

ROCK COUNTY, WISCONSIN



Board of Supervisors  
51 South Main Street  
Janesville, WI 53545  
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE  
TUESDAY – AUGUST 11, 2015 – 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – July 28, 2015
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
  - A. Pre-Approved Encumbrance – Human Resources
5. Resolutions
  - A. Recognizing Laurie Jenkins for Service to Rock Haven
  - B. Recognizing Leslie Crary for Service to Rock Haven
  - C. Recognizing Deputy Timothy D. Roth
  - D. Recognizing Janet Zoellner for Service to Rock County
  - E. Recognizing Nancy Peterson
  - F. Recognizing Norman Geffers
6. Approval of Request to Clear Brush on Buck Property
7. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
01-1320-0000-63100	OFC SUPP & EXP	P1502350	07/12/2015	HENRICKSEN		33.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	800.00	169.76	0.00	33.75	596.49	
<b>COUNTY ADMINISTRATOR PROG TOTAL</b>				<b>33.75</b>		

I have examined the preceding bills and encumbrances in the total amount of **\$33.75**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 11 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
03-1110-0000-63107	PUBL & LEGAL	P1500403	04/30/2015	BELOIT DAILY NEWS	64.63	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	15,000.00	4,491.17	0.00	64.63	10,444.20	
<b>COUNTY BOARD PROG TOTAL</b>				<b>64.63</b>		

I have examined the preceding bills and encumbrances in the total amount of **\$64.63**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 11 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP	P1502567	07/15/2015	PACER SERVICE CENTER	19.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	675.00	303.22	0.00	19.20	352.58
06-1620-0000-63202	LAW BOOKS	P1500048	07/21/2015	STATE BAR OF WISCONSIN	69.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,711.00	1,084.87	0.00	69.90	2,556.23
06-1620-0000-64200	TRAINING EXP	P1502603	07/16/2015	WISCONSIN CHILD SUPPORT ENFORC	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,702.00	394.00	922.00	1,200.00	3,186.00
<b>CORPORATION COUNSEL PROG TOTAL</b>				<b>1,289.10</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,289.10**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 11 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-62119	OTHER SERVICES				
		P1502551	06/30/2015	OCCUPATIONAL HEALTH CENTER	164.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	3,693.09	0.00	164.35	2,142.56
08-1420-0000-63107	PUBL & LEGAL				
		P1500056	06/19/2015	MADISON TIMES WEEKLY NEWSPAPE	95.06
		P1502508	07/01/2015	POSTER COMPLIANCE CENTER	966.00
		P1502558	07/14/2015	WISCONSIN DEPARTMENT OF ADMINI	510.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	10,507.83	0.00	1,571.06	12,921.11
08-1420-0000-63200	PUBL/SUBCR/DUES				
		P1502559	07/09/2015	SOCIETY FOR HUMAN RESOURCE MA	190.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,080.00	656.00	0.00	190.00	234.00
08-1420-0000-64417	RH EXPENSES				
		P1500058	07/09/2015	CHRONICLE,THE	84.00
		P1502507	07/06/2015	AMC3 IDENTITY SOLUTIONS	1,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	3,798.75	0.00	1,084.00	3,617.25
<b>HUMAN RESOURCES PROG TOTAL</b>				<b>3,009.41</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$3,009.41**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 11 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

PURCHASE ORDER NUMBER P1500824 PEID 052519

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 8/3/15

DEPARTMENT Human Resources

COMMITTEE County Board Staff

VENDOR NAME JP Morgan

ACCOUNT NUMBER 081420000064200

FUNDS DESCRIPTION Training

AMOUNT OF INCREASE \$ 1500

INCREASE FROM \$ 1500 TO \$ 3000

ACCOUNT BALANCE AVAILABLE \$ 16,620.30 SB 08/03/15

REASON FOR AMENDMENT Increase in training.

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

August 3, 2015  
DATE DRAFTED

### RECOGNIZING LAURIE JENKINS FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Laurie Jenkins has served the citizens of Rock County over the past 15 years, 6 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Laurie Jenkins began her career with Rock Haven as a Registered Nurse on February 7, 2000;
- 5 and,
- 6
- 7 **WHEREAS**, Laurie Jenkins has worked diligently in that position until her retirement on August 18, 2015;
- 8 and,
- 9
- 10 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 11 commend Laurie Jenkins for her long and faithful service.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 14 \_\_\_\_\_ day of \_\_\_\_\_, 2015 does hereby recognize Laurie Jenkins for her 15 years, 6 months of service
- 15 and extend their best wishes to her in her future endeavors; and,
- 16
- 17 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 18 resolution to Laurie Jenkins.

#### COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
Billy Bob Grahm, Chair

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Norvain Pleasant, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Linda Garrett

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J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

August 30, 2015  
DATE DRAFTED

### RECOGNIZING LESLIE CRARY FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Leslie Crary has served the citizens of Rock County over the past 33 years, 10 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Leslie Crary began her career with Rock Haven as a Certified Nursing Assistant on August 20,
- 5 1981; and,
- 6
- 7 **WHEREAS**, Leslie Crary accepted an Environmental Service position on January 6, 1992; and
- 8
- 9 **WHEREAS**, Leslie Crary has worked diligently in that position until her retirement on June 16, 2015; and,
- 10
- 11 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 12 commend Leslie Crary for her long and faithful service.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 15 \_\_\_\_\_ day of \_\_\_\_\_, 2015 does hereby recognize Leslie Crary for her 33 years, 10 months of service
- 16 and extend their best wishes to her in her future endeavors; and,
- 17
- 18 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 19 resolution to Leslie Crary.

#### COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
Billy Bob Grahn, Chair

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Norvain Pleasant, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas



RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN

INITIATED BY

PUBLIC SAFETY & JUSTICE

SUBMITTED BY



CHIEF DEPUTY

BARBARA J. TILLMAN

DRAFTED BY

JULY 24, 2015

DATE DRAFTED

RECOGNIZING DEPUTY TIMOTHY D. ROTH

- 1 **WHEREAS**, Timothy D. Roth began his employment with Rock County on January 16, 1986, as a Correctional
- 2 Officer in the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Timothy D. Roth was promoted to the rank of Deputy on April 29, 1989, working in the Patrol
- 5 Division, Correction Services Division, and Court Services Division, and;
- 6
- 7 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Roth has served on the Boat Patrol and was
- 8 a Field Training Officer for the Rock County Sheriff's Office, and;
- 9
- 10 **WHEREAS**, Deputy Roth has received numerous commendations and letters of appreciation, and;
- 11
- 12 **WHEREAS**, Deputy Roth will retire from public service on September 18, 2015;
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 15 \_\_\_\_\_ day of \_\_\_\_\_, 2015, does hereby recognize Deputy Timothy D. Roth for his over 29 years of
- 16 faithful service and recommends that a sincere expression of appreciation be given to Deputy Timothy D. Roth
- 17 along with best wishes for the future.
- 18
- 19 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 20 resolution to Deputy Timothy D. Roth.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

Absent  
Mary Beaver, Chair

Henry Brill  
Henry Brill

Terry Fell  
Terry Fell

Brian Knudson  
Brian Knudson

Larry Wiedenfeld  
Larry Wiedenfeld

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY

Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

07/27/2015  
DATE DRAFTED



### RECOGNIZING JANET ZOELLNER FOR SERVICE TO ROCK COUNTY

- 1 WHEREAS, Janet Zoellner began her employment at the Rock County Health Department on February 26, 1990
- 2 as a Public Health Nurse.
- 3
- 4 WHEREAS, Janet Zoellner will resign from the Rock County Health Department on August 6, 2015; and,
- 5
- 6 WHEREAS, Janet Zoellner has provided services to Rock County citizens for over 25 years; and,
- 7
- 8 WHEREAS, throughout her tenure with Rock County, Janet Zoellner has served in many capacities including:
- 9 Public Health Nurse, Public Health Nursing Supervisor, Public Health Nursing Director, and Infection Control
- 10 Nurse at Rock Haven.
- 11
- 12 WHEREAS, Janet Zoellner has made countless contributions in the lives of individual citizens whom she
- 13 impacted as a Public Health Nurse, and as a committee member on many committees including the Beloit LIHF,
- 14 HAZMAT team, Fetal Infant Mortality Review (FIMR) team, and Home Visiting Network. Her knowledge and
- 15 passion for Public Health has been vital to the Health Department for many years.
- 16
- 17 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this
- 18 \_\_\_\_\_ day of \_\_\_\_\_ 2015, does hereby thank Janet Zoellner for her dedication and
- 19 contributions to the citizens of Rock County; and,
- 20
- 21 BE IT FURTHER RESOLVED that a copy of this resolution be presented to Janet Zoellner with the Rock
- 22 County Board of Supervisors' best wishes for her future plans.

Respectfully submitted,

#### BOARD OF HEALTH

#### COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Gregory Addie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Dr. Keith Konkol, M.D.

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Judith Wade, WHNP

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Eric Gresens, R.Ph

\_\_\_\_\_  
Terry Thomas

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Service Board  
SUBMITTED BY

August 3, 2015  
DATE DRAFTED

**RECOGNIZING NANCY PETERSON**

1 **WHEREAS**, Nancy Peterson has served the citizens of Rock County for over twenty-four  
2 (24) years as a dedicated and valued employee of Rock County; and,  
3

4 **WHEREAS**, Nancy Peterson began her career on January 2, 1991 as a Clerk Typist II in the  
5 Register of Deeds Office, where she carried out a variety of responsibilities including, but not  
6 limited to, microfilming real estate documents during a very busy time; and,  
7

8 **WHEREAS**, on August 12, 1991 Ms. Peterson started the position of Terminal Operator II  
9 (Data Processing Operator) with the Human Services Department, where before the use of  
10 personal computers was widespread, she supported a variety of programs by entering key data  
11 into state systems using a computer that was supplied by the state, and did transcription and  
12 word processing for social workers among other things; and,  
13

14 **WHEREAS**, on September 18, 1996, Ms. Peterson took the position of Administrative  
15 Assistant at the then called Juvenile Detention Center, where she provided general  
16 administrative support, ordered materials and supplies, took meeting minutes, completed  
17 filing and data entry; and,  
18

19 **WHEREAS**, Ms. Peterson then took the position of Account Clerk – HSD on May 3<sup>rd</sup>, 1999,  
20 completing general accounting duties including processing petty cash requests, emergency  
21 assistance and funeral and cemetery payments, and working with various programs including  
22 Interim Assistance, W-2, Children’s Long Term Support, juvenile restitution and AODA; and,  
23

24 **WHEREAS**, Ms. Peterson retired from the Rock County Human Services Department on  
25 July 17, 2015; and,  
26

27 **WHEREAS**, during her career with Rock County, Nancy Peterson has proven herself to be a  
28 dedicated employee on behalf of Rock County children and families; and,  
29

30 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock  
31 County, wishes to recognize Nancy Peterson for her contributions to the citizens of Rock  
32 County.  
33

34 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,  
35 duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2015, does hereby recognize Nancy  
36 Peterson for her twenty-four (24) years of service and extend best wishes to her in her future  
37 endeavors; and,  
38

39 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
40 a copy of this resolution to Nancy Peterson.

RECOGNIZING NANCY PETERSON

Page 2

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

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Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

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Terry Fell

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Linda Garrett

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William Grahn

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Ashley Kleven

---

Kathy Schulz

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Terry Thomas

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Shirley Williams

COUNTY BOARD STAFF COMMITTEE

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J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

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Eva Arnold

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Henry Brill

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Betty Jo Bussie

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Mary Mawhinney

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Louis Peer

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Alan Sweeney

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Terry Thomas

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve  
INITIATED BY



Lance Horozewski  
DRAFTED BY

Human Service Board  
SUBMITTED BY

July 30, 2015  
DATE DRAFTED

**RECOGNIZING NORMAN GEFFERS**

1 **WHEREAS**, Norman Geffers has served the citizens of Rock County for fifteen (15) years as  
2 a dedicated and valued employee of Rock County; and,

3  
4 **WHEREAS**, Norman Geffers began his career on May 30, 2000 under the Rock County  
5 Department of Human Services, as a Youth Specialist at the Youth Services Center for fifteen  
6 (15) years. Mr. Geffers retired from Rock County Department of Human Services on July 6th,  
7 2015; and,

8  
9 **WHEREAS**, Mr. Geffers always put the needs of the youth at the Youth Services Center first.  
10 He demonstrated a true passion for the work and was always willing to go the extra mile for  
11 his coworkers. Mr. Geffers helped mentor new Youth Specialists and provide guidance due to  
12 his years of experience at the Youth Services Center; and,

13  
14 **WHEREAS**, Norman Geffers has proven himself to be a compassionate, caring, and  
15 committed employee, always advocating for the youth placed at the Youth Services Center;  
16 and,

17  
18 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock  
19 County, wishes to recognize Norman Geffers for his significant contributions to the Human  
20 Services Department and his long and faithful service.

21  
22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,  
23 duly assembled this \_\_\_\_\_day of \_\_\_\_\_, 2015, does hereby recognize Norman  
24 Geffers for his fifteen (15) years of service and extend best wishes to him in his future  
25 endeavors; and,

26  
27 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
28 a copy of this resolution to Norman Geffers.

RECOGNIZING NORMAN GEFFERS

Page 2

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

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Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

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Terry Fell

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Linda Garrett

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William Grahn

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Ashley Kleven

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Kathy Schulz

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Terry Thomas

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Shirley Williams

COUNTY BOARD STAFF COMMITTEE

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J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

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Eva Arnold

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Henry Brill

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Betty Jo Bussie

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Mary Mawhinney

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Louis Peer

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Alan Sweeney

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Terry Thomas