

**AGENT Reminders October 27, 2022**

**EBD/LTC**

* For the purposes of evaluating divestment, there has been a change in policy related to the child needing to have a disability determination.  The child being divested to is only required to meet the SSA definition of disability or blindness.  This can be documented by a medical professional.

**General**

* Remember to delete action items when working on cases.



* When customers report a new address, remember to transfer them to the new, correct county of residence. If the case is pending and cannot be transferred, enter a flagged case comment that the case needs to be transferred when the verification is processed.
* Remember to read case comments when processing verification as additional action may be required on cases (example: transferring to new county of residence, generating a case summary, etc.)

**FoodShare**

* Please remember to review dependent care expenses at renewal to make sure that they are still accurate.