

**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**Minutes – March 20, 2014**

**Call to Order.** Chair Gubbin called the meeting of the Criminal Justice Coordinating Council to order at 3:40 P.M. in the Courthouse Conference Center on the second floor of the Rock County Courthouse-East.

**Committee Members Present:** Tom Gubbin, Lance Horozewski, Charles Jones, David O’Leary, Eric Nelson, William Rankin, Erik Chellevold (for Sheriff Spoden), Lorenzo Henderson, Charmian Klyve and Judge Daley (at 4:00 P.M.).

**Committee Members Absent:** Steve Howland, Max Arriaga, Regina Dunkin, Rich Gruber, Sandra Kraft, Chief David Moore and Marv Wopat.

**Staff Members Present:** Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Sergeant Jay Williams, Sheriff’s Office and Michael Haakenson, Court Commissioner.

**Others Present:** Rich Sullivan, D.A. Office; Denny Luster, RECAP; Frank Schultz, Janesville Gazette; Colleen Wisch, Candy Schenck, Ethel Below and Lynda Owens.

**Approval of Agenda.** Ms. Klyve moved approval of the agenda, second by Mr. O’Leary. ADOPTED.

**Approval of Minutes from February 20, 2014.** Mr. Horozewski moved approval of the minutes of February 20, 2014, second by Mr. O’Leary. ADOPTED.

**Presentation on Sheriff’s Office RECAP Program** Sergeant Williams distributed literature on the RECAP Program. This 5 month program focuses on chemical abuse/cognitive skills programming, restorative justice, academic and vocational education, in addition to preparation for release into the community. Each individual receives extensive hours of programming each week, along with individual counseling hours. Inmates graduate from the program after satisfactorily completing all program requirements. Completion times vary based on individual ability, effort and behavioral issues. Sergeant Williams introduced Mr. Luster, who works with the RECAP Program. Sergeant Williams said the Community Gardens is a big success. Master Gardeners and volunteers participate in the program. Sergeant Williams said 11,449 pounds of produce was donated to local Food Pantries in 2013. Any sales from this program go back into the RECAP Garden. Sergeant Williams said there are three ways to enter this program; 1) Volunteer, 2) Sentenced for drug or alcohol, 3) Referral through DOJ. Mr. O’Leary said the participants work hard to complete this program so they can move forward with their life and they won’t have to complete their remaining jail sentence. Mr. Horozewski said this is an excellent program design to have and to have it in our community is excellent.

**Treatment Court Statistics/Outcomes** Ms. Pohlman McQuillen said Ms. Dunkin requested this information last meeting. Ms. Pohlman McQuillen distributed a two-page document showing the TAD (Drug Court) Admission Demographics since April 2007. Ms. Pohlman McQuillen said Drug Court does a wonderful job keeping statistics as required by the TAD grant and OWI Court is going through a process of setting up how to capture data using the Human Services’ electronic records system.

**Resource Fair 2014 Discussion/Update** Chair Gubbin said the date is set and the flyers are ready. Ms. Pohlman McQuillen will send out the information electronically to everyone. Chair Gubbin stated Arrowhead Library is working with them on a media campaign. Ms. Owens suggested advertising in the Beloit Chronicle.

**Grants Update** Ms. Pohlman McQuillen stated the position description is completed and the recruitment for the Social Worker position has begun. Ms. Pohlman McQuillen is hopeful the position will be filled by the end of April.

**Discussion Regarding Law Enforcement Concerns.** Officer Henderson asked for a recap of Item 4 since he wasn't here for the discussion. Mr. O'Leary stated he would have Mr. Sullivan meet with Officer Henderson and other police officers.

**Discussion Regarding Future Areas for CJCC Focus/Action.** None.

**Citizen Participation and Announcements.** None.

**Future Meeting Date: March 20, 2014.** Chair Gubbin said the next two CJCC meetings would be determined at a later time. The meeting in April and May could be changed to the 4<sup>th</sup> Thursday, not the 3<sup>rd</sup>, due to a conference.

**Adjournment.** Chair Gubbin adjourned at 4:14 P.M.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**