

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**NOTE: Time,
Date & Location**

COUNTY BOARD STAFF COMMITTEE
THURSDAY – APRIL 24, 2014 – 5:30 P.M.
JURY DELIBERATION ROOM – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – April 8, 2014
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
 - A. Recognizing Ross Jacobson for Service to Rock Haven
 - B. Recognizing Stephanie Ann Nickols
 - C. To Recognize Steve Polglaze
6. Update on County Administrator Recruitment Timeline
7. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1400519	03/26/2014	JANESVILLE GAZETTE INC	788.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,247.00	2,340.61	788.95	788.95	14,328.49
COUNTY BOARD PROG TOTAL				788.95	

I have examined the preceding bills and encumbrances in the total amount of **\$788.95**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 22 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-62108	LABOR NEGOTIATIO	P1401678	03/17/2014	ROETHE,JOHN W	5,225.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	2,206.79	0.00	5,225.00	(1,431.79)
HUMAN RESOURCES PROG TOTAL				5,225.00	

I have examined the preceding bills and encumbrances in the total amount of **\$5,225.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 22 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1401377	03/19/2014	TOWN OF RICHMOND	110.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	240,000.00	285,500.56	11,774.14	110.00	(57,384.70)
PROPERTY & LIABILITY INSURANCE PROG TOTAL					110.00
19-1914-0000-62104	CONSULTING SERV	P1400030	03/31/2014	TE BRENNAN COMPANY	130.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	0.00	130.59	130.60	14,738.81
RISK MANAGEMENT PROG TOTAL					130.60

I have examined the preceding bills and encumbrances in the total amount of **\$240.60**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 22 2014**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 4/16/2014 Transfer No. 14-16
 Requested By Human Resources Department Dave O'Connell Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 08-1420-0000-64200 Description: Training Expense Current Balance: \$17,364	\$3,024	Account #: 08-1420-0000-67160 Description: Capitol Assets less than \$5,000	\$3,024
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

We will not be doing the Management Training program this year.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Our fax machine has passed away, and our current copier is not far behind.

FISCAL NOTE:

Sufficient funds are available for transfer. *4/16/14*

ADMINISTRATIVE NOTE:

Recommended. *OR 4-16-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

March 13, 2014
DATE DRAFTED

RECOGNIZING ROSS JACOBSON FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Ross Jacobson has served the citizens of Rock County over the past 20 years, 8 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Ross Jacobson began his career with Rock Haven as a Master Social Worker on October 5, 1993;
- 5 and,
- 6
- 7 **WHEREAS**, Ross Jacobson has worked diligently in that position until his retirement on July 7, 2014; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Ross Jacobson for his long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 _____ day of _____, 2014 does hereby recognize Ross Jacobson for his 20 years, 8 months of service
- 14 and extend their best wishes to him in his future endeavors; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 17 resolution to Ross Jacobson.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Betty Jo Bussie
Betty Jo Bussie, Chair

Mary Beaver
Mary Beaver, Vice Chair

Terry Fell
Terry Fell

Billy Bob Grah
Billy Bob Grah

Steve Howland
Steve Howland

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Betty Jo Bussie

Eva Arnold

Mary Mawhinney

Marilynn Jensen

Kurtis Yankee

Hank Brill

Louis Peer

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Denise Hegberg
DRAFTED BY

Human Service Board
SUBMITTED BY

April 16, 2014
DATE DRAFTED

RECOGNIZING STEPHANIE ANN NICKOLS

- 1 **WHEREAS**, Stephanie Ann Nickols has served the citizens of Rock County for over twenty-three (23)
2 years as a dedicated and valued employee of Rock County; and,
3
- 4 **WHEREAS**, Ms. Nickols began her career on April 25, 1991, as a Social Worker in the Child
5 Protective Services Division. During her time served, she assisted in both the Initial Assessment and
6 Ongoing Service Units. Ms. Nickols was originally hired in 1991 as a Limited Term Employee (LTE)
7 to investigate Child Abuse & Neglect concerns. Over the course of time, her position became more
8 permanent and included Case Management roles and responsibilities. In August 2003, Ann was
9 officially offered permanent employment at Rock County, with the CPS Ongoing Services Division.
10 While functioning as a Social Worker in that capacity, she maintained an ongoing caseload with the
11 goal to achieve permanency. Over the years, Ms. Nickols worked hard to establish trust and build
12 relationships with the families she served. Ms. Nickols supported families with the goal of uniting
13 them as an intact family. Ms. Nickols had great success in this role as many of the families she served
14 were able to successfully reunify. Ms. Nickols found her work to be rewarding and gratifying. She
15 was compassionate with families and driven to assist them achieve positive outcomes. Over the course
16 of time, Ms. Nickols has dutifully advocated for the child(ren) and parent(s) best interest; and,
17
- 18 **WHEREAS**, Ms. Nickols went into the Profession of Social Work to protect children and assist
19 families; providing quality and superb case management; attaining client and family centered services
20 to meet their needs, collaborating with community agencies, as well as engaging, building and
21 maintaining relationships; and,
22
- 23 **WHEREAS**, Ms. Nickols has demonstrated through her actions her belief in the mission of the Social
24 Work profession; rooted in core values to include: service delivery, social justice, dignity & self-worth,
25 importance of human relationships, integrity and competence; and,
26
- 27 **WHEREAS**, Ms. Nickols has proven herself to be a dedicated and outstanding employee, serving on
28 behalf of Rock County residents; and will be retiring from Rock County Department of Human
29 Services on Thursday, May 1, 2014; and,
30
- 31 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
32 to recognize Stephanie Ann Nickols for her achievements and significant contributions to the citizens
33 of Rock County and her lifelong and faithful service.
34
- 35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
36 assembled this _____ day of _____, 2014, does hereby recognize Stephanie Ann Nickols for her
37 23 years of service and extend best wishes to her in her future endeavors; and,
38
- 39 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy
40 of this resolution to Stephanie Ann Nickols.

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Ashley Kleven

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Kurtis L. Yankee

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klvve
INITIATED BY



Jenna Singer
DRAFTED BY

Human Service Board
SUBMITTED BY

April 16, 2014
DATE DRAFTED

TO RECOGNIZE STEVE POLGLAZE

1 **WHEREAS**, Steve Polglaze has served the citizens of Rock County for over thirty-nine (39) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Steve Polglaze began his career on September 1, 1975 as a Certified Nursing Assistant
5 (CNA) at Rock Haven where he worked for one year. Then in 1976 he began work at the County's
6 Youth Home which was a stand alone non-secure facility. He worked there for about 13 years. Next he
7 worked with Adolescent Day Treatment as a psychiatric technician for one year before going to work
8 for one year at Economic Support. By 1991, Mr. Polglaze found a permanent position with Child
9 Protective Services (CPS) where he has worked as a Family Skills Specialist. For the last 13 years Mr.
10 Polglaze has supported families in their efforts to stay united and make lasting positive changes. He has
11 done so by fostering genuine and trusting relationships with families and staff at the Department. He
12 has been a leader in facilitating much change within the Department along with families. This change
13 came from his ability and willingness to be so open and humble; and,
14

15 **WHEREAS**, Mr. Polglaze wanted to work with families because he understands they are the
16 mechanism for change. He identified strengths in every family and has worked to build on those
17 strengths. He advocated not only for what was best for each family, but also, so they might have a
18 voice in the child welfare system. Mr. Polglaze stated, "I believe I worked for the people of Rock
19 County." Mr. Polglaze will be retiring from Rock County Department of Human Services on May 1,
20 2014; and,
21

22 **WHEREAS**, Steve Polglaze has proven himself to be a compassionate and caring employee,
23 advocating on behalf of Rock County residents; and,
24

25 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
26 to recognize Steve Polglaze for his achievements and significant contributions to the citizens of Rock
27 County and his lifelong and faithful service.
28

29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
30 assembled this _____ day of _____, 2014, does hereby recognize Steve Polglaze for his 39 years
31 of service and extend best wishes to him in his future endeavors; and,
32

33 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy
34 of this resolution to Steve Polglaze.

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Ashley Kleven

Terry Thomas

Shirley Williams

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Mary Mawhinney

Louis Peer

Kurtis L. Yankee