX B
AFSCME LOCAL 1077 PAY GRID

		Start	6 Mos	5 Years*	10 Years*	15 Years*	20 Years*
Classification I	7/1/2021	21.42	22.521	22.841	23.161	24.11	24.341
Stock Clerk							
Classification II	7/1/2021	21.951	23.081	23.411	23.741	24.721	25.01
Building Maintenance Worker I							
Classification 111	7/1/2021	22.351	23.551	23.881	24.221	25.241	25.441
Highway Worker							
Classification III(A)	7/1/2021	22.351	23.551	23.881	24.221	25.241	25.441
Classification 111(B)	7/1/2021	22.351	23.551	23.881	24.221	25.241	25.441
Classification III(C)	7/1/2021	22.531	23.721	24.061	24.381	25.421	25.631
Heavy Truck Driver							
Classification IV	7/1/2021	23.031	24.221	24.561	24.991	25.961	26.251
Bridge Crew Crusher Operator Heavy Equipment Operator Machnist Maintenance Worker IV Mechanic Highway Sign Maker Welder							
Classification IV(A)	7/1/2021	23.031	24.221	24.561	24.991	25.961	26.251
Airport Maintenance Worker							
Classification V	7/1/2021	23.961	25.201	25.561	25.951	27.001	27.271
Crew Leader							
Classification V(A)	7/1/2021	24.631	25.861	26.231	26.61	27.791	27.931
Airport Crew Leader Rock Haven Crew Leader							
Seasonal Employees	1/1/2021	14.541					

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIX C
AFSCME LOCAL 1258 PAY GRID

RANGE AND JOB CLASSIFICATION	STEP:	<table style="display: inline-table; border: none;"> <tr> <td></td><td style="text-align: center;">6</td><td style="text-align: center;">18</td><td style="text-align: center;">30</td><td style="text-align: center;">60</td><td style="text-align: center;">120</td><td style="text-align: center;">180</td><td style="text-align: center;">240</td> </tr> <tr> <td></td><td style="text-align: center;">mos</td><td style="text-align: center;">mos</td><td style="text-align: center;">mos</td><td style="text-align: center;">mos*</td><td style="text-align: center;">mos*</td><td style="text-align: center;">mos*</td><td style="text-align: center;">mos)</td> </tr> </table>									6	18	30	60	120	180	240		mos	mos	mos	mos*	mos*	mos*	mos)
			6	18	30	60	120	180	240																
	mos	mos	mos	mos*	mos*	mos*	mos)																		
		A	B	C	D	E	F	G	H																
Range 1	1/1/2021	\$19.86	\$20.81	\$21.91	\$23.38	\$24.01	\$24.79	\$25.78	\$26.31																
Range 2	1/1/2021	\$19.10	\$20.68	\$21.15	\$23.11	\$23.80	\$24.52	\$25.49	\$26.03																
Range 2A	1/1/2021	\$22.15	\$23.19	\$23.64	\$24.13	\$24.61	\$25.11	\$25.86	\$26.37																
LPN																									
Range 3	1/1/2021	\$19.57	\$20.83	\$21.66	\$22.39	\$23.19	\$23.91	\$24.85	\$25.33																
Range 3A	1/1/2021	\$18.50	\$19.01	\$20.41	\$22.05	\$22.12	\$23.39	\$24.30	\$24.81																
Range 4	1/1/2021	\$18.50	\$19.57	\$20.83	\$21.66	\$22.39	\$23.03	\$23.98	\$24.45																
Range 5	1/1/2021	\$18.65	\$19.73	\$20.50	\$21.28	\$21.96	\$22.62	\$23.54	\$24.02																
Environmental Services Supervisor																									
Range 6	1/1/2021	\$18.60	\$19.67	\$20.42	\$21.22	\$21.81	\$22.51	\$23.52	\$24.00																
Medical Records Tech.																									
Range 7	1/1/2021	\$17.11	\$18.01	\$19.13	\$20.46	\$21.22	\$21.16	\$22.62	\$23.01																
Range 8	1/1/2021	\$17.49	\$18.49	\$19.18	\$19.86	\$20.53	\$21.14	\$22.00	\$22.44																
Psychiatric Technician Peer Support Specialist																									
Range 8A	1/1/2021	\$11.19	\$18.32	\$18.82	\$19.26	\$19.77	\$20.38	\$21.23	\$21.62																
Range 9	1/1/2021	\$16.88	\$17.91	\$18.11	\$19.51	\$20.16	\$20.13	\$21.55	\$21.99																
Range 10	1/1/2021	\$15.97	\$11.01	\$18.11	\$19.49	\$20.16	\$20.12	\$21.51	\$21.86																
Unit Clerk Coordinator																									
Range 11	1/1/2021	\$16.91	\$17.96	\$18.11	\$19.48	\$20.15	\$20.12	\$21.49	\$21.97																
Public Health Support Specialist																									
Range 12	1/1/2021	\$16.59	\$17.64	\$18.21	\$18.99	\$19.58	\$20.19	\$20.96	\$21.37																
Administrative Assistant																									
Range 12A	1/1/2021	\$11.29	\$17.84	\$18.40	\$18.93	\$19.48	\$20.00	\$20.83	\$21.21																
Account Clerk II																									

RANGE AND JOB CLASSIFICATION	STEP:	<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">18</td> <td style="text-align: center;">30</td> <td style="text-align: center;">60</td> <td style="text-align: center;">120</td> <td style="text-align: center;">180</td> <td style="text-align: center;">240</td> </tr> <tr> <td style="text-align: center;">mos</td> <td style="text-align: center;">mos</td> <td style="text-align: center;">mos</td> <td style="text-align: center;">mos*</td> <td style="text-align: center;">mos*</td> <td style="text-align: center;">mos*</td> <td style="text-align: center;">mos*</td> </tr> </table>								6	18	30	60	120	180	240	mos	mos	mos	mos*	mos*	mos*	mos*
		6	18	30	60	120	180	240															
mos	mos	mos	mos*	mos*	mos*	mos*																	
	A	B	C	D	E	F	G	H															
Range 13	1/1/2021	\$16.92	\$17.93	\$18.26	\$18.75	\$19.26	\$19.82	\$20.61	\$21.04														
Release of Information Coordinator																							
Range 14	1/1/2021	\$16.55	\$17.56	\$18.02	\$18.59	\$19.13	\$19.68	\$20.47	\$20.89														
Range 15	1/1/2021	\$15.92	\$16.96	\$17.65	\$18.32	\$18.91	\$19.49	\$20.32	\$20.67														
Range 16	1/1/2021	\$16.21	\$11.22	\$17.81	\$18.29	\$18.83	\$19.34	\$20.12	\$20.5s														
Range 17	1/1/2021	\$15.95	\$11.12	\$11.12	\$18.26	\$18.75	\$19.28	\$20.05	\$20.47														
Range 18	1/1/2021	\$16.19	\$11.15	\$17.60	\$17.98	\$18.46	\$19.04	\$19.78	\$20.16														
Range 19	1/1/2021	\$15.19	\$16.21	\$16.78	\$17.32	\$17.88	\$1s.40	\$19.10	\$19.51														
Clerk Typist II																							
Range 20	1/1/2021	\$15.51	\$16.59	\$11.19	\$17.98	\$18.50	\$19.06	\$19.82	\$20.2,														
Food Service Supervisor																							
Range 21	1/1/2021	\$15.32	\$16.39	\$16.81	\$11.11	\$17.75	\$18.26	\$19.02	\$19.40														
Range 22	1/1/2021	\$14.86	\$15.92	\$16.42	\$16.94	\$11.50	\$17.98	\$18.69	\$19.10														
Central Supply Clerk																							
Range 23	1/1/2021	\$14.96	\$15.98	\$16.21	\$16.73	\$11.24	\$17.79	\$18.52	\$18.89														
Range 24	1/1/2021	\$14.52	\$15.58	\$16.09	\$16.61	\$11.12	\$17.64	\$18.36	\$18.69														
Cook																							
Range 25	1/1/2021	\$14.23	\$15.25	\$15.73	\$16.21	\$16.81	\$11.28	\$17.98	\$18.40														
Activity Therapy Assitant Beautician Medical Record Clerk Certified Nursing Assistant																							
Range 26	1/1/2021	\$14.21	\$15.24	\$15.72	\$16.26	\$16.79	\$11.24	\$17.97	\$18.39														
Range 27	1/1/2021	\$13.84	\$14.92	\$15.43	\$15.98	\$16.47	\$16.99	\$11.10	\$17.98														
Range 28	1/1/2021	\$14.01	\$15.11	\$15.61	\$16.16	\$16.66	\$11.13	\$11.81	\$18.19														
Environmental Service Worker Food Service Worker																							
Range 29	1/1/2021	\$13.94	\$15.03	\$15.49	\$16.00	\$16.51	\$11.02	\$17.73	\$18.02														
Range 30	1/1/2021	\$13.64	\$14.70	\$15.09	\$15.47	\$15.96	\$16.43	\$11.11	\$17.42														
Clerk Steno II																							

RANGE AND JOB CLASSIFICATION	STEP:	6		18		30		60		120		180		240	
		A	B	C	D	E	F	G	H	mos	mos*	mos*	mos*	mos*	mos*
Range 31	1/1/2021	\$13.60	\$14.65	\$15.05	\$15.43	\$15.92	\$16.40	\$17.06	\$17.37						
Range 32	1/1/2021	\$13.49	\$14.56	\$14.96	\$15.32	\$15.82	\$16.26	\$16.92	\$17.24						
Range 33	1/1/2021	\$13.09	\$14.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIXC AFSCME LOCAL 1258 POOL PAY GRID
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Start	1,000 hours worked	5,200 hours worked
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Pool C.N.A

1/1/2021	\$19.23	\$19.80	\$20.41
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Pool ATA

1/1/2021	\$19.23	\$19.80	\$20.41
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Pool LPN

1/1/2021	\$27.07	\$27.87	\$28.71
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Pool Pscyh Tech

1/1/2021	\$21.59	\$22.27	\$22.93
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Pool Unit Clerk

1/1/2021	\$20.45	\$21.05	\$21.71
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<p>The wage scale is printed in the contract for reference purposes only. Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.</p>

APPENDIX C
AFSCME LOCAL 1258 PAY GRID

RANGE AND JOB CLASSIFICATION	STEP:	<table style="display: inline-table; border: none;"> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">18</td> <td style="text-align: center;">30</td> <td style="text-align: center;">60</td> <td style="text-align: center;">120</td> <td style="text-align: center;">180</td> <td style="text-align: center;">240</td> </tr> <tr> <td style="text-align: center;">mos</td> <td style="text-align: center;">mos</td> <td style="text-align: center;">mos</td> <td style="text-align: center;">mos*</td> <td style="text-align: center;">mos*</td> <td style="text-align: center;">mos*</td> <td style="text-align: center;">mos*</td> </tr> </table>								6	18	30	60	120	180	240	mos	mos	mos	mos*	mos*	mos*	mos*
		6	18	30	60	120	180	240															
mos	mos	mos	mos*	mos*	mos*	mos*																	
	A	B	C	D	E	F	G	H															
Range 1	7/1/2021	\$20.06	\$21.08	\$22.13	\$23.61	\$24.31	\$25.04	\$26.04	\$26.57														
Range 2	7/1/2021	\$19.90	\$20.89	\$21.97	\$23.34	\$24.04	\$24.77	\$25.74	\$26.29														
Range 2A	7/1/2021	\$22.98	\$23.42	\$23.88	\$24.37	\$24.86	\$25.36	\$26.12	\$26.63														
LPN																							
Range 3	7/1/2021	\$19.77	\$21.04	\$21.88	\$22.61	\$23.42	\$24.15	\$25.10	\$25.58														
Range 3A	7/1/2021	\$18.69	\$19.26	\$20.61	\$22.21	\$22.95	\$23.62	\$24.54	\$25.06														
Range 4	7/1/2021	\$18.69	\$19.77	\$21.04	\$21.88	\$22.61	\$23.26	\$24.22	\$24.69														
Range 5	7/1/2021	\$18.84	\$19.93	\$20.11	\$21.49	\$22.18	\$22.85	\$23.78	\$24.26														
Environmental Services Supervisor																							
Range 6	7/1/2021	\$18.79	\$19.87	\$20.62	\$21.43	\$22.09	\$22.80	\$23.76	\$24.24														
Medical Records Tech.																							
Range 7	7/1/2021	\$17.28	\$18.25	\$19.32	\$20.66	\$21.33	\$21.98	\$22.85	\$23.30														
Range 8	7/1/2021	\$17.66	\$18.67	\$19.37	\$20.06	\$20.74	\$21.35	\$22.22	\$22.66														
Psychiatric Technician Peer Support Specialist																							
Range SA	7/1/2021	\$17.97	\$18.50	\$19.01	\$19.45	\$19.97	\$20.58	\$21.44	\$21.84														
Range 9	7/1/2021	\$11.05	\$11.89	\$12.90	\$13.71	\$14.36	\$15.04	\$15.77	\$16.21														
Range 10	7/1/2021	\$16.13	\$17.18	\$18.35	\$19.68	\$20.36	\$20.93	\$21.13	\$22.08														
Unit Clerk Coordinator																							
Range 11	7/1/2021	\$11.08	\$11.14	\$11.90	\$12.67	\$13.35	\$14.03	\$14.10	\$14.19														
Public Health Support Specialist																							
Range 12	7/1/2021	\$16.76	\$17.82	\$18.45	\$19.18	\$19.78	\$20.39	\$21.11	\$21.58														
Administrative Assistant																							
Range 12A	7/1/2021	\$17.46	\$18.02	\$18.58	\$19.12	\$19.67	\$20.20	\$21.04	\$21.48														
Account Clerk II																							

RANGE AND JOB CLASSIFICATION	STEP:	<table border="0"> <tr> <td></td> <td>6</td> <td>18</td> <td>30</td> <td>60</td> <td>120</td> <td>180</td> <td>240</td> </tr> <tr> <td></td> <td>mos</td> <td>mos</td> <td>mos</td> <td>mos*</td> <td>mos*</td> <td>mos*</td> <td>mos*</td> </tr> </table>									6	18	30	60	120	180	240		mos	mos	mos	mos*	mos*	mos*	mos*
			6	18	30	60	120	180	240																
	mos	mos	mos	mos*	mos*	mos*	mos*																		
	A	B	C	D	E	F	G	H																	
Range 13	7/1/2021	\$17.09	\$18.11	\$18.44	\$18.94	\$19.45	\$20.02	\$20.82	\$21.25																
Release of Information Coordinator																									
Range 14	7/1/2021	\$16.08	\$17.74	\$18.20	\$18.78	\$19.32	\$19.88	\$20.67	\$21.00																
Range 15	7/1/2021	\$16.08	\$17.13	\$17.83	\$18.50	\$19.10	\$19.68	\$20.52	\$20.88																
Range 16	7/1/2021	\$16.43	\$17.39	\$17.99	\$18.47	\$19.02	\$19.53	\$20.32	\$20.76																
Range 17	7/1/2021	\$16.11	\$17.29	\$17.90	\$18.44	\$18.94	\$19.47	\$20.25	\$20.67																
Range 18	7/1/2021	\$16.35	\$17.32	\$17.78	\$18.16	\$18.64	\$19.23	\$19.98	\$20.36																
Range 19	7/1/2021	\$15.34	\$16.43	\$16.95	\$17.49	\$18.06	\$18.58	\$19.29	\$19.71																
Clerk Typist II																									
Range 20	7/1/2021	\$15.67	\$16.76	\$17.36	\$18.16	\$18.69	\$19.25	\$20.02	\$20.41																
Food Service Supervisor																									
Range 21	7/1/2021	\$15.47	\$16.55	\$16.98	\$17.34	\$17.93	\$18.44	\$19.21	\$19.59																
Range 22	7/1/2021	\$15.01	\$16.08	\$16.58	\$17.11	\$17.68	\$18.16	\$18.88	\$19.29																
Central Supply Clerk																									
Range 23	7/1/2021	\$15.11	\$16.14	\$16.43	\$16.90	\$17.41	\$17.97	\$18.71	\$19.05																
Range 24	7/1/2021	\$14.67	\$15.74	\$16.25	\$16.78	\$17.29	\$17.82	\$18.54	\$18.88																
Cook																									
Range 25	7/1/2021	\$14.37	\$15.40	\$15.89	\$16.43	\$16.98	\$17.45	\$18.16	\$18.58																
Activity Therapy Assistant Beautician Medical Record Clerk Certified Nursing Assistant																									
Range 26	7/1/2021	\$14.35	\$15.39	\$15.88	\$16.42	\$16.96	\$17.41	\$18.15	\$18.57																
Range 27	7/1/2021	\$13.98	\$15.07	\$15.58	\$16.14	\$16.63	\$17.16	\$17.88	\$18.16																
Range 28	7/1/2021	\$14.21	\$15.26	\$15.77	\$16.32	\$16.83	\$17.30	\$17.99	\$18.37																
Environmental Service Worker Food Service Worker																									
Range 29	7/1/2021	\$14.08	\$15.18	\$15.64	\$16.16	\$16.68	\$17.19	\$17.91	\$18.20																
Range 30	7/1/2021	\$13.78	\$14.85	\$15.24	\$15.62	\$16.12	\$16.59	\$17.28	\$17.59																
Clerk Steno II																									

RANGE AND JOB CLASSIFICATION	STEP:	6		18		30		60		120		180		240	
		A	B	C	D	E	F	G	H	mos	mos*	mos*	mos*	mos*	mos*
Range 31	7/1/2021	\$13.74	\$14.80	\$15.20	\$15.58	\$16.08	\$16.56	\$11.23	\$17.54						
Range 32	7/1/2021	\$13.62	\$14.71	\$15.11	\$15.47	\$15.98	\$16.42	\$11.09	\$11.41						
Range 33	7/1/2021	\$13.22	\$14.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIXC AFSCME LOCAL 1258 POOL PAY GRID
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Start	1,000 hours worked	5,200 hours worked
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Pool C.N.A

7/1/2021	\$19.42	\$20.00	\$20.61
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Pool ATA

7/1/2021	\$19.42	\$20.00	\$20.61
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Pool LPN

7/1/2021	\$27.34	\$28.15	\$29.00
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Pool Pscyh Tech

7/1/2021	\$21.81	\$22.49	\$23.16
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Pool Unit Clerk

7/1/2021	\$20.65	\$21.26	\$21.93
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**APPENDIX D
AFSCME LOCAL 2489 PAY GRID**

RANGE AND JOB CLASSIFICATION	STEP:	Start	6 mos	18 mos	60 mos*	120 mos*	180 mos*	240 mos*
Range 0 Telecom m unicator	1/1/2021	21.50	22.79	24.16	25.24	25.75	26.26	26.79
Range 0.5 Accountant Deputy County Clerk Deputy County Treasurer	1/1/2021	19.871	21.01	22.041	23.091	23.21	24.151	24.421
				Collections/Accounts Specialist Deputy Register of Deeds Information Technology Support Specialist				
Range 1 Printing Services Coordinator	1/1/2021	18.861	20.041	21.711	22.751	22.971	23.911	24.091
Range 1a Accounting Specialist Call Taker Lead Child Support Specialist Lead Economic Support Specialist	1/1/2021	19.401	20.451	21.461	22.531	22.761	23.671	23.941
				Lead Legal Support Specialist Medical Record Technician Lead Worker				
Range 2 Deputy Veterans Service Officer II	1/1/2021	18.391	19.461	20.531	21.561	21.771	22.621	22.851
Range 3 County Clerk Specialist Child Support Reimbursement Specialist	1/1/2021	19.041	19.591	20.251	21.171	21.351	22.221	22.441
				Deputy Clerk of Court Deputy Register in Probate II Economic Support Specialist				
Range 4 Consumer Financial Support Specialist Deputy Surveyor Family Care Giver Support/Outreach Specialist HSD Support Specialist	1/1/2021	18.911	19.261	19.781	20.791	20.941	21.791	22.001
				Legal Stenographer Legal Support Specialist Real Property Specialist Register of Deeds Specialist Skill Development Specialist				
Range 4a Child Support Financial Specialist	1/1/2021	18.461	18.881	19.371	20.321	20.461	21.351	21.501
Range 5 Account Clerk III Deputy Veterans Service Officer I	1/1/2021	18.011	18.461	18.931	19.851	20.011	20.851	21.041
Range 6 Account Clerk - HSD Administrative Assistant/ Stenographer	1/1/2021	17.901	18.291	18.791	19.691	19.841	20.641	20.871
Range 7	1/1/2021	17.561	18.061	18.601	19.501	19.681	20.461	20.661

			6	18	60	120	180	240
RANGE AND JOB CLASSIFICATION	STEP:	Start	mos	mos	mos*	mos*	mos*	mos*

Account Clerk I
 Administrative Assistant
 Optical Imaging Specialist

Range 8	1/1/2021	17.641	17.91	18.421	19.31	19.481	20.261	20.441
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Child Support Case Initiation Specialist

Range 9	1/1/2021	16.841	17.431	17.91	18.781	18.951	19.71	19.881
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Job Center Support Specialist

Range 10	1/1/2021	16.891	17.201	17.661	18.491	18.681	19.421	19.661
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Word Processing Operator

Range 11	1/1/2021	16.401	16.681	17.071	17.931	18.091	18.81	19.041
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Clerk Typist III

Range 12	1/1/2021	16.131	16.481	16.921	17.751	17.891	18.621	18.801
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Specialized Transit
 Scheduler/Clerk

Range 13	1/1/2021	15.91	16.331	16.651	17.421	17.601	18.261	18.451
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Clerk II
 Clerk Typist II

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

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**APPENDIX D
AFSCME LOCAL 2489 PAY GRID**

RANGE AND JOB CLASSIFICATION	STEP:	Start	6 mos	18 mos	60 mos*	120 mos*	180 mos*	240 mos*
Range 0 Telecommunicator	7/1/2021	21.72	23.02	24.40	25.49	26.01	26.52	27.06
Range 0.5 Accountant Deputy County Clerk Deputy County Treasurer	7/1/2021	20.071	21.221	22.261	23.321	23.441	24.391	24.661
Range 1 Printing Services Coordinator	7/1/2021	19.051	20.241	21.931	22.981	23.201	24.151	24.331
Range 1a Accounting Specialist Call Taker Lead Child Support Specialist Lead Economic Support Specialist	7/1/2021	19.591	20.651	21.671	22.761	22.991	23.91	24.181
Range 2 Deputy Veterans Service Officer II	7/1/2021	18.571	19.651	20.741	21.781	21.991	22.851	23.081
Range 3 County Clerk Specialist Child Support Reimbursement Specialist	7/1/2021	19.231	19.791	20.451	21.381	21.561	22.441	22.661
Range 4 Consumer Financial Support Specialist Deputy Surveyor Family Care Giver Support/Outreach Specialist HSD Support Specialist	7/1/2021	19.101	19.451	19.981	21.001	21.151	22.01	22.221
Range 4a Child Support Financial Specialist	7/1/2021	18.641	19.071	19.561	20.521	20.661	21.561	21.721
Range 5 Account Clerk III Deputy Veterans Service Officer I	7/1/2021	18.191	18.641	19.121	20.051	20.21	21.061	21.251
Range 6 Account Clerk - HSD Administrative Assistant/ Stenographer	7/1/2021	18.081	18.471	18.981	19.891	20.041	20.851	21.081
Range 7	7/1/2021	17.741	18.241	18.791	19.701	19.881	20.661	20.871

RANGE AND JOB CLASSIFICATION	STEP:	Start	6 mos	18 mos	60 mos*	120 mos*	180 mos*	240 mos*
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Account Clerk II
 Administrative Assistant
 Optical Imaging Specialist

Range 8	7/1/2021	17.821	18.091	18.601	19.501	19.671	20.461	20.641
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Child Support Case Initiation Specialist

Range 9	7/1/2021	17.011	17.601	18.091	18.971	19.141	19.911	20.081
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Job Center Support Specialist

Range 10	7/1/2021	17.061	17.371	17.841	18.671	18.871	19.611	19.861
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Word Processing Operator

Range 11	7/1/2021	16.561	16.851	17.241	18.111	18.271	19.001	19.231
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Clerk Typist III

Range 12	7/1/2021	16.291	16.641	17.091	17.931	18.071	18.811	18.991
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Specialized Transit Scheduler/Clerk

Rang 13	7/1/2021	16.071	16.491	16.821	17.591	17.781	18.441	18.631
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Clerk II
 Clerk Typist II

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

**AFSCME 2489-Y
YOUTH SERVICES CENTER PAY GRID**

Youth Specialists	STEP	1/1/2021
Start	A	\$17.12
After 12 months	B	\$18.06
After 24 months	C	\$20.00
After 36 months	D	\$20.75
After 48 months	E	\$21.08
After 60 months*	F	\$21.74
After 120 months*	G	\$22.08
After 180 months*	H	\$22.36
After 240 months*	I	\$22.80

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

**AFSCME 2489-Y
YOUTH SERVICES CENTER PAY GRID**

Youth Specialists	STEP	7/1/2021
Start	A	\$17.29
After 12 months	B	\$18.24
After 24 months	C	\$20.20
After 36 months	D	\$20.96
After 48 months	E	\$21.29
After 60 months*	F	\$21.96
After 120 months*	G	\$22.30
After 180 months*	H	\$22.58
After 240 months*	I	\$23.03

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

**APPENDIX F
AMHS - HUMAN SERVICES**

Range 1

Human Services Professional I

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	18.48	19.36	20.27	21.10	21.98	22.83	23.67	24.56	25.43	26.29	27.10	27.71

Range 2

Human Services Professional II

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	19.60	20.54	21.49	22.40	23.33	24.24	25.14	26.10	26.99	27.92	28.78	29.37

Range 3

Human Services Professional III

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	21.63	22.19	22.52	23.56	24.61	25.62	26.69	27.74	28.75	29.81	30.71	31.30

Range 4

Human Services Professional IV; Lead Worker

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	22.62	23.19	23.55	24.64	25.73	26.79	27.90	29.01	30.06	31.16	32.11	32.73

Range 5

Human Services Professional V; Lead Worker

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	23.42	24.01	24.39	25.51	26.63	27.73	28.88	30.03	31.11	32.25	33.23	33.87

Range 6

Human Services Professional VI

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	25.12	26.06	27.02	27.97	28.96	29.88	30.83	31.80	32.79	33.73	34.73	35.42

Range 7

Human Services Professional VII

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	26.23	27.22	28.24	29.22	30.24	31.20	32.21	33.22	34.25	35.24	36.28	37.00

Range 8

Human Services Professional VIII

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	27.23	28.26	29.33	30.35	31.42	32.39	33.44	34.49	35.56	36.58	37.67	38.42

Range 9

Human Services Professional IX; Lead Worker; Registered Nurse

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
1/1/2021	29.06	30.01	31.00	31.91	32.87	33.80	34.74	35.68	36.61	37.58	38.68	39.47

Wage scales are maintained in the Rock County Policy and Procedure Manual under Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

**APPENDIX F
AMHS - HUMAN SERVICES**

Range 1

Human Services Professional I

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	18.66	19.55	20.47	21.31	22.20	23.06	23.91	24.81	25.68	26.55	27.37	27.99

Range2

Human Services Professional II

	Step 1	Step2	Step 3	Step4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	19.80	20.75	21.70	22.62	23.56	24.48	25.39	26.36	27.26	28.20	29.07	29.66

Range3

Human Services Professional III

	Step 1	Step2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	21.85	22.41	22.75	23.80	24.86	25.88	26.96	28.02	29.04	30.11	31.02	31.61

Range4

Human Services Professional IV; Lead Worker

	Step I	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	22.85	23.42	23.79	24.89	25.99	27.06	28.18	29.30	30.36	31.47	32.43	33.06

Ranges

Human Services Professional V; Lead Worker

	Step I	Step 2	Step 3	Step4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	23.65	24.25	24.63	25.77	26.90	28.01	29.17	30.33	31.42	32.57	33.56	34.21

Range 6

Human Services Professional VI

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	25.37	26.32	27.29	28.25	29.25	30.18	31.14	32.12	33.12	34.07	35.08	35.77

Range 7

Human Services Professional VII

	Step 1	Step 2	Step 3	Step4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	26.49	27.49	28.52	29.51	30.54	31.51	32.53	33.55	34.59	35.59	36.64	37.37

Range8

Human Services Professional VIII

	Step I	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	27.50	28.54	29.62	30.65	31.73	32.71	33.77	34.83	35.92	36.95	38.05	38.80

Range9

Human Services Professional IX; Lead Worker; Registered Nurse

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	15 Years*	20 Years*
7/1/2021	29.35	30.31	31.31	32.23	33.20	34.14	35.09	36.04	36.98	37.96	39.07	39.86

Wage scales are maintained in the Rock County Policy and Procedure Manual under Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIX G
AMHS - ROCK HAVEN

Range II

	Start	Six Months	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years	9 Years	15 Years*	20 Years*
1/1/2021	\$21.42	\$21.98	\$22.32	\$23.35	\$24.39	\$25.36	\$26.42	\$27.47	\$28.47	\$29.52	\$30.43	\$31.02

Range III

**Social Worker- MA, MSW, MSSW with certification, Master Case Manager
Therapists, Counselors, Family Therapists- MA, MS, MSW, MSSW with certification**

	Start	Six Months	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years	9 Years	15 Years*	20 Years*
1/1/2021	\$25.12	\$26.06	\$27.02	\$27.97	\$28.96	\$29.88	\$30.83	\$31.80	\$32.79	\$33.73	\$34.73	\$35.42

Range IV

Registered Nurse

	Start	Six Months	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years	9 Years	15 Years*	20 Years*
1/1/2021	\$29.06	\$30.01	\$31.00	\$31.91	\$32.87	\$33.80	\$34.74	\$35.68	\$36.61	\$37.58	\$38.68	\$39.47

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*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIX G
AMHS - ROCK HAVEN

Range II

	Start	Six Months	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years	9 Years	15 Years*	20 Years*
7/1/2021	\$21.63	\$22.20	\$22.54	\$23.58	\$24.63	\$25.61	\$26.68	\$27.74	\$28.75	\$29.82	\$30.73	\$31.33

Range III

**Social Worker- MA, MSW, MSSW with certification, Master Case Manager
Therapists, Counselors, Family Therapists- MA, MS, MSW, MSSW with certification**

	Start	Six Months	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years	9 Years	15 Years*	20 Years*
7/1/2021	\$25.37	\$26.32	\$27.29	\$28.25	\$29.25	\$30.18	\$31.14	\$32.12	\$33.12	\$34.07	\$35.08	\$35.77

Range IV

Registered Nurse

	Start	Six Months	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years	9 Years	15 Years*	20 Years*
7/1/2021	\$29.35	\$30.31	\$31.31	\$32.23	\$33.20	\$34.14	\$35.09	\$36.04	\$36.98	\$37.96	\$39.07	\$39.86

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIXH SEIUPUBLIC HEALTH NURSES

	1/1/2021
Length of Service	
Start	\$30.01
6 Months	\$31.56
18 Months	\$32.62
30 Months	\$33.04
54 Months	\$33.69
78 Months	\$34.37
144 Months	\$35.07
180 Months*	\$35.42

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIXH SEIUPUBLIC HEALTH NURSES

	7/1/2021
Length of Service	
Start	\$30.31
6 Months	\$31.88
18 Months	\$32.95
30 Months	\$33.37
54 Months	\$34.03
78 Months	\$34.71
144 Months	\$35.42
180 Months*	\$35.77

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIX I
ROCK COUNTY ATTORNEYS'
ASSOCIATION PAY GRID

	1/1/2021
Entry	\$ 55,709.22
Step A	\$ 59,193.19
Step B	\$ 62,615.87
Step C	\$ 70,971.69
Step D	\$ 79,337.51
Step E	\$ 86,437.91
Step F	\$ 92,771.75
Step G	\$ 99,335.00
Step H*	\$ 101,322.80
Step I*	\$ 103,349.26

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

APPENDIX I
ROCK COUNTY ATTORNEYS'
ASSOCIATION PAY GRID

	7/1/2021
Entry	\$ 56,266.31
Step A	\$ 59,785.12
Step B	\$ 63,242.03
Step C	\$ 71,681.41
Step D	\$ 80,130.89
Step E	\$ 87,302.29
Step F	\$ 93,699.47
Step G	\$ 100,328.35
Step H*	\$ 102,336.03
Step I*	\$ 104,382.79

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

*These are longevity steps. Employees must have continuous Rock County employment equal to the designated years of service to be placed in the corresponding pay step.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Annette Mikula, HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

December 4, 2020
DATE DRAFTED

SETTING THE 2021 SALARY OF THE COUNTY ADMINISTRATOR

- 1 **WHEREAS**, the County Administrator’s current salary is \$142,168.65; and,
- 2
- 3 **WHEREAS**, the County Board Staff Committee reviewed the County Administrator’s salary, other
- 4 benefits, and the annual adjustments recommended and received by other County employees for 2021;
- 5 and,
- 6
- 7 **WHEREAS**, the County Board Staff Committee recommends a 2.00% increase to the County
- 8 Administrator’s salary effective 1-1-21, and an additional 1% increase to the County Administrator’s
- 9 salary effective 7-1-2021, which is consistent with adjustments for other County employees.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 12 assembled on this _____ day of _____, 2021 does hereby authorize that the County
- 13 Administrator’s salary be adjusted by 2.00% effective 1-1-2021, and 1% effective 7-1-2021
- 14
- 15 **BE IT FURTHER RESOLVED**, that the health insurance plan granted other Unilateral employees be
- 16 continued.
- 17
- 18 **BE IT FURTHER RESOLVED**, that the dental plan available to Unilateral employees be continued.
- 19
- 20 **BE IT FURTHER RESOLVED**, that the current car allowance of \$6,000 annually be continued and
- 21 the current expense allowance of \$2,000 annually be continued.
- 22
- 23 **BE IT FURTHER RESOLVED**, that the current deferred compensation contribution of \$6,500
- 24 annually be continued.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

Kara Puviance, Chair

Louis Peer

Rich Bostwick, Vice Chair

J. Russell Podzilni

Mary Beaver

Alan Sweeney

Tom Brien

Bob Yeomans

Kevin Leavy

SETTING THE 2021 SALARY OF THE COUNTY ADMINISTRATOR

Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

	<u>2020 Base Compensation</u>		<u>Increase</u>	<u>2021 Base Compensation</u>
Salary	\$142,168.65	1/1/2021	2.00%	\$145,012.02
		7/1/2021	1.00%	\$146,462.14
Car Allowance	\$6,000			\$6,000
Expense Allow.	\$2,000			\$2,000
Deferred Comp.	\$6,500			\$6,500

/s/ Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Matter of policy.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

The purpose of this resolution is to provide a wage rate increases for the County Administrator.

The County has settled with the Deputy Sheriff's Association (DSA) and the Deputy Sheriff Supervisor's Association (DSS), where they have been approved for a 2021 across the board salary increases of 2.0% effective January 1, 2021, and an additional 1.0% effective July 1, 2021.

The County previously settled a 2 year contract with the Correctional Officers Association, where they have received a 2021 across the board salary increases of 2.5% effective January 1, 2021.

The proposed wage increase for all other employees is the same as the DSA and DSS of 2.0% on 1/1/2021 with an additional 1.0% on 7/1/2021.

This resolution provides for a 2.00% wage rate increase on 1/1/2021 and an additional 1.0% wage rate increase on 7/1/2021 for the County Administrator, to keep pace with cost of living, inflation, and external market factors.

ROCK COUNTY, WISCONSIN



Rock County Corporation Counsel
51 S. Main Street
Janesville, Wisconsin 53546
Phone 608-757-5530

MEMORANDUM

TO: County Board Staff Committee
FROM: Richard Greenlee, Corporation Counsel
DATE: December 7, 2020
RE: Notice of Claim

CLAIMANT: Charter Spectrm
DATE OF INCIDENT: September 1, 2020
DATE OF NOTICE OF CLAIM: October 20, 2020
AMOUNT CLAIMED: \$13,435.29
NATURE OF CLAIM: Damages to fiber optic cabling caused by Rock County when performing road work for storm water pipe. Cable had been marked. WMMIC has negotiated a settlement of \$12,000.00.
RECOMMENDATION: Approval.