



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – JANUARY 26, 2016 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – January 12, 2016
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
 - A. Recognizing Mitzie McCulloch
 - B. To Recognize Charmaine Sheppard for Service to Rock County Human Services
 - C. Approving Agreement for the Maintenance of the Newville Park-and-Ride Lot between Rock County and the City of Edgerton and the Towns of Fulton and Milton
6. Review and Approval of AT & T Cellphone Lease Extension at West Court Street Tower
7. Establishing Student Worker Rates, and Modifying Appendix J, 2016 Pay Plan
8. Update Policy 5.31 – Overtime, Flex and After Hours Payment
9. Update Policy 5.37 – Shift Differential
10. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Pending Litigation
11. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1500403	12/31/2015	BELOIT DAILY NEWS	1,652.83
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	8,905.27	0.00	1,652.83	4,441.90
				COUNTY BOARD PROG TOTAL	1,652.83

I have examined the preceding bills and encumbrances in the total amount of **\$1,652.83**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 26 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-61920	PHYSICALS	P1500055	12/31/2015	WISCONSIN DEPARTMENT OF JUSTIC	451.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	7,515.00	3,013.99	451.00	(4,979.99)
08-1420-0000-63107	PUBL & LEGAL	P1500053	12/31/2015	JANESVILLE GAZETTE INC	147.89
		P1503727	11/20/2015	DEPARTMENT OF ADMINISTRATION	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	15,396.00	4,558.25	497.89	4,547.86
08-1420-0000-64417	RH EXPENSES	P1500053	12/31/2015	JANESVILLE GAZETTE INC	26.11
		P1500055	12/31/2015	WISCONSIN DEPARTMENT OF JUSTIC	70.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	6,770.43	0.00	96.11	1,633.46
HUMAN RESOURCES PROG TOTAL				1,045.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,045.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 26 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63200	PUBL/SUBCR/DUES	P1600673	01/01/2016	JANESVILLE GAZETTE INC	299.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,803.00	1,916.24	0.00	299.00	587.76
01-1320-0000-64200	TRAINING EXP	P1600741	01/06/2016	WISCONSIN COUNTIES ASSOCIATION	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,136.00	0.00	185.00	300.00	4,651.00
COUNTY ADMINISTRATOR PROG TOTAL				599.00	

I have examined the preceding bills and encumbrances in the total amount of **\$599.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 26 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-64201	CONVENTION EXP	P1600741	01/06/2016	WISCONSIN COUNTIES ASSOCIATION	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,820.00	0.00	2,220.00	300.00	3,300.00
				COUNTY BOARD PROG TOTAL	300.00

I have examined the preceding bills and encumbrances in the total amount of **\$300.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 26 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63200	PUBL/SUBCR/DUES	P1600771	01/12/2016	WISCONSIN CHILD SUPPORT ENFORC	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	0.00	0.00	180.00	4,320.00
CORPORATION COUNSEL PROG TOTAL				180.00	

I have examined the preceding bills and encumbrances in the total amount of **\$180.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 26 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-64200 ENC	TRAINING EXP	R1600981	01/18/2016	WORKPLACE ANSWERS	3,650.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	253.29	7,146.71	3,650.75	3,949.25
08-1420-0000-64417 ENC	RH EXPENSES	R1600981	01/18/2016	WORKPLACE ANSWERS	644.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	0.00	(0.01)	644.25	7,855.76
HUMAN RESOURCES PROG TOTAL				4,295.00	

I have examined the preceding bills and encumbrances in the total amount of **\$4,295.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 26 2016**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

COUNTY BOARD STAFF
COMMITTEE
INITIATED BY _____



JODI TIMMERMAN
DRAFTED BY _____

JANUARY 11, 2016
DATE DRAFTED _____

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY _____

RECOGNIZING MITZIE MCCULLOCH

1 WHEREAS, MITZIE MCCULLOCH began her employment with Rock County on December 15,
2 1989, as a temporary clerk/typist for Child Protective Services at the then Social Services Department;
3 and was hired on a full time basis as a Clerk III on January 12, 1990; and
4

5 WHEREAS, she worked in that capacity until being hired as a Clerk IV when she was assigned to
6 work with a new attorney hired to prosecute Child Protective Services cases in April of 1992; and
7

8 WHEREAS, Ms. McCulloch's position was upgraded to Legal Stenographer on September 18,
9 1998 and was part of the Social Services/Human Services Department until January 1, 1999, when her
10 position was officially transferred to Corporation Counsel; and
11

12 WHEREAS, Ms. McCulloch has been an essential part of the Corporation Counsel's Office since
13 that time, working closely with the public, staff attorneys and child protective social workers; and
14

15 WHEREAS, Ms. McCulloch's attention to detail, ability to complete tasks under stress and
16 extremely short timelines, and patience in matters often involving very emotional situations, resulted in
17 the attorneys working with her to be better at their job; and
18

19 WHEREAS, Rock County and its citizens have benefited greatly from Ms. McCulloch's 26 years
20 as a dedicated employee; and
21

22 WHEREAS, the County Corporation Counsel's staff and those who work with her will greatly
23 miss Ms. McCulloch when she retires effective January 29, 2016.
24

25 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors in session
26 this 28th day of January, 2016, that they hereby recognize MITZIE MCCULLOCH for her 26 years of
27 faithful service and extend a sincere expression of appreciation along with their best wishes for the future;
28 and
29

30 BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a
31 copy of this resolution to MITZIE MCCULLOCH.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve, Director
INITIATED BY



April Hem
DRAFTED BY

Human Service Board
SUBMITTED BY

January 11, 2016
DATE DRAFTED

**TO RECOGNIZE CHARMAINE SHEPPARD FOR SERVICE
TO ROCK COUNTY HUMAN SERVICES**

1 **WHEREAS**, Charmaine Sheppard has served the citizens of Rock County for fifteen (15)
2 years as a dedicated and valued employee of Rock County; and,
3
4 **WHEREAS**, Charmaine Sheppard began her career on December 18, 2000, under the Rock
5 County Sherriff's Department. Ms. Sheppard then transferred into the Economic Support
6 Division as an Economic Support Specialist/caseworker. She has been an ongoing caseworker
7 for the past eleven (11) years, handling new and ongoing Medicaid and Food
8 Stamp/FoodShare cases. Ms. Sheppard's strong sense of what a true Economic Support
9 Specialist is and her diligent ways have benefited many Rock County citizens throughout her
10 fifteen (15) year career. Ms. Sheppard will be retiring from Rock County Department of
11 Human Services on January 11, 2016; and,
12
13 **WHEREAS**, Charmaine Sheppard has proven herself to be a compassionate, caring, and
14 committed employee, always advocating for the Economic Support program participants; and,
15
16 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
17 County, wishes to recognize Charmaine Sheppard for her significant contributions to the
18 Human Services Department and her long and faithful service.
19
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
21 duly assembled this _____ day of _____, 2016, does hereby recognize
22 Charmaine Sheppard for her fifteen (15) years of service and extend best wishes to her in her
23 future endeavors; and,
24
25 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
26 a copy of this resolution to Charmaine Sheppard.

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Kathy Schulz

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

William Grahn

Ashley Kleven

TO RECOGNIZE CHARMAINE SHEPPARD FOR SERVICE TO ROCK COUNTY HUMAN SERVICES

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COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Nick Osborne
DRAFTED BY

Public Works Committee
SUBMITTED BY

January 19, 2016
DATE DRAFTED

**APPROVING AGREEMENT FOR THE MAINTENANCE OF THE NEWVILLE
PARK-AND-RIDE LOT BETWEEN ROCK COUNTY AND THE CITY OF
EDGERTON AND THE TOWNS OF FULTON & MILTON**

- 1 WHEREAS, the Wisconsin Department of Transportation (DOT) wishes to construct a park-and-ride in
 2 2016, that will become operational in 2017, near the intersection of State Highway 59 and North Richardson
 3 Springs Road, on the south east side of the interchange of Interstate 39/90 and State Highway 59; and,
 4
 5 WHEREAS, it was determined that many Rock County residents and local businesses would benefit from
 6 the Newville Park-and-Ride; and,
 7
 8 WHEREAS, the DOT made construction of the park-and-ride contingent on local governments providing
 9 on-site maintenance; and,
 10
 11 WHEREAS, the City of Edgerton and the Towns of Fulton and Milton approved the maintenance
 12 agreement in which Rock County covers 50% of the cost and the City and Towns cover 50%; and,
 13
 14 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
 15 this _____ day of _____, 2016 does hereby authorize an agreement for the maintenance of the
 16 Newville Park-and Ride with the City of Edgerton and the Towns of Fulton and Milton.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brenton Driscoll

Brent Fox, Vice Chair

Rick Richard

Eva Arnold

APPROVING AGREEMENT FOR THE MAINTENANCE OF THE NEWVILLE PARK-AND-RIDE
LOT BETWEEN ROCK COUNTY AND THE CITY OF EDGERTON AND THE TOWNS OF
FULTON & MILTON
Page 2

FISCAL NOTE:

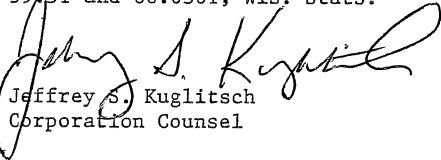
This resolution authorizes an agreement with the City of Edgerton and Towns of Fulton and Milton for the maintenance of a future Newville Park-and-Ride. The estimated cost to the County is \$7,500 annually. These costs will need to be included in future budgets.



Sherry Oja
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 66.0301, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

In 2015, the Wisconsin Department of Transportation (DOT) approached Rock County about the possibility of constructing a park-and-ride in Newville as part of the Interstate 39/90 expansion project, contingent on local government(s) providing on-site maintenance. Due to delays in the I-39/90 project, construction is slated for 2016, and it is anticipated that the park-and-ride will open in 2017. Rock County approached the City of Edgerton and the Towns of Fulton and Milton about sharing the maintenance cost with the County.

Rock County has estimated major anticipated maintenance costs: snowplowing (\$10,000), sweeping (\$1,925), garbage collection (\$1,925), electricity for light poles (\$650), and light bulb replacement (\$500). Rock County agrees to cover 50% of the aforementioned cost, and the City and Towns agree to cover the remaining 50%. The City and Towns may reduce their share by providing any of the outlined services on an in-kind basis. Rock County will determine the annual cost by using a rolling average of expenses (up to 5 years), and will act as the administrative agency for processing vendor bills and invoicing the City and Towns for their share of the cost. It is agreed that other unforeseen costs will be discussed among the maintenance agreement partners.

The City of Edgerton and the Towns of Fulton and Milton have passed the maintenance agreement without amendments.

The DOT will pay to reconstruct the park-and-ride lot when it reaches the end of its useful life.

**AGREEMENT FOR THE MAINTENANCE OF
THE NEWVILLE PARK-AND-RIDE LOT
BETWEEN
ROCK COUNTY
AND THE CITY OF EDGERTON AND THE
TOWNS OF FULTON & MILTON**

This agreement for Maintenance of the Newville Park-and-ride Lot between Rock County and the City of Edgerton and Towns of Fulton and Milton (the Agreement) is made and entered into this ____ day of _____, 2015, by and between Rock County, hereinafter called "Rock County", and the City of Edgerton and Towns of Fulton and Milton, hereinafter called the "City" & "Towns" and collectively "the Parties". This Agreement shall be effective upon last signature below.

WITNESSETH:

WHEREAS, the State of Wisconsin, hereinafter called "the State" owns real estate and is proposing to construct a park-and-ride lot, hereinafter called the "Lot" within Rock County, being specifically located at the intersection of STH 59 and N Richardson Springs Road, on the south east side of the interchange of I-39/90 and STH 59 and

WHEREAS, the State is requesting the assistance of Rock County and the municipalities nearest the Lot in maintaining the Lot; and

WHEREAS, State Statute 66.0301, allows municipalities, including the State and Rock County and the City and Towns to contract with one another for the receipt or furnishing of services or joint exercise of any power or duty required or authorized by law.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth, and other good and valuable considerations, the receipt of which is hereby acknowledged, it is agreed by and between the parties as follows:

1. **Lot Construction.** The Parties understand that the State shall construct, at its own expense, the travel and parking surface of the Lot and the access roads to the Lot. The State shall also in its sole discretion and at its expense, install lot appurtenances it deems necessary for operation of the Lot including but not necessarily limited to landscaping, sidewalk, bike rack, directional signage to the Lot, paint lines for parking stalls, and trash receptacles. All materials provided for Lot construction and appurtenances shall remain the property of the State. The State anticipates Lot construction in 2016.
2. **Additional Signs and Landscaping.** Under the terms of the Agreement between the State and Rock County, Rock County, the City, and Towns may provide, at their own expense, upon written approval of the State, additional signage and landscaping. However, in no event may Rock County and the City or Towns place any item or sign which is in violation of any state or federal prohibition.

3. **Lighting.** The State shall provide, at its own expense, a lighting system for the Lot. The Parties shall provide all electricity necessary to operate said lighting system as described below. An estimate of the on-going electricity expense is included in Appendix A.
4. **Annual Lot Maintenance.** The Parties agree to provide the following lot maintenance: remove snow and ice from the parking and travel surfaces during the winter months, provide electricity to operate the lighting system and replace any burnt out bulbs, sweep debris from lot surfaces on a periodic basis, provide for the proper removal and disposal of trash from the properties and from the trash receptacles, and any other reasonable maintenance deemed necessary by the Parties to keep the Lot in safe and good order. The Parties understand that the City and Towns may not be required to directly provide or perform any Lot maintenance but shall reimburse their share of the costs outlined in Appendix A. If the City or the Towns perform any of the identified services in Appendix A, they will receive a credit against their overall share of the operational budget.
5. **As Needed Lot Maintenance and Repairs.** The Parties agree to discuss in good faith how to fund as needed maintenance and repairs. These services include, but are not limited to, graffiti removal, repair of sign posts and signs, periodically repainting parking lot lines, hauling abandoned vehicles from the site, and repair or replacement of any damaged or defective electrical poles and appurtenances.
6. **Unforeseen Lot Maintenance.** Under the terms of the Agreement between the State and Rock County the State and Rock County agree to meet and determine a mutually acceptable solution for maintenance duties and costs not covered under this agreement. The County agrees to provide notice to the other municipalities of any such meeting and shall solicit opinions from the municipalities regarding any maintenance not covered under the Agreement between the State and Rock County if the County intends to request a cost sharing from the other municipalities. The Parties understand that the State shall be responsible for all costs associated with the collection and removal of hazardous material which would include any potential hazardous material disposal and cleanup costs.
7. **Lot Rehabilitation.** The Parties understand that the State shall, at its expense, perform resurfacing or replacement of the travel and parking surface of the Lot as it deems necessary in its sole discretion and that the County, the City, and the Towns will not be liable for any associated costs. Also, replacement of any items owned by the State shall be the responsibility of the State, at its own expense. Rock County, the City and Towns shall provide, at their own expense, replacements for any signage and landscaping, except sponsored ones, within the boundaries of the Lot including state provided signage and landscaping.
8. **Removal of Equipment.** Rock County shall obtain permission from State to store items or equipment on or at the Lot. Upon termination of this maintenance agreement any items or equipment stored on or at the Lot by Rock County shall be removed by Rock County.
9. **Enforcement.** Rock County and the Town of Fulton shall be responsible for the promulgation and enforcement of noise, parking, and loitering restrictions in the Lot related to the public's use. Rock County may pass such ordinances and resolutions, as it deems necessary to govern the restrictions in the Lot, and may use such methods as it deems appropriate to assure compliance with said ordinances and resolutions.

- 10. Liability.** Rock County, the City and Towns shall separately assume liability for any and all claims for injury to persons or property on the Lot arising out of the acts of negligence of their own officers, agents, or employees. Any Party receiving a notice of claim regarding the Lot shall promptly provide a copy to each of the other Parties. No indemnity shall apply to or from either party to the other except as required under state law. Each party shall be responsible for property damage caused by it as to the other party's owned items.
- 11. Term.** The term of this Maintenance Agreement shall be twenty (20) years from the Effective Date. This Agreement shall automatically be renewed under the same terms and conditions for additional one (1) year terms, unless any party shall give written notice of its intent to terminate to the other party at least ninety (90) days prior to expiration. Any party may provide notice of an intent to terminate early if such notice is provided in writing to the other Parties by no later than August 15th in any year. Said early termination shall be effective December 31st of that year.
- 12. Sponsorships.** Under the terms of the Agreement between the State and Rock County, should the State allow sponsorship of the Lot, any revenue received for said sponsorship shall be paid to Rock County, who shall promptly report the receipt of same to the other Parties. This revenue shall be applied to offsetting the annual cost of repair and maintenance of the Lot by Rock County, the City and the Towns.
- 13. Cost Sharing of Repair & Maintenance Costs.** Rock County, the City and Towns agree to formulate and fund an annual repair and maintenance budget for the Lot. Rock County agrees to be responsible for fifty percent (50%) of the annual costs. The City and Towns agree to be responsible for the remaining fifty percent (50%) of the annual costs in equal shares. Any of the parties to this agreement may provide goods or services in-kind to reduce their respective cost. Rock County will be the lead agency for assembling and paying these costs and shall bill the City and Towns for their respective shares of costs, after applying a credit for any in-kind goods or services. An operating cost breakdown is available in Appendix A. The City and the Towns shall notify the County of their intention to provide any of the noted in-kind services for a credit against their share by August 15th of each year. The County shall consult with the City and Towns to obtain costs estimates for all in-kind services and provide the City and the Towns an estimate of the overall annual cost for the following year by September 1st. In the second year, the County shall adjust the operational budget to reflect actual expense experience. In future years, the budget will be adjusted on a rolling average basis (up to five years). The City and the Towns shall include an invoice for in-kind services to serve as a reference for future budget changes and to enable a credit against their share of the operating cost.
- 13. Emergency Management Staging:** Rock County, the City and the Towns are permitted to use the lot for emergency response staging within the limitations of the State agreement with Rock County.

IN WITNESS WHEREOF, the parties hereto have executed the Maintenance Agreement effective as of the day and year first above written.

WITNESS

ROCK COUNTY, WISCONSIN

County Board Chair

Rock County Clerk

WITNESS

CITY OF EDGERTON, WISCONSIN

Mayor

City Clerk

WITNESS

TOWN OF FULTON, WISCONSIN

Town Chair

Town Clerk

WITNESS

TOWN OF MILTON, WISCONSIN

Town Chair

Town Clerk

Appendix A (2016)

Annual Services included in Newville Park and Ride Lot Operational Budget

Snowplowing	\$10,000
Sweeping	\$1,925
Garbage Collection	\$1,925
Electricity	\$650
<u>Light Bulb Replacement</u>	<u>\$500</u>

Total \$15,000

County Share- \$7,500
Municipal Share \$7,500/3= \$2,500

*Law Enforcement services provided by Rock County Sheriff's Office and the Fulton Police Department.

**Rock County Department of Public Works shall mow the grass and maintain drainage structures surrounding the Park and Ride.


ROCK COUNTY, WISCONSIN



County Administrator's Office
51 South Main Street
Janesville, Wisconsin 53545
Phone: 608/757-5510
Web Site: www.co.rock.wi.us

DATE: January 21, 2016

TO: County Board Staff Committee

FROM: Randy Terronez, 
Assistant to the County Administrator

RE: AT & T Wireless Lease Proposal Request – West Court Street Tower

At the last Committee meeting, I was directed to counter the AT & T proposal as follows:

1. Length:

The current lease expires in 7/31/27 with Rock County's counter keeping it the same.

AT & T proposes to extend to 7/31/37.

2. Annual escalator:

The current payments contained an annual escalator of 1.25% through 7/31/18. Effective 8/1/18, the current language changes the annual escalator to CPI.

AT & T's proposal called for a fixed 1.30% annual increase through 7/31/2037.

The County's counter-proposal was for a fixed 1.6% only through 7/31/28. (Note: no discussion was given on what the annual escalator would be from 8/1/28 through 2036 so it was to be negotiated at or before 7/31/28.)

AT & T accepted the annual escalator that the County proposed but is requesting the 1.6% be applied through 7/31/2037.

Your discussion and/or direction is requested.

APPENDIX J
OTHER RATES
1/1/2016

Wage rates contained in Appendix J will be increased by any across the board increases that Unilateral Staff receive as approved by the County Board of Supervisors.

SEASONAL RATES	Start	After 1,000 hours	After 4,000 hours
CLERICAL (Accounting, Secretarial, etc.)	\$9.76	\$10.05	\$10.36
PARA-PROFESSIONAL	\$12.76	\$13.14	\$13.54
PROFESSIONAL (Degreed Positions)	\$15.95	\$16.42	\$16.91

Note: Current employees get credit for hours worked when establishing placement on the seasonal pay scales.

TEMPORARY RATES	
Temporary employees are paid at a step in the wage scale for the position they are temporarily occupying because, unlike season, they have to meet all the requirements of the job.	Refer to the scale associated with temporary job title.

NON-UNION POOL STAFF RATES	Start	After 1,000 hours	After 5,200 hours
Rock Haven Pool RNs	\$30.78	\$31.50	\$32.19
Rock Haven Nursing Suprvisrs.	\$38.80	\$39.58	\$40.36
HSD Pool Crisis Workers	\$19.53	\$19.98	\$20.41

HSD RELIEF STAFF RATES	Start	After 1,000 hours	After 5,200 hours
YSC/CYF Relief Staff	\$15.47	\$16.32	\$18.07
YSC Relief Supervisors	\$21.00	\$21.00	\$21.00

APPENDIX J
OTHER RATES
1/1/2016

OTHERS	Start	After 1,000 hours	After 4,000 hours
Sheriff's Clerk, Child Support, Council on Aging, ME Clerical Workers & Fleet Data Specialist	\$9.76	\$10.05	\$10.36
Sheriff's Office Investigative Assistant	\$15.95	\$16.42	\$16.91

MEDICAL EXAMINER'S OFFICE	Start	After 1,000 hours	After 5,200 hours
Medical Examiner Pool Staff- Overtime for these positions will be paid after 40 hours per week. The hours used for overtime calculation will be actual hours paid.	\$24.42	\$25.63	\$26.91

STUDENT RATES	
Co-Op Student and Youth Apprenticeship	Wisconsin Minimum Wage
Note: Student rates will increase based on changes in minimum wage, not changes to Unilateral Pay Plan	

ROCK COUNTY, WISCONSIN



Human Resources Dept.
Rock County Courthouse
51 South Main Street
Janesville, WI 53545
Phone: (608)757-5520
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January 15, 2016

To: County Board Staff Committee
From: Annette Mikula, Director of Human Resources
Re: Appendix J, Student Worker Rates

The Human Resources Department is interested in creating partnership programming with local High Schools to bring in Co-Op and Apprenticeship students. These student workers would gain valuable, real world experience working for Rock County and be able to make connections between academic content taught in the school setting and applying it in the workplace. This could also assist in getting students to think about careers in the government and public sector employment opportunities. These opportunities would be part time and typically last between a semester and a full academic year. The actual schedule will be determined based on the student's school schedule and the departmental work flow.

To be able to move forward with this pilot program we need to have a new pay rate established in the Administrative Policy and Procedure Manual. The logical place would be to include a new category in Appendix J, Other Rates, and label it Student Rates. The rate would be established as Wisconsin Minimum Wage. This rate would only adjust if/when there are changes to the Wisconsin Minimum Wage rate.

STUDENT RATES		
Co-Op Student and Youth Apprenticeship	Wisconsin Minimum Wage	
Note: Student rates will increase based on changes in minimum wage, not changes to Unilateral Pay Plan		

Any Co-Op or Apprenticeship worker will be paid for by budgeted dollars and will not have any additional costs to Rock County beyond what has been approved in the 2016 budget.

Cc: Josh Smith