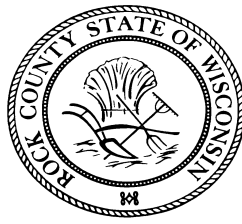


**NOTE: This is a
Teleconference**



Agriculture & Extension Education Committee

Wednesday, June 9, 2021 – 7:15 p.m.

CALL: 1-312-626-6799

MEETING ID: 848 7710 0456

Join Zoom Meeting

<https://us02web.zoom.us/j/84877100456>

Meeting ID: 848 7710 0456

One tap mobile

+13126266799,,84877100456# US (Chicago)

+19292056099,,84877100456# US (New York)

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from April 14 & May 12, 2021
4. Citizen Participation, Communication and Announcements

Division of Extension:

5. Review of Extension Bills
6. Program Update
 - a.) Agriculture Vacancy Update
 - b.) 4-H Program Update

Fairgrounds:

7. Review of Fairgrounds Maintenance Bills and Contracts
8. Fairgrounds
 - a.) Approval of the Rock County 4-H Fairgrounds Mutual Working Agreement for 2021
9. Fair Board Report
10. Comments from the Committee
11. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Agriculture & Education Committee
UW-Madison Division of Extension
Mail: 51 S. Main Street
Office: 3506 N. Hwy 51 Bldg A
Janesville, WI 53545
Phone: (608) 757-5066
Fax: (608) 757-5055



Agriculture & Extension Education Committee
Wednesday, April 14, 2021
UW Extension
Teleconference

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Stevens, Supervisor Aegerter, Supervisor Lokrantz

Committee Members Absent:

None

Staff Members Present:

Christine Wen, Tara Hanley, Mike Parille, Terri Carlson, Shana Leith, Jill Camber-Davidson, Laura Vander Veen, Julie Hill, Erin Conway

Others Present:

Fair Board President Ryan George

1. Call to Order: Chair Bostwick called the meeting to order at 7:16 p.m.
2. Adoption of Agenda: Supervisor Aegerter moved approval of the agenda for April 14, 2021 second by Supervisor Lokrantz. ADOPTED.
3. Approval of Minutes from March 10, 2021: Supervisor Sweeney moved to approve March 10, 2021 minutes, second by Supervisor Lokrantz. ADOPTED. Supervisor Sweeney asked for clarification on item #6. Ms. Wen provided.
4. Citizen Participation, Communication and Announcements
Ms. Hanley noted there were no public comments submitted for the meeting.

Supervisor Aegerter announced the Janesville Farmers Market would be open for season in May at the new location in downtown Janesville.

Supervisor Sweeney provided farm updates including tractor provided by Johnson Tractor, research plots, weed science, fertilizer application, farm invoices, and Jason O'Connor assisting in grounds oversight.

Extension:

5. Review of Extension Bills

Reviewed

6. Program Update

a.) Agriculture Educator Vacancy Update

Ms. Wen stated the State is working on the job description and moving forward in the approval process. Supervisor Bostwick asked that the job description be shared with the Committee as soon as it is available.

Fairgrounds:

7. Review of Fairgrounds Maintenance Bills and Contracts

Reviewed

8. Fairgrounds

Mr. Parille reviewed the most recent Fairgrounds repairs and maintenance including roof on the curling club building, electrical trailer for vendor panels, and having a split tree removed.

9. Fair Board Report

No Report

10. Comments from the Committee

None

11. Adjournment

Supervisor Lokrantz moved to adjourn at 7:44 p.m., second by Supervisor Sweeney. ADOPTED

Tara Hanley
Rock County UW Extension
Administrative Services Supervisor

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Agriculture & Education Committee
UW-Madison Division of Extension
Mail: 51 S. Main Street
Office: 3506 N. Hwy 51 Bldg A
Janesville, WI 53545
Phone: (608) 757-5066
Fax: (608) 757-5055



Agriculture & Extension Education Committee
Wednesday, May 12, 2021
UW Extension
Teleconference

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Stevens, Supervisor Aegerter, Supervisor Lokrantz

Committee Members Absent:

None

Staff Members Present:

Christine Wen, Tara Hanley, Mike Parille, Terri Carlson, Erin Conway

Others Present:

Fair Board President Ryan George

1. Call to Order: Chair Bostwick called the meeting to order at 7:15 p.m.
2. Adoption of Agenda: Ms. Wen requested item #3 be stricken from the agenda until next meeting. Supervisor Lokrantz moved approval of the agenda for May 12, 2021 with changes; second by Supervisor Sweeney. ADOPTED.
3. Approval of Minutes from April 14, 2021
4. Citizen Participation, Communication and Announcements
Ms. Hanley noted there were no public comments submitted for the meeting.

Terri Carlson provided a statement on an intrusive weed (Lesser Celandine) that is being spotted in Rock County. She has been communicating with local agencies regarding it and asked for support in spreading the word to the Rock County communities.

Extension:

5. Review of Extension Bills
Reviewed
6. Program Update
 - a.) Agriculture Educator Vacancy Update

Ms. Wen stated conversations have been continuing regarding details of a regional Ag position that is focused in crops and soils. She is having another meeting next week and with Jefferson County after that. Jefferson County also has a vacant Ag position.

b.) Community Youth Development Program Update

Erin Conway provided the committee with an update of recent programming focusing on where we were 2 years ago compared to 1 year ago. Supervisor Lokrantz stated he had the opportunity to work with Ms. Conway and it was beneficial to see the work firsthand.

Fairgrounds:

7. Review of Fairgrounds Maintenance Bills and Contracts

Reviewed

8. Fairgrounds

Mr. Parille reviewed the most recent Fairgrounds repairs and maintenance including roof on the curling club building and restroom being completed, restroom repairs, and electrical work. The new County master electrician begins June 4th.

9. Fair Board Report

No Report

10. Comments from the Committee

None

11. Adjournment

Supervisor Lokrantz moved to adjourn at 7:44 p.m., second by Supervisor Sweeney. ADOPTED

Tara Hanley
Rock County UW Extension
Administrative Services Supervisor

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF MAY 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5625-0000-63400	Operating Supply	P2101302	05/20/2021	DELONG CO INC,THE	FARM FERTILIZER	1,678.51
Farm-General Fund PROG TOTAL						1,678.51

I have reviewed the preceding payments in the total amount of **\$1,678.51**

Date: _____
Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF MAY 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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REPORT COMPLETE!

Report Total: 1,678.51

For Job Numbers: 2184942

Committee Review Report
 With Description
 For the month of May

Account #	Account Name	PO#	Check Date	Vendor Name	Description	Inv/ Amt
18-1828-0000-62400						
	R&M Services	P2100410	05/20/21	Pieper Electric	Troubleshoot Breaker	1,521.75
		P2100730	05/06/21	GFL Solid Waste	Trash Service	125.35
		P2101347	05/27/21	GLS Utility LLC	Locate Utility Line	297.00
18-1828-0000-63500						
	R&M Supplies	P2100214	05/13/21	US Bank	Supplies for Fairground	351.30
		P2100407	05/06/21	Home Depot Pro	Repair & Maint	100.39
		P2100408	05/27/21	Home Depot	Repair & Maint	91.02
		P2100416	05/27/21	Napa Auto Parts	Starter for Truck	209.49
		P2101309	05/13/21	Janesville Sand & Gravel	Recycled Gravel	13.50

Contract FG_2021_0030

ROCK COUNTY 4-H FAIRGROUNDS MUTUAL WORKING AGREEMENT

This agreement is made and entered into by and between the Agricultural Extension and Education Committee of the Rock County Board of Supervisors, hereinafter referred to as Lessor, and the Rock County 4-H Fair Association, Inc. hereinafter referred to as Lessee.

WHEREAS, the county of Rock owns the property known as the Rock County Fairgrounds, as well as associated buildings, structures and equipment, thereon; and

WHEREAS, the Lessor has been delegated the responsibility for control and management of the Rock County Fairgrounds and the buildings, structures and equipment, thereon; and

WHEREAS, the Lessee will use the Rock County Fairgrounds and the buildings, structures and equipment thereon for the purpose of conducting the annual Rock County 4-H Fair; and

WHEREAS, the dates of the 2021 Rock County 4-H Fair will be July 1st-Aug 6th, 2021 and,

NOW, THEREFORE, in consideration of the mutual promises and undertakings hereinafter contained, the Lessor and Lessee agrees as follows:

1. Subject to Clause 2, the Lessee shall be granted sole use of the Rock County Fairgrounds for the period July 1st through August 6th, 2021.
2. No major event, other than activities relating to the Rock County 4-H Fair, will be allowed on the Rock County Fairgrounds between the dates of July 1st and August 6th, 2021 unless mutually agreed upon by the Lessor and Lessee.
3. Lessee shall be responsible for all preparations for the Fair regarding the grounds and associated facilities thereon, and the complete clean up of the grounds and facilities on or before August 6th, 2021.
4. The County of Rock shall have adequate property insurance against fire and such other perils as are insured under policies carried by Rock County. The Lessee shall maintain and own liability and property damage insurance, insuring all fixtures and equipment owned by Lessee located on the premises. Lessee shall be fully responsible for restoring the grounds, as well as the other buildings, structures and equipment thereon to the condition they were on July 1st, 2021.
5. The Lessor will require no clean up bond to be posted.
6. Lessee shall absorb any financial losses resulting from the operation of the Fair and shall be entitled to any profits. Lessee shall pay no rent to the Lessor for use of the premises and shall receive rent proceeds from use of Lessee's personal property and equipment use by other organizations.
7. Lessee shall be responsible for using good judgement and arranging with proper authorities for assistance in providing police and fire protection during the week of the Fair.
8. Lessee shall be responsible for the collection and the legal disposal of all wastes generated as a result of; preparation for, operation of, and clean up from the Rock County 4-H Fair.
9. Lessee shall be responsible for providing operator training for safe operation of the County owned skid steer that was donated by the Lessee.

Contract FG_2021_0030

10. Lessee, at their expense, may make property and safe additions or alterations to the 4-H Fairgrounds property including: associated buildings, structures, electrical service, water and sewer, paved surfaces, and equipment located thereon providing approval for such additions or alterations have been granted by the Lessor prior to construction. Any such additions or alterations shall meet all applicable state and local codes and have the prior approval of any applicable regulating agency. Such installations shall remain a permanent part of the premises and shall become the property of Rock County.
11. 3 year average payment for utilities including electrical, water and sewer, gas and telephone shall be assumed by the Lessee from July 1st, 2021 to August 6th, 2021. In the event other events have the use of the Fairgrounds, and are mutually agreed upon by both Lessor and Lessee, during that period, the organizers and promoters of such events shall be responsible for their prorated share of these utility expenses.
12. Lessee agrees to indemnify, hold harmless and defend the County of Rock, its officers, agents, and employees from and against any and all claims, losses, damages, and costs or expenses, including reasonable attorney's fees, resulting from death or bodily injury or damage to real or personal property, arising out of or in connection with or occurring out of this Agreement or the course of the Rock County 4-H Fair, resulting from the acts, omissions, negligence or willful misconduct of Lessee, or any of its agents, officers, servants, volunteers, employees or invitees. The County of Rock shall not be responsible to Lessee for any special, indirect, punitive, or consequential damages, including but not limited to lost profits, loss of business, or loss of property for any reason whatsoever. The duty to indemnify shall continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.
13. Lessee agrees that in order to protect itself and the county, it will keep in force and effect Worker's Compensation and Comprehensive General Liability insurance policies to insure for coverage for any incident, injury or claim for the time period from July 1st, 2021 through August 6th, 2021. Said insurance policies shall be issued by a company or companies authorized to do business in Wisconsin. The limits of such insurance shall be as follows:

Personal and Bodily Injury:	Per Person: \$1,000,000
	Per Accident: \$2,000,000
 Property Damage:	 Each Occurrence: \$500,000
	Aggregate: \$1,000,000

Coverage shall apply as primary with Rock County names as an additional insured. Lessee shall furnish a certificate of insurance to the Lessor prior to June 1, 2021. Lessee acknowledges that its indemnification liability to the County of Rock is not limited by the limits of this insurance coverage
14. Lessor shall be responsible for normal cleaning and maintenance and shall retain personnel for such purpose. Lessee may retain additional cleaning and maintenance personnel as it deems necessary. The selection or dismissal of Lessor's cleaning and maintenance personnel shall be a joint decision made by the Lessee's Building and Grounds Committee and the Rock County

Contract FG_2021_0030

designated Fairgrounds Manager. Any conflict over selection or dismissal shall be finally settled by a majority vote of the Agricultural Extension and Education Committee of the Rock County Board of Supervisors. Beginning on the date that grounds preparation for the fair begins (on or about June 1st) through August 5, 2021. Lessor's cleaning and maintenance personnel shall operate under the joint cooperative supervision of the Rock County Facilities Management and the Rock County 4-H Fair-board Building and Grounds Committee Chairperson. As directed by Lessor, Lessee shall compensate Lessor for wages and wage-related expenses of Lessor's cleaning and maintenance personnel as they relate to preparation for the Fair, cleaning and maintenance during the Fair, and restoring the grounds to its original condition immediately following the Fair. Facilities Management maintenance worker will be required to track hours spent on Fair related duties on Facilities Management time sheet and submit to the Director of Facilities Management.

15. Lessee agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, national origin, or developmental disability as defined in sec. 51.01(5), Wis. Stats. This provision shall include, but not to be limited to, the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, selection or training. Lessee further agrees to take affirmative action to ensure equal employment opportunities.
16. Any permanent building, major renovation or long term lease (in excess of six (6) months) shall be jointly discussed between Lessor and Lessee.
17. In the event of a major problem concerning the interpretation of this Agreement, the Lessor and the Lessee's Executive Committee shall be called together to aid in interpretation and resolving problems.
16. The term of this Agreement shall be January 1, 2021 through December 31, 2021.
17. COVID 19 Pandemic may affect the operations of the planned Fair event. Both parties agree to follow the Public Health Guidelines for public safety and understand they may require changes to this agreement to comply.
18. In that the Rock County 4-H Fair Board is paying all maintenance and grounds crew employees between the dates of June 1st, 2021 and August 6th, 2021, all maintenance employees may be required to punch in and out with the time clock located in the Fair Secretary's Office.

As a condition of this lease, lessee agrees to ban the carrying of concealed weapons at the Rock County 4-H Fairgrounds in a manner with Rock County Resolution 11-10A-481 passed by the Rock County Board of Supervisors on October 13, 2011. Lessor agrees to provide and lessee agrees to place signs notifying attendees that concealed weapons are banned in accordance with said resolution. Lessee is eligible to prohibit firearms and concealed weapons from open areas and builds (entire fairgrounds during the 4-H Fair).

Contract FG_2021_0030

Dated this 21 day of April, 2021.

ROCK COUNTY 4-H FAIR ASSOCIATION, INC.



Ryan George, President



Theresa Reilly, Vice President



Maureen Fox-Rusch, Secretary



Bonnie Martin, Treasure

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

Rich Bostwick, Chairman

Wes Davis, Vice Chair

Stephanie Aegerter

Alan Sweeny

Kaelyb Lokrantz