

Rock County Agriculture & Extension Education Committee
Wednesday, December 8th, 2010 – 7:00 p.m.
2nd Floor Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 10th, 2010
4. Citizen Participation, Information and Announcements
5. Approval of Extension Bills/Transfers/Encumbrances & Amendments
6. 4-H Fairgrounds Maintenance and Contracts
 - A. Report from Fair Association Representative
 - B. Approval of 4-H Fairgrounds Rental Contracts
 - C. Capital Improvements Update
7. Agent Report
Jim Stute, Crops and Soils Educator
8. Discussion and Scheduling of Interviews for Family Living Educator Backfill position
9. Annual Statewide WACEC Conference
10. Comments from The Committee
11. Adjourn

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COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63100	OFC SUPP & EXP	4,000.00 69.9%	2,797.34	0.00	1,202.66		
		12/01/10 -VN#014362	MARSHALL, LINDA			30.00	
			CLOSING BALANCE		1,172.66		30.00
5656000000-63300	TRAVEL	14,000.00 80.8%	11,314.46	0.00	2,685.54		
		12/01/10 -VN#012386	DUERST, DONNA			172.00	
		12/01/10 -VN#014362	MARSHALL, LINDA			48.50	
		12/01/10 -VN#016672	THOMPSON, RANDY			533.50	
		12/01/10 -VN#038628	STUTE, JAMES			255.60	
		12/01/10 -VN#046684	LEITH, SHANA			82.50	
			CLOSING BALANCE		1,593.44		1,092.10
5656000000-64200	TRAINING EXP	1,825.00 37.3%	682.00	0.00	1,143.00		
		12/01/10 -VN#038628	STUTE, JAMES			35.00	
			CLOSING BALANCE		1,108.00		35.00
5656000000-64209	DEMO EXP	9,262.00 13.6%	1,265.95	0.05	7,996.00		
		P1000433-PO# 12/01/10 -VN#034620	UNIVERSITY OF WISCONSIN EXTENS			400.00	
			CLOSING BALANCE		7,596.00		400.00
5656000000-64904	SUNDRY EXPENSE	19,000.00 120.0%	22,814.85	0.06	-3,814.91		
		P1000442-PO# 12/01/10 -VN#042198	MAYFIELD, MARSHA			56.00	
		P1000443-PO# 12/01/10 -VN#022446	LEWISTON, SUE			126.00	
		P1000446-PO# 12/01/10 -VN#046106	FUGATE, DARCY			240.00	
		P1000447-PO# 12/01/10 -VN#047834	THIELE, PEGGY			224.00	
		P1000744-PO# 12/01/10 -VN#047056	HOOVER, COLLEEN			70.00	
		P1000798-PO# 12/01/10 -VN#049082	TIMM, DONNA			105.00	
		P1000799-PO# 12/01/10 -VN#049083	DONATO, JANE H			112.00	
		P1003753-PO# 12/01/10 -VN#050327	GIBES, JULIE			31.57	
		P1003851-PO# 12/01/10 -VN#011276	BEST WESTERN JANESVILLE			1,194.65	
		P1003852-PO# 12/01/10 -VN#016889	UNIVERSITY OF WISCONSIN EXTENS			520.00	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-6,494.13		2,679.22
		U.W. EXTENSION	PROG-TOTAL-PO			4,236.32	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,236.32

INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 08 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656250000-63400	OPERATING SUPPLI	12,000.00	99.5%	7,251.13	4,700.04	48.83	
	P1003752-PO# 12/01/10 -VN#014091			LEIN OIL CO INC		94.93	
*** OVERDRAFT *** TRANSFER REQUIRED				CLOSING BALANCE	-46.10		94.93
	FARM-GEN.FUND		PROG-TOTAL-PO			94.93	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$94.93 INCURRED BY FARM-GENERAL FUND. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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DEC 08 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000010-17000	PREPAID BUDGET I	0 00 100.0%	7,570.00	0.00	-7,570.00		
	P1003755-PO# 12/01/10 -VN#048734		WAE4 HYDP			210.00	
			CLOSING BALANCE		-7,780.00		210.00
	BAL SHEET A/C		PROG-TOTAL-PO			210.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$210.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-62400	R & M SERV	25,980.00 89.8%	22,795.09	536.88	2,648.03		
	P1003259-PO# 12/01/10 -VN#014330		MANPOWER INC			1,834.80	
			CLOSING BALANCE		813.23		1,834.80
5656100000-63500	R&M SUPPLIES	13,800.00 86.7%	11,410.38	556.70	1,832.92		
	P1000434-PO# 12/01/10 -VN#018251		HARRIS ACE HARDWARE			15.99	
	P1003570-PO# 12/01/10 -VN#019049		JANESVILLE RENTAL CENTER INC			75.00	
			CLOSING BALANCE		1,741.93		90.99
5656100000-67200	CAPITAL IMPROV	68,539.00 57.7%	39,058.71	503.36	28,976.93		
	P1003785-PO# 12/01/10 -VN#050341		HD SUPPLY WATERWORKS LTD			4,633.56	
	P1003794-PO# 12/01/10 -VN#027032		GERALD FOX CONTRACTORS			5,000.00	
	P1003847-PO# 12/01/10 -VN#050341		HD SUPPLY WATERWORKS LTD			4,561.18	
			CLOSING BALANCE		14,782.19		14,194.74
	4-H FAIRGROUNDS		PROG-TOTAL-PO			16,120.53	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$16,120.53 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656250000-63400	OPERATING SUPPLI	13,000.00	0.0%	0.00	0.00	13,000.00	
ENC	R1100014-PO# 01/01/11 -VN#030129			QUICK FUEL		500.00	
				CLOSING BALANCE		12,500.00	500.00
	FARM-GEN.FUND			PROG-TOTAL-PO		500.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$500.00
 INCURRED BY FARM-GENERAL FUND. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-62400 ENC	R & M SERV R1100011-PO# 01/01/11 -VN#014330	26,000.00 0.0%	0.00	0.00	26,000.00	26,000.00	
				MANPOWER INC			
				CLOSING BALANCE	0.00		26,000.00
5656100000-63500 ENC ENC	R&M SUPPLIES R1100012-PO# 01/01/11 -VN#044322 R1100013-PO# 01/01/11 -VN#014534	13,800.00 0.0%	0.00	0.00	13,800.00	1,000.00 1,000.00	
				VEOLIA ES SOLID WASTE MIDWEST			
				MENARDS			
				CLOSING BALANCE	11,800.00		2,000.00
	4-H FAIRGROUNDS		PROG-TOTAL-PO			28,000.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$28,000.00 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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