

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Dave Slusser
INITIATED BY



8/3/2022
DATE DRAFTED

Creating A 1.0 FTE Human Resource Specialist Position and Deleting A 1.0 FTE Human Resource Secretary Position

WHEREAS, the Human Resource Department requests that a 1.0 FTE Human Resource Secretary position be deleted and a 1.0 FTE Human Resource Specialist position be created; and,

WHEREAS, the 1.0 FTE Human Resource Secretary is currently vacant; and,

WHEREAS, as a result of the HueLife assessment a recommendation was to provide additional assistance within the recruitment process; and,

WHEREAS, this change will help the Human Resource Department realign some of the recruitment activities within the department and improve the level of efficiency; and

WHEREAS, the Department can absorb the approximately \$7,166 additional cost for the Human Resource Specialist position for the remainder of 2022.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 11th day of August, 2022 does hereby approve the creation of a 1.0 FTE Human Resource Specialist position and the deletion of a 1.0 FTE Human Resource Secretary position in the Human Resources Department budget.

FISCAL NOTE:

Due to a vacancy at the beginning of the year and the current vacancy, Human Resources will have enough budgeted funds in their wage and benefit lines for these changes.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Randy Terronez
Assistant to the County Administrator

Committee Action

County Board Staff Committee

County Board Staff Committee recommended this resolution for approval by a unanimous voice vote.
Supervisor Towns was absent.

Executive Summary

As highlighted in the Hue Life study and listening session with county leadership, the Human Resources team drives for continuous improvement in the county's HR service delivery model. The recently vacated Human Resources Secretary position would be upgraded to an Human Resource Specialist role. This upgraded role would provide the team more capability to provide improved services specifically in recruitment while still maintaining the current number of HR FTE's. This nominal increase in cost that can be absorbed in the budget. Additionally, this role sets up a potential internal succession opportunity for the generalist roles.