**Processing Instructions for Alert 383- Medicare Info Updated Alert**

Alert 383 is received when a member has Medicare enrollment beginning. The case needs to be reviewed and tested for healthcare programs if applicable.

Alert 383 is generated

FS Only Cases

**ROCK FAMILY STAFF – If you have determined that EBD testing is needed, transfer the case to the EBD team (3115) and send an email to EBDteam@co.rock.wi.us**

Confirm any FS eligibility changes

Send MA ASSET IND TURN 65 – NMAV manual letter.

If unable to reach, ? Other on asset gatepost. Add text: **Please see the letter that will be sent separately for more information about why asset information is now required for your healthcare benefits.**

Attempt to call customer to obtain assets

Initiate AVS request

Review data exchange. Update income/Part B if needed

Update Request for MSP

BCP Programs Open

Set expected change for the month before Part B starts

Run and test for Medicare Savings Program

Update request to Yes.

Update income/Part B if needed

Any Healthcare Open – Start Date over 2 months out

Open Healthcare Programs

Review the Medicare Part B page. Update the information/dates if needed.

Review the UI page. Update Income if needed

Review the case and comments. What programs are open?

Review Data Exchange.

EBD Programs Open – Start Date within 2 months