



**Agriculture & Extension Education Committee**

Wednesday, May 8, 2019 – 7:00 p.m.

UW Extension

Conference Room

3506 N. Highway 51, Building A, Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from April 10, 2019
4. Citizen Participation, Communication and Announcements

**UW-Extension:**

5. Review of Payments
6. Introduction of Erin Conway, Positive Youth Development Extension Educator
7. Farm Update
8. Drainage Board Applicants – discussion & possible action

**Fairgrounds:**

10. Fairgrounds Maintenance and Contracts
11. Fairgrounds
12. Fair Board Report
13. Discussion on Fairgrounds Manager Position
14. Comments from the Committee
15. Adjourn

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Agriculture & Education Committee  
UW-Extension  
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Janesville, WI 53545  
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Agriculture & Extension Education Committee  
**Wednesday, April 10, 2019**  
UW Extension  
Conference Room  
3506 N. Highway 51, Building A, Janesville, WI 53545

### Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Driscoll, Supervisor Sweeney, Supervisor Aegerter, Supervisor Davis

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Angie Flickinger, Nick Baker, Tara Hanley, Brian Paul

Others Present:

Doug Rebut

1. Call to Order: Chair Bostwick called the meeting to order at 7:10 p.m.
2. Approval of Agenda: Supervisor Aegerter moved approval of the agenda for April 10, 2019, second by Supervisor Driscoll. ADOPTED
3. Approval of minutes from March 13, 2019: Supervisor Driscoll moved approval of March 13, 2019 minutes, second by Supervisor Sweeney. ADOPTED
4. Citizen Participation, Communication and Announcements  
Ms. Wen stated the brochures on the table were for anyone interested in the workshop.

Supervisor Aegerter announced the Janesville Farmer's Market opening date of the first Saturday in May.

Supervisor Davis mentioned there is a bill in Assembly right now to allow farmers to get compensated for casings for wells.

### **UW-Extension:**

5. Review of Payments  
Accepted
  
6. New Hire Update  
Ms. Wen announced there was a verbal acceptance offer for the Positive Youth Development Educator vacancy. Applications for the Horticulture vacancy will be accepted until next Friday.
  
7. Health & Wellness Programming Update  
Ms. Flickinger provided the Committee with a programming update that included the Integrated Pest Management Steering Committee, Health Equity Alliance of Rock County, and Clinton's medication take-back event.
  
8. Farm Update  
Mr. Baker stated the farm's new renter has made their first payment installation. He also stated a new tractor was delivered, seed donations received, and field days scheduled.
  
9. Drainage Board Appointment Process – Discussion & Possible Action  
Chair Bostwick stated mailings were sent to town officials and applications have been gathered. They'll be screened after 4/30 and sent to the judge for selections. A thank you was expressed for Brian Knutson's efforts on getting the word out.

### **Fairgrounds:**

7. Fairgrounds Maintenance and Contracts  
Mr. Paul stated the rentals are full for the year. Maintenance updates include mowing and new garage doors.
  
8. Fairgrounds  
Doug Rebout stated the Farm Bureau has gone as far as they're able to regarding the foodstand building. They have informed Brent Sutherland, Rock County Facilities Management Director, that they will not pay the estimated price of \$72,000 that they were given. Mr. Rebout stated they are waiting to hear back from Mr. Sutherland regarding next steps but will most likely rescind their offer if no progress is made within a year.  
  
Mr. stated he met with Mr. Sutherland yesterday to discuss fairgrounds vision, goals, and mission statement.
  
9. Fair Board Report  
No Fair Board report.

10. Comments from the Committee

None

11. Adjournment

Supervisor Aegerter moved to adjourn at 7:51 p.m., second by Supervisor Davis.

ADOPTED

Tara Hanley

Rock County UW Extension Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION**  
FOR THE MONTH OF APRIL 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-62119	OTHER SERVICES					
		P1901339	04/18/2019	UNIVERSITY OF WISCONSIN EXTENS	PRC49 COUNTY PROFESSIONAL	55,604.50
56-5600-0000-63100	OFC SUPP & EXP					
		P1900116	04/18/2019	US BANK	OFFICE SUPPLIES AND WATER	191.49
56-5600-0000-63300	TRAVEL					
			04/18/2019	FLICKINGER,ANGELA	FLICKINGER MARCH TRAVEL	157.64
			04/25/2019	BAKER,NICK	BAKER MARCH TRAVEL REIMBURSE	451.00
			04/11/2019	VANDER VEEN,LAURA B	VANDERVEEN MARCH TRAVEL	63.28
56-5600-0000-64604	PROGRAM EXPENSE					
		P1901395	04/25/2019	JANESVILLE CONFERENCE CENTER	SERVICE CHARGE	1,108.28
<b>U.W.EXTENSION PROG TOTAL</b>						<b>57,576.19</b>
56-5605-0000-64604	PROGRAM EXPENSE					
		P1900110	04/18/2019	CORNELL UNIVERSITY	STRONGBODIES LEADER TOOLKITS	2,500.00
		P1900116	04/18/2019	US BANK	HEALTH WELLNESS PROG SUPPLIES	621.14
		P1901311	04/18/2019	JL RICHARDS PRIME MEATS AND CA	TRAVEL AND GRATUITY	234.82
		P1901315	04/18/2019	PORTAGE COUNTY DEPARTMENT OF A	SB LEADER TRAINING ROOM RENTAL	70.00
<b>UW-EXTENSION EDUCATION PROG TOTAL</b>						<b>3,425.96</b>
56-5625-0000-63400	OPERATING SUPPLI					
		P1900112	04/25/2019	JOHNSON TRACTOR INC	FARM REPAIR PARTS	105.96
<b>FARM-GENERAL FUND PROG TOTAL</b>						<b>105.96</b>

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION**  
FOR THE MONTH OF APRIL 2019

04/25/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$61,108.11

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

ROCK COUNTY

COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF APRIL 2019

04/25/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1828-0000-62400	R & M SERV	P1900406	04/11/2019	WASTE MANAGEMENT WI-MN	FAIRGROUNDS TRASH	127.52
18-1828-0000-67120	CAP ASSETS	P1900786	04/04/2019	JANESVILLE DOOR CO LTD	FURNISH AND INSTALL	3,294.00
FAIRGROUNDS PROG TOTAL						3,421.52

CONTRACT NUMBER	NAME	NAME OF EVENT	DATE (S)	EVENT CONTRACT RECEIVED Y/N	AMOUNT	DEPOSIT PAID	EVENT PAID	LIQUOR	LIQUOR PAID	DEPOSIT REFUNDED	TOTAL	
UWEX_2019_01	EZEQUIEL GALLEGOS	BIRTHDAY PARTY	4/27/2019	Y	\$600.00	4/24/2018	4/1/2019	\$100.00	4/1/19		\$19,000.00	RENTAL
UWEX_2019_02	ESTELA RAMIREZ	QUINCEANERA	10/11 - 10/12/19	Y	\$900.00	4/5/2018		\$0.00			\$1,000.00	LIQUOR
FG_2019_03	BADGER LAPIDARY	ROCK AND GEM SHOW	3/22 - 3/24/19	Y	\$1,350.00	9/10/2018	2/25/2019	N/A	N/A		\$20,000.00	TOTAL
FG_2019_04	JENNIFER AUILA	BIRTHDAY PARTY	5/31 - 6/1/19	Y	\$600.00	8/14/2018	2/22/2019	\$100.00	2/22/19			
FG_2019_05	GINA	CIRCUS	6/9/2019	Y	\$600.00	11/6/2018	11/6/2018	N/A	N/A			
FG_2019_06	ELIZABETH CORTEZ	BAPTISIM	8/3/2019	Y	\$300.00		11/12/2018	\$100.00				
FG_2019_06-1	LEE MILLER	CANINE COLLEGE	VARIOUS	Y	\$900.00	N/A	3/6/2019	N/A	N/A	NO DEPOSIT		
FG_2019_07	CANCELLED											
FG_2019_08	YOLANDA RAMIREZ	BIRTHDAY PARTY	6/22/2019	Y	\$300.00	12/5/2018		\$100.00				
FG_2019_09	DEANNA SORENSON	MEGA SALE	1/12/2019	Y	\$600.00	N/A	12/20/2019	N/A	N/A	NO DEPOSIT		
FG_2019_10	DEANNA SORENSON	MEGA SALE	2/9/2019	Y	\$600.00	N/A	1/14/2019	N/A	N/A	NO DEPOSIT		
FG_2019_11	YODRIA MIQUEL	QUINCEANERA	8/30 - 8/31/2019	Y	\$900.00	1/23/2019		\$100.00	1/23/19			
FG_2019_12	MARIA TORRES	QUINCEANERA	11/23/2019	Y	\$600.00	2/8/2019		\$100.00	2/8/19			
FG_2019_13	CLAIRE EARTHART	DOG SHOW	3/8 - 3/10/2019	Y	\$1,500.00	N/A	2/13/2019	N/A	N/A	NO DEPOSIT		
FG_2019_14	BRIAN PAUL	FFA	3/15/2019	Y	\$300.00	N/A	3/6/2019	N/A	N/A	NO DEPOSIT		
FG_2019_15	CURT WATSON	PIG SALES	3/23/2019	Y	\$300.00	N/A	3/22/2019	N/A	N/A	NO DEPOSIT		
FG_2019_16	ROB VYVAN	BEEF PREVIEW	4/20/2019	Y	\$0.00			N/A	N/A			
FG_2019_17	KAREN BETEZ	PLANT SALE	5/5 - 5/10/2019	Y	\$1,000.00	3/11/2019	3/11/2019	N/A	N/A			
FG_2019_18	DAVID BROOKHISER	GUN SHOW	3/1 - 3/3/2019	Y	\$1,500.00	N/A	2/21/2019	N/A	N/A	NO DEPOSIT		
FG_2019_19	DEANNA SORENSON	MEGA SALE	3/16/2019	Y	\$600.00	N/A	2/21/2019	N/A	N/A	NO DEPOSIT		
FG_2019_20	YADIRA MIQUEL	QUINCEANERA	9/1/2019	Y	\$300.00	2/22/2019	2/22/2019	\$100.00	2/22/19			
FG_2019_21	NOAH MASLONKA	TIME TO REVIVE	5/5/2019	Y	\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT		
FG_2019_22	MIKE TRUESDILL	BARN HUNT	3/29-3/31/2019	Y	\$750.00	N/A	3/4/2019	N/A	N/A	NO DEPOSIT		
FG_2019_23	MIKE TRUESDILL	BARN HUNT	9/20 - 9/22/2019	Y	\$750.00	N/A	3/4/2019	N/A	N/A	NO DEPOSIT		
FG_2019_24	JANELLE MURPHY	WEDDING	11/16/2019	Y	\$600.00	3/15/2019		\$100.00				
FG_2019_25	SHILO TITUS	FLEA MARKET	5/26/2019	Y	\$150.00	N/A	3/1/2019	N/A	N/A	NO DEPOSIT		
FG_2019_26	JAYSON BUTTS	PIG SALES	3/16/2019	Y	\$300.00	N/A	3/15/2019	N/A	N/A	NO DEPOSIT		
FG_2019_27	LISA PEREZ	BIRTHDAY PARTY	8/4/2019	Y	\$600.00	3/19/2019		\$100.00				
FG_2019_28	DEANNA SORENSON	MEGA SALE	4/13/2019	Y	\$600.00	N/A	3/21/2019	N/A	N/A	NO DEPOSIT		
FG_2019_29	ROB VYVAN	BEEF PRODUCERS	6/28/2019	Y	\$300.00							
FG_2019_30	FAIR BOARD	AGREEMENT	ALL YEAR		\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT		
FG_2019_31	BENITA SALMERO	ANNIVERSARY	8/24/2019	Y	\$600.00	4/22/2019		\$100.00				
FG_2019_32	DEANNA SORENSON	MEGA SALE	5/11/2019	Y	\$600.00	N/A	4/24/2019	N/A	N/A	NO DEPOSIT		