



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – AUGUST 23, 2016 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – August 9, 2016
4. Transfers
5. Review of Payments
6. Resolutions
 - A. Jury Appreciation Month
 - B. Recognizing Deputy Thomas W. Kunkel
 - C. Authorizing the District Attorney to Increase a .4 Legal Stenographer Position to a 1.0 Legal Stenographer Position
 - D. Recognizing September 21, 2016 as the International Day of Peace in Rock County, Wisconsin
7. Discussion and Possible Action on Use of Rock County Logo
8. Claim
9. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. Regarding Negotiations on Pending Offer for Purchase of Public Property

and

Per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – County Administrator
10. Adjournment

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice Committee
INITIATED BY



Jacki Gackstatter
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

August 5, 2016
DATE DRAFTED

JURY APPRECIATION MONTH

1 **WHEREAS**, the right to have a trial by fair and representative jury is an essential safeguard protected by both the
2 Untied States and Wisconsin Constitutions; and,
3
4 **WHEREAS**, service as a juror in the Rock County Circuit Court is, along with voting, one of the most important
5 responsibilities of citizenship; and,
6
7 **WHEREAS**, the Wisconsin State Court System, partnering with the State Bar of Wisconsin, has established
8 September as Juror Appreciation Month, a time to publicly recognize the contribution of those who are summoned
9 and serve.
10
11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
12 _____ day of _____, 2016:
13
14 • Educate the public about jury duty and the importance of jury service; and,
15 • Applaud the efforts of jurors who fulfill their civic duty; and,
16 • Ensure that all jurors are treated with respect and that their service is not unduly
17 burdensome.
18
19 **BE IT FURTHER RESOLVED**, by the Rock County Board of Supervisors extends its sincere thanks and
20 appreciation to all employers who pay employees their normal wages while allowing them to serve as jurors,
21 preventing financial hardship and fostering community strength.
22
23 **BE IT FURTHER RESOLVED**, by the Rock County Board Supervisors honors the service and commitment of
24 citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens
25 of Rock County by preserving the rule of law, the basis for a free society.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill
Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell
Terry Fell

Eva Arnold

Brian Knudson
Brian Knudson

Henry Brill

Phil Owens
Phil Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY



CHIEF DEPUTY BARBARA J. TILLMAN
DRAFTED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

AUGUST 4, 2016
DATE DRAFTED

RECOGNIZING DEPUTY THOMAS W. KUNKEL

- 1 **WHEREAS**, Thomas W. Kunkel began his employment with Rock County on October 5, 1992, as a Deputy
- 2 Sheriff in the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Thomas W. Kunkel has worked in both the Patrol Bureau and Court Services Bureau; and,
- 5
- 6 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Kunkel has served in many capacities
- 7 including: the Recreation Safety Team and Police Training Officer; and,
- 8
- 9 **WHEREAS**, Deputy Kunkel has received numerous commendations and letters of appreciation; and,
- 10
- 11 **WHEREAS**, Deputy Kunkel will retire from public service on August 31, 2016.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 14 _____ day of _____, 2016, does hereby recognize Deputy Thomas W. Kunkel for his over 23 years
- 15 of faithful service and recommends that a sincere expression of appreciation be given to Deputy Thomas W.
- 16 Kunkel along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill
Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell
Terry Fell

Eva Arnold

Brian Knudson
Brian Knudson

Henry Brill

Phil Owens
Phil Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

David J. O'Leary
INITIATED BY



David J. O'Leary
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY

August 16, 2016
DATE DRAFTED

**AUTHORIZING THE DISTRICT ATTORNEY TO INCREASE A .4 LEGAL
STENOGRAPHER POSITION TO A 1.0 LEGAL STENOGRAPHER POSITION**

1 **WHEREAS**, the number of criminal referrals to District Attorney's Office has increased significantly in
2 2015 and 2016; and
3
4 **WHEREAS**, the amount of digital evidence in criminal cases has increased dramatically, especially in
5 serious felony cases, and
6
7 **WHEREAS**, discovery of all evidence must be provided to each defense attorney in a timely manner
8 requiring the collecting, documenting and copying of often a dozen or more discs in a single case; and
9
10 **WHEREAS**, the additional discovery, limited space and record retention requirements necessitate the
11 sorting and scanning of every file upon closing in addition to the regular data entry, transcription and file
12 management, has put a considerable strain on existing staff to attempt to keep up on the volume of case
13 work; and
14
15 **WHEREAS**, the Office of District Attorney is staffed at 8.0 FTE Legal Stenographers assigned to
16 handle this work which is inadequate; and
17
18 **WHEREAS**, currently there is a vacant 0.4 FTE Legal Stenographer position; and
19
20 **WHEREAS**, to handle the current case work, it is proposed that the District Attorney's Office increase
21 the 0.4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position; and
22
23 **WHEREAS**, funding in the amount of \$14,544 is available in the District Attorney regular wages
24 account due to the vacant 0.4 FTE Legal Stenographer and other short term vacancies this year.
25
26
27 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
28 this ____ day of _____, 2016 to approve the District Attorney's Office request to
29 increase the 0.4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position with funds to
30 come from the available Office budget.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

AUTHORIZING THE DISTRICT ATTORNEY TO INCREASE A .4 LEGAL STENOGRAPHER
POSITION TO A 1.0 LEGAL STENOGRAPHER POSITION

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COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

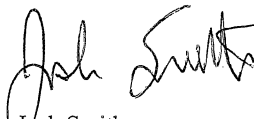
Louis Peer

Alan Sweeney

Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

FISCAL NOTE:

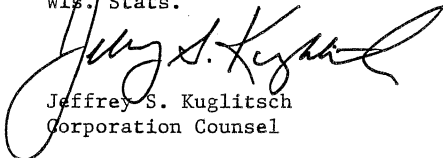
This resolution authorizes the increase of a .4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position. Sufficient funding is available in the District Attorney's budget for the increased wages and fringe benefits due to staff vacancies.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2),
Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

- EXECUTIVE SUMMARY -

**AUTHORIZING DISTRICT ATTORNEY TO INCREASE A 0.40 FTE
LEGAL STENOGRAPHER TO A 1.0 FTE LEGAL STENOGRAPHER**

The District Attorney's Office is requesting to increase a vacant 0.40 Legal Stenographer position to a 1.0 FTE Legal Stenographer position at a cost, for the balance of 2016, of \$14,544 with funds to come from available budgeted monies in the salary & wages account.

The Office is budgeted at 8.4 FTE Legal Stenographers with the 0.40 position currently vacant.

Since last year, the District Attorney's Office has seen a significant increase in the number of criminal referrals from law enforcement agencies. The amount of digital evidence in criminal cases has increased dramatically, especially in serious felony cases. Defense attorneys must be provided evidence during the discovery process in a timely manner requiring the collecting, documenting and copying of often a dozen or more discs in a single case.

Existing staff are under considerable strain in an attempt to keep up with the volume of casework in such areas as data entry, transcription and file management. Further, the limited records space and record retention requirements necessitate the sorting and scanning of every file upon closing.

The 0.60 FTE increase in Legal Stenographers would greatly alleviate the workload.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisors Russ Podzilni and
Sandra Kraft
INITIATED BY



Neil and Kay Deupree
DRAFTED BY

County Board Staff
Committee
SUBMITTED BY

August 17, 2016
DATE DRAFTED

**RECOGNIZING SEPTEMBER 21, 2016 AS THE INTERNATIONAL DAY OF PEACE IN
ROCK COUNTY, WISCONSIN**

- 1 **WHEREAS**, the first International Day of Peace was observed September 21, 1982; and
- 2
- 3 **WHEREAS**, Peace Day is a co-operative movement to unite the strengths of existing organizations
- 4 and projects toward making Peace a practical reality in the 21st century, marked worldwide by millions
- 5 of people; and
- 6
- 7 **WHEREAS**, the International Day of Peace has been celebrated in Rock County annually since 2011;
- 8 and
- 9
- 10 **WHEREAS**, the International Day of Peace provides an opportunity for our citizens to connect with
- 11 one another and to combat alienation and mistrust; and
- 12
- 13 **WHEREAS**, local groups supporting and sponsoring the Day of Peace include Diversity Action Team
- 14 of Rock County, Rock Valley Fellowship of Reconciliation, Hedberg Public Library, Rock Valley
- 15 Veterans for Peace; and
- 16
- 17 **WHEREAS**, the International Day of Peace will be observed on September 24, 2016, from 1 pm until
- 18 4 pm, at Hedberg Public Library in Janesville, as well as special events on September 21 and 23.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors on this _____
- 21 day of _____, 2016, that the day of September 21, 2016 be recognized as International Day of
- 22 Peace in Rock County.
- 23
- 24 **BE IT FURTHER RESOLVED** by the Board of Supervisors to call upon all Rock County citizens to
- 25 support celebrating a day of global ceasefire and non-violence.
- 26

Respectfully submitted,

COUNTY BOARD STAFF:

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie



MEMORANDUM

TO: County Board Staff Committee
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: August 15, 2016
RE: Notice of Claim

CLAIMANT: Scott G. Phillips

DATE OF INCIDENT: July 27, 2016

DATE OF NOTICE OF CLAIM: August 10, 2016

AMOUNT CLAIMED: \$9,402.33

NATURE OF CLAIM: Phillips vehicle sustained damage when it traveled on Hwy 14 during the seal coating project. Rock County was acting under contract with the Wisconsin Department of Transportation. Signage was in place 10 days prior to and warning signs were placed the day of the work being done.

RECOMMENDATION: Denial.