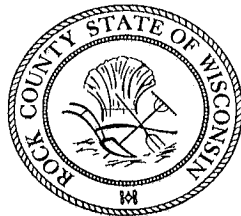


Agriculture & Education Committee  
UW-Extension  
51 S. Main Street  
Janesville, WI 53545  
Phone: (608) 757-5696  
Fax: (608) 757-5581  
[www.co.rock.wi.us](http://www.co.rock.wi.us)



**UW**  
**Extension**  
University of Wisconsin-Extension

<http://rock.uwex.edu>

**Agriculture & Extension Education Committee**

Wednesday, February 14, 2018 – 7 pm  
Rock County Courthouse  
Courthouse Conference Center  
51 S. Main St., Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from January 10, 2018
4. Citizen Participation, Communication and Announcements

**UW-Extension:**

5. Rock County UW-Extension staff and program updates
  - A. Office Coordinator update
  - B. Introduction of Nancy Brooks –LTE Rock County Youth and Family Visioning Coordinator
  - C. Farm Update- Nick Baker, Agriculture Extension Educator
  - D. 4-H Program Coordinator hiring update
6. Discussion and possible action of Resolution for Sheila JaDoul's Retirement
7. Discussion and possible action of strategic planning for Youth & Family Educator position - Nancy Brook, LTE Rock County Youth and Family Visioning Coordinator
8. Discussion and possible action of Agriculture Extension Educator (horticulture focus)
9. Transfer
10. Review of Payments

**Fairgrounds:**

11. Fairgrounds Maintenance and Contracts
12. Fair Board Report
13. Comments from the Committee
14. Adjourn

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Agriculture and Extension Education  
Committee  
INITIATED BY



Christine Wen  
UW-Extension Area Extension Director  
DRAFTED BY

Agriculture and Extension Education  
Committee  
SUBMITTED BY

2/2/2018  
DATE DRAFTED

### RECOGNIZING SHEILA JADOUL

- 1 **WHEREAS**, Sheila JaDoul began her career at the Rock County Health Care Complex as a
- 2 secretary on February 21, 1995; transferred to the Communications Center as a Support Specialist
- 3 on March 11, 2002; transferred to the Clerk of Courts as a Clerk II on August 4, 2008, transferred to
- 4 Human Services as an Economic Support Specialist on November 9, 2009; and transferred to the
- 5 UW-Extension as an Administrative Assistant/Stenographer on April 29, 2013; and
- 6
- 7 **WHEREAS**, Ms. JaDoul has served the citizens of Rock County for over the past twenty-two years
- 8 and one week of service as a dedicated and valued employee of Rock County, and will retire from
- 9 public service effective March 2, 2018; and
- 10
- 11 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 12 wishes to recognize Ms. JaDoul for her long, faithful and dedicated service.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its
- 15 regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2018, directs that a sincere expression of recognition
- 16 be given to Sheila JaDoul for her twenty-two years and one week of service and expresses to her
- 17 best wishes for the future.

Respectfully submitted,

AGRICULTURE AND EXTENSION  
EDUCATION COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Kara Hawes

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas



University of Wisconsin-Extension

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## MEMORANDUM

To: Agriculture and Extension Education Committee  
From: Christine Wen, UW-Extension Area Extension Director  
Cc: Josh Smith, Rock County Administrator  
Date: February 5, 2018  
Re: Shared Agriculture Educator (Horticulture Focus)

In response to our conversation at the January 10, 2018 Agriculture and Extension Education Committee meeting, I would like to share the vision for the potential Agriculture Educator (horticulture focus) that would be shared with Walworth County. Currently, Rock County funds this position at a .6 Full Time Equivalents (FTE) or \$26,553.60. Sharing the position may include a reduction from a .6 FTE to .5 FTE.

Having first-hand experience with the program, it's expected that the Master Gardener Volunteer (MGV) training would continue in both counties and be supported by this position. The position would also provide volunteer development, management, and retention to MGV's in both counties. The position would be responsible for developing and maintaining partnerships, delivering general horticulture educational outreach programs to meet the needs of each individual county, and identifying needs that are within both counties and adapt programs as needed.

After considering the responsibilities of the position and similarities between Rock and Walworth Counties, I would like to propose hiring a 1.0 FTE Agriculture Extension Educator that would focus in horticulture. The position would be jointly funded under the fee structure through the 136 Contract and would provide education to both Rock and Walworth Counties.

Please feel free to contact me with questions or comments at [christine.wen@ces.uwex.edu](mailto:christine.wen@ces.uwex.edu) or 262-741-4958.

# Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR      Date January 4, 2018  
 Requested By UW-Extension  
Department

Transfer No. 18-01  
Angela Flickinger, Chrissy Wen  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 56-5600-0000-62119 Description: Contracted Services Current Balance: \$178,665	\$18,576	Account #: 56-5600-0000-61108 Description: Seasonal	\$18,576
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

New calendar year; reduced staff at this point. Until other UW-Extension Educators are hired, funds are available.  
 Transfer was recommended by County Administrator Joshua Smith

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

LTE Nancy Brooks employment 3-6 months to analyze 4-H requirements. Funds needed to pay employee's wages.

**FISCAL NOTE:**

*Sufficient funds available  
 SBalog 1/5/18*

**ADMINISTRATIVE NOTE:**

*Per. John Smith*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP	P1700089	01/18/2018	JP MORGAN CHASE BANK NA	156.39
56-5600-0000-63300	TRAVEL		01/04/2018	FLICKINGER,ANGELA	157.37
			01/11/2018	BAKER,NICK	248.24
		P1700089	01/18/2018	JP MORGAN CHASE BANK NA	84.04
56-5600-0000-64200	TRAINING EXP				
		P1700086	01/18/2018	CORNELL COOPERATIVE EXTENSION	500.00
		P1700089	01/18/2018	JP MORGAN CHASE BANK NA	100.00
				<b>U.W.EXTENSION PROG TOTAL</b>	<b>1,246.04</b>
56-5605-0000-64604	PROGRAM EXPENSE				
		P1700089	01/18/2018	JP MORGAN CHASE BANK NA	389.99
		P1701248	01/25/2018	UNIVERSITY OF WISCONSIN SOIL A	133.00
				<b>UW-EXTENSION EDUCATION PROG TOTAL</b>	<b>502.99</b>
56-5610-0000-62400	R & M SERV	P1700083	01/11/2018	BUTTERFLY RIDGE LLC	7,300.00
56-5610-0000-67200	CAPITAL IMPROV	P1703033	01/25/2018	DEGARMO PLUMBING INC	4,190.00
				<b>FAIRGROUNDS PROG TOTAL</b>	<b>11,490.00</b>
56-5625-0000-63400	OPERATING SUPPLI	P1703116	01/11/2018	LLOYDS PLUMBING AND HEATING	147.46
				<b>FARM-GENERAL FUND PROG TOTAL</b>	<b>147.46</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
-----------------------	---------------------	------------	-------------------	--------------------	--------------------

I have reviewed the preceding payments in the total \$13,386.49

Date: Dept \_\_\_\_\_  
Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP	P1800641	01/11/2018	WISCONSIN ASSOCIATED COUNTY EX	50.00
		P1800757	01/25/2018	UNIVERSITY OF WISCONSIN EXTENS	495.00
56-5600-0000-64200	TRAINING EXP	P1800642	01/11/2018	JANESVILLE SENIOR CENTER	225.00
		P1800755	01/25/2018	UNIVERSITY OF WISCONSIN EXTENS	570.00
				<b>U.W.EXTENSION PROG TOTAL</b>	<b>1,340.00</b>
56-5605-0000-64604	PROGRAM EXPENSE	P1800262	01/04/2018	UNIVERSITY OF WISCONSIN EXTENS	400.00
				<b>UW-EXTENSION EDUCATION PROG TOTAL</b>	<b>400.00</b>

I have reviewed the preceding payments in the total **\$1,740.00**

Date: \_\_\_\_\_ Dept: \_\_\_\_\_  
Committee: \_\_\_\_\_

**Rock County Fairgrounds  
2018 Contracts  
List to go to A/E  
2/14/18 Meeting**

**2018**

2018-08 – Changed from Paige Fisher to Deanna Sorenson  
2018-09 – Changed from Paige Fisher to Deanna Sorenson  
2018-10 – Changed from Paige Fisher to Deanna Sorenson  
All Mega Sales at Craig Center \$600

March 16<sup>th</sup>, Milton FFA Alumnae Career Judging Day, Craig Center \$600

March 24<sup>th</sup>, Curt Watson Pig Sale, Pig Barn \$300

April 20<sup>th</sup> (1/2 day) & 21<sup>st</sup> Estela Ramirez, Wedding & Temporary Liquor Permit (\$100) + \$900

May 6<sup>th</sup> Dean George Estate Auction Stock Pavilion \$300

May 7-12 Salvation Army Women's Auxiliary Flower Sale, Blackhawk Center \$1,000

May 25<sup>th</sup> ½ day, May 26<sup>th</sup> Severino Diaz-gu-tierrez – QUINCEAÑERA, \$1,000, Temporary Liquor Permit - \$100

May 26<sup>th</sup> Mary Anderson, Barns, Goat Show \$300

August 18<sup>th</sup> Meliton Barrales Craig Center - Birthday Party & Temporary Liquor License (\$100) \$600

August 11<sup>th</sup> & 12<sup>th</sup> Deanna Sorenson Blackhawk Center & Craig Center Mega Sale - \$1,800

August 24<sup>th</sup> ½ day, August 25<sup>th</sup> Jessina Rivera Craig Center – Wedding & Temporary Liquor License (\$100) \$900

September 1 – WCEC Car Show – Brandon Pinnow Outside areas and grounds - \$300



September 7-8 Rock River Valley Woodcarver's Show – Craig Center  
\$900

September 22<sup>nd</sup> Leonel Salto Birth Craig Center - Birthday Party &  
Temporary Liquor License (\$100) \$600

October 5-7 Janesville Rifle & Pistol Club, Craig Center Gun Show -  
\$1,000

November 2-3 All Breed Cat Show, Craig Center - \$900

**2019**

April 27, 2019 Ezequiel Gallegos Craig Center Birthday Party \$600

October 11, 2019 (1/2 day) October 12, 2019 Estela Ramirez Wedding  
& Temporary Liquor License (\$100) \$900