

## RESOLUTION

### ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster and Brian Knudson  
INITIATED BY



2/6/2024  
DATE DRAFTED

#### **Awarding Contract For Nutrition Program Food Preparation And Delivery**

**WHEREAS**, Rock County provides approximately 65,500 meals annually to older adults through the Nutrition Program's five congregate meal sites and the home delivered meal service; and,

**WHEREAS**, Rock County through the Human Services Department (HSD) contracts for the preparation and delivery of congregate and home delivered meals provided through the Elderly Nutrition Program; and,

**WHEREAS**, the Rock County Purchasing Division did advertise and solicit Proposals from food service providers for catering services for 2024 through 2028; and,

**WHEREAS**, the catering vendor originally awarded the contract notified HSD that they would no longer provide meal services effective March 1, 2024; and,

**WHEREAS**, HSD ADRC-Aging Unit staff reached out to multiple alternate providers to ensure meal services were not disrupted; and,

**WHEREAS**, Aramark provided a proposal for review that HSD staff determined meets the requirements of the program and the Request for Proposal #2023-22; and,

**WHEREAS**, Aramark set forth in the proposal the rate of \$7.95 per meal resulting in an annual estimate of \$520,725; and,

**WHEREAS**, sufficient funds are included in the 2024 HSD Adopted Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this 22nd day of February, 2024, that a contract for the Nutrition Program Food Preparation and Delivery be awarded to Aramark under the terms and conditions set forth in Request for Proposal #2023-22 for the term of March 1, 2024 through December 31, 2025.

#### FISCAL NOTE:

Funds are included in the 2024 budget for these services. The services are being funded by a combination of tax levy and federal aid.

Sherry Oja  
Finance Director

#### LEGAL NOTE:

The County Board is authorized to take this action pursuant to Wis. Stat. §§ 59.01 & 46.23. Pursuant to RCCO § 2.223(6), Human Services contracts for the purchase of client services of \$200,000 or more must be approved by the County Board.

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

**Committee Action**

Human Services Board

Human Services Board recommended this resolution for approval by a unanimous voice vote. Citizen Representative Hoffman was absent.