

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY



10/20/2022
DATE DRAFTED

Awarding Contract for Primary Gasoline Purchases

WHEREAS, proposals were solicited from qualified gas companies to provide a gas card program for Rock County; and,

WHEREAS, a proposal was received from one vendor and reviewed by Sheriff, Aging and Disability Resource Center/Council on Aging, and Facilities Management staff and the Purchasing Manager for compliance with the specifications; and,

WHEREAS, the proposal received from Kwik Trip is advantageous for the County; and,

WHEREAS, this will be a three-year contract (2023-2025) with the option to renew for two additional one-year periods (2026 & 2027).

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 27th day of October, 2022 approves and authorizes awarding the Rock County Gas Card contract to Kwik Trip of LaCrosse, WI. Per the terms and conditions set forth in Request for Proposals #2022-37.

FISCAL NOTE:

The current gas card contract provides a \$0.10 discount per gallon of gasoline and diesel fuel. The new contract increases the discount to \$0.12 per gallon of gasoline and diesel fuel.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. In addition, § 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Committee Action

Finance Committee

The Finance Committee recommended this resolution for approval by a unanimous voice vote.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2022-37
 PROPOSAL NAME GAS CARDS
 PROPOSAL DUE DATE SEPTEMBER 7, 2022 - 2:00 PM
 DEPARTMENT SHERIFF, COUNCIL ON AGING, FACILITIES MANAGEMENT

	KWIK TRIP LACROSSE WI
DISCOUNT	.12 PER GALLON GASOLINE .12 PER GALLON DIESEL NO CARD FEES NO COST FOR DUPLICATE RECEIPTS ONLINE REPORTING

Request for Proposal advertised in the Janesville Gazette and on the Internet via Rock County Website and Demandstar. Kwik Trip was the only bidder to submit a proposal.

PREPARED BY: SHILO TITUS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:


SIGNATURE

10-6-22
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

DATE