

**AGENT Reminders February 22, 2024**

**General**

* Bonuses are counted as earned income if they are regular and predictable. Bonuses should be budgeted based on frequency of receipt.

Example: Joan received a $10,000 bonus in September. Her SWICA wage match history shows that she has received this bonus annually. The bonus would be budgeted as earned income received monthly ($10,000/12 = $833.33).

FoodShare

* Medical coverage pages must have the policy holder’s name in order for the medical expense to be allowed in the FoodShare budget. There are times that auto-updates occur and the page updates to show the policy holder’s name as “Other.” This must be corrected to reflect the actual policy holder.

Graphical user interface

Description automatically generated with medium confidence