

**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**Minutes – April 18, 2013**

**Call to Order.** Chair Gubbin called the meeting of the Criminal Justice Coordinating Council to order at 4:00 P.M. in the Courthouse Conference Center on the second floor of the Rock County Courthouse-East.

**Committee Members Present:** Tom Gubbin, Judge Daley, Neil Deupree, Regina Dunkin, Rich Gruber, Lorenzo Henderson, Charmian Klyve, Billy Bob Grahn (for Sandy Kraft), Chief David Moore, Kelly Mattingly (for Eric Nelson), and Ed Pearson.

**Committee Members Absent:** Max Arriaga, Laura Kleber, David O'Leary, George Smith, Jr., Sheriff Spoden, and Marv Wopat.

**Staff Members Present:** Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst and Captain Brent DeRemer, Sheriff's Office.

**Others Present:** Colleen Wisch, NAMI Rock County; Lynda Owens, League of Women Voters, Supervisor Steve Howland, and Tony Farrell, Sr.

**Approval of Agenda.** Mr. Gruber moved approval of the agenda, second by Mr. Deupree. ADOPTED.

**Approval of Minutes from February 21, 2013.** Mr. Deupree moved approval of the minutes, second by Judge Daley. ADOPTED.

**Systems Mapping Update.** Ms. Pohlman McQuillen distributed the system map and said working with the mapping software was more challenging than she anticipated. She mentioned the great group of people working on this with her and said once the whole map is completed we will go through it in depth. Judge Daley pointed out a few areas that need to be corrected on the map. Chair Gubbin said they will work on correcting the areas.

**Pretrial Monitoring and Proxy Update/Discussion.** Chair Gubbin said due to Mr. O'Leary's absence, this information would be shared at a later date.

**Resource Fair 2013.** Chair Gubbin said Room K and another room are booked at the Job Center for the Resource Fair on June 6<sup>th</sup>. Chair Gubbin said he and a group of dedicated community members are working on reaching out to vendors with the focus on resources that can assist the criminal justice population.

**Discussion Regarding National County Government Month April 2013 – Theme = SMART JUSTICE.** Ms. Pohlman McQuillen said in the March meeting, there was an interest by the group to submit a resolution yearly recognizing this month with the theme of Smart Justice. Mr. Gruber moved approval to go forward with a resolution, second by Judge Daley. ADOPTED.

**Discussion and Action on National Drug Court Month Recognition.** Ms. Pohlman McQuillen said a resolution would be needed to recognize the specialty courts for the month of May. Mr. Gruber moved approval to go forward with a resolution, second by Ms. Dunkin. ADOPTED.

**Grants Update.**

**TAD Grant.** Ms. Pohlman McQuillen said it is being recommended that TAD be expanded to other counties.

**Federal Drug Court Grant.** Nothing to report.

**CJCC Grant.** Ms. Pohlman McQuillen said the second site visit with Zia Partners is scheduled all day on May 7, 2013. They will be meeting from 8:00 A.M. to 10:00 A.M. in the CCC for an overview, breakouts during the day, including a meeting for the specialty courts at 1:30 P.M. and then from 4:30 P.M. to 5:30 P.M. wrap up in N1/N2.

**Discussion Regarding Law Enforcement Concerns.** Chief Moore mentioned domestic violence is up in numbers, strangulation being used. Chief Moore said there is a VINE Program on June 12<sup>th</sup> and 13<sup>th</sup> at the Chula Vista and is open to law enforcement. Mr. Gruber mentioned that April is Sexual Assault month.

**Areas of Future Action and Discussion for CJCC.** Chair Gubbin thanked the members for sharing their ideas and sending emails to him and asked them to continue sending him any feedback. Chair Gubbin asked the members if they would like the date and or time of the meeting changed from what we currently have in place. Mr. Gruber suggested a session on discussing our initial goals, where do we want to go and what have we accomplished; have we met our goals? Judge Daley suggested emailing Chair Gubbin with suggestions for any changes to the day, location and time and then decide from there. Mr. Henderson said Mr. Wopat had brought someone to our meeting and shared his/her success story; perhaps we could bring in other individuals to share with us. Mr. Grahn suggested conducting a mock exercise of what happens and why as people go through the justice system. What's a booking process like? How does the system work? Chair Gubbin said we may do some tabletop exercises and we have a handful of strategic goals that are always available, the systems map may help us find another situation and the 7 decision points. Ms. Dunkin suggested a shorter agenda when we are trying to focus on a topic. Judge Daley mentioned AAR (After Action Reviews). Everyone gets involved and you have to find 3 things that went right and 3 things that went wrong. What wasn't done that could/should have been. This may be something to try after we complete a project. Mr. Deupree suggested Ms. Pohlman McQuillen give 10 minutes at each meeting to share what is going on in other places. He also suggested revisiting the "speediness" of trials and what steps are needed to complete the process and what prolongs court dates. Mr. Henderson would like to know if the systems mapping would show our juvenile offenders "graduating" to adult offenders.

### **Citizen Participation and Announcements.**

**Drug Court Alumni Panel-Thursday, April 25th at 8AM, Courtroom H** Ms. Pohlman McQuillen said everyone is invited to attend.

Ms. Owens inquired about the process to get elected to the CJCC. She also inquired if the Committee could meet in Beloit in the future; she feels that it would be easier for the public to attend. Chair Gubbin informed Ms. Owens that the May meeting will be held at the Merrill Community Center. Ms. Pohlman McQuillen informed Ms. Owens of the procedure that is followed for appointments to the Committee.

**Future Meeting Date.** The next CJCC meeting is Thursday, May 16, 2013, at the Merrill Community Center, Beloit at 4:00 P.M.

**Adjournment.** Mr. Gruber moved adjournment at 4:53 P.M., second by Mr. Deupree.  
ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**